

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
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Meeting Agenda

September 5, 2023

The Appanoose County Board of Supervisors will meet Tuesday, September 5, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda/Approve Agenda
3. Approve minutes of the August 21, 2023 meeting
4. Approve reports (9/1 payroll, 7/23 Prisoner Room & Board, and Caldwell Township financials)
5. Approve bills
6. Chariton Valley Regional Housing Trust Fund: Funding request
7. Conservation Board: Year-End Report
8. Third Reading Resolution 2023-28: Declaring EMS an Essential Service
9. 9:15 A.M. Public Hearing Ordinance No. 55: Residency Ordinance
10. Approve First Reading Ordinance No. 55/Waive Second & Third Readings
11. Approve 65+ Homestead Credit Applications
12. Approve Conservation Board Hiring: Brendon Wilson
13. Accept Treasurer Office Resignation: Michelle Baldwin
14. Approve Recorder Office Hiring: Michelle Baldwin
15. Approve Mobile Home Tax Abatements
16. Approve Voiding Outstanding Treasurer check #9149 Ronald Simonton \$6.00
17. Approve Voiding Outstanding Auditor check #45828 Hill's Sanitation \$462.00
18. County Engineer report
19. Public Comments
20. Adjourn

Posted 8/30/23

August 21, 2023

Appanoose County Board of Supervisors met in regular session August 21, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill and Jeff Kulmatycki, Boardmembers. Absent: none.

The meeting started with the pledge.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the August 7, 2023 meetings. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve 8/18 payroll. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve bills. Seconded by Kulmatycki. All voted aye.

Access Sys	Typing-Print.-Bind.Serv.	147.63
Agriland FS	Engineering Services	13894.43
Albia Newspapers	Off. Supplies & Forms	45.56
Alliant	Gas & Heat	2490.12
Amazon	Off. Equip Repair & Maint	84.87
Amer Home Fdg	Juvenile Detention & Shel	1795.82
Sec Rds	Fuels	493.34
App Co Treas	Off. Supplies & Forms	296.43
Assn of EC Boards	Community Support Program	663.00
BP Business Solns	Transportation	103.90
Bratz Oil	Vehicle Repair & Maintce	1254.06
BUG PRO	Extermination Services	90.00
C-D Supply	Custodial Supplies	725.60
Cantera Aggregates	Engineering Services	20256.56
Capital One	Off. Equip Repair & Maint	142.83
Card Services	Park Maint. & Supplies	99.98
CarQuest	Vehicle Supplies-Access	48.83
Cville Iron	Engineering Services	16.30
Cville Wtrwks	Water & Sewer	179.40
C'ville Produce & Feed	Park Maint. & Supplies	82.07
Central IA Det	Juvenile Detention & Shel	226.48
Central IA Distributing	Park Maint. & Supplies	262.00
Chariton Valley Elec	Electric Light & Power	435.17
City Cville	Salary-Regular Employees	5905.34
City of Plano	Maintenance Contract	175.40
City of Unionville	Maintenance Contract	129.79
Ted Clark Septic	Building Repair & Maintce	250.00
Clark's Auto Rpr	Engineering Services	75.00
CocoBeen Reptiles	Park Maint. & Supplies	150.00
S Cole	Off. Equip Repair & Maint	1174.09
Dave's Tire Shop	Engineering Services	94.00
Davison Fuels & Oil	Fuels	26.65
John Day Co	Engineering Services	1640.17
J De Vries	Legal & Ct-Related Serv.	285.00
S Dittmer	Legal Serv. Dep-Subp-Tran	309.60
Fareway	Food & Provisions	80.00
First National Bank	Dues & Memberships	37.50
Fogle TV	Park Maint. & Supplies	160.51
Forbes Office Solns	Off. Supplies & Forms	51.54
GeoComm	E911 Mapping Expense	15833.12
PJ Greufe	Health Insurance	1500.00
Hills San	Garbage Serv	294.00
Hy-Vee	Food Preparation Service	10473.49

Intoximeters	Law Enf. Equip & Weapons	58.00
IA Media Network	Off. Equip Repair & Maint	150.00
IA Outdoors	Dues & Memberships	25.00
IA ME	Medical & Health Services	6111.00
ISSDA	Educational & Train.Serv.	125.00
IPAC	Election Supplies	272.00
J & J Ready Mix	Engineering Services	2380.00
J&K Rentals	Rent Payments	1200.00
John Deere	Engineering Services	1502.33
Kids World	Community Support Program	728.00
Kinetic Edge	Educational & Train.Serv.	120.00
R Lamb	Medical & Health Services	900.00
LexisNexis	Dues & Memberships	100.00
Lockridge	Park Maint. & Supplies	893.06
MATURA	Community Support Program	254.16
MHC Kenworth	Engineering Services	392.49
MMIT	Off. Equip Repair & Maint	108.22
Monroe Pub Hlth	Community Support Program	810.04
Monroe Pub Hlth	Community Support Program	6848.13
Natel	Telephone & Telegr.Serv.	55.00
O'Halloran Int'l	Engineering Services	60.10
O'Reilly	Engineering Services	494.08
Orchard Pl	Community Support Program	1150.56
Ottumwa Health Group	Engineering Services	80.00
Owl Pharm	Medical Supplies	98.36
Petty C-Sheriff	Postage & Mailing	5.01
R Pfannebecker	Mileage & Transp. Expense	5.67
Polk Co Treas	Medical & Health Services	2234.77
Proctor Corp	Heat-Cool-Elevator-Rpr-Mn	2180.00
Professional Forms & Supplies	Jail Equip. & Furniture	175.22
Quill	Off. Supplies & Forms	213.89
RACOM	Radio and related equipme	272.88
Radar Rd Tec	Law Enf. Equip & Weapons	579.00
RASWC	Engineering Services	8.00
RRWA	Water & Sewer	28.50
River Hills	Medical & Health Services	856.00
G Roefer	Medical & Health Services	400.00
Sapphire Repair Center	Vehicle Repair & Maintce	1724.40
SCICAP	Community Support Program	10428.44
Sinclair NAPA	Engineering Services	1041.72
Sinclair Tractor	Vehicle Supplies-Access	25.91
Solutions	Computer & Microfilm Supp	7072.10
D Sturms	Mileage & Transp. Expense	253.15
Dr. Anthony Tatman	Educational & Train.Serv.	10.00
Thomas Funeral Home	Mileage & Transp. Expense	750.00
Tri-County Fire Equip	Park Maint. & Supplies	245.00
US Bank	Engineering Services	741.37
US Cellular	Telephone & Telegr.Serv.	689.04
USPS	Postage & Mailing	450.00
Wapello Co Sheriff	Legal Serv. Dep-Subp-Tran	41.55
Windstream	Telephone & Telegr.Serv.	479.69
Ziegler	Engineering Services	8781.19
5th Dist Aud Assn	Educational & Train.Serv.	25.00
Grand Total		147112.61

Kulmatycki motioned to approve the liquor license for The Retreat. Seconded by McGill. All voted aye.

The second reading of Resolution 2023-28 was read. Kulmatycki motioned to approve Resolution 2023-28. Seconded by McGill. Roll call vote was taken. Demry aye, McGill aye, Kulmatycki aye.

Resolution #2023-28  
RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES  
TO BE AN ESSENTIAL SERVICE

A resolution by Appanoose County to declare emergency medical services (EMS) to be an essential county service as authorized by Iowa Code Section 422D.1.

WHEREAS, Appanoose County contracts for EMS for its residents.

WHEREAS, ensuring efficient and effective EMS coverage is essential for maintaining the health and welfare of its residents.

