

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544

Phone (641) 856-6191  
Fax (641) 856-8023  
[khoward@appanoosecounty.net](mailto:khoward@appanoosecounty.net)

Meeting Agenda (AMENDED)

June 19, 2023

Open Silent Auction Bidding 9 A.M.

The Appanoose County Board of Supervisors will meet Monday, June 19, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the June 5, 2023 meeting
4. Approve reports (6/9 payroll)
5. Approve bills
6. Annette Harvey: Veteran Affairs Commissioner Appointment
7. Appoint Veteran Affairs Commissioner
8. Appoint Conservation Board Director
9. Approve Appanoose Conservation Board Co-Directors
10. Accept Board of Adjustment Resignation: Carol Casteel
11. Approve Lease Termination: SCICAP
12. Approve Resolution 2023-32: FY24 Appropriations
13. Approve FY24 Salary Certifications
14. Approve Resolution 2023-33: Secondary Roads Quarterly Transfer
15. \*Consider Adopting Amendment #1 to Centerville 2020 Urban Renewal Plan
16. \*Approve MOU regarding reimbursement from Mental Health Agency of Southeast Iowa
17. County Engineer report
  - a. \*Approve Resolution 2023-34: T30 Speed Limit Public Hearing
  - b. \*Approve Resolution 2023-35: 160<sup>th</sup> Avenue Speed Limit Public Hearing
18. Jennifer Salstrand: Treasurer Convenience Fee
19. Public Comments
20. Recess until Noon
21. Noon: Close Silent Auction bidding
22. Accept Silent Auction bids
23. Adjourn

\*Items added to agenda

Posted 6/15/23

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16. Jennifer Salstrand: Treasurer Convenience Fee
17. Public Comments
18. Adjourn until Noon
19. Noon: Close Silent Auction bidding
20. Accept Silent Auction bids
21. Adjourn

Posted 6/14/23

June 5, 2023

Appanoose County Board of Supervisors met in regular session June 5, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill, and Jeff Kulmatycki, Boardmembers. Absent: none.

The meeting started with the pledge.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the May 15, 2023 meeting. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve 5/26 payroll and 4/23 Prisoner Room & Board. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve bills. Seconded by Kulmatycki. All voted aye.

Access Sys	Photocopy & Duplicating	259.26
Access Sys	Typing-Print.-Bind.Serv.	147.63
Albia Newspapers	Official Pub.& Legal Not.	156.69
Alliant	Electric Light & Power	777.14
App Co Tourism	Contrib. & Purchase Serv	23865.19
At-Scene, LLC	Dues & Memberships	2600.00
Baker's	Engineering Services	34.15
D Barnthouse	Building Repair & Maintce	200.00
Blue Sun Graphics LLC	Building Perm. Improvemnt	5560.00
Bob Barker	Jail Equip. & Furniture	207.41
Bratz Oil	Engineering Services	71.91
E Burgin	Educational & Train.Serv.	133.43
C-D Supply	Custodial Supplies	414.00
Cantera Aggregates	Engineering Services	50742.68
Capital One	Off. Supplies & Forms	29.88
Capital Sanitary Supply	Off. Equip Repair & Maint	596.91
Centerville Body Shop	Transportation	74.00
Cville Wtrwks	Water & Sewer	553.21
Central IA Det	Juvenile Detention & Shel	420.00
Chariton Valley Elec	Engineering Services	51.91
Chariton Valley Pl	Off. Supplies & Forms	155.86
City Cville	Salary-Regular Employees	6332.10
S Cole	Educational & Train.Serv.	20.00
Davison Fuels & Oil	Fuels	116.23
Eastern IA Tire	Engineering Services	214.10
Election Source	Voting Machine Rpr & Mntc	13251.76
Fogle TV	Off. Supplies & Forms	144.76
Forbes Office Solns	Contract Services	51.54
GreatAmerica	Off. Supplies & Forms	407.93
Hills San	Garbage Serv	525.00
Holiday Inn	Educational & Train.Serv.	644.00
IACCVSO	Contract Services	50.00
IA Co Atty Case Mgmt	Off. Equip Repair & Maint	18010.00
Iowa Land Records	Photocopy & Duplicating	2080.52
IA Media Network	Contract Services	1087.46
JS Turner Sound	Building Perm. Improvemnt	100.00
Kimball	Engineering Services	712.95
Mike Lamb	Mileage & Transp. Expense	49.99
R Lamb	Medical & Health Services	600.00
K Laurson	Contrib. & Purchase Serv	1138.01
Lick Creek Enterprises	Bridge & Culvert Maint.	150.88

