

OFFICE OF THE
Appanoose County Auditor

KELLY HOWARD

COURTHOUSE
201 N. 12th St., Rm 11
CENTERVILLE, IOWA 52544

Phone (641) 856-6191
auditor@appanoosecounty.net

Meeting Agenda - AMENDED
October 6, 2025

The Appanoose County Board of Supervisors will meet Monday, October 6, 2025 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda/Approve agenda
3. Approve minutes of the September 15, 2025 meeting
4. Approve reports (9/26 payroll, Sheriff Quarterly Report, Bellair, Douglas, Franklin, Independence, Lincoln, Sharon, Taylor, & Union Township Financials)
5. Approve bills
6. Approve liquor license: Topsy Turtle Bar & Grill
7. Scott McCoy: Coal/Mineral Rights
8. Accept Conservation Department resignation: Bradley Marlatt, PT Technician effective 9/2/2025
9. FYI-MMP: Parks Finishing C8 LLC #697550
10. County Engineer report
 - a. Approve and sign Funding Agreement for project BROS-C004(131)--5F-04, bridge on 130th Avenue over Cooper Creek
 - b. Approve and sign right of way acquisitions for the above project
 - c. Approve Program Revision adding bridge on 610th Street Caldwell Township Section 24
 - d. Approve position and wage change for Mechanic (William Howington)
 - e. Safety Clothing Policy update
 - f. Job descriptions update
11. Public Comments
12. Adjourn

Join Zoom meeting Online:

<https://zoom.us/j/6578806191?pwd=zxhtModzmQTn7WKA79RVJrQ7jDfA8R.1&omn=99701628053>

Or dial-in: (312) 626-6799, Meeting ID: 657 880 6191, Passcode: 1fQX33

Posted 10/2/25

September 15, 2025

Appanoose County Board of Supervisors met in regular session September 15, 2025, at 9:00 A.M. in the Boardroom of the Courthouse. Present: Jeff Kulmatycki, Chairman, and Dustin Harvey. Boardmember. Absent: Scott Buban.

The meeting started with the pledge.

Harvey motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

Harvey motioned to approve the minutes of the September 2, 2025 meeting. Seconded by Kulmatycki. All voted aye.

Harvey motioned to approve 9/12 payroll, FY25 Cash AFR, 8/25 Prisoner Room & Board, Caldwell & Johns Township Financials. Seconded by Kulmatycki. All voted aye.

Harvey motioned to approve the bills. Seconded by Kulmatycki. All voted aye.

Access Sys	Typing-Print.-Bind.Serv.	114.73
Agriland FS	Engineering Services	28456.68
Albia Newspapers	Off. Supplies & Forms	16.17
Alliant	Electric Light & Power	10368.44
Amazon	Food Preparation Service	740.75
App Co Bd Supvrs	Contrib. & Purchase Serv	4617.00
Sec Rds	Mileage & Transp. Expense	3053.93
App Co Treas	Off. Supplies & Forms	254.58
Assn of EC Boards	Community Support Program	347.00
Bailey Off	Off. Supplies & Forms	66.10
Baker's	Equipment Repair	47.99
D Barnthouse	Building Repair & Maintce	150.00
Bratz Oil	Engineering Services	1331.83
BUG PRO	Extermination Services	90.00
C-D Supply	Engineering Services	722.86
Calhoun Burns	Engineering Services	29309.68
Cantera Aggregates	Engineering Services	89957.81
Capital One	Medical & Health Services	442.73
Card Services	Park Maint. & Supplies	571.74
CarQuest	Engineering Services	569.58
C'ville Produce & Feed	Park Maint. & Supplies	140.68
Central IA Fasteners	Engineering Services	42.00
Chariton Valley Elec	Electric Light & Power	317.53
Cville Wtrwks	Water & Sewer	8670.64
City of Plano	Maintenance Contract	180.39
City of Unionville	Maintenance Contract	133.48
Culligan Water	Building Repair & Maintce	75.00
Davis Co Sheriff	Legal Serv. Dep-Subp-Tran	72.00
Davison Fuels & Oil	Fuels	276.33
Delaware Co Sheriff	Legal Serv. Dep-Subp-Tran	70.00
Electronic Eng	Engineering Services	114.00
Evolution AG	Engineering Services	480.26
Farmers Mutual	Telephone & Telegr.Serv.	96.41
First National Bank	Dues & Memberships	37.50
Fogle Home & Hardware	Equip. Parts & Supplies	51.54
PJ Greufe	Health Insurance	1500.00
Hills San	Park Maint. & Supplies	150.00
Homestead	Food Preparation Service	14997.50
K Howington	Mileage & Transp. Expense	251.80
Hy-Vee	Medical & Health Services	3470.84
A Jaramillo Ayon	Community Support Program	610.00

John Deere	Engineering Services	4290.40
Kids World	Community Support Program	9764.06
K Laurson	Off. Supplies & Forms	79.68
Leap Realty LLC	Rent Payments	425.66
LexisNexis	Dues & Memberships	206.00
Liberty	Telephone & Telegr.Serv.	690.00
Lockridge	Park Maint. & Supplies	533.64
Mail Serv	Postage & Mailing	7361.22
Mental Health Agency of SE IA	Disb between MHDS Reg & c	44853.08
Midwest Wheel	Engineering Services	363.52
Monroe Pub Hlth	Community Support Program	986.55
Z Musgrove	Medical & Health Services	250.00
Myers Custom Sign	Engineering Services	255.00
Nat'l Sheriffs Assn	Dues & Memberships	250.00
Numa Towing	Engineering Services	950.58
Nyhart Co	Acct.-Audit.-Cler.Serv.	1200.00
Official Pest Control	Extermination Services	120.00
Owl Pharm	Medical Supplies	8.69
R Pfannebecker	Building Repair & Maintce	190.15
Prof Computer	Off. Equip Repair & Maint	43.95
Quill	Off. Supplies & Forms	233.32
RACOM	Radio and related equipme	41.80
Rainbo Oil	Engineering Services	672.15
RASWC	Garbage Serv	38.90
RRWA	Water & Sewer	28.50
RICOH	Off. Supplies & Forms	26.50
River Hills	Medical & Health Services	562.02
G Roefer	Medical & Health Services	200.00
SCICAP	Community Support Program	21088.96
B Skinner	Educational & Train.Serv.	40.02
Stericycle	Off. Supplies & Forms	188.40
D Sturms	Mileage & Transp. Expense	267.10
Subsurface	Bridge & Culvert Maint.	106042.50
US Bank	Educational & Train.Serv.	1639.77
US Cellular	Telephone & Telegr.Serv.	318.53
Verizon	Telephone & Telegr.Serv.	27.07
Visa	Engineering Services	221.82
Windstream	Off. Supplies & Forms	539.38
Xerox	Off. Supplies & Forms	292.61
Ziegler	Engineering Services	12097.30
Grand Total		420356.33

Hannah Wiltamuth from the Conservation Department requested to keep a portion of their camping revenue for their Reserve Fund. Kulmatycki requested a budget be worked up and presented.

Harvey motioned to participate in the Purdue and Generic Manufactures settlements. Seconded by Kulmatycki. All voted aye.

Harvey motioned to approve the fund closure of 06000 (Mental Health). Seconded by Kulmatycki. All voted aye.

Harvey motioned to approve the disposal of the old e-pollbook equipment to county auditors group and if unsold, disposed at the silent auction. Seconded by Kulmatycki. All voted aye.

Harvey motioned to approve Resolution 2025-40. Seconded by Kulmatycki. All voted aye.

RESOLUTION #2025-40 FOR INTERFUND OPERATING TRANSFER

Whereas, it is desired to transfer monies from the Rural Services Fund to the Secondary Road Fund, and Whereas, said operating transfer is in accordance with section 331.432, Code of Iowa,

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa as follows:

Section 1. The sum of \$250,795.25 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, effective 9-15-2025.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa, on 9-15-2025 the vote being as follows:

Ayes: Jeff Kulmatycki, Dustin Harvey

Nayes: none

Attest: Kelly Howard, County Auditor

County Engineer, Brad Skinner provided an update to the board. They are in the process of collecting all the signatures for the right-of-way purchases for the bridge on 130th. An updated safety clothing/attendance policy was presented to the board for future consideration. A program amendment will be necessary due to a blocked double tanker car installed in 2021. It's created a void and required road closure. They plan to repurpose the pipes and put a bridge in their place.

Public Comments: none.

Harvey motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:14 A.M.