WHEREAS, to be able to efficiently and effectively provide EMS to its residents, the Board of Supervisors will proceed with the process under Iowa Code Section 422D.1 to declare emergency medical services as an essential county service to allow a local option income surtax and/or an ad valorem property tax for EMS and the creation of a county emergency medical services system advisory council to assist in researching and assessing the service needs of the county and guiding the implementation of the same.

WHEREAS, Appanoose County on May 15, 2023, directed that notice of the first meeting to consider this resolution be made and any other actions be taken as necessary to proceed with the process under Iowa Code Section 422D.1 to declare EMS to be an essential county service.

First Reading: July 17, 2023 Roll Call: Demry aye McGill aye Kulmatycki aye Approved

Second Reading: August 21, 2023 Roll Call: Demry aye McGill aye Kulmatycki aye Approved

Third Reading: September 5, 2023 Roll Call: Demry \_\_\_ McGill \_\_\_ Kulmatycki \_\_\_ Approved/Denied

NOW THEREFORE, BE IT RESOLVED; that Appanoose County hereby declares emergency medical services to be an essential county service.

BE IT FURTHER RESOLVED, that Appanoose County directs that and any other actions be taken as necessary to proceed with the process under Iowa Code Section 422D.1 to declare EMS be an essential county service.

HEREBY RESOLVED by the Board of Supervisors for Appanoose County on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Linda Demry, Chairman Appanoose County Board of Supervisors

Attest: Kelly Howard, Appanoose County Auditor

McGill motioned to approve the Bond to Insure Against Double Payment for L&W Quarries warrant #54327 for \$977.54. Seconded by Kulmatycki. All voted aye

Kulmatycki motioned to approve the Homestead and Disabled Vet credit applications. Seconded by McGill. All voted aye.

McGill motioned to set the public hearing for Ordinance No 55 for 9/5/23 at 9:15 A.M. Seconded by Kulmatycki. All voted aye.

The board requested an updated position change/salary increase letter for Mackenzie due to the anniversary date being incorrect. There was discussion regarding if the Assistant Engineer is an exempt position. Kulmatycki motioned to approve the position change and 10% salary increase for Mackenzie Milani as Assistant Engineer, now exempt employee effective August 14, 2023. Seconded by McGill. All voted aye.

Kulmatycki motioned to open the public hearing on the vacation of 510<sup>th</sup> Street at 9:17 A.M. Seconded by McGill. All voted aye. County Engineer, Brad Skinner spoke about the vacation. There were no public comments. Kulmatycki motioned to close the public hearing at 9:20 A.M. Seconded by

McGill. All voted aye. Kulmatycki motioned to approve Resolution No. 2023-44. Seconded by McGill. All voted aye.

RESOLUTION NO. 2023-44

WHEREAS, a request has been made by the County Engineer to vacate a county road and bridge, the centerline of which is described as follows:

That portion of 510<sup>th</sup> Street (Old Primary Highway No. 2) with a Right-of-Way easement width of 66 feet sideline extended to intersect with the east Right-of-Way line of 135<sup>th</sup> Avenue, commencing approximately 750 feet north of the South Quarter Corner of Section 27, Township 69N, Range 19W at the intersection of said 510<sup>th</sup> Street and 135<sup>th</sup> Ave; thence southeasterly approximately 46 feet to the east Right-of-Way line of 135<sup>th</sup> Ave, said point being the point of beginning; thence approximately 1070 feet along the centerline of said 510<sup>th</sup> Street southeasterly to a point 60 feet west of the centerline of a residential driveway, together with all structures, including but not limited to bridge 992758 (FHWA #603380).

WHEREAS, on the 2<sup>nd</sup> of August, 2023 notice of said hearing was sent by certified mail to the affected property owners, all utility companies whose facilities are on the road right-of-way and the Iowa Department of Transportation; and

WHEREAS, on the 9<sup>th</sup> of August, 2023 a Notice of Public Hearing for the proposed road vacation was published in the Moravia Union and Appanoose Weekly, newspapers of general circulation in the County where said road is located; and

WHEREAS, a hearing was held by the Appanoose County Board of Supervisors on the 21<sup>st</sup> of August, 2023; and

WHEREAS, the Appanoose County Board of Supervisors have determined that provisions of Chapter 306 of the Iowa Code have been met; and

WHEREAS, it has been determined to in the best interest of the County and the affected property owners that the County not purchase the vacated road, but instead transfer said road to the adjoining property owners by resolution; and

WHEREAS, the Appanoose County Engineer will remove bridge deck and abutments due to safety concerns of public

WHEREAS, the adjoining property owners are:

DeWayne Watters

William F. Bostwick, Jr.

Michael Lenz

Contract Purchaser- Dan Egbert

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors that the County Engineer shall cause the existing bridge and pavement to be removed and the affected area restored compatible to adjacent property, and that upon completion of said removals the above-described road easement is hereby vacated and ownership of same is transferred to the adjoining property owners.

PASSED AND APPROVED this 21<sup>st</sup> of August, 2023

Signed: Appanoose County Board of Supervisors /s/Linda Demry, Chairperson, Mark McGill, Member, Jeff Kulmatycki, Member

ATTEST:/s/ Kelly Howard, County Auditor

McGill motioned to approve the hiring of Eric Spring as Deputy Sheriff effective September 1, 2023 at 75% of the Sheriff's salary. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the hiring of Bonnee Bregetta Hislop as Jailer effective September 1, 2023 for \$20 per hour. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve Resolution 2023-43. Seconded by McGill. All voted aye.

BRIDGE EMBARGO

**RESOLUTION 2023-43**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the County Engineer has completed (or has caused to be completed) the Structure Inventory and Appraisal of certain county bridges, in accordance with the National Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors that in addition to any previously established restrictions established by this Board, that vehicle and load limits be established, that signs be erected advising of the permissible maximum weights thereof on the bridges listed, that a violation of the ordinance is punishable by fine as set forth in Iowa Code section 321.471(2)(b), and that said limitations remain in place until the County Engineer certifies (or has caused to be certified) that said limitations have been resolved, as follows:

<b>FHWA</b>	<b>Bridge ID</b>	<b>Location T-R-Sec</b>	<b>Type 4</b>	<b>Type 3S3</b>	<b>Type 3-3</b>	<b>Features Crossed</b>
065790	060377	70-16-03	28	40	40	N BRANCH SOAP CREEK
065990	063155	70-16-31	25	40	40	SOAP CREEK
066170	083682	70-18-36	23	29	29	BUCK BRANCH
362130	093040	70-19-30	28	40	40	STREAM
063440	760406	67-16-04	10	16	16	INDIAN CREEK
063500	760973	67-16-09	20			LONG BRANCH
063650	762120	67-16-21	28	40	40	STREAM
063791	771954	67-17-19	26	40	40	STREAM
063841	781670	67-18-16	15	20	20	STREAM
063900	782392	67-18-23	20	34	34	STREAM
063910	790590	67-19-05	26	40	40	STREAM
063920	790610	67-19-06	15	25	24	STREAM
064060	860105	68-16-01	28	40	40	FOX CREEK
064260	863458	68-16-34	7			INDIAN CREEK
064370	871104	68-17-04	25	40	40	STREAM
064390	871392	68-17-13	27	40	40	STREAM
064450	872699	68-17-26	26	40	40	CHARITON RIVER
064560	880337	68-18-03	20	32	35	STREAM
064570	880706	68-18-07	25	40	40	COOPER CREEK
064580	880901	68-18-09	28	40	40	COOPER CREEK
064691	882560	68-18-25	19	28	39	STREAM
064800	891007	68-19-10	18	27	32	COOPER CREEK
064880	892253	68-19-22	13	21	23	STREAM
064930	892750	68-19-27	25	40	40	KIRKENDALL CREEK
064941	892909	68-19-29	22	29	29	STREAM
064965	893006	68-19-30	28	40	40	UNNAMED STREAM
064971	893107	68-19-31	25	40	40	SMALL STREAM

