

OFFICE OF THE

Appanoose County Auditor

KELLY HOWARD

COURTHOUSE
201 N. 12th St., Rm 11
CENTERVILLE, IOWA 52544

Phone (641) 856-6191
Fax (641) 856-8023
khoward@appanoosecountv.net

Meeting Agenda
October 16, 2023

The Appanoose County Board of Supervisors will meet Monday, October 16, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda/Approve Agenda
3. Approve minutes of the October 2, 2023 meeting
4. Approve reports (10/13 payroll, Auditor & Recorder Quarterly Reports, Washington Township Financials)
5. Approve bills/Handwritten (US Postmaster warrant #56192)
6. Sheriff Gary Anderson: Approve Accurate Control Contract
7. Approve Treasurer's Office Hiring: Misty Cardani
8. Accept Heinkel Preliminary Subdivision Plat
9. Discuss/Approve Request for Proposal: County Liability Insurance
10. Approve Resolution #2023-47: Operating Transfer (Capital Projects to LOSST)
11. County Engineer report
12. 9:15 A.M. Public Hearing Tax Sale #1997-4716 (former Max Joseph Property)
13. Approve Tax Sale #1997-4716/Sign Quit Claim Deed
14. Public Comments
15. Adjourn

Posted 10/11/23

October 2, 2023

Appanoose County Board of Supervisors met in regular session October 2, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill and Jeff Kulmatycki, Boardmembers. Absent: none.

The meeting started with the pledge.

Add Secondary Roads Letter of Support and Udell & Bellair Township Financials. McGill motioned to approve the amended agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the September 18, 2023 meeting. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve 9/29 payroll, Sheriff Quarterly Report, and Chariton, Franklin, Johns, Lincoln, Pleasant, Sharon, Union, Udell & Bellair Township Financials. Seconded by McGill. All voted aye.

McGill motioned to approve bills. Seconded by Kulmatycki. All voted aye.

Alliant	Electric Light & Power	1157.33
Amazon	Law Enf. Equip & Weapons	53.98
Amer Home Fdg	Juvenile Detention & Shel	1586.10
App Co Tourism	Contrib. & Purchase Serv	69457.46
Bailey Off	Off. Supplies & Forms	60.00
Baker's	Engineering Services	69.99
B Barbaglia	Salary-Regular Employees	73.84
Bob Barker	Jail Equip. & Furniture	166.86
BP Business Solns	Transportation	198.21
Bratz Oil	Mileage & Transp. Expense	253.83
C-D Supply	Custodial Supplies	155.99
Cantera Aggregates	Engineering Services	26218.77
Carlson Crane	Engineering Services	754.55
Cville Wtrwks	Water & Sewer	592.36
Central IA Det	Juvenile Detention & Shel	560.00
City Cville	Salary-Regular Employees	6254.63
CJ's Rental	Rent Payments	850.00
Clark's Auto Rpr	Engineering Services	75.00
S Cole	Educational & Train.Serv.	50.00
Davis Co Sheriff	Legal Serv. Dep-Subp-Tran	38.50
Davison Fuels & Oil	Fuels	43.75
Diamond Mowers	Engineering Services	1260.74
S Dittmer	Legal Serv. Dep-Subp-Tran	40.80
Don's Truck Sales	Engineering Services	587.29
Eastern IA Tire	Engineering Services	1016.55
Fogle TV	Engineering Supplies	671.23
Galls	Uniforms	148.14
GreatAmerica	Computer Services	419.90
Hamilton Produce	Engineering Services	60.00
Jim Hawk Truck	Engineering Services	115.72
Hills San	Engineering Services	231.00
InRoads	Engineering Services	22661.46
Interstate Batt	Engineering Services	454.90
IA Media Network	Typing-Print.-Bind.Serv.	167.49
IA ME	Medical & Health Services	4209.00
Kimball	Engineering Services	545.61
K Laurson	Educational & Train.Serv.	280.26
Lockridge	Off. Equip Repair & Maint	11.16
Mainstay Systems	Off. Supplies & Forms	2300.00