Appanoose County Board of Supervisors

Attest:

Kelly Howard, Appanoose County Auditor

APPANOOSE COUNTY SHERIFF

Treasurer Report

07/01/2025 thru 09/30/2025

SEP	Beginning Running Balance	22,441.30
	Credits (Deposits)	23,512.75
	Debits (Withdraws)	16,862.57
	Ending Running Balance	\$29,091.48

Receipt Details - Collected during date range

CL-CINCINNATI	300.00
CL-MOULTON	600.00
CL-MYSTIC	300.00
CL-NUMA	300.00
COPIES_CR	10.00
COPIES_CV	204.50
EXECUTION	30.00
INMATEBOND	2,300.00
INTEREST	2.43
JAIL MEDICATION	578.22
JAIL PHONES	2,707.09
MILEAGE	1,564.08
PROCESS NOTICE	210.00
PUBLICATION	88.95
SALE	75.00
SERVICE FEES	3,745.00
SEX OFFEND REG	150.00
SHERIFF'S DEED	50.00
TRUST FUND	8,147.48
WP-ACQUIRE	25.00
WP-COUNTY	1,700.00
WP-DPS	425.00

Receipts Posted by Date Paid:	23,512.75
Receipts with Date Paid Before Minimum Date, deposited this Date Range:	0.00
Advance Fees Deposited this Date Range:	0.00
(This should equal credits for the date range) Deposited Total:	23,512.75

Payout Information:

Monthly Starting Balance:	22,441.30
Receipts deposited this date range:	23,512.75
Total to Account For:	45,954.05
Disbursements Made This Date Range:	-16,862.57

Funds to be paid to County Treasurer: Should Match Checkbook

CL-CINCINNATI	300.00
CL-MOULTON	600.00
CL-MYSTIC	300.00
CL-NUMA	300.00
COPIES_CR	10.00
COPIES_CV	204.50
EXECUTION	30.00
INTEREST	5.06
JAIL MEDICATION	578.22
JAIL PHONES	2,707.09
MILEAGE	1,564.08
PROCESS NOTICE	210.00
SALE	75.00
SERVICE FEES	3,745.00
SEX OFFEND REG	150.00
SHERIFF'S DEED	50.00
WP-ACQUIRE	25.00
WP-COUNTY	1,700.00

Total fees Due to County Treasurer:	12,553.95
--	------------------

Other Funds in Checkbook:

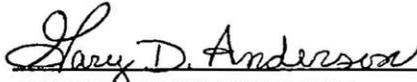
REFUND	0.00
TRUST FUND	16,337.53
WP-DPS	200.00

Total Other Funds in Checkbook: 16,537.53

Zero Balance Check

0.00

I, the Sheriff of APPANOOSE COUNTY SHERIFF do hereby certify that the report given above is a correct report of payments collected by me as said Sheriff during the month ending 9/30/2025



SHERIFF GARY ANDERSON

Prepared by:

Appanoose COUNTY, Bellair TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY		TOWNSHIP FUNDS					TOTAL
		All Cem	Fire	Rep Claims	S. Ch. Fees		
1							
2	BEGINNING FUND BALANCE JULY 1, _____ add (+)	4,217.82	/	28.31	/		4,246.13
3	TOTAL REVENUE less (-)	4,928.86	13,563.39	10.89	/		18,503.14
4	TOTAL DISBURSEMENTS equals (=)	4,475.00	8,207.54	/	152.98		12,835.52
5	ENDING FUND BALANCE JUNE 30, _____	4,671.68	5,355.85	39.20	-152.98		9,913.75
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END	4,518.70	5,355.85	39.20	/		9,913.75

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Benny Cloutier
Township Clerk

9-30-25
Date

Nyle B Cox
[Signature]
Township Trustees

Appanoose COUNTY, Bellaire

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

1	STATEMENT OF DISBURSEMENTS		TOWNSHIP FUNDS					TOTAL	
			Cemetery	Numa	All Cem	Fire	All Non Fire & Cem		Rep Claim
2	DATE	DISBURSEMENTS DURING FISCAL YEAR							
4	7-15	Service Charge					6.36	6.36	
5	7-28	B Madsen	500.00		500.00			500.00	
6	8-14	S Ch.					6.36	6.36	
7	8-29	B Madsen	500.00		500.00			500.00	
8	9	S Ch.					6.36	6.36	
9	10-10	B Madsen	750.00		750.00			750.00	
10	10-15	S Ch.					6.36	6.36	
11	11-15	S Ch.					6.36	6.36	
12	11-18	over Draft					36.00	36.00	
13	11-25	New Checks					27.41	27.41	
14	12-13	S. Ch.					16.96	16.96	
15	1-15	S Ch.					6.36	6.36	
16	2-14	S Ch.					6.89	6.89	
17	3-14	S Ch.					6.89	6.89	
18	3-28	Centerville F. D.				8,207.54		8,207.54	
19	4-14	S Ch.					6.89	6.89	
20	4-15	Haye Tree Services	600.00		600.00			600.00	
21	4-29	Numa Cem Ass		1,200.00	1,200.00			1,200.00	
22	5-14	S Ch.					6.89	6.89	
23	6-7	H S Services	925.00		925.00			925.00	
24	6-13	S. Ch.					6.89	6.89	
25									
26									
27									
28									
29									
30									
31									
32									
33	TOTAL DISBURSEMENTS FROM ATTACHED PAGES								
34	TOTAL DISBURSEMENTS FOR YEAR		3,275.00	1,200.00	4,475.00	8,207.54	152.98	12,835.52	
35	ENDING FUND BALANCE 06/30/ 2025				4,518.70	5,355.85		9,913.75	
36			+ Cash on hand					39.20	
37			+ Checking						
38			+ Savings						
39			+ Other						
40	= Total								
40	TOTAL TO BE ACCOUNTED FOR				4,518.70	5,355.85		9,913.75	
	Total Disbursements + Ending Balance (must = Page R1 line 40)						39.20	9,913.75	

Appanoose COUNTY, Douglas TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY	TOWNSHIP FUNDS						TOTAL
	Cemetery	Fire Centerville	Fire Moravia				
1 BEGINNING FUND BALANCE JULY 1, <u>2024</u>	33579 ⁴⁸	4604 ²³	3215 ³⁹				41399 ¹⁰
2 add (+)							
3 TOTAL REVENUE	18071 ⁶¹	4339 ⁴⁹	4136 ²²				26547 ³²
4 less (-)							
5 TOTAL DISBURSEMENTS	10377 ³⁹	4604 ²³	3215 ³⁹				18071 ⁶¹
6 equals (=)							
7 ENDING FUND BALANCE JUNE 30, <u>2025</u>	41273 ⁷⁰	4339 ⁴³	4136 ²²				49749 ⁴¹
8 PUBLIC DEBT BALANCES AT YEAR END							
9 RESERVE FUND BALANCES AT YEAR END							

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Eric Matney
Township Clerk

9-30-2025

Date

James R. Steiner
[Signature]

Township Trustees

Appanoose COUNTY, Douglas

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

1	STATEMENT OF DISBURSEMENTS		TOWNSHIP FUNDS					TOTAL
			Cemetery	Fire Centerville	Fire Merana			
2	DATE	DISBURSEMENTS DURING FISCAL YEAR						
3	7-16	Selix Lawn & Landscape	980.00					980.00
4	8-7	Nina McGee	300.00					300.00
5	8-16	Selix Lawn & Landscape	1310.00					1310.00
6	9-11	Selix Lawn & Landscape	1770.00					1770.00
7	9-13	Main Street Checks	27.14					27.14
8	10-4	City of Centerville	4604.23	4604.23				4604.23
9	10-18	City of Merana	3215.39		3215.39			3215.39
10	10-10	Selix Lawn & Landscape	1510.00					1510.00
11	11-12	Selix Lawn & Landscape	490.00					490.00
12	12-17	Selix Lawn & Landscape	490.00					490.00
13	6-5	Selix Lawn & Landscape	1470.00					1470.00
14	6-9	Selix Lawn & Landscape	1960.00					1960.00
15	6-20	Erin Montgomery Flags	69.98					69.98
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33	TOTAL DISBURSEMENTS FROM ATTACHED PAGES							
34	TOTAL DISBURSEMENTS FOR YEAR		18197.01					18197.01
35	ENDING FUND BALANCE 06/30/ <u>25</u>		+ Cash on hand					
36			+ Checking	49749.41				49749.41
37			+ Savings					
38			+ Other					
39			= Total					
40	TOTAL TO BE ACCOUNTED FOR Total Disbursements + Ending Balance (must = Page R1 line 40)		67946.42					67946.42

Appanoose County, Franklin Township - SUMMARY STATEMENT OF RECEIPTS & DISBURSEMENTS
 Fiscal Year July 1, 2024 - June 30, 2025

SUMMARY	TOWNSHIP		FUNDS		Total
	Cemetery	Fire	Miscellaneous		
Beginning Fund Balance July 1, 2024	\$ 8,463.74	\$ 5,846.61	\$ 3,093.63		\$ 17,403.98
add (+)	\$ 4,461.97	\$ 9,003.85	\$ -		\$ 14,310.35
TOTAL REVENUE	\$ 12,925.71	\$ 14,850.46	\$ 3,093.63		\$ 30,869.80
TOTAL DISBURSEMENTS	\$ 4,875.00	\$ 8,535.70	\$ 2,084.96		\$ 15,495.66
ENDING FUND BALANCE June 30, 2025	\$ 8,050.71	\$ 6,314.76	\$ 1,008.67		\$ 15,374.14