065000	961067	69-16-10	20			STREAM
065110	963403	69-16-34	26	38	40	STREAM
065151	970664	69-17-06	30			STREAM
065281	972662	69-17-26	13	23	23	STREAM
065450	981405	69-18-05	25	40	39	WALNUT CREEK
065500	982014	69-18-14	22	35	35	SMALL STREAM
065731	992502	69-19-25	3			WALNUT CREEK
065760	993206	69-19-32	3			WALNUT CREEK
065770	993274	69-19-32	28	40	40	WALNUT CREEK

**OTHER STRUCTURES**

<b>FHWA</b>	<b>Bridge ID</b>	<b>Location T-R-Sec</b>	<b>Type 4</b>	<b>Type 3S3</b>	<b>Type 3-3</b>	<b>Features Crossed</b>
NA	073012	70-17-30	6			RAILROAD

**LIMITED TO ONE LANE**

<b>FHWA</b>	<b>Bridge ID</b>	<b>Location T-R-Sec</b>	<b>Type 4</b>	<b>Type 3S3</b>	<b>Type 3-3</b>	<b>Features Crossed</b>
065931	062704	70-16-27				SOAP CREEK
065961	072591	70-17-25				SMALL STREAM
066271	093030	70-19-30				STREAM
603550	761365	67-16-13	21	31	31	SMALL STREAM
063710	770229	70-17-02				PACKARD CREEK
363640	892565	68-19-25				STREAM
064961	893005	68-19-30				STREAM
065140	970535	69-17-05				STREAM
065661	991305	69-19-13				WALNUT CREEK

**CLOSED TO TRAFFIC**

<b>FHWA</b>	<b>Bridge ID</b>	<b>Location T-R-Sec</b>	<b>Type 4</b>	<b>Type 3S3</b>	<b>Type 3-3</b>	<b>Features Crossed</b>
603380	992758	69-19-27	0			WOLF BRANCH CREEK

Passed and Approved this 21<sup>st</sup> day of August, 2023

Chairman, Board of Supervisors /s/ Linda Demry

ATTEST: County Auditor /s/ Kelly Howard

There was discussion on Projects BROS-C004(121)-8J-04 and BROS-C004(122)-5F-04. Only three of the five right-of-ways have been acquired. Skinner recommended pushing the project back a month or two. No action was taken.

Skinner provided an update to the board. There was an accident at Hwy 2 and 323<sup>rd</sup> that involved a dump truck and a distracted driver who hit the dump truck on the side near the fuel tank and requires repairs. They plan to get two more bridges and the road re-shape southeast of Cincinnati completed this year. Kulmatycki asked for an update on Hwy 5 Bridge. Skinner stated it will be after Labor Day which now conflicts with their asphalt project.

Public Comments: The third reading of Resolution 2023-28 will be September 5th. Tammy Wheeler from Farmer's Mutual provided an update on their fiber project.

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:36 A.M.

Appanoose County Board of Supervisors

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor



DISTRICT COURT OF APPANOOSE COUNTY

REPORT OF FEES COLLECTED

\*\*\*PRISONER ROOM AND BOARD\*\*\*

To the Board of Supervisors of Appanoose County:

I, Jeanne Houser, Clerk/Clerk's Designee of the District Court of the above named County And State, do hereby certify that the following is a true and correct statement of the fees collected by the Clerk of Court for the month of July, 2023, and the same has been paid to the County as per receipt attached.

COUNTY SHARE OF PRISONER ROOM & BOARD

1000-1000-4440-05-302	Total Prisoner Room & Board Reimbursement
	100% General Basic \$ <u>281.60</u>
29000-01000-4440-05-301	60% Transfer to Sheriff \$ <u>168.96</u>

Transfer authorized by Appanoose County Board of Supervisors this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_. Signed: \_\_\_\_\_  
Chairperson

8/16/2023 14:31:37

Miscellaneous Receipt  
Appanoose County Treasurer

Receipt# 22062

08/16/2023

Received from Customer 310 District Court

<u>Payment Method</u>	<u>Amount</u>	<u>Check#</u>	<u>Paid by</u>
Check	281.60	54154	District Court

#	Fund	Function	Rev	Dept	Prj	Sub	Post	Earned	Amount	
1	01000	3	01000	4440	05	302	1	07/31/2023	281.60	
				Prisoner Room & Board Reim.						
				40%-Gen. Basic						
				k 281.60 CB						

Total Amount 281.60

Appanoose COUNTY, Caldwell TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**

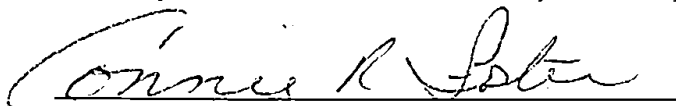
Fiscal Year July 1, 2022 thru June 30, 2023

**Code of Iowa 359.23 Receipts and Expenditures - Annual Statement** Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

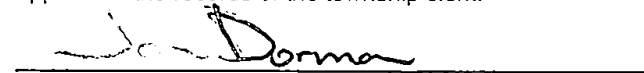


SUMMARY		TOWNSHIP FUNDS					TOTAL
		CEMETERY	FIRE	Twp Repair			
1							
2	BEGINNING FUND BALANCE JULY 1, <u>2022</u> add (+)	27,142.13	3,238.44	4,137.49			34,518.06
3	TOTAL REVENUE less (-)	11,267.31	9,679.81	2,151.44			23,098.56
4	TOTAL DISBURSEMENTS equals (=)	10,615.30	9,223.33				19,838.63
5	ENDING FUND BALANCE JUNE 30, <u>2023</u>	27,794.14	3,694.92	6,288.93			37,777.99
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END						

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

  
Township Clerk

8-16-23  
Date

  
  
  
Township Trustees

REC'D APP VAL SECTION  
AUG 15 2023 9:51 AM

Appanoose COUNTY,

Caldwell

**TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS**

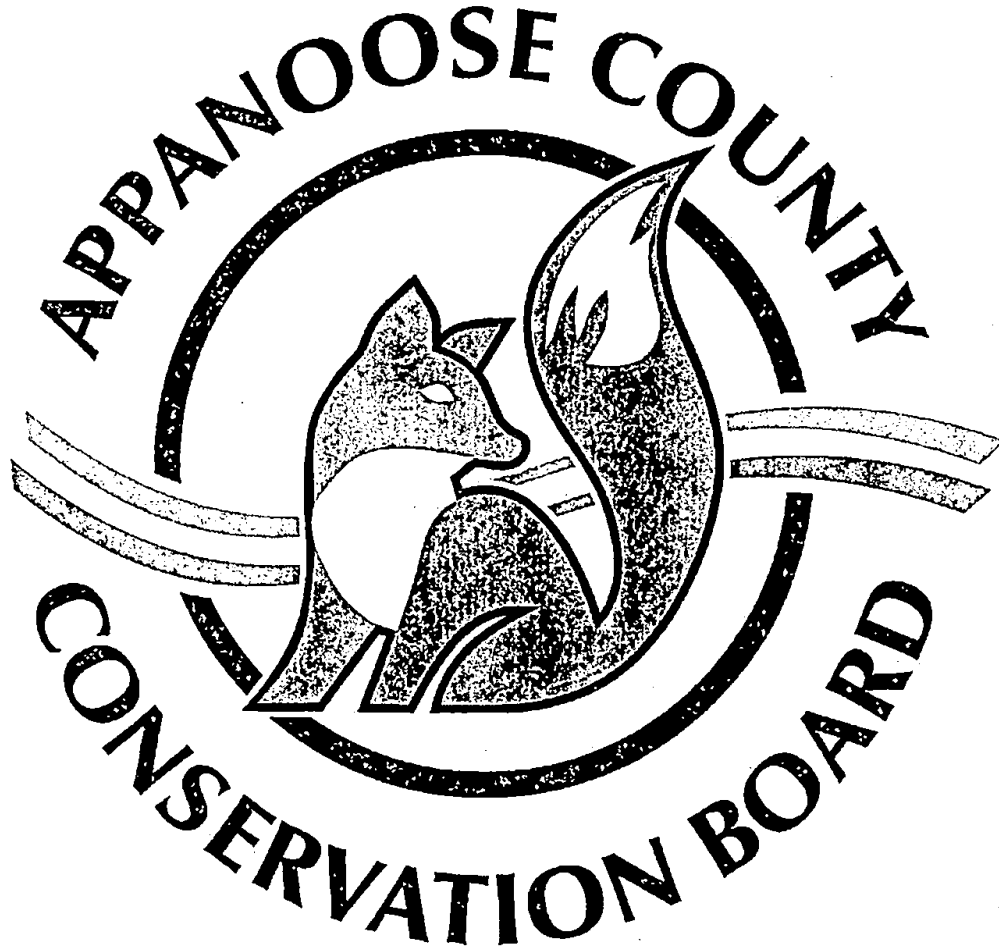
Fiscal Year July 1, 2022 thru June 30, 2023