B Matkovich	Rent Payments	425.00
M McGill	Mileage & Transp. Expense	192.60
Metal Culverts	Bridge & Culvert Maint.	17022.60
MHC Kenworth	Engineering Services	127.05
Midwest Wheel	Engineering Services	979.46
Natel	Telephone & Telegr.Serv.	928.90
O'Halloran Int'l	Engineering Services	6363.06
Official Pest Control	Off. Equip Repair & Maint	80.00
Petty C-Sheriff	Fuels	111.02
R Pfannebecker	Educational & Train.Serv.	25.13
Phelps	Engineering Services	236.19
Prof Computer	Off. Equip Repair & Maint	47.95
Quick Shop	Transportation	390.01
Quill	Dues & Memberships	209.52
Rainbo Oil	Engineering Services	2554.79
RRWA	Engineering Services	138.00
Seymour Tire	Engineering Services	98.00
M Sias	Salary-Regular Employees	1129.17
SMS Power Train	Engineering Services	940.39
Snap-On Tools	Engineering Services	62.50
Snap-On-Tools	Engineering Services	454.26
Solutions	Computer & Microfilm Supp	2330.76
Thomas Funeral Home	Funeral Services	900.00
UnityPoint	Engineering Services	102.00
US Bank	Computer & Microfilm Supp	2988.05
US Cellular	Telephone & Telegr.Serv.	387.80
VanWall Equip	Engineering Services	200.53
Verizon	Contrib. & Purchase Serv	220.04
Wapello Co Sheriff	Legal Serv. Dep-Subp-Tran	48.10
Watson & Ryan	Legal & Ct-Related Serv.	1890.98
J Willier	Legal & Ct-Related Serv.	1395.00
Windstream	Computer Services	1655.81
Winger	Building Perm. Improvemnt	12000.00
Xerox	Off. Supplies & Forms	292.61
Yutzy Repair	Engineering Services	98.52
Ziegler	Construction & Maint.	364150.00
Grand Total		565028.20

Kulmatycki motioned to approve the 5-day liquor license for Papo's Pumpkin Patch (date changed). Seconded by McGill. All voted aye.

Tammy Wheeler from Farmer's Mutual Communications provided a project update and requested 50% of their ARPA grant funding. Kulmatycki motioned to approve a 50% ARPA funding allocation to Farmer's Mutual (\$180,000). Seconded by McGill. All voted aye.

FYI-MMP: Parks Finishing C8, LLC #67550

Kulmatycki motioned to approve Resolution #2023-46. Seconded by McGill. All voted aye.

Resolution # 2023-46

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #1997-4716: Commencing 50 feet South Northwest Corner Northwest Southwest Section 32 Township 69 Range 17, Thence East ten (10) Rods, South Sixteen (16) Rods, West ten (10) Rods, North sixteen (16) Rods to Beginning, in Appanoose County, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held October 16, 2023 at 9:15 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by Kulmatycki and seconded by McGill.
2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 2nd day of October, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes: Linda Demry, Mark McGill, Jeff Kulmatycki

Nays: none

Attest: Kelly Howard, County Auditor

Kulmatycki motioned to approve the Right-of-Way acquisitions for projects BROS-C004(121)-8J-04 and BROS-C004(122)-5F-04. Seconded by McGill. All voted aye.

Kulmatycki motioned to approve the Letter of Support for the asphalt awards program. Seconded by McGill. All voted aye.

County Engineer, Brad Skinner provided an update to the board. The asphalt was done being laid last week. They will be working on shouldering this week, then traffic markings will be next. The road reshape on 330th was completed last week. Crews are currently working on the bridge replacement on the Dean Bottom and routine maintenance. They received formal notice they were awarded a \$25,000 grant for a side by side. It will be used for roadside work.

Public Comments: Wheeler spoke about grant funding available through Farmer's Mutual.

