

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544

Phone (641) 856-6191  
Fax (641) 856-8023  
[khoward@appanoosecounty.net](mailto:khoward@appanoosecounty.net)

Meeting Agenda  
December 18, 2023

The Appanoose County Board of Supervisors will meet Monday, December 18, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda/Approve Agenda
3. Approve minutes of the December 4, 2023 meeting
4. Approve reports (12/8 payroll)
5. Approve bills
6. Open/Approve County Property Insurance Quotes
7. Delaney Evers, PACT annual report
8. Discuss/Appoint EMS Committee members
9. Appoint Conservation Boardmembers (due to vacancies)
10. Approve Compensation Board Appointments (Auditor & Recorder)
11. Appoint Board of Health members
12. Approve Resolution #2023-50: Secondary Roads Quarterly Transfer
13. County Engineer report
  - a. Approve award of Contract 04-C004-125: Sealcoat (J18, J29 & S70)
  - b. Approve County Engineer to sign Contract 04-C004-125: Sealcoat
14. Public Comments
15. Adjourn

Posted 12/13/23

December 4, 2023

Appanoose County Board of Supervisors met in regular session December 4, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill, and Jeff Kulmatycki Boardmembers. Absent: none.

The meeting started with the pledge.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the November 20 & 27, 2023 meetings.

Seconded by Kulmatycki. All voted aye.

McGill motioned to approve 11/24 payroll. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve bills. Seconded by Kulmatycki. All voted aye.

Albia Newspapers	Legal Serv. Dep-Subp-Tran	171.36
Alliant	Electric Light & Power	762.34
Amazon	Jail Equip. & Furniture	88.25
American Legion 407	Polling Places	50.00
App Co ISU Ext	Engineering Services	90.00
Sec Rds	Custodial Supplies	119.37
Auto-Jet Muffler	Engineering Services	805.12
S Banks	Engineering Services	760.26
Bratz Oil	Mileage & Transp. Expense	109.01
Cantera Aggregates	Engineering Services	15763.16
Centerville Body Shop	Construction & Maint.	1625.00
Central IA Det	Juvenile Detention & Shel	82.50
Cville Wtrwks	Water & Sewer	8596.41
City of Plano	Maintenance Contract	174.61
City of Unionville	Maintenance Contract	129.20
S Cole	Dues & Memberships	149.90
Davison Fuels & Oil	Fuels	64.50
L Demry	Mileage & Transp. Expense	180.00
EveryStep	Homemaker-Home Health Aid	1181.67
Fogle TV	Building Repair & Maintce	35.98
Geotech Materials	Engineering Services	1604.72
GreatAmerica	Computer Services	652.40
Hamilton Produce	Engineering Services	60.00
Hotsy Cleaning Systems	Engineering Services	1187.94
IDPS	Radio and related equipme	1782.00
Independent Salt	Engineering Services	1087.24
Interstate Batt	Engineering Services	587.20
IA Law Enforcement Academy	Educational & Train.Serv.	150.00
IA Media Network	Typing-Print.-Bind.Serv.	378.22
IA Prison Industries	Uniforms	155.96
Iowa QRM	Rent Payments	275.00
ISSDA	Educational & Train.Serv.	675.00
J & J Ready Mix	Engineering Services	6880.00
Kimball	Engineering Services	558.07
L&W Quarries	Engineering Services	481.80
R Lamb	Mileage & Transp. Expense	901.17
K Laurson	Educational & Train.Serv.	560.00
Logan Contractors Supply	Engineering Services	443.99
M&W Welding	Engineering Services	300.00
M McGill	Mileage & Transp. Expense	123.30
Midwest Wheel	Construction & Maint.	363.63
G Milani	Engineering Services	960.96
Moravia Comm Housing	Rent Payments	175.00

Myers Custom Signs	Engineering Services	120.00
Natel	Telephone & Telegr.Serv.	903.36
Neighbor Wholesale	Engineering Services	275.00
O'Halloran Int'l	Engineering Services	328.33
Petty C-Sheriff	Postage & Mailing	5.01
Phelps Uniform	Engineering Services	236.19
Power Ins	Law Enf. Auto Ins.	132.00
PowerPlan	Engineering Services	1976.37
Quick Shop	Transportation	285.00
Quill	Jail Equip. & Furniture	76.99
Rainbo Oil	Engineering Services	955.45
RRWA	Engineering Services	28.50
Raw Metal Works	Engineering Services	450.04
RJ Powersports	Construction & Maint.	24018.70
G Roefer	Medical & Health Services	400.00
Seymour Tire	Engineering Services	325.00
Shamrock Heights Apts	Rent Payments	380.00
M Sias	Salary-Regular Employees	1129.17
B Skinner	Educational & Train.Serv.	37.17
SMS Power Train	Engineering Services	1490.72
Solutions	Off. Supplies & Forms	151.12
D Sturms	Mileage & Transp. Expense	251.35
Dr. Anthony Tatman	Educational & Train.Serv.	10.00
Thomas Funeral Home	Funeral Services	1800.00
T3 Concrete Pumping	Bridge & Culvert Maint.	606.25
US Bank	Compensation Bd	16.21
US Cellular	Telephone & Telegr.Serv.	809.02
Verizon	Contrib. & Purchase Serv	200.04
Wells Land & Cattle Co	Engineering Services	700.00
Windstream	Computer Services	1670.50
Xerox	Off. Supplies & Forms	292.61
5th Dist Co Off	Educational & Train.Serv.	25.00
911 Custom, LLC	Law Enf. Equip & Weapons	258.75
Grand Total		91626.09