1	STATEMENT OF RECEIPTS		TOWNSHIP FUNDS					TOTAL
			CEMETERY	FIRE	Twp Repair			
2								
3		+ Cash on hand						
4	BEGINNING FUND BALANCE	+ Checking	27,142.13	3,238.44	4,137.49			34,518.06
5	07/01/ 22	+ Savings						
6		+ Other						
7		= Total	27,142.13	3,238.44	4,137.49			34,518.06
8	DATE	RECEIPTS DURING FISCAL YEAR						
9	7/15/2022	Appanoose Co Treasurer	124.03	95.90	21.57			241.50
10	8/9/2022	Marilyn Exline - Donation	100.00					100.00
11	8/15/2022	Appanoose Co Treasurer						
12	9/15/2022	Appanoose Co Treasurer	2,306.41	2,001.76	444.88			4,753.05
13	10/14/2022	Appanoose Co Treasurer	3,884.35	3,370.98	749.12			8,004.45
14	11/15/2022	Appanoose Co Treasurer	331.82	288.00	64.03			683.85
15	12/15/2022	Appanoose Co Treasurer	263.03	228.25	50.72			542.00
16	1/15/2023	Appanoose Co Treasurer	408.31	354.38	78.72			841.41
17	2/15/2023	Appanoose Co Treasurer	46.64	40.48	8.99			96.11
15	3/15/2023	Appanoose Co Treasurer	396.69	344.28	76.48			817.45
19	4/15/2023	Appanoose Co Treasurer	2,911.86	2,526.91	561.60			6,000.37
20	5/15/2023	Appanoose Co Treasurer	374.06	324.64	72.16			770.86
21	6/15/2023	Appanoose Co Treasurer	120.11	104.23	23.17			247.51
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33								
34								
35								
36								
37	TOTAL REVENUE FROM THIS PAGE		11,267.31	9,679.81	2,151.44			23,098.56
38	TOTAL REVENUE FROM ATTACHED PAGES							
39	TOTAL REVENUE FOR YEAR		11,267.31	9,679.81	2,151.44			23,098.56
40	TOTAL TO BE ACCOUNTED FOR (Beginning Balance + Total Revenue)		38,409.44	12,918.25	6,288.93			57,616.62



Appanoose County Conservation Board Year-End Report

FY 22/23



*Our Mission: "To create a balance between man and his environment by educating, providing and protecting the natural resources of Appanoose County"*

## **ACCB Staff**

- **Hannah Wiltamuth, Interim Co-Director / Naturalist**
- **Austin Hoffman, Interim Co-Director / Conservation Technician**
- **Vic Senter, Seasonal**
- **Elizabeth Wiskus, Seasonal**
- **Loren Wakeman, Seasonal**

## **FY 21/22 Board Members**

- **Randy McPherren, Chairman**
- **Bruce Ellison**
- **Pam Messersmith**
- **Mark McGill**
- **Debbie Dell**

The Appanoose County Conservation Board, in accordance with its bylaws, is to release a yearly summary of all its activities. Though this report may not include everything that has happened over the year, we wish to let the public know what activities and projects the ACCB has been working on, as well as give a report of how money was spent and revenues that were brought in.

The ACCB is responsible for three separate areas. First is Sharon Bluffs State Park, where the Nature Center is located. Second is the Ross Wildlife Area, located south of Cincinnati off of 183<sup>rd</sup> Ave. Third, is Lelah Bradley Park and Fenton Wildlife Area, located on the southwest side of Centerville.

Austin Hoffman and Hannah Wiltamuth worked as Interim Co-Directors through fiscal year 23. In addition to the Interim Co-Directors, there have been 3 seasonal technicians. The Interim Co-Directors are responsible for day-to-day operations, communicating with the Appanoose County Conservation Board and Board of Supervisors, planning and management of the annual budget, developing the strategic plan for all ACCB areas, applying for grants, and overseeing staff. The permanent and seasonal technicians are responsible for operation and maintenance of the department areas and facilities. This includes, but is not limited to, mowing, trimming, trash pick-up, facility maintenance, equipment maintenance, brush clearing, fence repair, planting of food plots and other forages, tree removal, snow removal, trail maintenance, checking in campers, and other needs as arise. They are also part of the planning, development, and implementation of projects. The naturalist is responsible for the education department of the ACCB. She provides educational programming to the public through summer camps, field trips, nature center tours, special events, other public programs, and the ACCB Facebook page. The naturalist also assists with maintenance duties as needed.

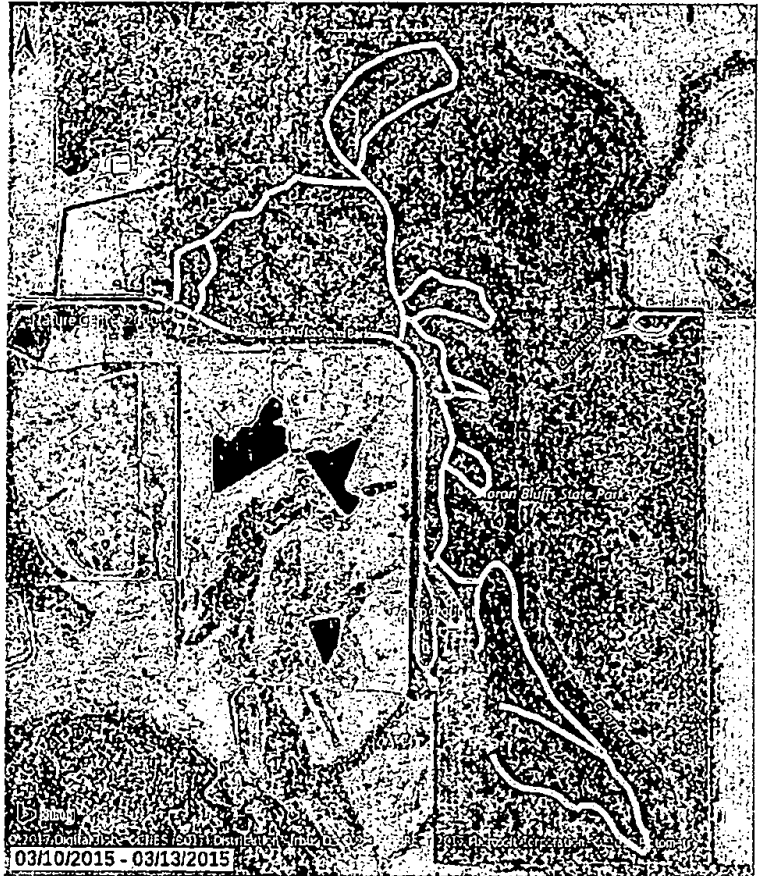
## Sharon Bluffs State Park

Sharon Bluffs State Park a 140-acre area and is located east of Centerville on the Chariton River. The park includes a campground with six 30 amp electric sites, a shelter house, two pit restrooms, a shop/work area, wildlife exhibits and a nature center. It also includes about 3 miles of soft surface trails and a boat ramp access to the Chariton River. The Nature Center at Sharon Bluffs is located just inside the park boundary. It exhibits both live and taxidermy mounts of Iowa species.

