

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
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Meeting Agenda

July 3, 2023

The Appanoose County Board of Supervisors will meet Monday, July 3, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda/Approve Agenda
3. Approve minutes of the June 19, 2023 meeting
4. Approve reports (6/23 payroll, May Prisoner Room & Board)
5. Approve bills/Handwritten Solutions
6. Approve Corrected FY24 Salary Certification: Emergency Management
7. County Engineer report
  - a. Approve Resolution 2023-36: Re-setting public hearing speed limit on portion on T30
  - b. Approve Resolution 2023-37: Re-setting public hearing speed limit on portion on 160<sup>th</sup> Ave
8. Public Comments
9. Adjourn

Posted 6/29/23

June 19, 2023

Silent Auction bidding opened at 9 A.M.

Appanoose County Board of Supervisors met in regular session June 19, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill, and Jeff Kulmatycki, Boardmembers. Absent: none.

The meeting started with the pledge.

Change #15 to "discuss" not "consider adopting". McGill motioned to approve the amended agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the June 5, 2023 meeting. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve 6/9 payroll. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve bills. Seconded by Kulmatycki. All voted aye.

Access Sys	Off. Supplies & Forms	117.30
Access Sys	Typing-Print.-Bind.Serv.	147.63
AgriLand FS	Off. Supplies & Forms	31363.81
Albia Newspapers	Typing-Print.-Bind.Serv.	450.04
Alliant	Electric Light & Power	5622.55
Amazon	Building Repair & Maintce	31.46
Amer Home Fdg	Community Support Program	718.41
Sec Rds	Mileage & Transp. Expense	3921.00
App Co Treas	Off. Supplies & Forms	132.63
App Comm Care	Homemaker-Home Health Aid	1786.74
Atomic Pest Control	Building Repair & Maintce	80.00
Bailey Off	Off. Supplies & Forms	227.27
BKE LLC	Park Land Acq. & Dev.	3700.00
Blue Sun Graphics LLC	Park Maint. & Supplies	671.00
BP Business Solns	Transportation	97.01
Bratz Oil	Vehicle Repair & Maintce	818.90
BUG PRO	Extermination Services	90.00
C & S Car Company	Motor Vehicle	28805.00
C-D Supply	Custodial Supplies	356.18
Calhoun Burns	Engineering Services	16897.20
Cantera Aggregates	E911 Other Capital Expens	39200.86
Capital One	Off. Supplies & Forms	8.58
Capital Sanitary Supply	Off. Equip Repair & Maint	343.12
Card Services	Park Maint. & Supplies	774.14
CarQuest	Medical Supplies	1475.82
Cville Wtrwks	Water & Sewer	158.83
C'ville Produce & Feed	Park Maint. & Supplies	2609.66
Central IA Det	Juvenile Detention & Shel	308.00
Central IA Distributing	Park Maint. & Supplies	233.00
Chariton Valley Elec	Electric Light & Power	404.27
City Cville	Salary-Regular Employees	6796.90

City of Plano	Maintenance Contract	243.52
City of Unionville	Maintenance Contract	180.20
CocoBeen Reptiles	Park Maint. & Supplies	150.00
Sheryl Currier	Legal Serv. Dep-Subp-Tran	8.50
Davis Co Sch	Community Support Program	800.00
Davis Co Daycare	Community Support Program	1530.54
Davis Co Sheriff	Medical & Health Services	10014.42
Davis Co Tire	Off. Supplies & Forms	314.53
Davison Fuels & Oil	Fuels	98.46
John Day Co	Off. Supplies & Forms	322.16
L Demry	Mileage & Transp. Expense	245.70
S Dittmer	Legal Serv. Dep-Subp-Tran	230.40
Eastern IA Tire	Vehicle Repair & Maintce	2623.51
Equipment Blades, Inc	Off. Supplies & Forms	99.26
Fareway	Food & Provisions	48.98
First National Bank	Law Enf. Equip & Weapons	122.10
Fogle TV	Plumbing Rpr & Maint	853.83
Forbes Office Solns	Contract Services	51.54
PJ Greufe	Health Insurance	1500.00
Hardin Co Sheriff	Legal Serv. Dep-Subp-Tran	31.50
Helmer Scientific	Medical Supplies	143.46
Hills San	Garbage Serv	494.00
Hotsy Cleaning Systems	Law Enf. Equip & Weapons	531.00
Hy-Vee	Food Preparation Service	10776.23
IDPS	Radio and related equipme	1833.00
ICCS	Dues & Memberships	1100.00
IA Law Enforcement Academy	Educational & Train.Serv.	300.00
IA Media Network	Typing-Print.-Bind.Serv.	305.30
ISAC	Educational & Train.Serv.	250.00
ISCTA	Dues & Memberships	250.00
John Deere	Off. Supplies & Forms	2455.66
JW Auto Sales	Motor Vehicle	63000.00
Kids World	Community Support Program	3252.00
L&W Quarries	Engineering Services	977.54
K Laurson	Off. Equip Repair & Maint	145.58
Lexipol	Educational & Train.Serv.	13417.12
LexisNexis	Dues & Memberships	100.00
Lockridge	Off. Supplies & Forms	1129.16
MATURA	Community Support Program	608.84
M McGill	Mileage & Transp. Expense	403.20
MMIT	Off. Supplies & Forms	113.78
MMIT	Off. Equip Repair & Maint	108.22
Monroe Pub Hlth	Community Support Program	8328.06
Natel	Telephone & Telegr.Serv.	55.00