Certification

Clerk *Judy Wooten*

Date 9/22/2025

Trustee *Craig Selcott*

Trustee *Matt Lane*

Trustee *Gary Cuff*

Appanoose County
Fiscal Year July 1, 2023 thru June 30, 2024

Franklin Township

Disbursements

DATE		CEMETARIES	Invoice+D3:E3	FIRE	MISC	CHECK #	TOTAL
8/21/2024	Selix Lawn & Landscape	\$ 1,020.00				1373	\$ 1,020.00
8/21/2024	MFA Oil Company				\$ 25.68	1374	\$ 25.68
8/21/2024	MFA Oil Company		Tank Rent		\$ 25.68	1375	\$ 25.68
9/5/2024	City of Seymour - Fire			\$ 3,157.00		1376	\$ 3,157.00
9/6/2024	Charlton Valley El Coop		24-Jun		\$ 114.42	1377	\$ 114.42
10/24/2024	Charlton Valley El Coop		24-Sep		\$ 43.63	1378	\$ 43.63
11/18/2024	Moore Company LLC	\$ 2,325.00				1379	\$ 2,325.00
11/20/2024	Selix Lawn & Landscape	\$ 765.00	5231			1380	\$ 765.00
	Selix Lawn & Landscape	\$ 510.00	5801			1381	\$ 510.00
	Selix Lawn & Landscape	\$ 255.00	5871			1382	\$ 255.00
	Selix Lawn & Landscape	\$ 510.00	5958			1383	\$ 510.00
	Selix Lawn & Landscape	\$ 255.00	6023			1384	\$ 255.00
	Selix Lawn & Landscape	\$ 255.00	5871			1385	\$ 255.00
11/22/2024	Charlton Valley El Coop				\$ 42.16	1386	\$ 42.16
12/17/2024	MFA		10841181		\$ 189.00	1387	\$ 189.00
	Charlton Valley El Coop		Oct/Nov 24		\$ 83.07	1388	\$ 83.07
	USPS		stamps		\$ 14.60	1389	\$ 14.60
15-Feb	City of Seymour - Fire			\$ 3,157.20		1390	\$ 3,157.20
2/22/2025	County Farm Club		mowing		\$ 350.00	1391	\$ 350.00
	EMC Insurance				\$ 88.23	1392	\$ 88.23
	EMC Insurance				\$ 909.77	1393	\$ 909.77
	Charlton Valley El Coop		24-Dec		\$ 42.16	1394	\$ 42.16
	Charlton Valley El Coop		25-Jan		\$ 42.16	1395	\$ 42.16
3/13/2025	Charlton Valley El Coop		25-Feb		\$ 38.08	1396	\$ 38.08
3/30/2025	City of Cincinnati-Fire			\$ 2,221.50		1397	\$ 2,221.50
4/16/2025	Charlton Valley El Coop		25-Mar		\$ 42.16	1398	\$ 42.16
6/24/2025	Charlton Valley El Coop		Apr/May 25		\$ 85.52	1399	\$ 85.52
							\$ 15,495.66
							=
TOTALS		\$ 4,875.00		\$ 8,535.70	\$ 2,084.96		\$ 15,495.66

Appanoose County - Receipts
Fiscal Year July 1, 2024 thru June 30, 2025

Franklin Township

Revenue

DATE	FROM	CEMETERIES	FIRE	MISC	TOTAL
7/15/2024	Seymour	\$ 111.44	\$ 252.05		\$ 363.49
	Cincinnati	\$ 42.85	\$ 63.78		\$ 106.63
9/13/2024	Seymour	\$ 164.67	\$ 386.46		\$ 551.13
	Cincinnati	\$ 140.60	\$ 217.34		\$ 357.94
10/15/2024	Seymour	\$ 958.38	\$ 2,248.88		\$ 3,207.26
	Cincinnati	\$ 816.09	\$ 1,260.90		\$ 2,076.99
11/15/2024	Seymour	\$ 377.64	\$ 886.07		\$ 1,263.71
	Cincinnati	\$ 134.41	\$ 207.61		\$ 342.02
12/13/2024	Seymour	\$ 59.87	\$ 140.49		\$ 200.36
	Cincinnati	\$ 40.55	\$ 62.63		\$ 103.18
1/15/2025	Seymour	\$ 8.33	\$ 19.54		\$ 27.87
	Cincinnati	\$ 66.67	\$ 103.03		\$ 169.70
2/14/2025	Seymour	\$ 16.23	\$ 38.08		\$ 54.31
	Cincinnati	\$ 7.54	\$ 11.64		\$ 19.18
3/14/2025	Seymour	\$ 125.90	\$ 295.36		\$ 421.26
	Cincinnati	\$ 25.63	\$ 39.59		\$ 65.22
4/15/2025	Seymour	\$ 551.89	\$ 1,294.90		\$ 1,846.79
	Cincinnati	\$ 446.62	\$ 690.02		\$ 1,136.64
5/15/2025	Seymour	\$ 186.55	\$ 437.68		\$ 624.23
	Cincinnati	\$ 81.10	\$ 125.24		\$ 206.34
6/13/2025	Seymour	\$ 86.81	\$ 203.71		\$ 290.52
	Cincinnati	\$ 12.20	\$ 18.85		\$ 31.05
	TOTALS	\$ 4,461.97	\$ 9,003.85	\$ -	\$ 13,465.82

Appanoose COUNTY, Independence TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 24 thru June 30, 25

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

1	SUMMARY	TOWNSHIP FUNDS					TOTAL
		Fire Mys/Mor	Fire Seymour	Cemetery Mys/Mor	Cemetery Seymour	Other	
2	BEGINNING FUND BALANCE JULY 1, <u>2024</u> add (+)						9,519.04
3	TOTAL REVENUE less (-)	15,327.84	116.77	7,292.03	555.59	31.04	22,823.32
4	TOTAL DISBURSEMENTS equals (=)	10,374.02	118.31	7,200.00			17,692.33
5	ENDING FUND BALANCE JUNE 30, <u>2025</u>						14,650.03
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END						

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Sherry Murphy
Township Clerk
9-24-25
Date

30
Charles Moore
Michael Murphy
Township Trustees

Appanoose COUNTY, Independence TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS
July 1, 2024 - June 30, 2025

1	STATEMENT OF DISBURSEMENTS		TOWNSHIP FUNDS					TOTAL
			Fire Mystic	Fire Moravia	Fire Seymour	Cemetery	Other	
2	DATE	DISBURSEMENTS DURING FISCAL YEAR						
4	7-11-24	Mike Fenton Mowing				1200.00		1200.00
5	8-1-24	Mike Fenton Mowing				1200.00		1200.00
6	8-30-24	Mike Fenton Mowing				1200.00		1200.00
7	10-6-24	Mike Fenton Mowing				600.00		600.00
8	12-26-24	Seymour Fire Dept.			580.35			580.35
9	4-9-25	Mystic Fire Dept.	3,616.59					3,616.59
10	4-9-25	Moravia Fire Dept.		1059.27				1059.27
11	4-9-25	Mike Fenton Mowing				600.00		600.00
12	5-18-25	Mike Fenton Mowing				1200.00		1200.00
13	6-2-25	Mike Fenton Mowing				1200.00		1200.00
14	8-12-25	Moravia Fire Dept.		626.80				626.80
15	8-12-25	Seymour Fire Dept.			59.96			59.96
16	8-12-25	Mystic Fire Dept.	5,071.36					5,071.36
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33	TOTAL DISBURSEMENTS FROM ATTACHED PAGES							
34	TOTAL DISBURSEMENTS FOR YEAR		8,687.95	1,686.07	118.31	7,200.00		17,692.33
35	ENDING FUND BALANCE							
36	+ Cash on hand							
37	+ Checking							
38	+ Savings							
39	+ Other							
40	= Total							
40	TOTAL TO BE ACCOUNTED FOR							
	Total Disbursements + Ending Balance (must = Page R1 line 40)							

Appanoose COUNTY, Lincoln TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY	TOWNSHIP FUNDS						TOTAL
	Cemetery	Fire	Jerome	Postage			
1 BEGINNING FUND BALANCE JULY 1, <u>2024</u>	16037.59						16037.59
2 add (+)							
3 TOTAL REVENUE	8126.00	9409.08					17535.08
4 less (-)							
5 TOTAL DISBURSEMENTS	2190.00	9121.08	5500.00	7.30			16818.38
6 equals (=)							
7 ENDING FUND BALANCE JUNE 30, <u>2025</u>	21973.59	288.00	5500.00	-7.30			16754.29
8 PUBLIC DEBT BALANCES AT YEAR END							
9 RESERVE FUND BALANCES AT YEAR END							

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Sandra Burns, Clerk
Township Clerk

9-15-2025
Date

Douglas J. Fulmer
Tom Sales
John G. Seiber
Township Trustees

FILED SEP 25 2025
SEP 15 2025

Appanoose COUNTY, Lincoln TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

1	STATEMENT OF DISBURSEMENTS		TOWNSHIP FUNDS				TOTAL
	2	3	Blanchetanus	Fire	Jerome Cemetery Assoc.	Postage	
4	DATE	DISBURSEMENTS DURING FISCAL YEAR					
5	7-5	Jon Davis 3x	540.-				540.-
6	7-23	City-Seymour		4560.54			4560.54
8	8-28	Jon Davis 3x	540.-				540.-
9	9-25	Jon Davis 3x	540.-				540.-
11	12-6	City Seymour		4560.54			4560.54
13	4-18	John Blum / Terence			5500.-		5500.-
14	4-18	Seymour Post Office				7.30	7.30
16	5-9	Jon Davis 3x	570.-				570.-
33	TOTAL DISBURSEMENTS FROM ATTACHED PAGES						
34	TOTAL DISBURSEMENTS FOR YEAR		2190.-	9121.08	5500.-	7.30	16818.38
35	ENDING FUND BALANCE 06/30/25		+ Cash on hand				
36			+ Checking				
37			+ Savings				
38			+ Other				
39			= Total				
40	TOTAL TO BE ACCOUNTED FOR Total Disbursements + Ending Balance (must = Page R1 line 40)						