Lockridge	Off. Equip Repair & Maint	203.22
Mail Serv	Vehicle Renewal Notices	478.92
McKesson Med	Medical Supplies	191.99
Mercy Med Ctr	Bridge & Culvert Maint.	35.00
MHC Kenworth	Engineering Services	350.83
MMIT	Off. Supplies & Forms	178.34
MMIT	Off. Supplies & Forms	55.05
Moravia Prtg	Off. Supplies & Forms	690.46
Natel	Telephone & Telegr.Serv.	906.93
O'Reilly	Vehicle Repair & Maintce	11.15
Owens-King	Off. Supplies & Forms	459.45
R Pfannebecker	Building Repair & Maintce	180.00
Pictometry	Appraisal & Consultant Se	17394.00
Proctor Corp	Heat-Cool-Elevator-Rpr-Mn	2180.00
Prof Rescue	Construction & Maint.	2000.00
Quick Shop	Transportation	93.31
Quill	Off. Supplies & Forms	755.13
RACOM	E911 Other Capital Expens	379111.60
RRWA	Engineering Services	27.00
River Hills	Medical & Health Services	150.00
G Roefer	Medical & Health Services	300.00
Seymour Tire	Engineering Services	52.00
Shield Technology	Off. Equip Repair & Maint	17932.50
M Sias	Salary-Regular Employees	1129.17
Sirchie	Other Equipment	84.22
Smith Fertilizer	Engineering Services	1999.96
Snap-On Tools	Engineering Services	94.50
Solutions	Off. Equip Repair & Maint	423.18
Street Cop Training	Educational & Train.Serv.	299.00
D Sturms	Mileage & Transp. Expense	255.40
Superior Cable & Data	Off. Equip Repair & Maint	587.50
Thomas Funeral Home	Funeral Services	900.00
Trivista	Engineering Services	81.79
Tyler Technologies	Contract Services	449.00
US Bank	Off. Supplies & Forms	3478.19
US Cellular	Office Space	401.08
USPS	Postage & Mailing	63.00
Verizon	Contrib. & Purchase Serv	200.04
Vogel Traffice Serv	Engineering Services	45570.79
Walker Welding	Building Perm. Improvemnt	1284.21
Watson & Ryan	Legal & Ct-Related Serv.	208.33
Windstream	Contract Services	1106.93
Winger	Building Repair & Maintce	580.00
Xerox	Off. Supplies & Forms	292.61
Yutzy Repair	Engineering Services	247.23
Grand Total		616211.50

Kulmatycki motioned to approve the liquor license for Valley View, Pale Moon (pending dram) and Bessie's Barn (pending dram). Seconded by McGill. All voted aye.

McGill motioned to approve the cigarette license for BK's Boathouse. Seconded by Kulmatycki. All voted aye.

Mike Matthes from PACT spoke about the different divisions of PACT. Demry asked if they provide loans or grants, who determines the interest and are local banks used. Matthes stated they provide both loans and grants but mostly loans, the PACT board has a banker on the board to determine interest rates and it's up to the business which bank is used for the loan. Local banks are encouraged.

Kulmatycki motioned to approve Resolution 2023-27. Seconded by McGill. All voted aye.

RESOLUTION NO. 2023-27  
APPANOOSE COUNTY, IOWA

RESOLUTION FOR EXCHANGE OF REAL ESTATE WITH SHARON BLUFFS BIBLE CAMP

WHEREAS, Appanoose County is the owner of the following described real estate, to-wit:

Commencing 595 feet West of the Southeast corner of the Southwest Quarter of the Southwest Quarter of Section 34, Township 69 North, Range 17 West of the 5th P.M., Appanoose County, Iowa, thence West 220 feet, thence North 600 feet, thence East 220 feet, thence South 600 feet to point of beginning except easement to Appanoose County, Iowa for the South 33 feet thereof.

WHEREAS, the Sharon Bluffs Bible Camp is the owner of the following described real estate, to-wit:

A part of the Southwest Quarter of the Southwest Quarter of Section 34, Township 69 North, Range 17 West of the Fifth Principal Meridian, Appanoose County, Iowa, more particularly described as follows: Commencing at the Southeast corner of the Southwest Quarter of the Southwest Quarter of Section 34, Township 69 North, Range 17 West of the Fifth Principal Meridian, Appanoose County, Iowa, and proceeding thence South 89°31'12" West along the South right-of-way line of 520th St. a distance of 250.00 feet to the Point of Beginning; thence North 00°51'45" West a distance of 66.00 feet to a point on the North right-of-way line of 520th St.; thence North 00°51'45" West a distance of 87.00 feet; thence North 89°31'12" East a distance of 250.00 feet; thence North 00°51'45" West a distance of 450.40 feet; thence South 80°01'07" West a distance of 190.99 feet; thence South 68°58'17" West a distance of 73.05 feet; thence South 78°29'25" West a distance of 240.43 feet; thence South 53°51'50" West a distance of 52.70 feet; thence South 09°23'20" a distance of 102.19 feet; thence South 01°36'14" East a distance of 302.89 feet to a point on the North right-of-way line of 520th St.; thence South 00°51'45" East a distance of 66.00 feet to a point on the South right-of-way line of 520th St.; thence North 89°31'12" East a distance of 299.88 feet along the South right-of-way line of 520th St. to the Point of beginning, said parcel containing 6.02 acres, more or less, including 0.45 acres of existing county road easement.

WHEREAS, based on the recommendation of the Appanoose County Conservation Board that the exchange of the parties respective properties is in the best interests of Appanoose County, Iowa which has been formalized in a Memorandum of Agreement executed by the Appanoose County Conservation Board and the Sharon Bluffs Bible Camp dated May 9, 2023, the exchange of the subject properties should be consummated pursuant to Deeds executed by the Appanoose County Board of Supervisors and the Sharon Bluffs Bible Camp respectively;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA AS FOLLOWS:

That Appanoose County should exchange the above described real estate owned by Appanoose County with Sharon Bluffs Bible Camp who will transfer the above referenced real estate owned by it to Appanoose County.

Passed and approved this 5<sup>th</sup> day of June, 2023.

/s/ Linda Demry, Chairperson, Appanoose County, Iowa

ATTEST: /s/ Kelly Howard, Auditor

McGill motioned to approve the 28E Agreement for the Mental Health Agency of Southeast Iowa. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve Resolution 2028-29. Seconded by Kulmatycki. All voted aye.

A RESOLUTION OF THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY APPROVING MENTAL HEALTH AGENCY OF SOUTHEAST IOWA REGION 28E

WHEREAS, Iowa Code 331 expresses the intent of the legislature that Mental Health and Disability Services shall be provided by counties operating together as Regions; and

WHEREAS, the Appanoose County Board of Supervisors has participated in the South Central Behavioral Health Region (SCBHR) 28E Agreement as a member county; and

WHEREAS, the Appanoose County Board of Supervisors has been engaged in the development of the merged Mental Health Agency of Southeast Iowa Region 28E documents; and

WHEREAS, the Governing Board represented Counties of Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Van Buren, Wapello, and Washington have approved the Mental Health Agency of Southeast Iowa 28E by way of roll call vote at their respective Mental Health and Disability Services Regions Governing Board meetings, and

BE IT RESOLVED that Appanoose County approves the Mental Health Agency of Southeast Iowa 28E.