O'Reilly	Off. Supplies & Forms	502.48	
Official Pest Control	Extermination Services	120.00	
Orchard Pl	Community Support Program	1604.14	
Owl Pharm	Prescriptions & Medicine	94.37	
PACT	Park Land Acq. & Dev.	4060.00	
Petty C-Sheriff	Building Repair & Maintce	26.32	
R Pfannebecker	Mileage & Transp. Expense	10.45	
Plastic Recycling	Park Maint. & Supplies	963.00	
Power Ins	Off. Equip Repair & Maint	6488.00	
Prof Computer	Off. Equip Repair & Maint	31.95	
Quill	Off. Supplies & Forms	312.93	
RACOM	E911 Other Capital Expens	44836.83	
Radar Rd Tec	Motor Vehicle	4518.00	
Rainbo Oil	Off. Supplies & Forms	1433.73	
Rapids Reproductions	Engineering Supplies	236.29	
RRWA	Water & Sewer	27.00	
Raw Metal Works	Park Land Acq. & Dev.	1591.50	
RICOH	Off. Supplies & Forms	9.29	
River Hills	Medical & Health Services	780.00	
SCICAP	Community Support Program	23511.26	
SecureTech Systems, Inc.	Building Repair & Maintce	149.00	
Sinclair NAPA	Off. Supplies & Forms	1743.36	
B Skinner	Educational & Train.Serv.	31.09	
Snap-On Tools	Off. Supplies & Forms	332.50	
Solutions	Off. Equip Repair & Maint	2653.90	
D Sturms	Mileage & Transp. Expense	256.30	
Thomas Funeral Home	Mileage & Transp. Expense	4050.00	
UMB Bank, N.A.	G.O. Bonds Principal	850.00	
UnityPoint	Educational & Train.Serv.	60.00	
US Bank	Off. Supplies & Forms	2114.12	
US Cellular	Off. Supplies & Forms	912.22	
Wex Bank	Mileage & Transp. Expense	177.00	
Wigwam Daycare & Preschool	Community Support Program	1804.07	
Rhea Wilson	Educational & Train.Serv.	32.66	
Windstream	Off. Supplies & Forms	1778.12	
Yutzy Repair	Off. Supplies & Forms	60.36	
Zero9 Holsters	Law Enf. Equip & Weapons	647.95	
Ziegler	Off. Supplies & Forms	9042.61	
Grand Total		395746.41	

Veteran Affairs Commissioner Annette Harvey submitted a letter of recommendation to reappoint Ed Cox as a VA Commissioner.

Kulmatycki motioned to reappoint Ed Cox as Veteran Affairs Commissioner for a three year term expiring June 30, 2026. Seconded by McGill. All voted aye.

McGill motioned to appoint Richard Brooke to the Conservation Board for a five year term expiring June 30, 2028. Seconded by Kulmatycki. All voted aye.

There was discussion regarding Austin Hoffman being an exempt employee. McGill motioned to amend the 6/14/2023 Conversation Board letter making Hoffman an exempt employee and paid a salary of approximately \$52,083 (actual salary will be figured based on daily rate) and approve the permanent position of co-directors. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to accept Carol Casteel’s resignation from the Zoning Board of Adjustment effective immediately. Seconded by McGill. All voted aye.