07/01

7-1-24 Bank Bal. 16037.59
Income 17535.08
33572.67
- 16818.38 disbursement
16754.29

Appanoose COUNTY, Sharon TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY	TOWNSHIP FUNDS						TOTAL
1		Pemadum		Fire			
2	BEGINNING FUND BALANCE JULY 1, _____ add (+)	22894.68		22894.68			22894.68
3	TOTAL REVENUE less (-)	4906.95		9962.06			14868.51
4	TOTAL DISBURSEMENTS equals (=)	- 6201.69	-	9962.06			11163.75
5	ENDING FUND BALANCE JUNE 30, _____						21599.44
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END						

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Danah Walker

Township Clerk

9-9-25

Date

Maria R. Brosker 9/29/2025
*
Maria R. Brosker

David Jett

Township Trustees

Appanoose

COUNTY,

Taylor

TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY		TOWNSHIP FUNDS										TOTAL	
		Cemetery and Parks	Fire and Emergency Services										
1													
2	BEGINNING FUND BALANCE JULY 1, 2024 add (+)	17,650.24	5,759.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,410.00
3	TOTAL REVENUE less (-)	14,871.80	15,867.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,739.65
4	TOTAL DISBURSEMENTS equals (=)	9,512.38	15,271.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,784.20
5	ENDING FUND BALANCE JUNE 30, 2025	23,009.66	6,355.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,365.45
6	PUBLIC DEBT BALANCES AT YEAR END												0.00
7	RESERVE FUND BALANCES AT YEAR END												0.00

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Debbie Hawk
Township Clerk
9/6/25
Date

Jeremy Hawk
Chris Spencer
Township Trustees

Appanoose COUNTY, Lenox TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY	TOWNSHIP FUNDS					TOTAL
			Savings	Checking ACC		
1 BEGINNING FUND BALANCE JULY 1, <u>2024</u> add (+)			3433.95	23125.57		
3 TOTAL REVENUE less (-)			4.56	13161.56		
4 TOTAL DISBURSEMENTS equals (=)			—	10608.28		
5 ENDING FUND BALANCE JUNE 30, <u>2025</u>			3038.51	25678.79		28,717.30
6 PUBLIC DEBT BALANCES AT YEAR END						
7 RESERVE FUND BALANCES AT YEAR END						

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

[Signature]
Township Clerk

9-26-25
Date

Matthew Kasta
Bruce Ward
Township Trustees

Appanoose COUNTY, Union

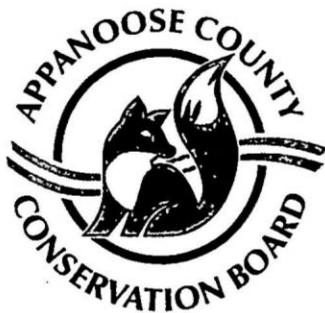
TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2024 thru June 30, 2025

1	STATEMENT OF RECEIPTS (continued) 1 of __	TOWNSHIP FUNDS					TOTAL
		Cemetery	Town Shop	Police Funds	City Rep CLAIM		
2	DATE RECEIPTS DURING FISCAL YEAR						
3	9-13-24	App. Co. 4 Reas.	57.87	55.81	592.92		702.60
4			439.37	454.75	4829.80	6.78	5730.70
5	10-15	" " "					
6	11-15	" " "	62.06	64.19	682.72		808.97
7							
8	12-13	" " "	24.60	25.45	270.49		320.54
9							
10	1-15-25	" " "	12.17	12.59	133.64		158.40
11							
12	2-14	" " "	7.30	7.55	80.33		95.18
13							
14	3-14	" " "	31.05	32.14	341.49		404.68
15							
16	4-15	" " "	300.45	310.99	3301.86	6.78	3920.08
17							
18	5-15	" " "	38.13	39.48	409.35		496.96
19							
20	6-13	" " "	24.51	25.37	269.45		319.33
21							
22	7-15-24	" " "	17.24	13.79	123.03		204.06
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33		Salmon Lake Enteros 5				4.06	
34							
35							
36							
37							
38							
39							
40	TOTAL THIS PAGE		1010.75	1042.11	11095.08	18.12	13166.06

Appanoose COUNTY, Union TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

1	STATEMENT OF DISBURSEMENTS (continued) 1 of ___			TOWNSHIP FUNDS				TOTAL
				FIRE	BANK	STATE TOTAL		
2	DATE	DISBURSEMENTS DURING FISCAL YEAR						
3								
4								
5	7-31	STW + Charge Bank				1.50		
6								
7	8-31					1.50		
8								
9	9-30			19 Savings	3476.38	1.50	6.50	
10								
11	10-31					1.50		
12								
13	11-30				604.59	1.50		
14								
15	12-31					1.50		
16								
17	1-31					1.50		
18								
19	2-28					1.50		
20	2-6				964.37			
21	3-31				5345.14	1.50		
22								
23	4-30					1.50		
24								
25	5-31					1.50		
26								
27	6-30					2.50		
28								
29								
30								
31								
32								
33								
34								
35								
36								
37								
38								
39								
40	TOTAL THIS PAGE				10,590.48	18.00 17.80	10,608.28	



25100 - 520th Street
Centerville, IA 52544
(641)856-8528

9/30/25

Appanoose County Board of Supervisors:

The ACCB's Part Time Technician position has ended. This position was held by Bradley Marlatt. Mr. Marlatt's last day was 9/2/25.

Thank You,



Our mission statement: "To create a balance between man and his environment by educating, providing, and protecting the natural resources of Appanoose County"



IOWA DEPARTMENT OF NATURAL RESOURCES

GOVERNOR KIM REYNOLDS
LT. GOVERNOR CHRIS COURNOYER

DIRECTOR KAYLA LYON

2025 MMP Short Form for Annual Update

Facility

PARKS FINISHING C8 LLC # 67550
407th St.
Unionville, IA 52594

Date Due: 10/01/2025

Date Received: 09/29/2025

Date Approved: 09/30/2025

Owner

Parks Finishing C8, LLC

Contact

Pinnacle Brian Ritland

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- I have made no changes to my MMP
- I have added acres
- Change Crop Rotation or Optimum Yields
- Changed Application Method
- Used manure analysis
- I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- I have made other changes to my MMP Describe :

County Notifications

The following counties have been notified:

Appanoose

Davis

Monroe

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Wean to Finish	2480	992.00	\$148.80
Total	2480	992.00	\$148.80

I, Brian Ritland, attest that the information indicated above is accurate and complete.

July 2022

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a County Highway Bridge Program Project**

RECIPIENT: Appanoose County

Project No: BROS-C004(131)—5F-04

Iowa DOT Agreement No: 5-24-HBP-S-014

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Appanoose County, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Bridge Formula Program (BFP) and the Surface Transportation Block Grant (STBG) Program make Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of BFP or STBG funds have been set aside for this purpose and designated as the County Highway Bridge Program (HBP). In the event Highway Infrastructure Program (HIP) funding is available, it may be included for this same purpose.

Pursuant to the terms of this agreement, applicable statutes, and 761 Iowa Administrative Code (IAC) Chapter 161, the DEPARTMENT agrees to provide County HBP funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Central Region Local Systems Field Engineer, Brian J. Catus. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following bridge project:
 - A. FHWA Structure Number: 64800
 - B. Location: On 130th Avenue over Cooper Creek
 - C. Preliminary Estimated Total Eligible Construction Costs: \$700,000
4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a "touchdown point" determined by the DEPARTMENT. Within the eligible project construction limits, eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. 100% of the eligible construction project costs incurred after the effective date of this agreement shall be paid from County HBP funds. The RECIPIENT shall pay 100% of the non-eligible project costs. Reimbursed costs will be limited to County HBP funds that are made available to counties through the HBP Funds outlined in 761 Iowa Administrative Code, Chapter 161 and Local Systems Instructional Memorandum (I.M.) 1.100 in place at the time of this agreement being fully executed.
7. The RECIPIENT shall pay for all project costs not reimbursed with Highway Bridge Program funds.

8. The RECIPIENT shall let the project for bids through the DEPARTMENT.
9. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
10. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
11. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the DEPARTMENT.
12. The project shall be let to contract within 3 years of the date this agreement is approved by the DEPARTMENT. If not, this agreement may become null and void, unless the RECIPIENT submits a written request for extension to the DEPARTMENT at least 30 days prior to the 3-year deadline. If approved, this agreement may be extended for a period of time as determined by the DEPARTMENT, but not less than 6 months.
13. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: Appanoose County

This agreement was approved by official action of the Appanoose County Board of Supervisors in official session on the ____ day of _____, _____.