PASSED AND ADOPTED this 5<sup>th</sup> day of June, 2023.

/s/Linda Demry, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Appanoose County, Iowa at a regular meeting held on June 5, 2023 by the following vote:

AYES: Demry, McGill, Kulmatycki.

NAYES: none

ABSTENTIONS: none

ABSENT: none

ATTEST: /s/Kelly Howard, Clerk to the Board

McGill motioned to approve Resolution 2023-30. Seconded by Kulmatycki. All voted aye.

RESOLUTION #2023-30

PROCUREMENT POLICY

APPANOOSE COUNTY ENGINEER/SECONDARY ROAD DEPARTMENT

RESOLUTION

WHEREAS, an amendment to the Procurement Policy dated September 8, 2015 was passed by motion on May 1, 2023 by the Appanoose County Board of Supervisors. (See attached.)

NOW THEREFORE LET IT BE RESOLVED: This amendment shall remain in effect until further amended by the Board.

Passed and approved this 5th day of June, 2023.

/s/ Linda Demry, Chair

Appanoose County Board of Supervisors

/s/ Jeff Kulmatycki, Member

Appanoose County Board of Supervisors

/s/ Mark McGill, Member

Appanoose County Board of Supervisors

Kulmatycki motioned to approve Resolution 2023-31. Seconded by McGill. All voted aye.

Resolution #: 2023-31

Appanoose County Right-To-Use Lease Asset Policy

GASB Statement No. 87, "Leases", is effective beginning July 1, 2021. (FY2022). GASB 87 requires a lessee to recognize a lease liability and an intangible right-to-use lease asset.

For counties reporting on the accrual basis of accounting, the cumulative effect, if any, may require a restatement of beginning net position, fund balance, or fund net position (as applicable). This means leases in existence on June 30, 2021 will need to be reported as the beginning balance (July 1, 2021) for leases of FY2022.

A right-to-use lease asset is an intangible capital asset. The asset represents the right to use an underlying asset identified in a lease contract, as specified for a period of time. The County will recognize the intangible right-to-use lease asset when:



- (a) The contract conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. (GASB 87, paragraph 4)
- (b) The minimum noncancelable contract term is greater than twelve months.
- (c) The contract does not transfer ownership of the underlying asset.
- (d) The underlying asset is used to conduct county business. (This will not apply to custodial funds.)

The following leases are not GASB 87 leases and are excluded from this policy:  
(GASB 87, paragraph 8)

- (a) Leases of intangible assets, including rights to explore for or to exploit natural resources such as oil, gas, and minerals and similar nonregenerative resources; licensing contracts for items such as motion picture films, video recordings, plays, manuscripts, patents and copyrights; and licensing contracts for computer software.
- (b) Leases of biological assets, including timber, living plants, and living animals.
- (c) Leases of inventory.
- (d) Contracts that meet the definition of a service concession arrangements (as specified in GASB 60, paragraph 4).
- (e) Leases of assets financed with outstanding conduit debt, unless both the underlying asset and the conduit debt are reported by the lessor.
- (f) Supply contracts, such as power purchase agreements.

#### Threshold for Capitalization of Right-To-Use Lease Assets

The establishment of a right-to-use lease asset capitalization threshold policy has been recommended. The policy should be approved by the Board of Supervisors. The threshold is to be consistently applied by all departments and offices of the County for financial reporting purposes and should overall capture most right-to-use lease contracts. All right-to-use lease assets at or above \$5,000 must be reported.

As a general rule, the threshold should be applied to individual lease contracts.

#### Right-to-use lease asset classifications:

The lessee is required to disclose the amount of lease assets (and the related amortization) by major classes of underlying assets, separately from other capital assets. (GASB 87, paragraph 37)

At a minimum, the following major classes of underlying lease assets will be disclosed by the County.

- Right-to-use leased land.
- Right-to-use leased buildings.
- Right-to-use leased equipment.
- Right-to-use leased improvements other than buildings.

#### Measurement and amortization:

Measurement: A lessee should initially measure the lease asset as the sum of the following: (GASB 87, paragraph 30)

- (a) The amount of the initial measurement of the lease right-to-use asset. (A lessee should measure the lease liability and right-to-use asset at the present value of payments expected to be made during the lease term. (GASB 87, paragraph 21)) (For the year of implementation, the lease liability and right-to-use asset should be measured as of July 1, 2021.)
- (b) Lease payments made to the lessor at or before the commencement of the lease term, less any lease incentives received from the lessor at or before the commencement of the lease term
- (c) Initial direct costs that are ancillary charges necessary to place the lease asset into service.

Amortization: A lease asset should be amortized using the straight-line method over the shorter of the lease term or the useful life of the underlying asset (except if the lessee is reasonably certain a purchase option will be exercised). The amortization of the lease asset should be reported as amortization expense. (GASB 87, paragraph 31).

At a minimum, amortization should be calculated on a monthly basis.

This resolution was approved on June 5, 2023.

/s/ Linda Demry, Board of Supervisor Chair

Attest: /s/ Kelly Howard, County Auditor

Kulmatycki motioned to approve the mobile home tax abatement in the amount of \$1,221 for Raymond Marks. Seconded by McGill. All voted aye.

McGill motioned to approve the silent auction listing and set the auction for June 19, 2023 from 9 A.M. until noon. Seconded by Kulmatycki. All voted aye.