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:12 A.M.

Appanoose County Board of Supervisors

Attest:

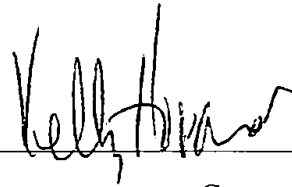
Kelly Howard, Appanoose County Auditor

STATE OF IOWA, APPANOOSE COUNTY
TO THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA

I, Kelly Howard, Auditor of the above-named County and State do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ended September 30, 2023, and the same has been paid to the proper authorities as per duplicate voucher as attached:

Plat Books	\$130.00
Copy Work	\$1.25
Misc.	<u>\$10.00</u>
Total	<u><u>\$141.25</u></u>

RESPECTFULLY SUBMITTED,



County Auditor

10/04/2023 14:04:10

Miscellaneous Receipt
Appanoose County Treasurer

Receipt# 22219

10/04/2023

Received from Customer 200 Appanoose County Auditor

Payment Method	Amount	Check#	Paid by
Check	141.25	1049	Appanoose County Auditor

#	Fund	Function	Rev	Dept	Prj	Sub	Post	Earned	Amount
1	01000	3	09000	5500	02		1	10/04/2023	141.25
								Photocopy/FAX Fees	
								k 141.25 CB	

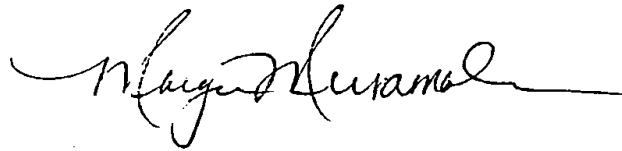
Total Amount 141.25

County Recorder's Report of Fees Collected

I Maegan Messamaker, Recorder of the County of Appanoose State of Iowa, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ending, September 30, 2023 and the same has been paid to the County Treasurer, as per duplicate vouchers which are provided upon request.

Recording Deeds	\$2,910.00
Real Estate Mortgages	\$7,840.00
Releases & Assignments	\$730.00
Hunting & Fishing Licenses	\$128.50
Copies	\$631.85
Boat Registration Writing Fees	\$300.00
Miscellaneous	\$2,615.00
Snow & ATV Writing Fees	\$262.00
R.E. Transfer Tax - 17.24%	\$6,247.53
Vital Records - 40%	\$1,408.00
County Conservation	\$235.00
Total	\$23,307.88

All of which is respectfully submitted.



Maegan Messamaker
Appanoose County Recorder

APPANOOSE COUNTY, WASHING TON TOWNSHIP

RECEIVED BY COUNTY AUDITOR
9-27-73

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2022 thru June 30, 2023

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY		TOWNSHIP FUNDS					TOTAL
		FIRE	GEN	OTHER GEN			
1							0
2	BEGINNING FUND BALANCE JULY 1, _____ add (+)						
3	TOTAL REVENUE	14209.88	17911.30	1695.00			33816.18
4	TOTAL DISBURSEMENTS less (-)	14209.88	17103.12				31313.00
5	ENDING FUND BALANCE JUNE 30, _____ equals (=)	0	808.18	1695.00			2503.18
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END	0	808.18	1695.00			2503.18

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Township Clerk

Jerald R. Sullivan
Date
9-29-73

Lora Bryant
Bryan Tait
Roy Davis
Township Trustees

APPANOOSE COUNTY, WASHINGTON TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS
Fiscal Year July 1, 2022 thru June 30, 2023