County Auditor

Chair, Board of Supervisors

IOWA DEPARTMENT OF TRANSPORTATION
Highway Administration

By _____
Brian J. Catus, P.E.
Local Systems Field Engineer
Central Region

Date _____, _____

EXHIBIT 1
General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the RECIPIENT shall be responsible for the following:

1. General Requirements.

- a. The RECIPIENT shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the RECIPIENT, the DEPARTMENT has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The RECIPIENT shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the RECIPIENT shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the RECIPIENT shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The RECIPIENT agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements, which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the Department.
- c. The RECIPIENT shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the RECIPIENT shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the Iowa DOT Design Manual.
- d. To the extent allowable by law, the RECIPIENT agrees to indemnify, defend, and hold the DEPARTMENT harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the DEPARTMENT's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the RECIPIENT will pay initial project costs and request reimbursement from the DEPARTMENT, the RECIPIENT shall report this project on its SEFA. If the DEPARTMENT will pay initial project costs and then credit those accounts from which initial costs were paid, the DEPARTMENT will report this project on its SEFA. In this case, the RECIPIENT shall not report this project on its SEFA.
- f. The RECIPIENT shall supply the DEPARTMENT with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The RECIPIENT shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The RECIPIENT shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.
 - ii. The RECIPIENT shall comply with the requirements of I.M. 5.010, DBE Guidelines.

- iii. The DEPARTMENT's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RECIPIENT of its failure to carry out its approved program, the DEPARTMENT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the DEPARTMENT shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the DEPARTMENT to appropriate funds sufficient to allow the DEPARTMENT to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the DEPARTMENT to make any payment hereunder are insufficient or unavailable for any other reason as determined by the DEPARTMENT in its sole discretion; or 3) If the DEPARTMENT's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The DEPARTMENT shall provide the RECIPIENT with written notice of termination pursuant to this section.

2. Programming.

- a. The RECIPIENT shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The RECIPIENT shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the DEPARTMENT, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- c. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in I.M. 1.200, Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Design and Consultant Services

- a. The RECIPIENT shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the DEPARTMENT in the Guide and applicable I.M.s.

4. Environmental Requirements and other Agreements or Permits.

- a. The RECIPIENT shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The RECIPIENT shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.020, Concept Statement Instructions; 4.020, NEPA Process; 4.110 Threatened and Endangered Species; and 4.120, Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the RECIPIENT shall follow the procedures in I.M. 4.170, Farmland Protection Policy Act.

- c. The RECIPIENT shall obtain project permits and approvals, when necessary, from the Iowa DEPARTMENT of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the DEPARTMENT, or other agencies as required. The RECIPIENT shall follow the procedures in I.M. 4.130, 404 Permit Process; 4.140, Storm Water Permits; 4.150 Iowa DNR Floodplain Permits and Regulations; 4.190, Highway Improvements in the Vicinity of Airports or Heliports; and 4.160, Asbestos Inspection, Removal, and Notification Requirements.
- d. In all contracts entered into by the RECIPIENT, and all subcontracts, in connection with this project that exceed \$100,000, the RECIPIENT shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the RECIPIENT shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

5. Right-of-Way, Railroads and Utilities.

- a. The RECIPIENT shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.600, Right-of-Way Acquisition, and the DEPARTMENT's Right of Way Bureau Local Public Agency Manual. The RECIPIENT shall contact the DEPARTMENT for assistance, as necessary, to ensure compliance with the required procedures, even though no Federal funds are used for right-of-way activities. If Federal-aid will not be used in the cost of acquiring right-of-way, acquisition activities may begin prior to FHWA Environmental Concurrence. However, such acquisitions cannot affect the National Environmental Policy Act (NEPA) decision making process.
- b. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the RECIPIENT shall obtain agreements, easements, or permits as needed from the railroad. The RECIPIENT shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way and I.M. 3.680, Federal-aid Projects Involving Railroads.
- c. The RECIPIENT shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the RECIPIENT shall follow the DEPARTMENT's Policy for Accommodating Utilities on Primary Road System. The RECIPIENT should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.

6. Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the DEPARTMENT, the RECIPIENT shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the DEPARTMENT for review and approval in accordance with I.M. 3.700, Check and Final Plans and I.M. 3.500, Bridge or Culvert Plans, as applicable.
 - ii. The contract documents shall use the DEPARTMENT's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the RECIPIENT for individual construction items shall be approved by the DEPARTMENT.
 - iii. Follow the procedures in I.M. 5.030, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, and execute the contract documents in Doc Express.

- c. For projects that are let locally by the RECIPIENT, the RECIPIENT shall follow the procedures in I.M. 5.120, Local Letting Process - Federal-aid.
- d. The RECIPIENT shall forward a completed Project Development Certification (Form 730002) to the DEPARTMENT in accordance with I.M. 3.710, Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the DEPARTMENT has reviewed and approved the Project Development Certification.
- e. If the RECIPIENT is a city, the RECIPIENT shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The RECIPIENT shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Iowa DOT has concurred in the contract award.

7. Construction.

- a. A full-time employee of the RECIPIENT shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the DEPARTMENT.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the DEPARTMENT, the project shall be constructed under the DEPARTMENT's Standard Specifications for Highway and Bridge Construction and the RECIPIENT shall comply with the procedures and responsibilities for materials testing according to the DEPARTMENT's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the RECIPIENT shall provide materials testing and certifications as required by the approved specifications.
- e. If the DEPARTMENT provides any materials testing services to the RECIPIENT, the DEPARTMENT will bill the RECIPIENT for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The RECIPIENT shall follow the procedures in I.M. 6.000, Construction Inspection, and the DEPARTMENT's Construction Manual, as applicable, for conducting construction inspection activities.

8. Reimbursements.

- a. After costs have been incurred, the RECIPIENT shall submit to the DEPARTMENT periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months, but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the DEPARTMENT by August 1.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the RECIPIENT, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. Reimbursement claims shall be submitted on forms identified by the Department along with all required supporting documentation. The DEPARTMENT will reimburse the RECIPIENT for properly documented and certified claims for eligible project costs. The DEPARTMENT may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the DEPARTMENT determines the RECIPIENT has been

overpaid, the RECIPIENT shall reimburse the overpaid amount to the DEPARTMENT. After the final audit or review is complete and after the RECIPIENT has provided all required paperwork, the DEPARTMENT will release the Federal funds withheld.

- e. The total funds collected by the RECIPIENT for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the RECIPIENT (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the RECIPIENT do exceed the total project costs, the RECIPIENT shall either:
 - i. In the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the DEPARTMENT all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the DEPARTMENT will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the RECIPIENT.

9. Project Close-out.

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the RECIPIENT shall provide written notification to the DEPARTMENT. The RECIPIENT shall follow and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The RECIPIENT may be suspended from receiving federal funds on future projects.
- b. For construction projects, the RECIPIENT shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the DEPARTMENT accepts the project as complete.
- d. The RECIPIENT shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The RECIPIENT shall also make these materials available at all reasonable times for inspection by the DEPARTMENT, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the RECIPIENT if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the DEPARTMENT will notify the RECIPIENT of the record retention date.
- e. The RECIPIENT shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the DEPARTMENT and the FHWA.

Parcel: 2 (east)
 Project No: BROS-C004(131)-5F-04

C O N T R A C T

THIS AGREEMENT made and entered into this 15th of September, A.D. 2025 by and between TJ McElvain Farm, LLC of 15955 524th St Centerville, IA 52655 party of the first part, and the Board of Supervisors, acting for the County of Appanoose, State of Iowa, party of the second part;

WITNESSETH:

In consideration of \$1.00, receipt of which is hereby acknowledged, the party of the first part hereby agrees to furnish to the second party a warranty deed or an easement for use as a public highway to the real estate situated in Section 10 Township 68N Range 19W County of Appanoose, State of Iowa, to-wit:

From Sta 11+75 to Sta 18+35 a strip See description on Acquisition Plat ft. wide west side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,

measured from centerline of proposed highway as shown on plans for Project No. BROS-C004(131)-5F-04

Second party shall build the following access drives:

Sta _____, side _____ wide Sta _____, side _____ wide
 Sta _____, side _____ wide Sta _____, side _____ wide

Land Taking:

_____, Sec 10, T 68 N,R 19 W, 0.133 Acres @ 7.209 = \$ 958.80
 _____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
 _____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
 Total 0.133 Acres = \$ 958.80

Damages:

_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
 _____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
 _____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
 _____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
 Total = _____

It is hereby agreed that possession of the premises is the essence of this contract and that party of the second part may take immediate possession of the premises upon the signing of this contract for the purposes above set forth, and first party further agrees to convey to second party for the consideration hereinafter named, on or before the 15th day of September, 20 25.

Party of the second part agrees to purchase the above described real estate or take easement thereto for public highway purposes and to pay therefor upon delivery of warranty deed, or easement, conveying good and sufficient title.

Approximately <u>0.133</u> acres at \$ <u>7,209</u> per acre	-	-	\$ <u>958.80</u>
Approximately _____ acres at \$ _____ per acre	-	-	\$ _____
Abstract Entry Fee - - - - -	-	-	\$ <u>75.00</u>
Moving approximately <u>24</u> rods of old fence at \$ <u>100.00</u> per rod	-	-	\$ <u>2,400.00</u>
Installing (if needed) approximately <u>30</u> rods of temporary fence at \$ <u>17.00</u> per rod	-	-	\$ <u>510.00</u>
Damages - - - - -	-	-	\$ _____
TOTAL - - - - -	-	-	\$ <u>3,943.80</u>

Should the acreage taken for highway or fencing be more or less than shown above, same is to be paid for at the agreed unit prices. Any and all verbal agreements are merged in this written contract. Should the highway as finally located require none of the real estate described, this contract becomes null and void. Any provisions on the reverse side of this contract are a part of this contract as fully as if written on this side. Party of the first part consents to the establishment of the proposed highway and relinquishes all claims for damages.