County Engineer, Brad Skinner provided an update to the board. There will be some right-of-way vacations coming up. The maintainers are more focusing on mowing due to the dry conditions. They've been doing brush cleanup on 330<sup>th</sup> and the road will have some re-shaping overtime. The rest of the year will consist of ditch cleaning and pipe replacements. The bridge inspection report was received with no major changes just a few downgrades which will require a new embargo report. The asphalt project will begin the end of July – beginning of August. There will be a meeting with the residents of Antler Acres June 13<sup>th</sup> at 6 p.m. Demry asked when the bridge north of town is set to close. Skinner stated it could be mid-July to August 1<sup>st</sup>.

Public Comments: none

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:36 A.M.

Appanoose County Board of Supervisors

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\_\_\_\_\_  
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Attest:

\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor



## Kelly Howard

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**From:** Annette Harvey <annette@silverleafcpa.com>  
**Sent:** Friday, June 9, 2023 8:56 AM  
**To:** Kelly Howard  
**Cc:** Appanoose County Veterans Affairs; Ed Cox; dwesterman@gcmuni.net  
**Subject:** Agenda for 19 June Board of Supervisors Meeting

Kelly,

Could we please get added to the agenda for the 19 June board meeting so we can renominate Ed Cox to fill the expiring term?

Thanks,  
Annette

*Annette Harvey*

303 W. Jackson St., Centerville IA 52544

Office: 641-216-8040

Cell: 515-368-3800





25100 - 520<sup>th</sup> Street  
Centerville, IA 52544  
(641)856-8528

6/14/23

Appanoose County Board of Supervisors:

The Appanoose County Conservation Board requests the Board of Supervisors reappoint Randy McPherrren to the ACCB.

Thank You,

A handwritten signature in black ink, appearing to read "Hannah Wiltamuth".

Hannah Wiltamuth  
Austin Hoffman  
Co-Directors ACCB

A handwritten signature in black ink, appearing to read "Austin Hoffman".

*Our mission statement: "To create a balance between man and his environment by educating, providing, and protecting the natural resources of Appanoose County"*

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25100 - 520<sup>th</sup> Street  
Centerville, IA 52544  
(641)856-8528

6/14/23

Appanoose County Board of Supervisors:

The Appanoose County Conservation Board will be making the position of Co-Director permanent starting July 1, 2023. Austin Hoffman will be Co-Director / Technician and will be paid \$25.04 / hour. Hannah Wiltamuth will be Co-Director / Naturalist and will be paid \$57,540 / year.

Thank You,

Hannah Wiltamuth  
Austin Hoffman  
Co-Directors ACCB

*Our mission statement: "To create a balance between man and his environment by educating, providing, and protecting the natural resources of Appanoose County"*

**Appanoose County Conservation Board  
Conservation Board Head-quarters  
Sharon Bluffs State Park, 25100 – 520<sup>th</sup> St  
Centerville, IA 52544  
(641)856-8528**

**ACCB June 13, 2023 Meeting Minutes**

Meeting of Appanoose County Conservation Board, held on June 13, 2023 at 5:30 PM at the Nature Center at Sharon Bluffs. Those in attendance were board members Bruce Ellison, Mark McGill, Pam Messersmith, Debbie Dell, and Chairman Randy McPherrren. Also in attendance were co-interim directors Austin Hoffman and Hannah Wiltamuth, and guests Mark Hoffman and Loren Wakeman.

Chairman McPherrren called the meeting to order at 5:30 p.m.

Mark McGill made a motion to approve the agenda. Debbie Dell seconded.

Pam Messersmith made a motion to approve the minutes from the May 9 and 17 meetings. Mark McGill seconded.

**Treasurer's Report**

Hannah Wiltamuth and Austin Hoffman presented the treasurer's report. Debbie Dell made a motion to accept the treasurer's report. Bruce Ellison seconded.

**Approval of Bills to be Paid**

Bruce Ellison made a motion to accept the bills. Debbie Dell seconded.

**Naturalist Report**

Hannah Wiltamuth gave the naturalist report.

**Co-Director and Seasonal Report**

Austin Hoffman gave the co-director and seasonal report.

**New Business**

- a. On call weekend employees
  - i. Mark McGill produced a copy of the county policy for use of county vehicles
  - ii. Co-directors Austin and Hannah will look further into the county policy related to vehicles used for work during on call hours
- b. Finalize Co-director positions and pay for new fiscal year
  - i. Pam Messersmith made a motion to make permanent the Co-Director positions of Austin Hoffman and Hannah Wiltamuth, as well as the pay certifications. Debbie Dell seconded. All voted aye.
- c. Board member recommendation
  - i. The Board decided to ask for Randy McPherrren's reappointment to the board.

**Old Business**

- d. Insurance claim on house and nature center roof
  - i. Co-Directors will move forward with getting bids for the work that needs to be completed.
- e. Update Bible Camp land swap

6/2/2023

To: Board of Supervisors/Zoning Commissioner

Please consider this letter my official resignation from the Appanoose County Board of Adjustment effective immediately.

Sincerely,

Carol Casteel

A handwritten signature in cursive script that reads "Carol Casteel".

REC'D APP CO AUDITD  
JUN 2 '23 AM 10:51



**South Central Iowa  
Community Action Program**

Serving Clarke, Decatur,  
Lucas, Monroe, and  
Wayne Counties, Iowa

1711 Osceola Ave. Suite 212  
P O Box 715  
Chariton, Iowa 50049  
Telephone: (641) 774-8133  
FAX: (641) 774-8139  
Brenda Fry, Executive Director

"SCICAP"  
"A Community Action Agency"  
Equal Opportunity Employer

May 31, 2023

Appanoose County Public Health  
209 East Jackson Street  
Centerville, Iowa 52544

Appanoose County Public Health,

SCICAP's lease with Appanoose County Public Health will expire on August 14, 2023. We have lost some funding sources and are requesting to end our lease on June 30, 2023.