Stephanie Lathop from Carosh went over the HIPAA audit and renewal. Kulmatycki motioned to renew our HIPAA contract with Carosh. Seconded by McGill. All voted aye.

McGill motioned to approve the Data Grant Agreement with Iowa One Call. Seconded by Kulmatycki. All voted aye.

McGill motioned to accept the resignation of Richard Brooke from the Conservation Board. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the hiring of Justice Finch as fulltime jailer starting at \$20/hour effective December 1, 2023. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the Bond to Insure Against Double Payment for Winger (Warrant 55709 \$13,268.40). Seconded by McGill. All voted aye.

McGill motioned to stay involved with the McKinsey Opioid lawsuit. Seconded by Kulmatycki. All voted aye.

There was no county engineer report

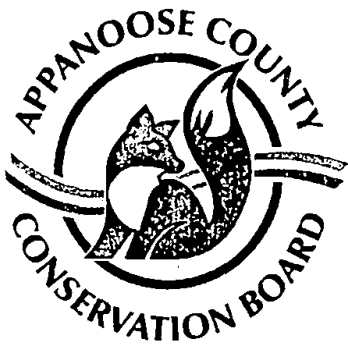
McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:13 A.M.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor

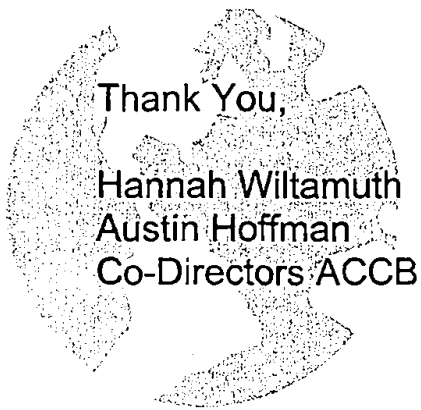


25100 - 520<sup>th</sup> Street  
Centerville, IA 52544  
(641)856-8528

12/13/23

Appanoose County Board of Supervisors:

The Appanoose County Conservation Board requests the Board of Supervisors appoint Shannon Esser and Marc Melhus to the two open positions on our board.



Thank You,

Hannah Wiltamuth  
Austin Hoffman  
Co-Directors ACCB

*Our mission statement: "To create a balance between man and his environment by educating, providing, and protecting the natural resources of Appanoose County"*

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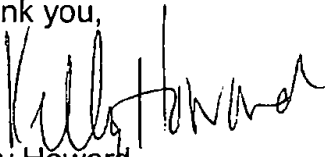
December 13, 2023

To: Appanoose County Board of Supervisors

Re: Compensation Board Appointment

I recommend Patsy Dudenhoeffer to continue to serve as the Auditor's Representative on the Compensation Board for a 4-year term beginning 1/1/2024.

Thank you,



Kelly Howard  
Appanoose County Auditor &  
Commissioner of Elections



*Office of Appanoose County Recorder*  
c/o Courthouse  
201 N. 12<sup>th</sup> Street | Centerville, Iowa 52544

November 7, 2023

Appanoose County Board of Supervisors  
201 N. 12<sup>th</sup> Street  
Centerville, IA 52544

Re: Compensation Board Appointment

Please approve the appointment of Michael Craver as representative to the Compensation Board for the Recorder's office with the term ending January 1, 2028.

A handwritten signature in black ink, appearing to read 'Maegan Messamaker'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Maegan Messamaker  
Appanoose County Recorder



## APPANOOSE COUNTY PUBLIC HEALTH

PROVIDING HEALTH SERVICE TO APPANOOSE COUNTY Since 1960

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209 E. Jackson Street  
Centerville, IA 52544

Phone: 641.437.4332

Fax: 641.856.5575

November 8<sup>th</sup>, 2023

Board of Supervisors,

It is our recommendation to have Mark McGill and Jackie Kelly continue on the Board of Health for an additional 3 years starting January 1<sup>st</sup>, 2024.