### Improvements at Sharon Bluffs State Park

- **Completion of Land Swap**

For several years, the ACCB and Sharon Bluffs Bible Camp have been working on a land swap. Land that was owned by the Bible Camp was being used as part of the elk pasture, and land owned by the ACCB was being used as a ball field at the bible camp. The land swap has now been completed so each entity owns the piece of land which they have been the primary users of.



- **USDA Fence Inspection**

An inspector with the USDA came to inspect the fence around the elk pen. There were no problems reported with the fence, and the ACCB passed the inspection.

- **Nature Center Improvements**

In FY23 we added a few displays to the Nature Center at Sharon Bluffs.

The Mississippi River Museum donated top quality shelving, counters, and counter tops. These were installed in the basement along with adding LED lighting. Cabinets will be filled with natural artifacts of interest. Currently it displays a variety of skulls, mushrooms, fossils, native artifacts, and turtle shells.

A root bundle of big blue stem, prairie dropseed, and lead plant was provided by the Tallgrass Prairie Center and



sponsored by Iowa's Living Roadway Trust Fund. It is displayed in the nature center exhibit hall and ties into the prairie exhibit that was built last year.

### **Ross Wildlife Area**

The Ross Wildlife Area is 430 acres of public hunting and is located south of Cincinnati on the Iowa Missouri Line. The area includes wildlife habitat, parking areas, mowed walking trails, and two ponds stocked with fish. The entire area is open to public hunting, fishing, hiking, birdwatching and many other outdoor recreational activities.

### **Improvements at Ross Wildlife Area**

- **Installation of Food Plots**

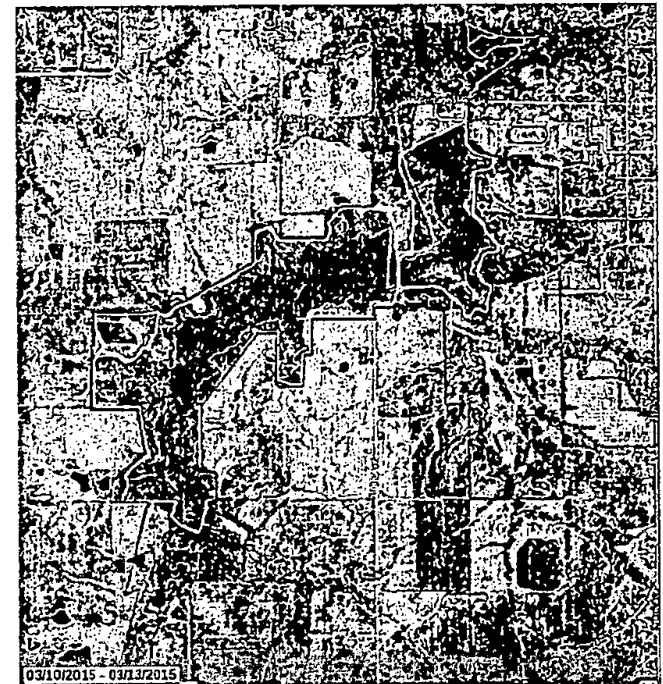
Food plots had been found in the area before to provide food sources to local wildlife. In FY23, about 4.5 acres of soybeans, and 2 acres of wheat were planted. Soybean seeds were donated by Pheasants Forever.



### **Lelah Bradley Park and Fenton Wildlife Area**

Lelah Bradley Park, frequently referred to as the "Centerville Reservoir," is a large park that spans from Elm Street in Centerville to Highway J 46. The Park includes camping, cabins, trails, three shelter houses, two boat ramps, and a modern shower building. Recreational opportunities include, hunting, fishing, biking, hiking, camping, birdwatching, and more. Lelah Bradley has land that is owned by the City of Centerville, the City of Centerville Waterworks Department, Appanoose County, and The Appanoose County Conservation Board.

South of Lelah Bradley's lower reservoir is Fenton Wildlife Area. This is an 80 acre public hunting area with food plots, wetland, walking trails, and native habitat.



### **Improvements at Lelah Bradley Park**

- **Playground Improvements**

The Appanoose County Community Fund generously awarded our grant proposal to resurface the playground platforms at Lelah Bradley, expand the borders of the area, and add fall substrate. These improvements were completed in June of 2023 and have made the playground safer for use.

- **Full Hook-ups at the Campground**

With thanks to PACT's tourism grant, and additional ARPA funding from the Appanoose County Board of Supervisors, the ACCB was able to install full hook-ups at all 15 campsites at Lelah Bradley. Each site now offers 30 or 50 amp electric, water, and sewer for the guests. The cost of camping was raised to \$25 a night.



- **Trail Improvements**

In FY23, we began work on the awarded Trails Grant from PACT. To date, we have placed some culverts in low areas, and benches around the trail. We still need to add a few more benches, place a few more culverts, install bollards at the trail entrances, and add rock. We have been working with PACT through the process and communicating our progress with them.

- **Picnic Table Tops**

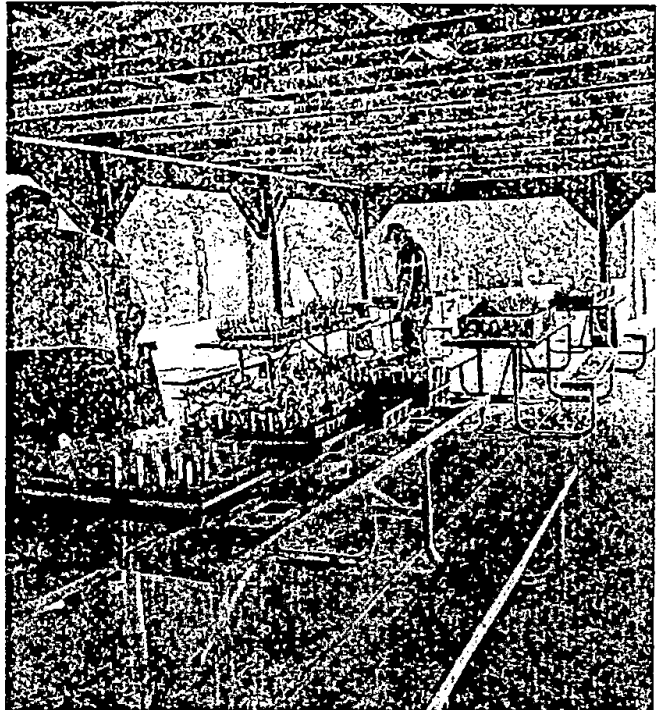
For his Eagle Scout project, Joel Repp replaced the warped and old boards on the picnic tables at Lelah Bradley.

- **Shower Building**

The floor of the shower building has been stripped and recoated with a textured epoxy to make it safer for guests and give a cleaner appearance.