We appreciated the opportunity to partnership with you. Our staff will have all SCICAP property removed from the premises by June 30, 2023 and will leave the leased premises in as good a condition as when delivered to SCICAP, ordinary wear and tear expected.

Respectfully,

Brenda Fry  
Executive Director



APPROPRIATIONS RESOLUTION

NO. 2023-32

Whereas, it is desired to make 100% appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2023 in accordance with Section 331.434, Subsection 6, Code of Iowa.

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa, as follows:

Section 1. The following amounts are hereby appropriated from the resources of the county to the department or office listed:

<u>Dept# &amp; Name</u>	<u>\$ Amount</u>	<u>Dept# &amp; Name</u>	<u>\$ Amount</u>
01-Brd of Supervisors	217,389	02-Auditor	415,710
03-Treasurer	493,850	04-County Attorney	296,510
05-Sheriff	2,890,871	07-Recorder	194,078
08-Assessor	348,091	20-Secondary Roads	6,654,532
21-Veterans Affairs	71,841	22-Conservation	340,635
23-Public Health	280,246	24-Weed Commissioner	3,250
25-Social Services	74,298	28-Medical Examiner	66,000
31-District Court	83,500	33-County Library	24,788
36-EMS Income Surtax	110,000	51-Courthouse	688,513
52-Data Processing	124,918	56-ADLM Empowerment	707,100
57-E911	116,073	58-Emergency Management	222,315
60-Mental Health	108,111	61-Juvenile Probation	30,000
99-Zoning	44,000	99-Non-departmental	2,790,345

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 2 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2023.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure or money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2023-2024 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriation, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers during the 2023-2024 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa on June 19, 2023, the vote thereon being as follows:

AYES:

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Chairman, Board of Supervisors

NAYS:

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Attest:

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Kelly Howard, Appanoose County Auditor

OFFICE OF THE

*Appanoose County Auditor*

**Kelly Howard**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544  
Phone (641) 856-6191  
Fax (641) 856-8023  
khoward@appanoosecounty.net

February 9, 2023

Appanoose County Board of Supervisors  
201 N 12<sup>th</sup> St.  
Centerville, IA 52544

RE: FY2023-2024 Salary Certifications

Kelly Howard, Auditor	\$72,333.68	01000-09010-100-02
Kari Smith, Deputy Auditor (80%)	\$57,866.94	01000-09010-100-02
Jewell Cohrs, Deputy Auditor (80%)	\$57,866.94	02000-08000-100-02
Meggie Whisler (62%)	\$44,846.88	02000-08000-100-02
Dennis Beeson – Elections	\$ 300.00	02000-08000-101-02
Dennis Beeson, Custodian	\$19.24/hour	01000-09100-100-51 02000-09100-100-51
Kelli Clark, Part-time Custodian	\$14.00/hour	01000-09100-101-51
Linda Demry, Chairperson	\$35,006.33 + \$500 chair stipend	01000-09000-100-01
Mark McGill, Boardmember	\$35,006.33	01000-09000-100-01
Jeff Kulmatycki, Boardmember	\$35,006.33	01000-09000-100-01
Jon Foster, GIS/IT	\$20,000.00	01000-09120-100-52

Regards,



Kelly Howard  
Appanoose County Auditor



***Appanoose County Treasurers Office***

*Jennifer Salstrand, Treasurer*

*Courthouse*

*201 North 12<sup>th</sup> St*

*Centerville, IA 52544*

*Phone: 641-856-3097*

*Fax: 641-856-8104*

*Email: [jsalstrand@appanoosecounty.net](mailto:jsalstrand@appanoosecounty.net)*

*March 25, 2022*

***TO: APPANOOSE COUNTY BOARD OF SUPERVISORS***

***RE: 2023/2024 Salary Certifications***

*Salaries in the Office of the Appanoose County Treasurer for the FY 2023/2024 are certified as follows:*

<i>Jennifer Salstrand, Treasurer</i>		<i>\$69,794.30</i>
<i>Acct. # 01000-09020-100-03</i>		
<i>Michelle Gray, Deputy Treasurer</i>	<i>(82%)</i>	<i>\$57,231.33</i>
<i>Acct. # 01000-08100-100-03-750</i>		
<i>Cynthia Bartels, Deputy Treasurer</i>	<i>(80%)</i>	<i>\$55,835.44</i>
<i>Acct. # 01000-08100-100-03</i>		
<i>Marla Smith, Deputy Treasurer</i>	<i>(67%)</i>	<i>\$46,762.18</i>
<i>Acct. # 01000-09020-100-03</i>		
<i>Michelle Baldwin, Deputy Treasurer</i>	<i>(70%)</i>	<i>\$48,856.01</i>
<i>Acct. # 01000-09020-100-03</i>		
<i>Tara Micetich, Deputy Treasurer</i>	<i>(57%)</i>	<i>\$39,782.75</i>
<i>Acct. # 01000-08100-100-03</i>		

*Jennifer Salstrand,*  
*Appanoose Co. Treasurer*

Maegan Messamaker | RECORDER



Stephanie McDonald | DEPUTY

Office of Appanoose County Recorder  
c/o Courthouse  
201 N. 12<sup>th</sup> Street | Centerville, Iowa 52544

February 21, 2023

Appanoose County Board of Supervisors  
201 N. 12<sup>th</sup> Street  
Centerville, IA 52544

RE: FY 2023-2024 Salary Certifications

The following salaries for the Appanoose County Recorder's office for July 1, 2023 through June 30, 2024 are certified as follows:

Maegan Messamaker, Recorder	\$69,794.30 (01000 08110 100 07)
Stephanie McDonald, Deputy Recorder (75%)	\$52,345.73 (01000 08110 100 07)
Part Time (To be determined)	\$15.00/ hour (01000 08110 101 07)

Sincerely,

A handwritten signature in black ink, appearing to read 'Maegan Messamaker', written in a cursive style.