Respectfully,

Appanoose County Board of Health



**RESOLUTION FOR INTERFUND OPERATING TRANSFER** 2023-50

Whereas, it is desired to transfer monies from the Rural Services Fund to the Secondary Road Fund, and

Whereas, said operating transfer is in accordance with section 331.432, Code of Iowa,

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa as follows:

Section 1. The sum of \$ \$224,510.00 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, effective 12-18-2023.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa, on 12-18-2023 the vote being as follows:

Ayes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nays: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:  
  
\_\_\_\_\_  
County Auditor

# CONTRACT

**Letting Date:** Nov 21, 2023

**Contract ID:** 04-C004-125

**Call Order No.:** 201

**County:** APPANOOSE

**Project Engineer:** APPANOOSE COUNTY

**Cost Center:** 801000

**Object Code:** 890

**DBE Commitment:** \$0.00

**Contract Work Type:** SEAL COAT

This agreement made and entered by and between the Contracting Authority,  
APPANOOSE COUNTY

and Contractor,

STA-BILT CONSTRUCTION CO.

Vendor ID: ST060

City: HARLAN

State: IA

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed herein, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto.

Contractor, for and in considerations of \$ 627,384.92 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting Authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set fourth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Contract Time of this Contract and assigned Notes.

To accomplish the purpose herein expressed, the Contracting Authority and Contractor have signed this instrument.

For Federal-Aid Contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.



11/29/2023 07:23:20

AASHTOWare Project™ Version 4.9 Revision 033

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**Contract Project(s)**

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**Contract ID:** 04-C004-125

**Call Order No.:** 201

**Letting Date:** Nov 21, 2023

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**Project Number:** FM-C004(125)-55-04

**County:** APPANOOSE

**Project Work Type:** SEAL COAT

**Accounting ID:** 39768

**Location:** On J18, from S70 to Hwy 5, on J29, from J5T to Hwy 5 and on S70, from Hwy 2 to J5T,  
18 miles

**Route:** VARIOUS LOCATIONS

**Non-Federal Aid - Predetermined Wages are not in Effect**

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11/29/2023 07:23:20

AASHTOWare Project™ Version 4.9 Revision 033

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**Contract Time**

**Contract ID:** 04-C004-125

**Call Order No.:** 201

**Letting Date:** Nov 21, 2023

Site ID	Site Details	Liquidated Damages
00	Late Start Date 08/05/2024 20 WORK DAYS	\$1,000.00

(\*) - Indicates Cost Plus Time Site. See Schedule of Items for Cost Per Unit



11/29/2023 07:23:20

AASHTOWare Project™ Version 4.9 Revision 033

Page 3 of 4

**Notes**

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**Contracts ID:** 04-C004-125

**Call Order No.:** 201

**Letting Date:** Nov 21, 2023

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**Notes :**

There are no notes for this contract.



11/29/2023 07:23:20

AASHTOWare Project™ Version 4.9 Revision 033

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**Contract Addenda**

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**Contract ID:** 04-C004-125

**Call Order No.:** 201

**Letting Date:** Nov 21, 2023

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No Addenda for this Contract.



**Contract Specifications List**

**Contract ID:** 04-C004-125

**Call Order No.:** 201

**Letting Date:** November 21, 2023

<b>Note</b>	<b>Description</b>
001.2023	*** STANDARD SPECIFICATIONS -- SERIES 2023 *** The Iowa Department of Transportation STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2023, plus applicable General Supplemental Specifications, Developmental Specifications, Supplemental Specifications AND Special Provisions shall apply to construction work on this contract.
500.01	*** WINTER WORK *** The free time allowed between November 15 and April 1 will not be permitted on this project. The Contractor shall work during the winter on all working days as defined in Article 1101.03 'Working Day'.
GS-23001	GENERAL SUPPLEMENTAL SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION



Contract Schedule

Contract ID: 04-C004-125

Awarded Vendor: ST060

STA-BILT CONSTRUCTION CO.

SECTION 0001

SEAL COAT ITEMS

\$627,384.92

Alt Set ID:

Alt Mbr ID:

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0010	2307-0025003 AGGREGATE, ROADWAY COVER, 3/8 IN.	3,618.000 TON	34.23		123,844.14	
0020	2307-0600456 BINDER BITUMEN, CRS-2P	72,329.000 GAL	3.56		257,491.24	
0030	2307-1400000 ASPHALT EMULSION FOR DUST CONTROL	14,466.000 GAL	4.48		64,807.68	
0040	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	2,790.570 STA	21.33		59,522.86	
0050	2527-9263137 PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	2.000 EACH	372.00		744.00	
0060	2528-8445110 TRAFFIC CONTROL	LUMP SUM			20,000.00	
0070	2528-8445113 FLAGGERS	40.000 EACH	575.00		23,000.00	
0080	2528-8445115 PILOT CARS	15.000 EACH	865.00		12,975.00	
0090	2533-4980005 MOBILIZATION	LUMP SUM			65,000.00	
<b>Total Bid:</b>					<b>\$627,384.92</b>	



# Doc Express® Document Signing History

Contract: 04-C004-125 Document: BO 201 04-C004-125 231121 CONTRACT

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
	(Signed by Contractor)
	(Local Public Agency Views and Signs Performance Bond)
	(Local Public Agency Signs Contract)
	(Checked by Contracts and Specifications Bureau)
	(Signed by Contracts and Specifications Bureau)
	(Marked Completed by Contracts and Specifications Bureau)