McGill motioned to approve the lease termination with SCICAP effective June 30, 2023. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve Resolution 2023-32. Seconded by McGill. All voted aye.

APPROPRIATIONS RESOLUTION

NO. 2023-32

Whereas, it is desired to make 100% appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2023 in accordance with Section 331.434, Subsection 6, Code of Iowa.

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa, as follows:

Section 1. The following amounts are hereby appropriated from the resources of the county to the department or office listed:

<u>Dept# &amp; Name</u>	<u>\$ Amount</u>	<u>Dept# &amp; Name</u>	<u>\$ Amount</u>
01-Brd of Supervisors	217,389	02-Auditor	415,710
03-Treasurer	493,850	04-County Attorney	296,510
05-Sheriff	2,890,871	07-Recorder	194,078
08-Assessor	348,091	20-Secondary Roads	6,654,532
21-Veterans Affairs	71,841	22-Conservation	340,635
23-Public Health	280,246	24-Weed Commissioner	3,250
25-Social Services	74,298	28-Medical Examiner	66,000
31-District Court	83,500	33-County Library	24,788
36-EMS Income Surtax	110,000	51-Courthouse	688,513
52-Data Processing	124,918	56-ADLM Empowerment	707,100
57-E911	116,073	58-Emergency Management	222,315
60-Mental Health	108,111	61-Juvenile Probation	30,000
99-Zoning	44,000	99-Non-departmental	2,790,345

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 2 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2023.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure or money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2023-2024 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund’s total appropriation, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the

unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers during the 2023-2024 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa on June 19, 2023, the vote thereon being as follows:

AYES: /s/ Linda Demry, Mark McGill, Jeff Kulmatycki NAYS: none

/s/ Linda Demry, Chairman, Board of Supervisors

Attest: /s/Kelly Howard, Appanoose County Auditor

McGill motioned to approve the FY24 Salary Certifications. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve Resolution 2023-33. Seconded by McGill. All voted aye.

#### RESOLUTION #2023-33 FOR INTERFUND OPERATING TRANSFER

Whereas, it is desired to transfer monies from the Rural Services Fund to the Secondary Road Fund, and

Whereas, said operating transfer is in accordance with section 331.432, Code of Iowa,

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa as follows:

Section 1. The sum of \$217,012.75 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, effective 6-19-2023.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa, on 6-19-2023 the vote being as follows:

Ayes: Linda Demry, Mark McGill, Jeff Kulmatycki

Nays: none

Attest: Kelly Howard, County Auditor

The board asked Centerville City Administrator Jason Fraser questions regarding the City's Urban Renewal Plan. A written response must be provided within seven days from the city's meeting held on June 8, 2023.

McGill motioned to approve the Memorandum of Understanding regarding reimbursement from the Mental Health Agency of Southeast Iowa. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve Resolutions 2023-34 & 2023-35. Seconded by Kulmatycki. All voted aye.

2023-34

#### RESOLUTION FOR SPEED LIMIT ESTABLISHMENT PUBLIC HEARING

Appanoose County

WHEREAS, a request has been made with the Appanoose County Board of Supervisors asking that action be taken to establish speed limits along Appanoose County Highway T30, described as follows:

The portion of County Highway T30 from Iowa Highway 5 southeast through the town of Exline to the County Limits at the Missouri state line.

NOW THEREFORE BE IT RESOLVED that a hearing on the speed limit establishment will be held in the Board Room, Appanoose County Courthouse, 201 N 12<sup>th</sup>, Centerville IA 52544 at 9:15 AM on Monday July 17, 2023 in accordance with Iowa Code Chapter 306.

/s/ Linda Demry, Chair Appanoose County Board of Supervisors Date 6/19/23

ATTEST: /s/Kelly Howard, Appanoose County Auditor Date: 6/19/23

2023-35

RESOLUTION FOR SPEED LIMIT ESTABLISHMENT PUBLIC HEARING

Appanoose County

WHEREAS, a request has been made with the Appanoose County Board of Supervisors asking that action be taken to establish speed limits along Appanoose County Road 160<sup>th</sup> Avenue, described as follows: The portion of County Road 160<sup>th</sup> Avenue from County Highway J18 southeast to the County Limits at the entrance of Honey Creek State Park.