Maegan Messamaker

Appanoose County Recorder

# APPANOOSE COUNTY ASSESSOR'S OFFICE

*Mike R. Barth, Assessor*

*201 N 12<sup>th</sup> St*

*Centerville, IA 52544*

*Phone 641-437-4529*

*Fax 641-856-3062*

*e-mail [mbarth@appanoosecounty.net](mailto:mbarth@appanoosecounty.net)*

March 22, 2023

Appanoose County Board of Supervisors  
201 N 12<sup>th</sup> St.  
Centerville, IA 52544

RE: FY2023-2024 Salary Certifications

## SALARIES 2023/2024

Mike Barth	Assessor	\$83,147
Evan Knorr	Deputy	\$61,211
Beth Burgin	Office Manager	\$45,909
Part-time		\$12.50 per hour
Board Of Review		\$17.00 per hour

Michael Barth  
Appanoose County Assessor



## EMPLOYEE WAGE INFORMATION 07-01-23 TO 06-30-24

This is to certify the following salaries and pay rates for the fiscal year July 1, 2023 to June 30, 2024.

ID NO	NAME	CLASS	WAGE RATE	LGVT	BASE RATE	OVERTIME RATE
1000	Beeson, Dennis	Janitor	\$ 19.24			
629	Ballanger, Lincoln	Laborer	\$ 25.59	0.00	\$ 25.59	38.385
631	Barbaglia, Billy	Crew Frmn	\$ 26.89	0.00	\$ 26.89	40.335
635	Brown, Mark	Mtr Grdr Opr	\$ 26.39	0.10	\$ 26.29	39.585
633	Brown, Marty	Trk Driver	\$ 25.96	0.00	\$ 25.96	38.940
636	Burkland, Ricky	Mtr Grdr Opr	\$ 26.34	0.05	\$ 26.29	39.510
652	Clark, Chad	Mtr Grdr Opr	\$ 26.34	0.05	\$ 26.29	39.510
665	Cosgrove, Griffin	Laborer	\$ 25.59	0.00	\$ 25.59	38.385
688	Duley, John	Laborer/Weed	\$ 25.84	0.00	\$ 25.84	38.760
680	Dyke, Roger	Road Sup'r	\$ 81,716.25	\$ 39.29		
693	Ewing, Derek	Mtr Grdr Opr	\$ 26.29	0.00	\$ 26.29	39.435
727	Howington, Billy	Sign Spec	\$ 26.05	0.00	\$ 26.05	39.075
732	Jackson, Dennis	Trk Driver	\$ 26.06	0.10	\$ 25.96	39.090
762	McGrann, Tamie	Mtr Grdr Opr	\$ 26.34	0.05	\$ 26.29	39.510
766	Micetich, Mark	Laborer	\$ 25.59	0.00	\$ 25.59	38.385
752	Milani, MacKenzie	Asst to Engr	\$ 69,974.45	\$ 33.64		
803	Oden, Shawn	Eqp Opr	\$ 26.48	\$ 0.19	\$ 26.29	39.720
846	Shilling, Nathan	Asst to Engr	\$ 69,974.45	\$ 33.64		
854	Skinner, Brad	Engineer	\$ 132,574.00	\$ 63.74		
856	Smith, Darrick	Mtr Grdr Opr	\$ 26.29	0.00	\$ 26.29	39.435
858	Smith, Kevin	Civl Frmn	\$ 27.33	0.44	\$ 26.89	40.995
880	Sulser, David	Mtr Grdr Opr	\$ 26.29	0.00	\$ 26.29	39.435
890	Van Donselaar, Dylan	Shop Foreman	\$ 27.21	0.00	\$ 27.21	40.815
918	Wendland, Nicholas	Laborer	\$ 25.59	0.00	\$ 25.59	38.385
930	Wilson, Rhea	Office Mgr	\$ 26.81	0.52	\$ 26.29	40.215
935	Young, Ryan	Eqp Opr	\$ 26.29	0.00	\$ 26.29	39.435

260 2/10/23  
 hourly rates based 261 work days divided by 8 hours  
 longevity per union contract



### NON-UNION FY2024 SALARY CERTIFICATIONS

The following non-Union salaries will be effective July 1, 2023:

	FY2023	INCREASE	FY2024	BI-WEEKLY	
Roger Dyke	\$ 77,825.00	5.00%	\$ 81,716.25	\$ 3,142.93 3,130.89	20000-07000-100-20
MacKenzie Milani	\$ 66,642.33	5.00%	\$ 69,974.45	\$ 2,691.31 2,681.01	20000-07010-100-20
Nathan Shilling	\$ 66,642.33	5.00%	\$ 69,974.45	\$ 2,691.31 2,681.01	20000-07010-100-20
Bradley Skinner	\$126,260.00	5.00%	\$ 132,574.00	\$ 5,099.00 5,079.46	20000-07000-100-20



Brad Skinner, PE/LS  
Appanoose County Engineer

rdw

*Brea was using  
261 days instead  
of 260 for bi-  
weekly pay.*



Appanoose County Veterans Affairs  
19999 St. Joseph Dr.  
Centerville, Iowa 52544  
641 856-6597

Subj: FY24 Salary Certifications  
To: Auditor/ Appanoose County Board of Supervisors  
From: Commissioners & Director  
Appanoose County Veterans Affairs  
Date: 2/17/2023

Annette Harvey- \$60.00 per meeting payable at 6 months \$720.00  
01000 03200 121 21

Dennis Westerman- \$60.00 per meeting payable at 6 months \$720.00  
01000 03200 121 21

Ed Cox \$60.00 per meeting payable at 6 months \$720.00  
01000 03200 121 21

David Gee, Director \$28,150.00 56 hours/bi-weekly = \$19.33/hour  
01000 03200 100 21