1		STATEMENT OF RECEIPTS		TOWNSHIP FUNDS						
				FIRE PROT	GEN CARE	GEN OTHER				TOTAL
3		+ Cash on hand								0
4	BEGINNING FUND BALANCE	+ Checking								0
5	07/01/	+ Savings								0
6		+ Other								0
7		= Total								0
8	DATE	RECEIPTS DURING FISCAL YEAR								
9	7-15	COUNTY TREAS	66.84	81.99						148.83
#	9-15	"	1238.97	1556.17						2795.14
#	10-15	"	5582.65	7032.84						12615.49
#	11-15	"	798.29	1006.68						1804.97
#	12-15	"	297.83	370.43						668.26
#	1-13 23	"	53.40	67.34						120.74
#	2-15	"	126.28	159.25						285.53
#	3-15	"	399.91	504.31						904.22
#	4-15	"	4456.25	5619.69						10075.94
#	5-15	"	1143.56	1442.18						2585.74
#	6-15	"	57.90	65.44						117.34
#		"								
#	8-22	SITES				200.00				200.00
#	10-22	"				400.00				400.00
#	3-3-23	CARE				70.00				70.00
#	4-10	CARE				25.00				25.00
#	4-20	SITES				1000.00				1000.00
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#	TOTAL REVENUE FROM THIS PAGE									
#	TOTAL REVENUE FROM ATTACHED PAGES									
#	TOTAL REVENUE FOR YEAR									
#	TOTAL TO BE ACCOUNTED FOR (Beginning Balance + Total Revenue)		14709.88	17911.30	1695.00					33816.18

APPANOOSE COUNTY, WASHINGTON

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

1	STATEMENT OF DISBURSEMENTS (continued) 1 of ____		TOWNSHIP FUNDS					TOTAL
			FIRE PROP	GEN SERV				
2	DATE	DISBURSEMENTS DURING FISCAL YEAR						
3								
4	7-15		66.84				66.84	
5	9-15		1238.97				1238.97	
6	10-15		5580.65				5580.65	
7	11-15		798.29				798.29	
8	12-15		293.83				293.83	
9	1-13-23		53.40				53.40	
10	2-15		126.78				126.78	
11	3-15		399.91				399.91	
12	4-15		4456.75				4456.75	
13	5-15		1143.56				1143.56	
14	6-15-23		51.90				51.90	
15								
16	7-15			2369.50			2369.50	
17	8-15			2469.50			2469.50	
18	9-15			2450.04			2450.04	
19	10-18			2414.50			2414.50	
20	11-05			2499.50			2499.50	
21	5-6			2450.04			2450.04	
22	5-16			2450.04			2450.04	
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39								
40	TOTAL THIS PAGE		14209.88	17103.12			31313.00	

State of Iowa
County of APPANOOSE COUNTY
Date to be Paid 10/05/2023



Handwritten
Claim# 55683 Warrant# 56192

Voucher Description

Vendor # 2336
US POSTMASTER
616 W 2ND STREET
OTTUMWA IA 52501

Date Ordered
Date Delivered 10/05/2023
Claim Date 10/05/2023



<u>Invoice</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
02000	08000 412 02	5100.00	100 Rolls \$0.51 Postcard Stamp

Amount Claimed 5,100.00
Amount Allowed _____

AYE _____ NAY _____
 AYE _____ NAY _____
 AYE _____ NAY _____
 AYE _____ NAY _____
 AYE *Salstrand* _____ NAY _____

I hereby certify that the within
is a just, lawful, and correct
claim for the county of
APPANOOSE COUNTY

KELLY HOWARD, AUDITOR

Date - 10/05/23
Time - 11:50:49

APPANOOSE COUNTY - Accounting
Handwritten Claim Edit Report

Program - AA31020
Page - 1

For User(s): All Users

Claim Range 1 - 9999999

Claim #	Vendor Number	Vendor Name Claim Description	Entry Date	Date to Pay	Order Date	Delivery Date	Do Not Pub	Disc%	Disc Days	Disb#
55683	2336	V US POSTMASTER	10/05/2023	10/05/2023		10/05/2023		.000	0	56192

Line Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line Amount	PO#	Invoice#	Inv Date	1099
1 100 Rolls \$0.51 Postcard Stamp	02000	4	08000	412	02		5100.00	0		10/05/2023	
Total							5,100.00				