NOW THEREFORE BE IT RESOLVED that a hearing on the speed limit establishment will be held in the Board Room, Appanoose County Courthouse, 201 N 12<sup>th</sup>, Centerville IA 52544 at 9:20 AM on Monday July 17, 2023 in accordance with Iowa Code Chapter 306.

/s/Linda Demry, Chair Appanoose County Board of Supervisors Date: 6/19/2023

ATTEST: /s/Kelly Howard, Appanoose County Auditor Date: 6/19/2023

County Engineer, Brad Skinner provided an update to the board. The last concrete pour on the 135<sup>th</sup> bridge is next, then rip rap is all that's left. There was a community meeting regarding the roads in Antler Acres. A copy of the minutes were provided. Due to the dry conditions they're working on ditch cleaning and bridge deck repair by the quarry. The 310<sup>th</sup> re-shape is on hold due to the dry conditions. The brush tractor will be back after an oil change. They continue to spray brush. Administratively, there will be a couple bridges let, a seal coat project and vacations coming up. McGill requested to keep the brush tractor out of the big trees.

Public Comments: none

Kulmatycki motioned to recess until noon. Seconded by McGill. All voted aye.

Kulmatycki motioned to re-open the meeting at noon. Seconded by McGill. All voted aye.

McGill motioned to close the silent auction bidding. Seconded by Kulmatycki. All voted aye.

McGill motioned to accept the silent auction bids totaling \$241. Seconded by Kulmatycki. All voted aye.

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 12:01 P.M.

Appanoose County Board of Supervisors

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor

6/16/2023 15:37:36

Miscellaneous Receipt  
Appanoose County Treasurer

Receipt# 21881

06/16/2023

Received from Customer R

500

Appanoose County Sheriff

Payment Method	Amount	Check#	Paid by
Check	627.74	54065	District Court

#	Fund	Function	Rev	Dept	Prj	Sub	Post	Earned	Amount	
1	01000	3	01000	4440	05	302	1	05/31/2023	627.74	
				Prisoner Room & Board Reim.						
				40%-Gen. Basic						
				k 627.74 CB						

Total Amount 627.74



DISTRICT COURT OF APPANOOSE COUNTY

REPORT OF FEES COLLECTED

\*\*\*PRISONER ROOM AND BOARD\*\*\*

To the Board of Supervisors of Appanoose County:

I, Jeannie Houser Clerk/Clerk's Designee of the District Court of the above named County And State, do hereby certify that the following is a true and correct statement of the fees collected by the Clerk of Court for the month of May, 2023, and the same has been paid to the County as per receipt attached.

COUNTY SHARE OF PRISONER ROOM & BOARD

1000-1000-4440-05-302	Total Prisoner Room & Board Reimbursement
	100% General Basic \$ <u>627.74</u>
29000-01000-4440-05-301	60% Transfer to Sheriff \$ <u>376.64</u>

Transfer authorized by Appanoose County Board of Supervisors this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_. Signed: \_\_\_\_\_  
Chairperson



Appanoose, Davis, Lucas, Monroe Counties  
**Emergency Management Agency**

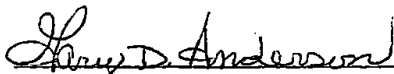
Coordinator Mike Lamb  
Assistant Coordinator Mike Bogle  
12307 Hwy 5 PO Box 399, Moravia, IA 52571  
PH: (641) 724-3223  
FX: (641) 724-3273  
Lamb Cell: (641) 895-0407  
Bogle Cell: (641) 895-0601  
E-mail: adlmema@iowatelecom.net

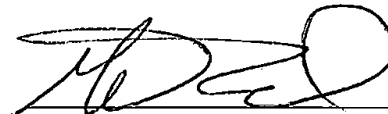
February 13, 2023  
ADLM Emergency Management Commission  
Po Box 399, 12307 HWY 5  
Moravia, Iowa 52571

RE FY 2023-2024 Salary Certifications

Mike Lamb, Director	(\$57,941.10)	\$27.87 per hr.	70000 10500 100 58
Mike Bogle,	(as needed)	\$16.00 per hr.	70000 10500 100 58