David Gee -Executive Director  
Appanoose County Veterans Affairs



## Appanoose County Conservation Board

25100 520<sup>th</sup> St  
Centerville, IA 52544

February 10, 2023

Appanoose County Board of Supervisors  
201 N 12<sup>th</sup> St.  
Centerville, IA 52544

RE: FY2023-2024 Salary Certifications

### Full-time employees

Hannah Wiltamuth, Naturalist and Co-director	\$57,540 (salary) total as follows:	
Naturalist	\$47,040	01000 06110 100 22
Co-director	\$10,500	01000 06100 100 22
Austin Hoffman, Conservation Technician and Co-director	\$52,080 (hourly) total as follows:	
Conservation Technician	\$19.99/hr	01000 06110 100 22
Co-director	\$5.04/hr	01000 06100 100 22
Conservation Technician / Naturalist	17.31/hr	01000 06110 100 22
Part-time seasonal employees		
Vic Senter	13.65/hr	01000 06110 101 22
Elizabeth Wiskus	11.55/hr	01000 06110 101 22

Regards,

Hannah Wiltamuth  
Co-Director / Naturalist

Austin Hoffman  
Co-Director / Technician

Loren Wakeman  
- Staying @ 13.50?

Wiskus Terminated  
4/14/23

## Kari Smith

---

**From:** Conservation Technician  
**Sent:** Tuesday, June 13, 2023 8:07 AM  
**To:** Kari Smith; Hannah Wiltamuth  
**Subject:** Re: Salary Certification

Good morning Kari. Loren's pay will remain at the \$13.50 even after July 1st.

Thanks,  
Austin

Austin Hoffman  
Co-Director  
Appanoose County Conservation Board  
Ph. 641-895-4819

---

**From:** Kari Smith <[ksmith@appanoosecounty.net](mailto:ksmith@appanoosecounty.net)>  
**Sent:** Tuesday, June 13, 2023 8:03:47 AM  
**To:** Hannah Wiltamuth <[hwiltamuth@appanoosecounty.net](mailto:hwiltamuth@appanoosecounty.net)>; Conservation Technician <[technician@appanoosecounty.net](mailto:technician@appanoosecounty.net)>  
**Subject:** Salary Certification

Good Morning –

The salary certification for FY24 was completed before Loren Wakeman was hired. Will his wage be increasing on July 1<sup>st</sup> or will it remain at \$13.50/hour?

Thanks!

Kari Smith  
Deputy Auditor  
Appanoose County  
(641) 856-6191 Phone  
(641) 856-8023 Fax



**APPANOOSE COUNTY PUBLIC HEALTH**  
**PROVIDING HEALTH SERVICE TO APPANOOSE COUNTY since 1960**

---

209 East Jackson St.  
Centerville, IA 52544

Phone: 641.437.4332  
Fax: 641.856.5575

February 16<sup>th</sup>, 2023

Appanoose County Board of Supervisors  
201 N. 12<sup>th</sup> Street  
Centerville, IA 52544

RE: Appanoose County Public Health: 2023 - 2024 Annual Salary Certifications

Jerilyn Lasley – \$20.51 per hour

Rebecca Pfannebecker – \$33.78 per hour

Kristopher Laurson – \$75,764 per year

(FT Staff) - Salary Account # 01000 03040 100 23

Respectfully,

Kristopher L. Laurson  
Administrator  
Appanoose County Public Health



**Appanoose County General Assistance Office**

JACK MALETTA, Director

641-856-7431

209 East Jackson Street -:- P. O. Box 271  
Centerville, Iowa 52544

---

February 10, 2023

Appanoose County Board of Supervisors  
201 N 12<sup>th</sup> St  
Centerville, IA 52544

RE: FY2022-2023 Salary Certifications

Jack Maletta,  
General Assistance Director – Part Time

\$16.17/hour 01000-03110-100-25

Sincerely,



Jack Maletta  
Director



Appanoose, Davis, Lucas, Monroe Counties  
**Emergency Management Agency**

Coordinator Mike Lamb  
Assistant Coordinator Mike Bogle  
12307 Hwy 5 PO Box 399, Moravia, IA 52571  
PH: (641) 724-3223  
FX: (641) 724-3273  
Lamb Cell: (641) 895-0407  
Bogle Cell: (641) 895-0601  
E-mail: admema@iowatelecom.net

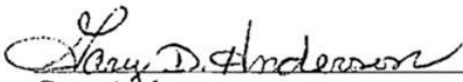
February 13, 2023  
ADLM Emergency Management Commission  
Po Box 399, 12307 HWY 5  
Moravia, Iowa 52571


*M. Lamb*  
*\$27.856/hr*

RE FY 2023-2024 Salary Certifications

Mike Lamb, Director	(\$57,941.10)	\$27.87 per hr.	70000 10500 100 58
Mike Bogle,	(as needed)	\$15.37 per hr.	70000 10500 100 58
Unfilled position	(PT 28 hrs a week)	\$15.00 per hr	70000 10500 100 58

Certified 2/23/2023

  
\_\_\_\_\_  
Gary Anderson  
ADLM EMA Chair

  
\_\_\_\_\_  
Mike Lamb  
ADLM EMA Director



Office of  
**APPANOOSE COUNTY SHERIFF**



Gary D. Anderson, Sheriff  
1125 West Van Buren St.  
P.O. Box 474  
Centerville, Iowa 52544  
Phone: 641-437-7100 Fax: 641-437-7107

February 27, 2023

Appanoose County Auditor  
Appanoose County Courthouse  
Centerville, Iowa 52544

Dear Kelly:

I hereby certify the attached listed salaries and hourly rates effective July 1, 2023 for employees with the Sheriff's Office as listed.