(Signed)

TJ McElvain Farm LLC
Terry McElvain Managing Member

Party of the First Part

Approved Recommended,

By [Signature]
 County Engineer

10/11, 20 25

(Signed) BOARD OF SUPERVISORS
 OF APPANOOSE COUNTY, IOWA

Negotiated by Vote Stilling

By _____ Chairman
 Party of the Second Part

Parcel: 1 (east)
Project No: BROS-C004(131)-5F-04

C O N T R A C T

THIS AGREEMENT made and entered into this 15th of September, A.D. 20 25 by and between Jacob and Elizabeth & Ben and Rosetta Gingerich of 24426 130th Ave Centerville, IA 52655 party of the first part, and the Board of Supervisors, acting for the County of Appanoose, State of Iowa, party of the second part;

WITNESSETH:

In consideration of \$1.00, receipt of which is hereby acknowledged, the party of the first part hereby agrees to furnish to the second party a warranty deed or an easement for use as a public highway to the real estate situated in Section 10 Township 68N Range 19W County of Appanoose, State of Iowa, to-wit:

From Sta 11+75 to Sta 18+35 a strip See description on Acquisition Plat ft. wide west side,
From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,

measured from centerline of proposed highway as shown on plans for Project No. BROS-C004(131)--5F-04

Second party shall build the following access drives:

Sta _____, side _____ wide Sta _____, side _____ wide
Sta _____, side _____ wide Sta _____, side _____ wide

Land Taking:

_____, Sec 10, T 68 N,R 19 W, 0.045 Acres @ 7,209 = \$ 324.41
_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
Total 0.045 Acres = \$ 324.41

Damages:

_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
_____, Sec _____, T _____ N,R _____ W, _____ Acres @ _____ = _____
Total = _____

It is hereby agreed that possession of the premises is the essence of this contract and that party of the second part may take immediate possession of the premises upon the signing of this contract for the purposes above set forth, and first party further agrees to convey to second party for the consideration hereinafter named, on or before the 5th day of September, 20 25.

Party of the second part agrees to purchase the above described real estate or take easement thereto for public highway purposes and to pay therefor upon delivery of warranty deed, or easement, conveying good and sufficient title.

Approximately <u>0.045</u> acres at \$ <u>7,209</u> per acre	-	-	\$ <u>324.41</u>
Approximately _____ acres at \$ _____ per acre	-	-	\$ _____
Abstract Entry Fee - - - - -	-	-	\$ <u>75.00</u>
Moving approximately <u>11</u> rods of old fence at \$ <u>100.00</u> per rod	-	-	\$ <u>1,100.00</u>
Installing (if needed) approximately <u>13</u> rods of temporary fence at \$ <u>17.00</u> per rod -	-	-	\$ <u>221.00</u>
Damages - - - - -	-	-	\$ _____
TOTAL - - - - -	-	-	\$ <u>1,720.41</u>

Should the acreage taken for highway or fencing be more or less than shown above, same is to be paid for at the agreed unit prices. Any and all verbal agreements are merged in this written contract. Should the highway as finally located require none of the real estate described, this contract becomes null and void. Any provisions on the reverse side of this contract are a part of this contract as fully as if written on this side. Party of the first part consents to the establishment of the proposed highway and relinquishes all claims for damages.

(Signed)

Ben Geigerich
Rosetta Geigerich
Elizabeth Geigerich Jacob N. Geigerich

 Party of the First Part

Approved Recommended

By [Signature]

 County Engineer

10/11, 20 25

(Signed) BOARD OF SUPERVISORS
 OF APPANOOSE COUNTY, IOWA

Negotiated by Walt Shelling

By _____ Chairman
 Party of the Second Part

Parcel: 1 (west)
 Project No: BROS-C004 (131)--5F-04

C O N T R A C T

THIS AGREEMENT made and entered into this 28th of August, A.D. 2025 by and between Edward McCloud Jr of 23831 130th Ave Centerville, IA 52544 party of the first part, and the Board of Supervisors, acting for the County of Appanoose, State of Iowa, party of the second part;

WITNESSETH:

In consideration of \$1.00, receipt of which is hereby acknowledged, the party of the first part hereby agrees to furnish to the second party a warranty deed or an easement for use as a public highway to the real estate situated in Section 9 Township 68N Range 19W County of Appanoose, State of Iowa, to-wit:

From Sta <u>11+75</u>	to Sta <u>18+35</u>	a strip	<u>See description on Acquisition Plat</u>	ft. wide	<u>west</u>	side,
From Sta _____	to Sta _____	a strip	_____	ft. wide	_____	side,
From Sta _____	to Sta _____	a strip	_____	ft. wide	_____	side,
From Sta _____	to Sta _____	a strip	_____	ft. wide	_____	side,
From Sta _____	to Sta _____	a strip	_____	ft. wide	_____	side,
From Sta _____	to Sta _____	a strip	_____	ft. wide	_____	side,

measured from centerline of proposed highway as shown on plans for Project No. BROS-C004(131)--5F-04

Second party shall build the following access drives:

Sta _____	side _____	wide _____	Sta _____	side _____	wide _____
Sta _____	side _____	wide _____	Sta _____	side _____	wide _____

Land Taking:

_____	Sec <u>9</u>	T <u>68</u>	N,R <u>19</u>	W, <u>0.051</u>	Acres @ <u>7.209</u>	=	<u>\$ 367.66</u>
_____	Sec _____	T _____	N,R _____	W, _____	Acres @ _____	=	_____
_____	Sec _____	T _____	N,R _____	W, _____	Acres @ _____	=	_____
					Total <u>0.051</u>	Acres	= <u>\$ 367.66</u>

Damages:

_____	Sec _____	T _____	N,R _____	W, _____	Acres @ _____	=	_____
_____	Sec _____	T _____	N,R _____	W, _____	Acres @ _____	=	_____
_____	Sec _____	T _____	N,R _____	W, _____	Acres @ _____	=	_____
_____	Sec _____	T _____	N,R _____	W, _____	Acres @ _____	=	_____
					Total	=	_____

It is hereby agreed that possession of the premises is the essence of this contract and that party of the second part may take immediate possession of the premises upon the signing of this contract for the purposes above set forth, and first party further agrees to convey to second party for the consideration hereinafter named, on or before the 25th day of August, 2025.

Party of the second part agrees to purchase the above described real estate or take easement thereto for public highway purposes and to pay therefor upon delivery of warranty deed, or easement, conveying good and sufficient title.

Approximately <u>0.051</u> acres at \$ <u>7,209</u> per acre	-	-	\$ <u>367.66</u>
Approximately _____ acres at \$ _____ per acre	-	-	\$ _____
Abstract Entry Fee - - - - -	-	-	\$ <u>75.00</u>
Moving approximately <u>9</u> rods of old fence at \$ <u>100.00</u> per rod	-	-	\$ <u>900.00</u>
Installing (if needed) approximately <u>11</u> rods of temporary fence at \$ <u>17.00</u> per rod -	-	-	\$ <u>187.00</u>
Damages - - - - -	-	-	\$ _____
TOTAL - - - - -	-	-	\$ <u>1,529.66</u>

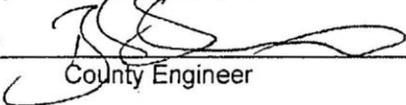
Should the acreage taken for highway or fencing be more or less than shown above, same is to be paid for at the agreed unit prices. Any and all verbal agreements are merged in this written contract. Should the highway as finally located require none of the real estate described, this contract becomes null and void. Any provisions on the reverse side of this contract are a part of this contract as fully as if written on this side. Party of the first part consents to the establishment of the proposed highway and relinquishes all claims for damages.

(Signed)



Party of the First Part

Approved Recommended

By 

 County Engineer

_____ 10/1, 20 25

(Signed) BOARD OF SUPERVISORS
 OF APPANOOSE COUNTY, IOWA

Negotiated by 

By _____ Chairman
 Party of the Second Part

Parcel: 2 (west)
 Project No: BROS-C004(131)-5F-04

C O N T R A C T

THIS AGREEMENT made and entered into this _____ of _____, A.D. 20____ by and between MKA Farms, LLC of 1043 440th Ave Malcom, IA 50157 party of the first part, and the Board of Supervisors, acting for the County of Appanoose, State of Iowa, party of the second part;

WITNESSETH:

In consideration of \$1.00, receipt of which is hereby acknowledged, the party of the first part hereby agrees to furnish to the second party a warranty deed or an easement for use as a public highway to the real estate situated in Section 10 Township 68N Range 19W County of Appanoose, State of Iowa, to-wit:

From Sta 11+75 to Sta 18+35 a strip See description on Acquisition Plat ft. wide west side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,
 From Sta _____ to Sta _____ a strip _____ ft. wide _____ side,

measured from centerline of proposed highway as shown on plans for Project No. BROS-C004(131)-5F-04

Second party shall build the following access drives:

Sta _____, _____ side _____ wide Sta _____, _____ side _____ wide
 Sta _____, _____ side _____ wide Sta _____, _____ side _____ wide

Land Taking:

	, Sec <u>9</u> ,T <u>68</u> N,R <u>19</u> W,	0.249	Acres @ <u>7,209</u>	=	\$ <u>1,795.04</u>
	, Sec _____, T _____ N,R _____ W,		Acres @ _____	=	
	, Sec _____, T _____ N,R _____ W,		Acres @ _____	=	
	Total	<u>0.249</u>	Acres	=	\$ <u>1,795.04</u>

Damages:

	, Sec _____, T _____ N,R _____ W,	Acres @ _____	=	
	, Sec _____, T _____ N,R _____ W,	Acres @ _____	=	
	, Sec _____, T _____ N,R _____ W,	Acres @ _____	=	
	, Sec _____, T _____ N,R _____ W,	Acres @ _____	=	
	Total		=	

It is hereby agreed that possession of the premises is the essence of this contract and that party of the second part may take immediate possession of the premises upon the signing of this contract for the purposes above set forth, and first party further agrees to convey to second party for the consideration hereinafter named, on or before the ____ day of _____, 20____.