### **Naturalist programs and communications**

Naturalist programming was offered throughout the 22/23 fiscal year. Programs included public programs, special events, school outreaches, private programs, and summer camps. In total, 161 programs were offered with a total attendance of 4,040 people. The Nature Center at Sharon Bluffs had a total attendance of 523. Overall Naturalist program impact was 4,563 people. Some of the larger programs are possible due to collaboration with other organizations in the community. In FY22, we worked with Appanoose Public Health, PACT, Rathbun Area Solid Waste, Iowa Waste Reduction, Wayne County Conservation, Decatur County Conservation, and Rathbun Lake Area YMCA.



This year we worked with Blooming Prairie Nursery out of Carlisle, Iowa to set up a native prairie plant sale. 10% of the sales from this event went back into providing native prairie plants for the landscaping around the nature center. In total, we raised \$165 worth of plants to beautify the center.

Programs are currently advertised on our Facebook page and local newspapers. Certain special events and camps have fliers put around town or handed out to students at school, and are discussed on GoPitch TV.

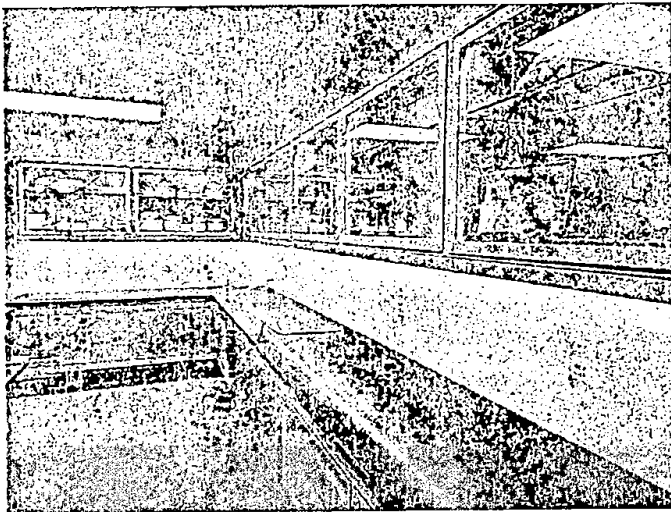
The ACCB Facebook page, created in 2016, continues to be updated regularly with programs and general information. Currently, the Facebook Page has 881 likes and 994 followers. The page also gives another avenue for the public to reach out, since they can send messages to the ACCB staff.

### **Volunteer Projects**

Volunteers have been a great resource to accomplish projects and assist with programs. Volunteer hours in FY23 consisted of 42 hours of community service, 28 hours of youth volunteers for summer day camp, 44 hours of DNR and conservation volunteers for a field trip, and 3 hours each from a dozen people with the Bridge Church to help beautify Lelah Bradley. Outside of program help, volunteers helped with cleaning the nature center, weeding the flower beds at the nature center, brush removal, and storm pick-up.

Joel Repp worked with ACCB on his Eagle Scout project. For his project he replaced warped and degraded boards on the picnic tables at Lelah Bradley. He communicated with Fogle True Value and Lockridge to get materials donated for the project, and arranged and directed the volunteers to complete the project.

### **Donations**



Donations have also been an important resource for the department. Donations have been monetary, materials, and skilled service. Hall engineering is donating time to apply for a trail grant which will print maps of our parks' trails. Honey Creek Resort donated a lot of naturalist materials including atlases, targets, skulls, field guides and books, and other materials that will help with naturalist programs. The Hope Chest donated materials for programs and displays. The Mississippi River Museum donated lab-quality cabinets, shelving, and counter tops for our basement classroom space.

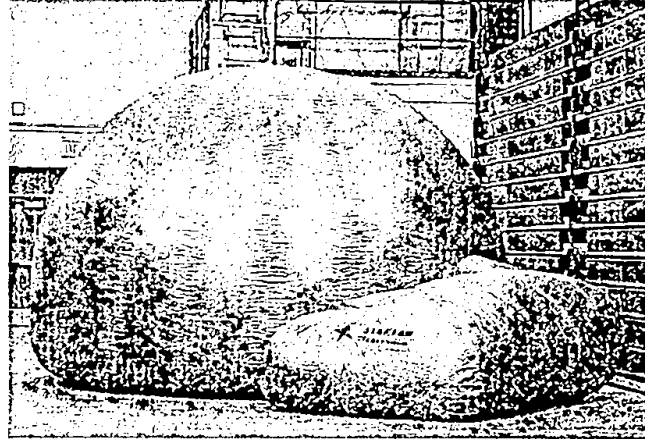
### **Grants**

Priority this past year has been finishing up work from the grants awarded last year. As such, we did not apply for as many grants. However, we did apply for a grant to receive a prairie root from the Tall Grass

Prairie Center, sponsored by the Iowa Living Roadway Trust. The Nature Center at Sharon Bluffs was awarded a root bundle of big blue stem, prairie dropseed, and lead plant.

### Training Opportunities and Conferences

A training offered through Great Prairie Area Education Agency has made it possible for Hannah Wiltamuth to borrow Star Lab for interpretive programming. This resource was used in April during Earth Day programs.



Austin Hoffman attended the ICCS Fall Conference and Winterfest. Board members Pam Messersmith and Debbie Dell attended the Fall Conference as well. These conferences offer great sessions relating to the management of public parks and networking opportunities. Session topics included how to build your community, the outdoor adventure school program, how to incorporate art into parks, and law enforcement.

Co-Directors attended a 3-part training session about Chronic Wasting Disease. This training was hosted by the Iowa State Extension Office with instructors from the Iowa Department of Natural Resources and the Extension Office. As a result of this program, staff was better able to answer community questions about CWD, and had the ability to take test samples from hunters in the county.

### Upcoming Projects

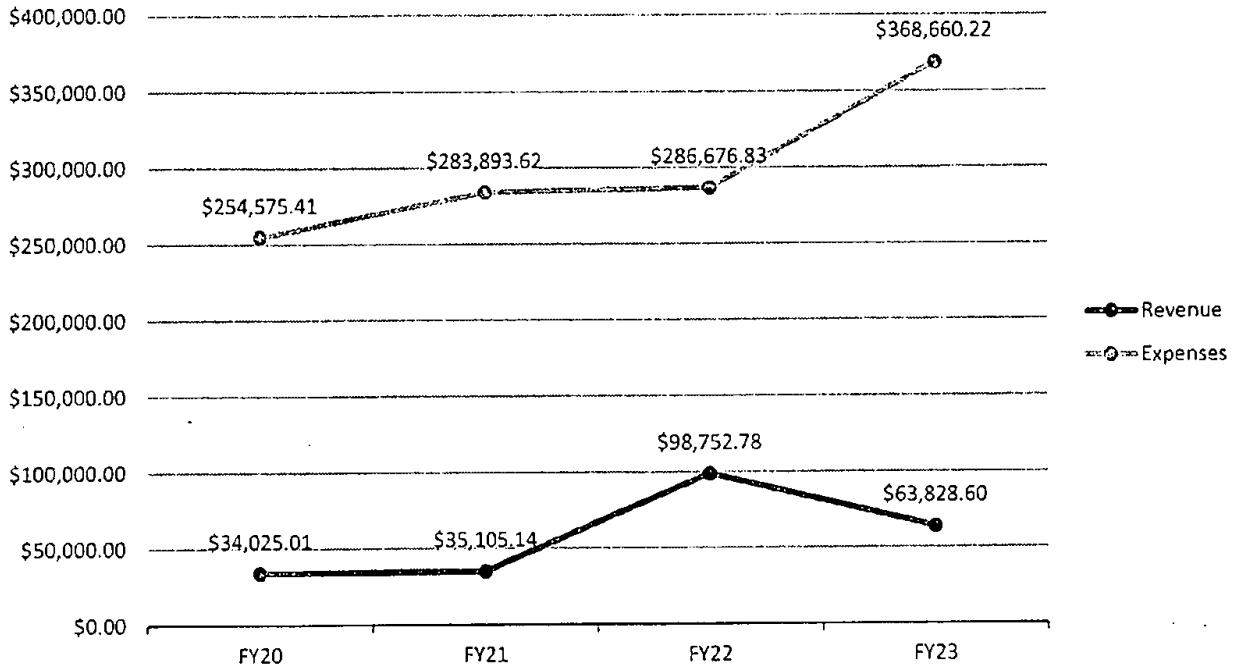
- Trail Improvements/Earthwork at Lelah Bradley, complete PACT trails grant work
- Repair and replace borders at the playgrounds at Lelah Bradley and Sharon Bluffs
- Repair and improvement of trails at Sharon Bluffs
- Start repairing and replacing steps on the Sharon Bluffs trails
- Strip and recoat remaining floor at the shower house at Lelah Bradley Campground
- Apply for grants to replace bridges along park trails
- Install bags boards and remaining fire pits at both parks