Please note that the attached listed salaries reflect the salaries and hourly rates effective July 1, 2023. There will be changes to salaries and hourly rates throughout the 2023/2024 fiscal year and I have made a notation with the employees that will be getting a pay increase in FY 2023/2024.

I have also included the fund number for each of the employees.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Gary D. Anderson".

Gary D. Anderson  
Sheriff

Name	Title	Salary	Fund	Notation
Gary D. Anderson	Sheriff	\$99,872.71	01000-01060-100-05	General Basic
Jonathon Printy	Chief Deputy	\$84,891.81	01000-01000-100-05	General Basic
Jordan Harvery	Deputy Sheriff	\$79,898.17	01000-01000-100-05	General Basic
Gary Buckallew	Deputy Sheriff	\$79,898.17	01000-01000-100-05	General Basic
Robert Houser	Deputy Sheriff	\$79,898.17	01000-01000-100-05	General Basic
Rachel Lawrence	Deputy Sheriff	\$79,898.17	01000-01000-100-05	General Basic
Vacant	Deputy Sheriff	\$79,898.17	01000-01000-100-05	General Basic
Chase Chidester	Deputy Sheriff	\$74,904.53 *	11000-01000-100-05	Rural Services
Vacant	Deputy Sheriff	\$79,898.17	11000-01000-100-05	Rural Services
Casara Willey	Deputy Sheriff	\$74,904.53 *	11000-01000-100-05	Rural Services
	Deputy Sheriff	\$30.00 per hour	11000-01030-100-05	Lake
Charlotte Kirby	Admin. Assistant	\$31.33 per hour	01000-01060-100-05	General Basic
Nancy Wright	Admin. Assistant	\$31.33 per hour	01000-01060-100-05	General Basic
Mitchell Cairns	Jail Administrator	\$72,727.20	01000-0105-100-05-100	General Basic
Alyssa Cowan	Jailer	\$31.33 per hour	01000-0105-100-05-100	General Basic
Marilyn Wood	Jailer	\$31.33 per hour	01000-0105-100-05-100	General Basic
Tim Swan	Jailer	\$31.33 per hour	01000-0105-100-05-100	General Basic
William Lewis	Jailer	\$18.50 per hour *	01000-0105-100-05-100	General Basic
Vacant	Jailer	\$31.33 per hour	01000-0105-100-05-100	General Basic
Vacant	Jailer	\$31.33 per hour	01000-0105-100-05-100	General Basic
Transport Officer		\$29.84 per hour		
		<b>* Raises will be submitted</b>		

Susan C. Cole  
County Attorney  
Alan M. Wilson  
Assistant County Attorney  
Telephone: 641-437-7178  
Fax: 641-437-4850



APPANOOSE COUNTY  
COURTHOUSE  
Centerville, Iowa 52544

## APPANOOSE COUNTY ATTORNEY

Kelly Howard  
Appanoose County Auditor  
Appanoose County Courthouse  
Centerville, IA 52544

February 13, 2023

Dear Ms. Howard:

This letter serves as your authorization for payment of salaries as follows, effective July 1, 2023:

Susan Cole (100):	\$119,758.70
Robin Thomas (100):	\$57,498.12
Alan Wilson (101):	\$42,000.00

Sincerely,

A handwritten signature in black ink that reads "Cole". The signature is written in a cursive, flowing style.

Susan C. Cole

OFFICE OF THE

*Appanoose County*  
*Coordinator of Disability*  
*Service*

*Stephanie Koch*

2209 East Jackson  
CENTERVILLE 52544  
Phone (641) 856-2085  
Fax (641) 856-84007  
Stephanie.koch@scbhr.net

March 22, 2023

Appanoose County Board of Supervisors  
201 N 12<sup>th</sup> St.  
Centerville, IA 52544

RE: FY2023-2024 Salary Certifications

Stephanie Koch Coordinator of Disability Services	65,370.09	06000-09040-100-60
---	-----------	--------------------

Regards,

*Stephanie Koch*  
Stephanie Koch  
Appanoose County Coordinator of Disability Services



*Appanoose County Zoning Administrator*

**Beth Burgin**

COURTHOUSE  
201 N. 12th  
CENTERVILLE, IOWA 52544  
Phone (641) 437-4529  
Fax (641) 856-3062  
bburgin@appanoosecounty.net

February 17, 2023

Appanoose County Board of Supervisors  
201 N 12<sup>th</sup> St.  
Centerville, IA 52544

11000-06300-100-99  
Wrong account #  
number

RE: FY2023-2024 Salary Certification

Elizabeth Burgin (Appanoose County Zoning) \$6,656 — 11000-06300-260-99

Thank you,

*Beth Burgin*

*Beth Burgin*

*Appanoose County Zoning Administrator*

**RESOLUTION FOR INTERFUND OPERATING TRANSFER** 2023-33

Whereas, it is desired to transfer monies from the Rural Services Fund to the Secondary Road Fund, and

Whereas, said operating transfer is in accordance with section 331.432, Code of Iowa,

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa as follows:

Section 1. The sum of \$ \$217,012.75 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, effective 06-19-2023.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa, on 06-19-2023 the vote being as follows:

Ayes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nays: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
County Auditor



## **ISCTA's 2023 Legislative Wrap-up**

1. **\$10 Convenience Fee for issuance of a driver's license or nonoperator's identification card to a person who is not a resident of the county. The \$10 fee is waived if the nonresident pays property taxes in the issuing county.** The Governor signed HF718 – property tax bill – on May 3, 2023. It was placed in this bill.
  - a. **Effective July 1, 2023.**
  - b. A nonresident can provide proof of payment such as a receipt or county can determine another form of proof such as using the property tax software.
  - c. This is an optional fee. County treasurer “may” charge. But if decides to charge, must charge all who qualify. Not optional then.
  - d. Until DOT programs for this, receipt \$10 through treasurer cashiering system.