Party of the second part agrees to purchase the above described real estate or take easement thereto for public highway purposes and to pay therefor upon delivery of warranty deed, or easement, conveying good and sufficient title.

Approximately <u>0.249</u> acres at \$ <u>7,209</u> per acre	-	-	\$ <u>1,795.04</u>
Approximately _____ acres at \$ _____ per acre	-	-	\$ _____
Abstract Entry Fee - - - - -	-	-	\$ <u>75.00</u>
Moving approximately <u>33</u> rods of old fence at \$ <u>100.00</u> per rod	-	-	\$ <u>3,300.00</u>
Installing (if needed) approximately <u>34</u> rods of temporary fence at \$ <u>17.00</u> per rod -	-	-	\$ <u>578.00</u>
Damages - - - - -	-	-	\$ _____
TOTAL - - - - -	-	-	\$ <u>5,748.04</u>

Should the acreage taken for highway or fencing be more or less than shown above, same is to be paid for at the agreed unit prices. Any and all verbal agreements are merged in this written contract. Should the highway as finally located require none of the real estate described, this contract becomes null and void. Any provisions on the reverse side of this contract are a part of this contract as fully as if written on this side. Party of the first part consents to the establishment of the proposed highway and relinquishes all claims for damages.

(Signed)

Party of the First Part

Approved Recommended

By _____
 County Engineer

_____, 20____

(Signed) BOARD OF SUPERVISORS
 OF APPANOOSE COUNTY, IOWA

Negotiated by _____

By _____ Chairman
 Party of the Second Part

2026 County Five Year Program Resolution 0.1

Appanoose County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Appanoose County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2026), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be ADDED to the Program's Accomplishment year:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
LFM-7618B-7X-04 610th St Double Tanker Culvert 37204	On 610th St, Over Unnamed Trib to Chariton Rvr., from 269th Ave 0.4 miles to double tanker culverts Replace washed out double tanker culvert with beam in slab bridge	40 0.010 miles 63620	320 Bridges Local	\$160,000

Fund	Accomplishment Year		Net Change
	Previous Amount	New Amount	
Local	\$1,750,000	\$1,910,000	\$160,000
Farm-to-Market	\$6,025,000	\$6,025,000	\$0
Special	\$1,800,000	\$1,800,000	\$0
SWAP	\$80,000	\$80,000	\$0
Federal Aid	\$4,120,000	\$4,120,000	\$0
Totals	\$13,775,000	\$13,935,000	\$160,000

Recommended

County Engineer

Date

Approved

Chair Board of Supervisors

Date

Attested

I, _____, Auditor In and for Appanoose County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Appanoose County, Iowa, at its meeting held on the _____ day of _____, _____

County Auditor

APPANOOSE COUNTY SECONDARY ROADS

1200 HWY 2 WEST
CENTERVILLE IA 52544

641-856-6193 (P)
641-437-4665 (F)

MEMORANDUM

TO: Appanoose County Board of Supervisors
FROM: Brad Skinner, County Engineer
RE: Position Change – William Howington
DATE: October 1, 2025

Effective September 22, 2025, William Howington changes positions to Mechanic.
Pertinent information for the position change is as follows:

NAME: Willaim Howington
POSITION: Mechanic
WAGE: \$27.56
ANN DATE: 7/6/2021

If you have any questions, please let me know.

Brad Skinner, PE/LS
Appanoose County Engineer

APPANOOSE COUNTY SECONDARY ROADS

1200 HWY 2 WEST
CENTERVILLE IA 52544

641-856-6193 (P)
641-437-4665 (F)

Department Policies Supplemental to Employee Handbook

Safety Clothing Policy

Updated September 15, 2025

The Appanoose County Secondary Roads Department works on projects which have required high-visibility attire, and this attire has proven to increase safety awareness on these projects. Hi-Vis attire is a federal requirement when working within a public Right-of-Way and will be a component of the standard personal protective equipment (PPE), along with safety-toe footwear, safety glasses and, when appropriate, hard hats.

The Safety Clothing Policy for Appanoose County Secondary Roads employees:

1. An annual field-clothing benefit (orders will be placed through the office in December) will include only high-visibility (Hi-Vis) clothing. For any employee who has been with the County for at least three (3) months, the company will provide him/her with (a) five short-sleeve t-shirts, (b) three long-sleeve t-shirts, and (c) two zip-up hooded sweatshirts. Office personnel who go to the field and the maintenance supervisor will be eligible for up to (d) five collared polo shirts instead of the five short-sleeve t-shirts and (1) one Hi-Vis X-back jacket instead of the two (2) zip-up sweatshirts.
2. Employees wanting more Hi-Vis items than are provided will be given the option to purchase extras through the Engineer's Office. Any orders received during the month will be distributed within six (6) weeks.
3. New hires (those hired between the annual field clothing benefit) will receive Hi-Vis vests. These vests shall be provided by the County for new hires along with their other PPE.
4. A quantity of stock vests shall be kept in the crew foreman's truck for individuals visiting the jobsite to wear while on the jobsite.
5. While more than a t-shirt or sweatshirt will be required during certain months on certain projects, Hi-Vis attire will still be required. The county will provide each employee who has worked at the county for six (6) months a Hi-Vis "bomber" insulated jacket. These will be only provided for free one (1) time. When a replacement jacket is needed, the Secondary Roads Department will participate in a replacement jacket at a cost-share rate of 50%. No employee can purchase more than one jacket every two (2) years under the cost share program.

6. The County may exercise the option to provide "equivalent cost" items of the employee's choosing to supplement previously provided safety clothing to the employee.
7. The Hi-Vis attire purchased by the county will be considered county uniforms and may not be worn outside of work except for short stops on the way to or from work. If an employee is caught wearing the uniforms outside of the office, the Engineer reserves the right to revoke the clothing privilege for that individual. In the event of a termination or retirement, all clothing materials purchased by the County are to be returned to the Engineer's office.
8. A requirement of employment with the Appanoose County Secondary Road Department shall be the use of OSHA-approved safety-toe footwear (meeting the requirements of ASTM F-2413) for all employees. Such footwear may include steel or carbon-fiber reinforced toes, or other approved material. A new employee shall furnish his/her initial pair of footwear. Additionally, the footwear shall have non-slip soles.
9. The County shall reimburse employees for safety-toe footwear at the rate of one hundred fifty dollars (\$150.00) per year awarded on the employee's anniversary date, with a one-year carryover not to exceed three hundred dollars (\$300.00) accumulation. There will be no borrowing forward and purchases shall not exceed one pair per year.
10. New employees shall additionally be allowed \$150 to purchase safety-toe footwear described above after 30 days of employment, under the condition that the cost of the footwear be reimbursed to the County should the employee leave County employment within one year of being hired.
11. The Employer where necessary, shall provide employees with protective eye cover at no cost to the employee. If authorized and approved, at the discretion of the Engineer, the County will replace prescription lenses and comparable frames damaged on the job.
12. Up to two pair of leather or similar work gloves will be provided by the County each calendar year. Other gloves may be provided at the County's discretion.

Safety Committee & Reporting

Updated July 20, 2022

1. A Safety Committee will be responsible for meeting to evaluate department safety, make plans and recommendations, and counsel as necessary concerning the effective administration of the safety program. The Safety Committee shall consist of three (3) people: The County Engineer, one (1) additional from the office/management, and one (1) from the bargaining unit.
2. The Secondary Roads Safety Committee shall meet at least twice per year to review policies, vehicle and worker accidents, law changes impacting Secondary Roads operations, employee requests to improve safety, and other related items. A meeting shall be scheduled upon request of any of the Safety Committee members.
3. Injury Reporting: In case of injury due to work, or incurred while at work, such injuries must be reported to the employee's immediate supervisor or the County Engineer on the same day the injury is sustained or first becomes known to the employee. Any workplace injury requiring medical attention or first-aid also requires the injured party to call Company Nurse, 888-770-0928.

Attendance

Updated September 15, 2025

1. Employees will make Absence Requests to the County Engineer or Road Foreman. Requests of less than Notice-Required may be granted upon approval of the Engineer. Efforts will be made to honor as many requests for time off as possible, considering the demands of the department at the time. However, said time off is not guaranteed.