Totals by Fund

02000 General Supplemental Fund	5,100.00
Final Total	5,100.00

End of Report

00000

Appanoose County
CLAIM

Purchase Order #

Vendor # 2336

Date 10/5/2023

To Postmaster

PAID

Date Ordered

OCT - 5 2023

Date Delivered

WARRANT
Approved By 66192
Appanoose County Board Supervisors

ACCT #

DESCRIPTION (Itemize Fully)

Amount

02000-08000-412-02 Postcard Stamps
100 Balls x \$51 = 5,100.00

Signature W. J. Howard



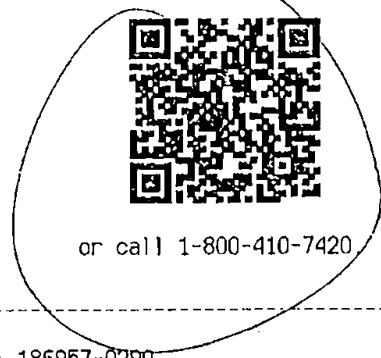
OTTUMWA
616 W 2ND ST
OTTUMWA, IA 52501-2302
(800)275-8777

10/05/2023			12:57 PM
Product	Qty	Unit Price	Price
Barns Coil	100	\$51.00	\$5100.00
Grand Total:			\$5100.00
Personal/Bus Check			\$5100.00

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420

UFN: 186957-0290
Receipt #: 840-55000731-1-5681034-1
Clerk: 24



Jennifer Salstrand
Appanoose County Treasurer's Office

Courthouse
201 North 12th St
Centerville, IA 52544
Phone: 641-856-3097
Fax: 641-856-8104
Email: jsalstrand@appanoosecounty.net

Appanoose County Board of Supervisors
201 N 12th St
Centerville, Iowa 52544

October 3, 2023

RE: Deputy Treasurer

Dear Board members,

I ask you to approve the hiring of Misty Cardani as full-time Deputy Treasurer (non-exempt) with a starting salary of \$39,084.81 effective October 16, 2023.

Respectfully Yours,

Jennifer Salstrand

Jennifer Salstrand, Treasurer

RESOLUTION #2023-47
OPERATING TRANSFER

WHEREAS, Appanoose County, Iowa, pursuant to Iowa Code 331.430 and in strict compliance with all laws applicable to the County, desires to clean up funds that have a balance and transfer to another appropriate fund;

WHEREAS, presently the County is showing the following fund with a cash balance and the intent where to transfer the cash balance:

CURRENT FUND	AMOUNT	TRANSFER TO	REASON FOR TRANSFER
30000 – Capital Projects		21010 – LOSST Revenue	Jail project complete

WHEREAS, after transfer mentioned above, this fund will have a zero balance and will no longer be utilized and is requested for closure.

NOW THEREFORE BE IT RESOLVED by the Appanoose County Board of Supervisors, directing the County Auditor to proceed with the operating transfer above. Said transfers will be added to the next budget amendment.

PASSED AND ADOPTED this _____ day of _____, 2023.

Linda Demry
Chairperson, Board of Supervisors

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Supervisors of Appanoose County, Iowa, at a regular meeting held on 10/16/2023 by the following vote:

AYES: _____

NAYS: _____

ATTEST:

Kelly Howard
Appanoose County Auditor

Resolution # 2023-46

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #1997-4716: Commencing 50 feet South Northwest Corner Northwest Southwest Section 32 Township 69 Range 17, Thence East ten (10) Rods, South Sixteen (16) Rods, West ten (10) Rods, North sixteen (16) Rods to Beginning, in Appanoose County, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held October 16, 2023 at 9:15 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by Kulmbucki and seconded by McGill.
 2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
 3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
 4. This resolution shall become effective upon its passage and publication.
- Passed and adopted this 2nd day of October, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:

Linda Hemeny
Mark Miller
[Signature]

Nays:

ATTEST:

Kelly Horner

County Auditor