Certified 2/23/2023

  
\_\_\_\_\_  
Gary Anderson  
ADLM EMA Chair

  
\_\_\_\_\_  
Mike Lamb  
ADLM EMA Director

**ADLM Joint Local Emergency Management Commission Meeting**  
**Appanoose Davis Lucas Monroe Counties**

Emergency Management Agency (ADLM-EMA)  
12307 Highway-5, P.O. Box 399, Moravia, Iowa 52571

SUBJECT: Minutes of meeting held on Thursday April 13, 2023

A meeting of the **ADLM Joint Local Emergency Management Commission** was held on Thursday April 13, 2023 at 10:00 A.M. at the ADLM Counties Bldg, 12307 Highway-5, Moravia Iowa.

The meeting was called to order at 10:00 A.M. by Chairman Sheriff Anderson

The following Commission members were in attendance: Sheriff Gary Anderson (Appanoose), Supervisor Mark McGill (Appanoose) Supervisor Alan Yahnke (Davis), Supervisor Kathy Reece (Lucas) Supervisor John Hughes (Monroe) ADLM Emergency Management Coordinator Mike Lamb

**Roll Call:** Chairman Anderson conducted roll call.

**Agenda:** Motion by McGill to approve the agenda as presented, seconded by Hughes, ayes all, nays none. Motion carried.

**Previous Meeting Minutes:** Motion by McGill to approve the minutes from the February 23, 2023 meeting as presented, seconded by Anderson, ayes all, nays none. Motion carried.

**Old Business:** None

**New Business:**

- a) **Approval of Bills (action needed):** Motion by Hughes to approve the bills as presented, seconded by Reece, ayes all, nays none. Motion carried.
- b) **Discuss Deputy Coordinator reinstatement (Action Needed):** Motion by Hughes to reinstate Mike Bogle as ADLM Deputy Emergency Management Coordinator at a rate of \$15.37 per hour for a maximum of 28 hours per week with a wage increase to \$16.00 per hour for a maximum of 28 hours per week effective July 1, 2023, seconded by Reece, ayes all, nays none. Motion carried.
- c) **Open Discussion:** None

**Set time and date for next meeting:** The next meeting of the ADLM Joint Local Emergency Management Commission is scheduled to be held on Thursday July 20, 2023 @ 10:00 A.M. at the ADLM Counties Building 12307 Highway 5 Moravia Iowa.

**Motion to adjourn:** Motion by Anderson to adjourn, seconded by Yahnke, ayes all, nays none. Motion carried.

2023-36

**RESOLUTION FOR SPEED LIMIT ESTABLISHMENT PUBLIC HEARING**  
Appanoose County

WHEREAS, a request has been made with the Appanoose County Board of Supervisors asking that action be taken to establish speed limits along Appanoose County Highway T30, described as follows:

The portion of County Highway T30 from Iowa Highway 5 southeast through the town of Exline to the County Limits at the Missouri state line.

NOW THEREFORE BE IT RESOLVED that a hearing on the speed limit establishment will be held in the Board Room, Appanoose County Courthouse, 201 N 12<sup>th</sup>, Centerville IA 52544 at \_\_\_\_ AM on Monday August 7, 2023 in accordance with Iowa Code Chapter 306.

\_\_\_\_\_  
Linda Demry, Chair  
Appanoose County Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST: Kelly Howard  
Appanoose County Auditor

\_\_\_\_\_  
Date

2023-37

**RESOLUTION FOR SPEED LIMIT ESTABLISHMENT PUBLIC HEARING**  
Appanoose County

WHEREAS, a request has been made with the Appanoose County Board of Supervisors asking that action be taken to establish speed limits along Appanoose County Road 160<sup>th</sup> Avenue, described as follows:

The portion of County Road 160<sup>th</sup> Avenue from County Highway J18 southeast to the County Limits at the entrance of Honey Creek State Park.

NOW THEREFORE BE IT RESOLVED that a hearing on the speed limit establishment will be held in the Board Room, Appanoose County Courthouse, 201 N 12<sup>th</sup>, Centerville IA 52544 at \_\_\_\_ AM on Monday August 7, 2023 in accordance with Iowa Code Chapter 306.

\_\_\_\_\_  
Linda Demry, Chair  
Appanoose County Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST: Kelly Howard  
Appanoose County Auditor

\_\_\_\_\_  
Date