### Major Equipment Purchases

Purchase	Vendor	Cost
2 mowers	Garden Spot	\$24,998.00
2024 Subaru Outback	C&S Car	\$28,805.00
2 computers and software	Solutions	\$2,653.90

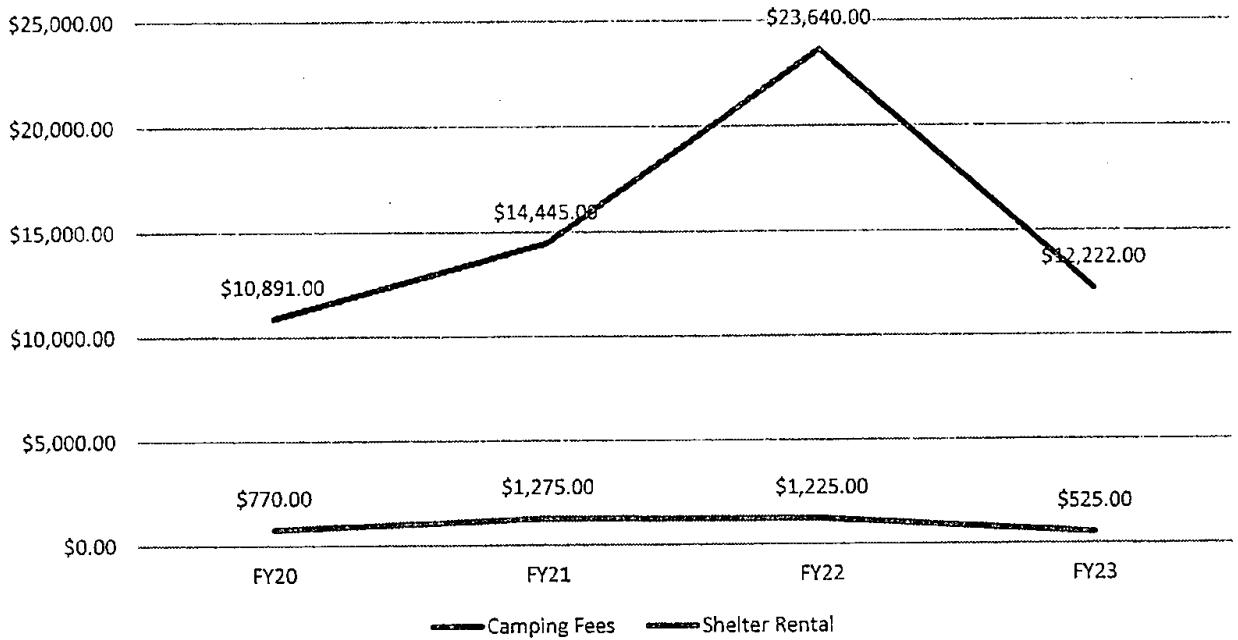
### References

### Revenue VS Expenses by Fiscal Year



\*FY22 revenue includes grants, FY23 expenses includes expenditure of grant money

### Camping and Shelter Rental Revenue by Fiscal Year



Resolution #2023-28

RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES  
TO BE AN ESSENTIAL SERVICE

A resolution by Appanoose County to declare emergency medical services (EMS) to be an essential county service as authorized by Iowa Code Section 422D.1.

WHEREAS, Appanoose County contracts for EMS for its residents.

WHEREAS, ensuring efficient and effective EMS coverage is essential for maintaining the health and welfare of its residents.

WHEREAS, to be able to efficiently and effectively provide EMS to its residents, the Board of Supervisors will proceed with the process under Iowa Code Section 422D.1 to declare emergency medical services as an essential county service to allow a local option income surtax and/or an ad valorem property tax for EMS and the creation of a county emergency medical services system advisory council to assist in researching and assessing the service needs of the county and guiding the implementation of the same.

WHEREAS, Appanoose County on May 15, 2023, directed that notice of the first meeting to consider this resolution be made and any other actions be taken as necessary to proceed with the process under Iowa Code Section 422D.1 to declare EMS to be an essential county service.

McGill  
Tabled  
8/7/2023  
2nd Kulmatycki  
All voted  
aye

First Reading: July 17, 2023 Roll Call: Demry  McGill  Kulmatycki  Approved/Denied  
Second Reading: August 7, 2023 Roll Call: Demry  McGill  Kulmatycki  Approved/Denied  
Third Reading: August 21, 2023 Roll Call: Demry  McGill  Kulmatycki  Approved/Denied

NOW THEREFORE, BE IT RESOLVED; that Appanoose County hereby declares emergency medical services to be an essential county service.

BE IT FURTHER RESOLVED, that Appanoose County directs that and any other actions be taken as necessary to proceed with the process under Iowa Code Section 422D.1 to declare EMS be an essential county service.

HEREBY RESOLVED by the Board of Supervisors for Appanoose County on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Linda Demry, Chairman  
Appanoose County Board of Supervisors

Attest:

\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor

**Appanoose County, Iowa**

**ORDINANCE NO.55**

**AN ORDINANCE** to eliminate the residency requirement for Appanoose County Sheriff's Deputies and employees.

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA**

**SECTION 1 – PURPOSE.** The purpose of this ordinance is to eliminate the state residency requirement for Appanoose County Sheriff's Deputies as required by the Iowa Law Enforcement Academy, Iowa Administrative Code 501 – 2.1(1).

**SECTION 2 – RESIDENCY REQUIREMENT ELIMINATED.** As of the effective date of this ordinance, Appanoose County Sheriff's Deputies and employees will no longer be required to be residents of the State of Iowa.

**SECTION 3 – TIME AND DISTANCE REQUIREMENT.** The Sheriff's Office shall assess the needs and demands of their office and shall establish a time and distance policy for the employees and their office.

**SECTION 4 – EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED \_\_\_\_\_, 2023.

1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

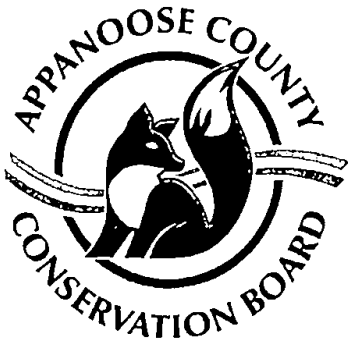
3<sup>rd</sup> Reading \_\_\_\_\_

\_\_\_\_\_  
Appanoose County Chair

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Attest \_\_\_\_\_  
County Auditor



25100 - 520<sup>th</sup> Street  
Centerville, IA 52544  
(641)856-8528

Appanoose County Board of Supervisors:

The Appanoose County Conservation Board has hired to the position of Seasonal Part Time Technician, Brendon Wilson starting 8/21/23. This is a part time/seasonal position. Mr. Wilson will be working 29 hours a week and will be paid at \$13.50/hour.

Thank You,

Hannah Wiltamuth  
Austin Hoffman  
Co-Directors ACCB

*Our mission statement: "To create a balance between man and his environment by educating, providing, and protecting the natural resources of Appanoose County"*

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August 18, 2023

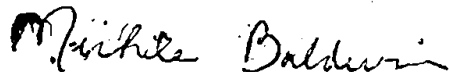
Dear Jen,

I am writing to inform you of my decision to resign as Treasurer Tax Deputy with Appanose County. I have accepted a position as Recorder's Deputy in the Recorder's Office. My last day in the Treasurer's Office will be Friday, September 1, 2023.

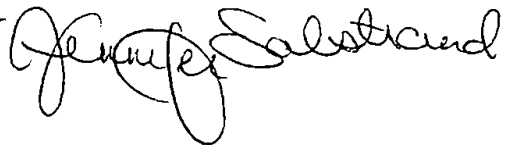
The past six and a half years have been a good experience for me. I appreciate the opportunities you've given me to learn and grow, and I value all the professional relationships & friendships I've been able to develop here. I wish the Treasurer's Office and you all the best.

Please let me know if there is any way I can assist with this transition. I will keep in touch since I am just across the hall.

Sincerely,



Michele Baldwin

I have accepted this  
resignation August  
21, 2023.  


REC'D APP CO AUDITOR  
AUG 21 '23 AM 11:02



**Office of Appanoose County Recorder**  
c/o Courthouse  
201 N. 12<sup>th</sup> Street | Centerville, Iowa 52544

August 28, 2023

Appanoose County Board of Supervisors  
201 N. 12<sup>th</sup> Street  
Centerville, IA 52544

Re: Hire/salary approval for Shelly Baldwin

Please approve the hiring of Shelly Baldwin as the Deputy Recorder and approve her salary as shown below for September 5, 2023 through June 30, 2024.

Shelly Baldwin, Deputy Recorder	\$48,856.01	(01000 08110 100 07)
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Sincerely,

Maegan Messamaker  
Appanoose County Recorder



*Appanoose County Treasurers Office*

*Jennifer Salstrand, Treasurer*

*Courthouse*

*201 North 12<sup>th</sup> St*

*Centerville, IA 52544*

*Phone: 641-856-3097*

*Fax: 641-856-8104*

*Email: [jsalstrand@appanoosecounty.net](mailto:jsalstrand@appanoosecounty.net)*

\*\*\*\*\*

August 25, 2023

To: Appanoose County Board of Supervisors  
Linda Demry, Chair  
Jeff Kulmatycki  
Mark McGill

I am writing regarding Mobile Homes that are BLL (Buildings on Leased Land). The mobile homes are gone per the Assessor's Office and I have determined it is not feasible for the entire balance of these tax bills to be collected. Therefore, in accordance with Iowa Code, Chapter 445.16, I am requesting that you, acting in your capacity as Appanoose County Board of Supervisors, resolve to abate interest and costs for the mobiles homes in the amount of \$2233.00

The Mobile Homes in question are:

Title: 04AA33272, VIN #1336, 1974 Clift to Dorothy Cole for Delinquent taxes \$1961.00

Title: 04AA76202, VIN #50122rh6706f, 1972 Argus to Rachel Collis for Delinquent taxes \$272.00

A handwritten signature in black ink that reads "Jennifer Salstrand". The signature is written in a cursive, flowing style.

Jennifer Salstrand  
Appanoose County Treasurer

**STATEMENT OF TAXES**

Appanoose County Treasurer  
 201 N 12th St  
 Centerville, Iowa 52544  
 Phone 641-856-3097  
 jsalstrand@appanoosecounty.net

Date 08/25/2023

Entity#: 1750005  
 Name: Cole, Dorothy Izetta  
 Address: 411 E Prairie  
 City: Centerville, IA 52544

Statement amounts reflect calculation through end of 8/2023

Receipt Key Dist Parcel/V.I.N.	1st Tax 2nd Due	Interest Due	Drainage INT Due	Cost	Total Due
2009/2010-10-11180-01 290- 290251001451000	65.00	159.00		4.00	446.00
2010/2011-10-10514-01 290- 290251001451000	54.00	122.00		4.00	351.00
2011/2012-10-10578-01 290- 290251001451000	57.00	119.00		4.00	351.00
2012/2013-10-10600-01 290- 290251001451000	46.00	88.00		4.00	267.00
2013/2014-10-10651-01 290- 290251001451000	49.00	85.00		4.00	267.00
2014/2015-10-10696-01 290- 290251001451000	55.00	85.00		4.00	279.00

Acre: .00

Tax Due:	652.00
Interest Due:	1,285.00
Drainage Interest Due:	
Cost/Admin. Due:	24.00
<b>Grand Total Due:</b>	<b>1,961.00</b>
<b>Total Consolidated Tax:</b>	<b>1,961.00</b>

# STATEMENT OF TAXES

Appanoose County Treasurer  
 201 N 12th St  
 Centerville, Iowa 52544  
 Phone 641-856-3097  
 jsalstrand@appanoosecounty.net

Date 08/25/2023

Entity#: 1751120  
 Name: Collis, Rachel Dawn  
 Address: 422 E Jackson St  
 City: Centerville, IA 52544

Statement amounts reflect calculation through end of 8/2023

Receipt Key Dist Parcel/V.I.N.	1st Tax 2nd Due	Interest Due	Drainage INT Due	Cost	Total	Due
2020/2021-10-14804-01	48.00	25.00		4.00		
340- 340011008141000	48.00	21.00				146.00
2021/2022-10-15210-01	47.00	16.00		4.00		
340- 340011008141000	47.00	12.00				126.00

Acre: .00	Tax Due:	190.00
	Interest Due:	74.00
	Drainage Interest Due:	
	Cost/Admin. Due:	8.00
	<b>Grand Total Due:</b>	<b>272.00</b>
	<b>Total Consolidated Tax:</b>	<b>272.00</b>



*Appanoose County Treasurers Office*

*Jennifer Salstrand, Treasurer*

*Courthouse*

*201 North 12<sup>th</sup> St*

*Centerville, IA 52544*

*Phone: 641-856-3097*

*Fax: 641-856-8104*

*Email: [jsalstrand@appanoosecountv.net](mailto:jsalstrand@appanoosecountv.net)*

\*\*\*\*\*

August 22, 2023

To: Appanoose County Board of Supervisors

Linda Demry, Chair

Jeff Kulmatycki

Mark McGill

RE: Outstanding Treasurer's Checks

In accordance with the Code of Iowa, Chapter 331.554(6), checks outstanding for more than one year shall be canceled from the County Treasurer's check register. Therefore, the following Treasurer's checks are now null and void and will be removed from the list of outstanding checks and deposited to Iowa Trust and Savings Bank account #1212621.

<u>CK#</u>	<u>Date Issued</u>	<u>Name</u>	<u>Amount</u>
9149	06-08-2022	Ronald Simonton	\$6.00

Jennifer Salstrand

Appanoose County Treasurer

A handwritten signature in black ink that reads "Jennifer Salstrand". The signature is written in a cursive style with a large, looped initial "J".

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544

Phone (641) 856-6191  
Fax (641) 856-8023  
[khoward@appanoosecounty.net](mailto:khoward@appanoosecounty.net)

August 30, 2023

Appanoose County Board of Supervisors

Re: Outstanding Auditor Warrant

In accordance with Iowa Code 331.554 (7) warrants outstanding for more than one year shall be canceled.

County

<u>Disbursement #</u>	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
45828	20000	\$462.00	Hill's Sanitation

Due to this check being written in the fiscal year 2022, board approval is required. I request supervisor approval to void this outstanding warrant.



Kelly Howard  
Appanoose County Auditor &  
Commissioner of Elections