Absence Type	Notice Required	Time May be used in
Vacation	Five (5) Working Days	One-Half (1/2) Hour Increments
Comp Time	One-Half (1/2) Hour	One-Fourth (1/4) Hour Increments
Personal Time	One-Half (1/2) Hour	One-Fourth (1/4) Hour Increments
Sick Leave	One-Half (1/2) Hour	One-Half (1/2) Hour Increments
<i>Absences of more than one (1) hour shall be charged to the next highest one-half (1/2) hour.</i>		

2. Hours of Work and Overtime:
 - a. The assignments of overtime work shall be distributed as equally as possible with the employee normally assigned the duties that require overtime work being the first called. Overtime work not normally assigned to an employee with specific duties, shall be offered on a rotation basis .
 - b. The lunch period shall be thirty (30) minutes unless longer period is agreed upon with the County Engineer. Period to be taken mid-day, typically starting at 11:30.
 - c. Point-of-origin for all workers shall be the respective maintenance building to which each employee may be assigned.
 - d. It is the employee's responsibility to keep the Employer informed of their current address and phone number.
3. Compensatory Time: With Department Head approval, employees may upon request, receive Compensatory Time (1.5x the time worked beyond scheduled work day) in lieu of Overtime Pay. Efforts will be made to honor as many requests for time off as possible, considering the demands of the department at the time. However, said time off is not guaranteed.
 - a. Secondary Roads Employees may carry forward up to 80 hours of Compensatory Time as of July 1 each year. Time may be temporarily accumulated in excess of the listed amount during the calendar year, but any Compensatory Time in excess of 80 hours, as of December 1st of each calendar year, shall be paid at the pay rate in place at that time.
 - b. The maximum accumulation of compensatory time at any time during the calendar year shall be 120 Hours
 - c. Compensatory time in excess of the maximum accumulation shall be paid out in the payroll it was earned.

**APPANOOSE COUNTY SECONDARY ROAD DEPT.
Job Description**

JOB TITLE: Laborer

Exempt (Y/N): No	FULL TIME
SALARY LEVEL: \$26.62	DIVISION: SECONDARY ROADS
SUPERVISOR: ROAD FOREMAN	DEPARTMENT: MAINTENANCE
PREPARED BY: KENZIE MILANI	DATE: 09/24/25
APPROVED BY: BRAD SKINNER	DATE: 09/24/25

SUMMARY: Assists in maintaining highways, rural roads, bridges and rights-of-way in safe condition by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Erects and repairs guardrails, highway markers, and bridges.

May assist in construction of bridges.

May assist in placing culverts.

Dumps, spreads, and tamps asphalt with pneumatic tamper to patch broken or eroded pavement.

Drive dump trucks and other maintenance trucks involved with installing culvert, repair of bridges, and snow plowing.

During winter months may have to assist in installing, removing, and storing tire chains weighing as much as 230 lbs or plow snow.

Performs repairs and maintenance on County roads, equipment and facilities.

Ability to spray and remove brush county roadways

Formatted: Highlight

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS:

Ability to calculate figures and amounts utilizing basic math skills.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS:

Maintain Iowa driver's licenses Class "A" W/Air Brake Endorsement, or ability to obtain within three months of hire.

Formatted: Highlight

Maintain a valid pesticide applicator's license in Category 1A (Agriculture) and 6 (Right-of-Way), or ability to obtain within three months of hire.

Formatted: Highlight

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Surface types: Concrete, earth, grass, granular, and metal.

Terrain types: Various (smooth to rough)

Hand Controls: both hands

Foot Controls: both feet

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; climb or balance; and talk or hear. The employee is occasionally required to sit; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and may be exposed to fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to wet and/or humid conditions, extreme cold, extreme heat and risk of electrical shock.

The noise level in the work environment is usually very loud.

PROTECTIVE CLOTHING AND PERSONAL DEVICES(but not limited to): Earplugs, goggles or safety glasses, hard hat, gloves, compliant reflective clothing for use in highway rights-of-ways, safety shoes per County policy, welding protection, etc.

MACHINES, TOOLS, EQUIPMENT, & WORK AIDS USED (but not limited to): shovel, chain saw, tire chains, large knife, sledgehammer, wrench (hand & power), grease gun, pickups, trucks, some equipment, sprayer.

DEFINITION OF: PHYSICAL DEMANDS/WORKS ENVIRONMENT

Regularly = 67%+

Frequently = 34% to 66%

Occasionally = 0% to 33%

Formatted: Highlight

Formatted: Highlight

Formatted: Highlight

**APPANOOSE COUNTY SECONDARY ROAD DEPT.
Job Description**

JOB TITLE: Sign Specialist

Exempt (Y/N): No
SALARY LEVEL: \$ 27.01/ hr

DIVISION: MAINTENANCE
DEPARTMENT: SECONDARY ROAD

SUPERVISOR: ASSISTANT TO THE ENGINEER
PREPARED BY: KENZIE MILANI
APPROVED BY: BRAD SKINNER

DATE: 09/24/25
DATE: 09/24/25

SUMMARY: Maintains and installs highway signs, on rural roads, and rights-of-way, by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Properly erects and repairs highway markers/signs, guardrails, and snow fences, in accordance with the Manual on Uniform Traffic Control Devices, Work Zone Traffic Control "Standards and Guidelines", and other such official publications.

Ability to use electronic devices such as a laptop computer or tablet to maintain records of sign installations and compliance with sign installation specifications.

Maintains computer inventory of existing signs with location, condition, reflectivity, etc., projecting sign replacement rotation and budgeting of inventory stockpiles.

Measures distances, elevation and maintains log of each sign placed, or replaced, records on forms provided. Ability to read standard and topographic maps in both paper and digital formats.

Works directly with other employees to establish history of signs, post, location, condition, and type.

Maintain inventory of signs, post, and other materials used, and orders needed signs and equipment as approved by the County Engineer.

Drives truck to transport crew and equipment to work site.

Ability to spray and remove brush along county roadways.

Formatted: Highlight

NON ESSENTIAL DUTIES AND RESPONSIBILITIES: Drives snow removal equipment, consisting of Motor Grader, or truck equipped with adjustable snowplow or blower unit and spreader. During winter months may have to install, remove, and store tire chains weighting as much as 230 lbs. Sign Foreman may join other County Secondary Roads forces for work duties as directed by the Road Foreman.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED); or one to three months related experience and/or training in signing regulations or setup and computer inventory systems; or equivalent combination of education and experience.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, procedure manuals including the Manual on Uniform Traffic Control Devices (MUTCD). Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Formatted: Highlight

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Ability to incorporate such skills into computer based inventory systems and construction drawings.

REASONING ABILITY: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS:

Maintain Iowa driver's licenses Class "A" W/Air Brake Endorsement, or ability to obtain within three months of hire;

Maintain a valid pesticide applicator's license in Category 1A (Agriculture) and 6 (Right-of-Way), or ability to obtain within three months of hire.

Ability to learn and work at becoming certified in testing concrete, aggregates, and hot mix asphalt for construction inspection through the Iowa DOT certifications.

Formatted: Highlight

Formatted: Highlight

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee frequently is required to stand and sit. The employee is occasionally required to walk; climb or balance; and stoop, kneel, crouch, or crawl.

Surface types: Concrete, earth, grass, granular, and metal.

Terrain types: Various (smooth to uneven, with steep slopes)

Hand Controls: both hands

Foot Controls: both feet

The employee must regularly lift and/or move up to 30 pounds, frequently lift and/or move up to 80 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and in high, precarious places and is frequently exposed to vibration. The employee occasionally works with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock, and risk of radiation.

The noise level in the work environment is usually loud. The employee may be subject to extended periods of working independently or with a group.

PROTECTIVE CLOTHING AND PERSONAL DEVICES (but not limited to): Earplugs, goggles or safety glasses, hard hat, gloves, compliant reflective clothing, for use in highway rights-of-ways, safety shoes per County policy.

Formatted: Highlight

MACHINES, TOOLS, EQUIPMENT, & WORK AIDS USED (but not limited to): Electronic and hand measuring equipment, jack hammer, motor grader, tractor mower, dump truck, boom truck, shovel, chain saw, tire chains, large knife, sledge hammer, wrench (hand & power), grease gun, sprayer.

Formatted: Highlight

DEFINITION OF: PHYSICAL DEMANDS/WORKS ENVIRONMENT

Regularly = 67%+

Frequently = 34% to 66%

Occasionally = 0% to 33%



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
TIPSY TURTLE BAR & GRILL, LLC	Tipsy Turtle Bar and Grill	(515) 979-1660		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
16999 Highway J18		Moravia	Appanoose	52571
MAILING ADDRESS	CITY	STATE	ZIP	
16999 Highway J18	Moravia	Iowa	52571	

Contact Person

NAME	PHONE	EMAIL
Tyler Nicholas Ruepke	(515) 979-1660	rathbunroots@outlook.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES

Outdoor Service



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Partnership

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Tyler Ruepke	Russell	Iowa	50238	Owner	49.00	Yes
Brandi Ruepke	Russell	Iowa	50238	Owner	49.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Oct 8, 2025

POLICY EXPIRATION DATE

Oct 8, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE