

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544

Phone (641) 856-6191  
Fax (641) 856-8023  
[khoward@appanoosecounty.net](mailto:khoward@appanoosecounty.net)

Meeting Agenda

April 17, 2023

The Appanoose County Board of Supervisors will meet Monday, April 3, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the April 3 & 5, 2023 meetings
4. Approve reports (4/14 payroll, Auditor, Recorder & Sheriff Quarterly Reports, Wells Township Financials)
5. Approve bills
6. Approve Liquor Licenses: Elliott's General Store
7. Mike Matthes: PACT Housing Strategy
8. 9:10 A.M. Public Hearing: FY23 County Budget Amendment
9. Approve Resolution #2023-24: FY23 County Budget Amendment
10. Approve Resolution #2023-25: FY23 County Budget Amendment Appropriations
11. Approve Resolution #2023-26: Confidentiality of Appanoose County Disaster Recovery Plan/Continuity of Operations Plan
12. Approve Disaster Recovery Plan/Continuity of Operations Plan
13. 9:15 A.M. Public Hearing: ZOMA 0714-01 Rathbun Junction Subdivision Ag to Residential
14. Approve First Reading Ordinance ZOMA 0714-01
15. 9:20 A.M. Public Hearing: ZOMA 0714-02 Eddie Gingerich Property Ag to Commercial
16. Approve First Reading Ordinance ZOMA 0714-02
17. Approve Notice of Destruction of Noxious Weeds
18. 9:25 A.M. Public Hearing: Tax Sale #2003-7227: East ½ Lot 4, Block 19, in J.S. Elgin's 2<sup>nd</sup> Addition to City of Mystic, Appanoose County; Tax Sale #2004-7772: Lot 20, Block 1, in J.S. Elgin's 2<sup>nd</sup> Addition to City of Mystic, Appanoose County; Tax Sale #2003-7228: Lot 17, Block 1, in J.S. Elgin's 2<sup>nd</sup> Addition to City of Mystic, Appanoose County; Tax Sale #2003-7226: East ½ Lot 3, Block 19, in J.S. Elgin's 2<sup>nd</sup> Addition to City of Mystic, Appanoose County; Tax Sale #2003-7225: Auditor's Resurvey Main Street Lot 2, Block 3, Except the East 15 inches and except South 1 foot to the City of Mystic, Appanoose County; Tax Sale #2002-6787 Auditor's Resurvey Main Street Lot 3, Block 3, except South 1 foot to the City of Mystic, Appanoose County
19. County Engineer report
  - a. Approve Integrated Roadside Vegetation Management Plan

- b. 9:30 A.M. Public Hearing: Ordinance No 55 Policy for the Construction and Reconstruction of Roadways and Bridges on the Appanoose County Secondary Road System
  - c. Approve First Reading Ordinance #55
  - d. Approve FY23 Iowa DOT Budget Amendment
- 20. 9:35 A.M. Public Hearing: Acceptance of Offer to Purchase Real Estate (old law center property)
  - 21. Approve Purchase Agreement and Quit Claim Deed
  - 22. Public Comments
  - 23. Adjourn

Posted 4/13/23

April 3, 2023

Appanoose County Board of Supervisors met in regular session April 3, 2023 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill, and Jeff Kulmatycki Boardmembers. Absent: none.

The meeting started with the pledge.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the March 20, 2023 meeting. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve 3/31 payroll and 2/23 Prisoner Room & Board. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve bills. Seconded by Kulmatycki. All voted aye.

Alliant	Electric Light & Power	1128.78
Bailey Off	Off. Supplies & Forms	34.08
Baker's	Engineering Services	56.97
Bratz Oil	Engineering Services	14.95
C-D Supply	Custodial Supplies	543.38
Cantera Aggregates	Engineering Services	17887.70
Capital Sanitary Supply	Custodial Supplies	71.59
Card Services	Engineering Services	19.99
Cville Iron	Engineering Services	67.89
Cville Wtrwks	Water & Sewer	624.13
Certified Power	Engineering Services	36.36
Chariton Valley Elec	Engineering Services	45.91
City Cville	Salary-Regular Employees	5434.44
City Moravia	Care of Soldiers Graves	480.00
City of Plano	Maintenance Contract	104.65
City of Unionville	Maintenance Contract	77.43
Colored Plastics	Park Maint. & Supplies	768.45
Cosby's	Contract Services	428.40
Brian Cowan Trucking	Engineering Services	4929.75
Culligan Water	Building Perm. Improvemnt	474.05
Davison Fuels & Oil	Fuels	25.22
Don's Truck Sales	Engineering Services	170.51
JOHN DULEY	Engineering Services	35.00
Eastern IA Tire	Engineering Services	25.15
Fogle TV	Equip. Parts & Supplies	243.76
GreatAmerica	Off. Supplies & Forms	398.05
Hamilton Produce	Engineering Services	188.70
Hotsy Cleaning Systems	Law Enf. Equip & Weapons	317.95
IA Dept of Transp	Engineering Supplies	989.53
Independent Salt	Engineering Services	1049.96
Interstate All Battery Ctr	Law Enf. Equip & Weapons	263.02
Iowa Bridge & Culvert	Roads	195818.79
ICAA	Dues & Memberships	437.00
IA Media Network	Typing-Print.-Bind.Serv. *"	432.67
ISU	Engineering Services	270.00
ISACA	Educational & Train.Serv.	250.00
Kimball	Engineering Services	791.61
Land Mgmt Resouces	Construction & Maint.	2000.00
Lynn Card Co	Contract Services	153.00
Mainstay Systems	Law Enf. Equip & Weapons	1749.00
Mast Overhead Doors	Engineering Services	5827.74

Menards	Engineering Services	399.75
MHC Kenworth	Engineering Services	879.05
Midwest Construction	Building Perm. Improvemnt	57.06
MMIT	Off. Supplies & Forms	113.78
Natel	Telephone & Telegr.Serv.	1170.48
Noah Detention Const	Building Perm. Improvemnt	12000.00
Noodle Soup	Contrib. & Purchase Serv	79.50
O'Halloran Int'l	Engineering Services	96.69
On Target Ammo	Law Enf. Equip & Weapons	12371.69
Petty C-Sheriff	Educational & Train.Serv.	51.71
Pitney Bowes	Telephone & Telegr.Serv.	195.00
Pitney Bowes	Postage & Mailing	3000.00
Proctor Corp	Building Perm. Improvemnt	6307.00
Prof Rescue	Construction & Maint.	1000.00
Quick Shop	Transportation	114.21
Radar Rd Tec	Motor Vehicle	2259.00
RRWA	Engineering Services	27.00
River Hills	Medical & Health Services	505.00
RK Auto	Vehicle Repair & Maintce	2184.06
S.G. Construction	Building Perm. Improvemnt	3000.00
SEAT	Educational & Train.Serv.	200.00
Seymour Tire	Engineering Services	32.00
Shield Technology	Radio and related equipme	100.00
M Sias	Salary-Regular Employees	1129.17
Sirchie	Other Equipment	135.51
SmileMakers	Contrib. & Purchase Serv	150.94
Smith Fertilizer	Engineering Services	2267.20
Snap-On Tools	Engineering Services	19.75
D Sturms	Mileage & Transp. Expense	263.50
US Bank	Off. Supplies & Forms	843.54
US Cellular	Off. Supplies & Forms	738.82
Van Maanen Electric	Building Perm. Improvemnt	34552.75
Verizon	Off. Supplies & Forms	160.04
Walker Welding	Engineering Services	1522.12
Wapello Co Aud	Legal & Ct-Related Serv.	579.66
N Wells	Engineering Services	739.20
J Willier	Legal & Ct-Related Serv.	420.00
Windstream	Telephone & Telegr.Serv.	1102.46
Xerox	Off. Supplies & Forms	292.61
Grand Total		335725.81

Kulmatycki motioned to approve the liquor licenses for Brownies Bait Breakfast and Beer and Achieva Enterprises dba Honey Creek Resort. Seconded by McGill. All voted aye.

Jason Odgen from the City of Moulton requested \$35,000 be reimbursed to the city due to LOSST revenue not received for six months because Iowa Code 423B6 was not followed. The matter has been turned over to the insurance company. The board stated they wanted to wait to see what the insurance company says before any decisions are made.

Kris Hoffman from the Drake Public Library Board thanked the board for their contributions, requested additional funding and asked if the annual contribution could be made earlier in the fiscal year. Demry stated there was an increase over previous fiscal years contribution and payment can be made earlier.

McGill motioned to set the public hearing for ZOMA 0714-01 Rathbun Junction Subdivision from Ag to Residential for 4/17/23 at 9:15 A.M. Seconded by Kulmatycki. All voted aye.

McGill motioned to set the public hearing for ZOMA 0714-02 Eddie Gingerich Property from Ag to Commercial for 4/17/23 at 9:20 A.M. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve signing the Notice of Discontinuation of Storm Water Discharge. Seconded by Kulmatycki. All voted aye.

McGill motioned to set the public hearing for the FY23 Budget Amendment for 4/17/23 at 9:10 A.M. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the change of position for John Duley to Laborer effective 3/13/23. Seconded by McGill. All voted aye.

County Engineer, Brad Skinner presented a draft Roadside Vegetation Management Plan.

McGill motioned to table the 9:15 A.M. public hearing on the purchase of the old law center property after consultation with the county attorney (more documents required). Seconded by Kulmatycki. All voted aye. A special meeting will be held on 4/5/23 at 1 P.M. to set a new public hearing date.

McGill motioned to table approving Resolution 2023-15. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to table the 9:20 A.M. public hearing on tax sale 2011-10767 due to the buyer not being present. Seconded by McGill. All voted aye.

McGill motioned to open the public hearing on the FY24 County Budget at 9:30 A.M. Seconded by Kulmatycki. All voted aye. There were no public comments. McGill motioned to close the public hearing at 9:31 A.M. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve Resolution 2023-16. Seconded by Kulmatycki. All voted aye. A full copy of Resolution 2023-16 (FY24 County Budget) is in the Auditor's Office.

Kulmatycki motioned to approve Resolution 2023-17. Seconded by McGill. All voted aye.

#### RESOLUTION # 2023-17

WHEREAS, the Appanoose County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Appanoose County Compensation Board met on December 7, 2022, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2023:

Elected Official	Current Salary	Proposed Increase	Recommended Salary
Auditor	\$68,239.32	12%	\$76,428.04
County Attorney	\$114,055.90	10%	\$125,461.49
Recorder	\$66,470.76	10%	\$73,117.84
Sheriff	\$95,116.87	10%	\$104,628.56
Supervisors	\$33,339.36	10%	\$36,673.30
Chairperson Stipend	\$500.00		\$500.00
Treasurer	\$66,470.76	10%	\$73,117.84

THEREFORE, BE IT RESOLVED that the Appanoose County Board of Supervisors approve the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2023:

Elected Official	Current Salary	Proposed Increase	Recommended Salary
Auditor	\$68,239.32	6%	\$72,333.68
County Attorney	\$114,055.90	5%	\$119,758.70

Recorder	\$66,470.76	5%	\$69,794.30
Sheriff	\$95,116.87	5%	\$99,872.71
Supervisors	\$33,339.36	5%	\$35,006.33
Chairperson Stipend	\$500.00		\$500.00
Treasurer	\$66,470.76	5%	\$69,794.30

Approved this 3<sup>rd</sup> day of April 2023.

AYE: /s/ Linda Demry, Mark McGill, Jeff Kulmatycki. NAY: none

APPANOOSE COUNTY BOARD OF SUPERVISORS

ATTEST:

Kelly Howard, Auditor

McGill motioned to approve Resolutions 2023-18, 2023-19, 2023-20, 2023-21, 2023-22 and 2023-23. Seconded by Kulmatycki. All voted aye.

Resolution # 2023-18

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #2003-7227: East ½ Lot 4, Block 19, in J.S. Elgin’s 2<sup>nd</sup> Addition to City of Mystic, Appanoose County, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held April 17, 2023 at 9:25 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by McGill and seconded by Kulmatycki.
2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year’s taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 3<sup>rd</sup> day of April, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:/s/ Linda Demry, Mark McGill, Jeff Kulmatycki Nays: None

ATTEST/s/ Kelly Howard, Appanoose County Auditor

Resolution # 2023-19

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #2004-7772: Lot 20, Block 1, in J.S. Elgin’s 2<sup>nd</sup> Addition to Mystic, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held April 17, 2023 at 9:25 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by McGill and seconded by Kulmatycki.

2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 3<sup>rd</sup> day of April, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:/s/ Linda Demry, Mark McGill, Jeff Kulmatycki Nays: None

ATTEST/s/ Kelly Howard, Appanoose County Auditor

Resolution # 2023-20

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #2003-7228: Lot 17, Block 1, in J.S. Elgin's 2<sup>nd</sup> Addition to Mystic, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held April 17, 2023 at 9:25 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by McGill and seconded by Kulmatycki.
2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 3<sup>rd</sup> day of April, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:/s/ Linda Demry, Mark McGill, Jeff Kulmatycki Nays: None

ATTEST/s/ Kelly Howard, Appanoose County Auditor

Resolution # 2023-21

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #2003-7226: East ½ Lot 3, Block 19, in J.S. Elgin's 2<sup>nd</sup> Addition to City of Mystic, Appanoose County, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held April 17, 2023 at 9:25 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by McGill and seconded by Kulmatycki.

2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 3<sup>rd</sup> day of April, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:/s/ Linda Demry, Mark McGill, Jeff Kulmatycki Nays: None

ATTEST/s/ Kelly Howard, Appanoose County Auditor

Resolution # 2023-22

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #2003-7225: Auditors Resurvey Main Street Lot 2, Block 3, Except the East 15 inches and except the South 1 foot to City of Mystic, Appanoose County, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;

1. That a public hearing be held April 17, 2023 at 9:25 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by McGill and seconded by Kulmatycki.
2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 3<sup>rd</sup> day of April, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:/s/ Linda Demry, Mark McGill, Jeff Kulmatycki Nays: None

ATTEST/s/ Kelly Howard, Appanoose County Auditor

Resolution # 2023-23

WHEREAS, it has been determined by the Board of Supervisors of Appanoose County, Iowa, that Tax Sale #2002-6787: Auditors Resurvey Main Street Lot 3, Block 3 except South One Foot to City of Mystic, Appanoose County, Iowa is no longer needed for the purpose for which it was acquired by the County and it is in the best interest of the county that said property be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA;



1. That a public hearing be held April 17, 2023 at 9:25 A.M. in the Appanoose County Courthouse to consider the sale of the above-described property upon motion by McGill and seconded by Kulmatycki.
2. That following the public hearing an auction will be held in which the property will be sold to the highest bidder with the county reserving the right to accept or reject any or all bids; who will also pay the current year's taxes, the cost of publication of this notice and the cost of recording the deed.
3. That the Appanoose County Auditor is hereby authorized and directed to publish a notice of public hearing on said proposal to convey and sell property no less than four nor more than twenty days prior to that date of such hearing.
4. This resolution shall become effective upon its passage and publication.

Passed and adopted this 3<sup>rd</sup> day of April, 2023.

APPANOOSE COUNTY BOARD OF SUPERVISORS

Ayes:/s/ Linda Demry, Mark McGill, Jeff Kulmatycki Nays: None

ATTEST/s/ Kelly Howard, Appanoose County Auditor

Kulmatycki motioned to approve the FY24 Secondary Roads Budget. Seconded by McGill. All voted aye.

McGill motioned to approve the FY24 Secondary Roads Five Year Program. Seconded by Kulmatycki. All voted aye.

McGill motioned to set a public hearing 4/17/23 at 9:30 A.M. to update the Ordinance to establish policy for construction and reconstruction of roadways and bridges on the Appanoose County Road System. Seconded by Kulmatycki. All voted aye.

Skinner provided an update to the board. He spoke about derecho funding from FEMA and storm damage from Friday's storm. McGill asked about speed limit signs in Rathbun. Skinner stated they've been ordered. The asphalt project is set to begin August 1<sup>st</sup>. The deck steel is being placed now and they should pour next week.

Public Comments: none

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:43 A.M.

Appanoose County Board of Supervisors

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Attest:

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 Kelly Howard, Appanoose County Auditor

April 5, 2023

Appanoose County Board of Supervisors met in special session April 5, 2023 at 1:00 P.M. in the Boardroom of the Courthouse. Present: Linda Demry, Mark McGill, and Jeff Kulmatycki. Absent: none.

There was discussion on a purchase price and getting the funds up front and not held in escrow. Purchase Agreement terms were discussed. Kulmatycki motioned to approve Resolution 2023-15. Seconded by Demry. Demry & Kulmatycki voted aye. McGill voted nay.

RESOLUTION NO. 2023-15

**RESOLUTION SETTING TIME AND PLACE OF HEARING ON ACCEPTANCE OF OFFER TO PURCHASE REAL ESTATE**

WHEREAS, Appanoose County, Iowa (the "County") is:

a) the owner of certain real estate locally known as being bare ground located at 1119 W. Van Buren and 1121 W. Van Buren, Centerville, Iowa 52544 (Assessor Parcel No. 340011035070000 and Parcel No. 340011021790000), legally described as follows:

THE EAST ONE-HALF OF LOT 12 AND WEST HALF OF LOT 13 IN THATCHER'S ADDITION TO THE CITY OF CENTERVILLE, APPANOOSE COUNTY, IOWA,

(the "W. Van Buren Property") and

b) the owner of a half interest (along with the City of Centerville (the "City")) of certain real estate locally known as being located on W. Washington, Centerville, Appanoose County, Iowa, (Assessor Parcel No. 340011005390000 and Parcel No. 340011005380000), legally described as follows (the "Property"):

LOT 6 IN T.M. FEE'S FIRST ADDITION TO THE TOWN OF CENTERVILLE, APPANOOSE COUNTY, IOWA, and THE WEST 50 FEET OF LOT 10 IN THATCHER'S ADDITION TO THE CITY OF CENTERVILLE, APPANOOSE COUNTY, IOWA,

(the "W. Washington Property"), and together, the W. Van Buren Property and the W. Washington Property, referred to herein as the "Property";

WHEREAS, the County Board of Supervisors desires to sell the Property to the City to be used for economic development purposes for \$25,000.00 and other valuable consideration (the "Purchase Price");

WHEREAS, the Property is being sold at fair market value;

WHEREAS, it would be in the best interests of the County to accept the City's offer to purchase the Property for the Purchase Price (the "Offer"); and

WHEREAS, in order to comply with Section 331.361, *Code of Iowa*, it is necessary to set a date, time and place of hearing on the acceptance of the Offer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY:

Section 1. The Offer will be considered by the County at a meeting to be held commencing 9:35 A.M. on April 17, 2023, in the Board of Supervisors Office located at Appanoose County Courthouse.

Section 2. The County Auditor is hereby directed to publish a notice of the Offer, said notice to be published not less than four (4) nor more than twenty (20) days before the date of the hearing in a newspaper that meets the requirements of Section 618.14, *Code of Iowa*.

Section 3. This resolution shall become effective upon its passage and approval as provided by law.

PASSED AND APPROVED this 5<sup>th</sup> day of April, 2023.

/s/ Linda Demry, Chairman Appanoose County Board of Supervisors

Attest: /s/ Kelly Howard, Appanoose County Auditor

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet at the call of the Auditor at 1:37 P.M.

Appanoose County Board of Supervisors

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\_\_\_\_\_  
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Attest:

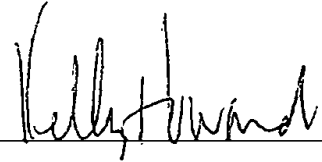
\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor

STATE OF IOWA, APPANOOSE COUNTY  
TO THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA

I, Kelly Howard, Auditor of the above-named County and State do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ended March 31, 2023, and the same has been paid to the proper authorities as per duplicate voucher as attached:

Plat Books	\$235.00
Copy Work	\$0.0
Misc.	\$0.0
Total	<u>\$235.00</u>

RESPECTFULLY SUBMITTED,



County Auditor

## County Recorder's Report of Fees Collected

I Maegan Messamaker, Recorder of the County of Appanoose State of Iowa, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ending, March 31, 2023 and the same has been paid to the County Treasurer, as per duplicate vouchers attached.

Recording Deeds	\$2815.00
Real Estate Mortgages	\$7545.00
Releases and Assignments	\$765.00
Hunting and Fishing Writing Fees	\$64.25
Furnishing Certified/Photo Copies of Records	\$597.50
Boat Registration Writing Fees	\$40.00
Miscellaneous	\$2475.00
Snomobile & ATV Writing Fees	\$86.25
R.E. Transfer Tax - 17.25%	\$5211.43
Vital Records - 40%	\$1,044.00
County Conservation - 50% of Boat Titles	\$65.00
Total	\$20,708.43

All of which is respectfully submitted.



Maegan Messamaker  
Appanoose County Recorder

# APPANOOSE COUNTY SHERIFF

## Treasurer Report

01/01/2023 thru 03/30/2023

	Beginning Running Balance	19,927.37
<b>MAR</b>	Credits (Deposits)	74,015.95
	Debits (Withdraws)	12,169.33
	Ending Running Balance	\$81,773.99

**Receipt Details - Collected during date range**

CANCEL FEE	100.00
CERTIFICATE	50.00
CL-CINCINNATI	300.00
CL-MYSTIC	300.00
CL-NUMA	100.00
COPIES_CV	176.00
DL-COUNTY	10.00
DL-DOT	27.50
EXECUTION	90.00
INMATEBOND	300.00
INTEREST	2.44
JAIL COMMISSARY	1,070.00
JAIL PHONES	2,979.66
JAIL REIMBURSE	9,750.00
MAIL	18.00
MILEAGE	1,090.16
MISC	15,848.65
PROCESS NOTICE	570.00
PUBLICATION	335.22
REFUND	276.34
SALE	75.00
SERVICE FEES	4,028.00
SEX OFFEND REG	50.00
SHERIFF'S DEED	50.00
TRUST FUND	32,893.98
WP-ACQUIRE	150.00
WP-COUNTY	2,700.00
WP-DPS	675.00

<b>Receipts Posted by Date Paid:</b>	<b>74,015.95</b>
Receipts with Date Paid Before Minimum Date, deposited this Date Range:	0.00
Advance Fees Deposited this Date Range:	0.00
(This should equal credits for the date range) Deposited Total:	<b>74,015.95</b>

**Payout Information:**

<b>Monthly Starting Balance:</b>	<b>19,927.37</b>
<b>Receipts deposited this date range:</b>	<b>74,015.95</b>
<b>Total to Account For:</b>	<b>93,943.32</b>
<b>Disbursements Made This Date Range:</b>	<b>-12,169.33</b>

**Funds to be paid to County Treasurer: Should Match Checkbook**

CANCEL FEE	100.00
CERTIFICATE	50.00
CL-CINCINNATI	300.00
CL-MYSTIC	300.00
CL-NUMA	100.00
COPIES_CV	176.00
DL-COUNTY	10.00
EXECUTION	90.00
INTEREST	7.82
JAIL COMMISSARY	1,070.00
JAIL PHONES	2,979.66
JAIL REIMBURSE	9,750.00
MAIL	18.00
MILEAGE	1,090.16
MISC	15,848.65
PROCESS NOTICE	570.00
SALE	75.00
SERVICE FEES	4,028.00
SEX OFFEND REG	50.00
SHERIFF'S DEED	50.00
WP-ACQUIRE	150.00
WP-COUNTY	2,700.00

<b>Total fees Due to County Treasurer:</b>	<b>39,513.29</b>
--	------------------

**Other Funds in Checkbook:**

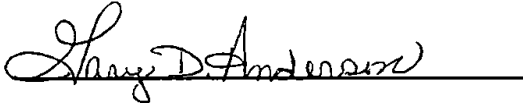
DL-DOT	27.50
REFUND	0.00
TRUST FUND	41,913.20
WP-DPS	320.00

**Total Other Funds in Checkbook: 42,260.70**

**Zero Balance Check**

**0.00**

I, the Sheriff of APPANOOSE COUNTY SHERIFF do hereby certify that the report given above is a correct report of payments collected by me as said Sheriff during the month ending 3/30/2023



Prepared by:

Appanoose COUNTY, Wells TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**  
 Fiscal Year July 1, 2021 thru June 30, 2022

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

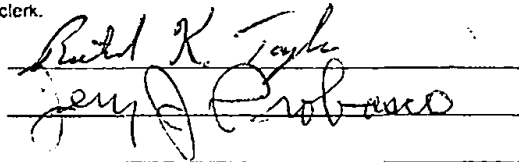
1	SUMMARY	TOWNSHIP FUNDS					TOTAL
		Fire	Cemetery	Interest			
2	BEGINNING FUND BALANCE JULY 1, 2021	<del>7866.88</del>	17,231.23	319.44			17,550.67
3	TOTAL REVENUE <small>add (+)</small>	7866.88	7096.99	9.23			
4	TOTAL DISBURSEMENTS <small>less (-)</small>	7866.88	4340.-				
5	ENDING FUND BALANCE JUNE 30, 2022 <small>equals (=)</small>	-0-	19988.22	328.67			20,316.89
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END						

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

  
 \_\_\_\_\_  
 Township Clerk

\_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Township Trustees

REC'D APP CO AUDITOR  
 MAR 31 '23 AM 10:58



COUNTY, \_\_\_\_\_

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2021 thru June 30, 2022

1	STATEMENT OF DISBURSEMENTS (continued) 1 of _____		TOWNSHIP FUNDS					TOTAL
			Fire	Cemetery	Interest			
2	DATE	DISBURSEMENTS DURING FISCAL YEAR						
3	10/5/21	James Lesch	—	4340.-	—			4340.-
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REC'D BY THE TOWNSHIP CLERK  
MAY 31 2022

COUNTY, \_\_\_\_\_

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2021 thru June 30, 2022

1	STATEMENT OF RECEIPTS (continued) 1 of _____	TOWNSHIP FUNDS					
		Fire	Cemetery	Interest			TOTAL
2							
3	DATE RECEIPTS DURING FISCAL YEAR						
4	7-15-21 App. Cty	66.93	44.91	—			111.84
5	7-20- Hilltown	—	50.—	—			50.—
6	7/31 Int.	—	—	.75			.75
7	8/31 ✓	—	—	.75			.75
8	9/15 App. Cty	585.73	492.04	—			<del>1077.77</del>
9	9/30 Int.	—	—	.75			.75
#	10/31 ✓	—	—	.80			.80
#	11/30 ✓	—	—	.64			.64
#	12/31 ✓	—	—	.62			.62
#	1/31/22 ✓	—	—	.62			.62
#	2/28/22 ✓	—	—	.56			.56
#	3/24/22 Hilltown - Gwin	—	400.—	—			400.—
#	3/31 Int.	—	—	.62			.62
#	4/15 App. Cty	60636.89	5575.12	—			12,212.01
#	4/30 Int.	—	—	1.24			1.24
#	5/13 App. Cty	419.10	352.02	—			771.12
#	5/17 Hilltown - Dennis Moore	—	50.—	—			50.—
#	5/31 Int.	—	—	1.88			1.88
#	6/15 App. Cty.	158.23	132.90	—			291.13
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#	TOTAL THIS PAGE	7866.88 ✓	7096.99 ✓	9.23 ✓			14973.10 ✓



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ELLIOTT'S GENERAL STORE INC.	ELLIOTT'S GENERAL STORE INC.	(641) 724-3711		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
23828 Hwy J18		Moravia	Appanoose	52571
MAILING ADDRESS	CITY	STATE	ZIP	
23828 HWY J18	Moravia	Iowa	52571	

## Contact Person

NAME	PHONE	EMAIL
DAVID ELLIOTT	(641) 895-3100	delliot303@aol.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001673	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 8, 2023	June 7, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
David Elliott	CENTERVILLE	Iowa	52544	PRESIDENT	50.00	Yes
Peggy Elliott	CENTERVILLE	Iowa	52544	OWNER	50.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

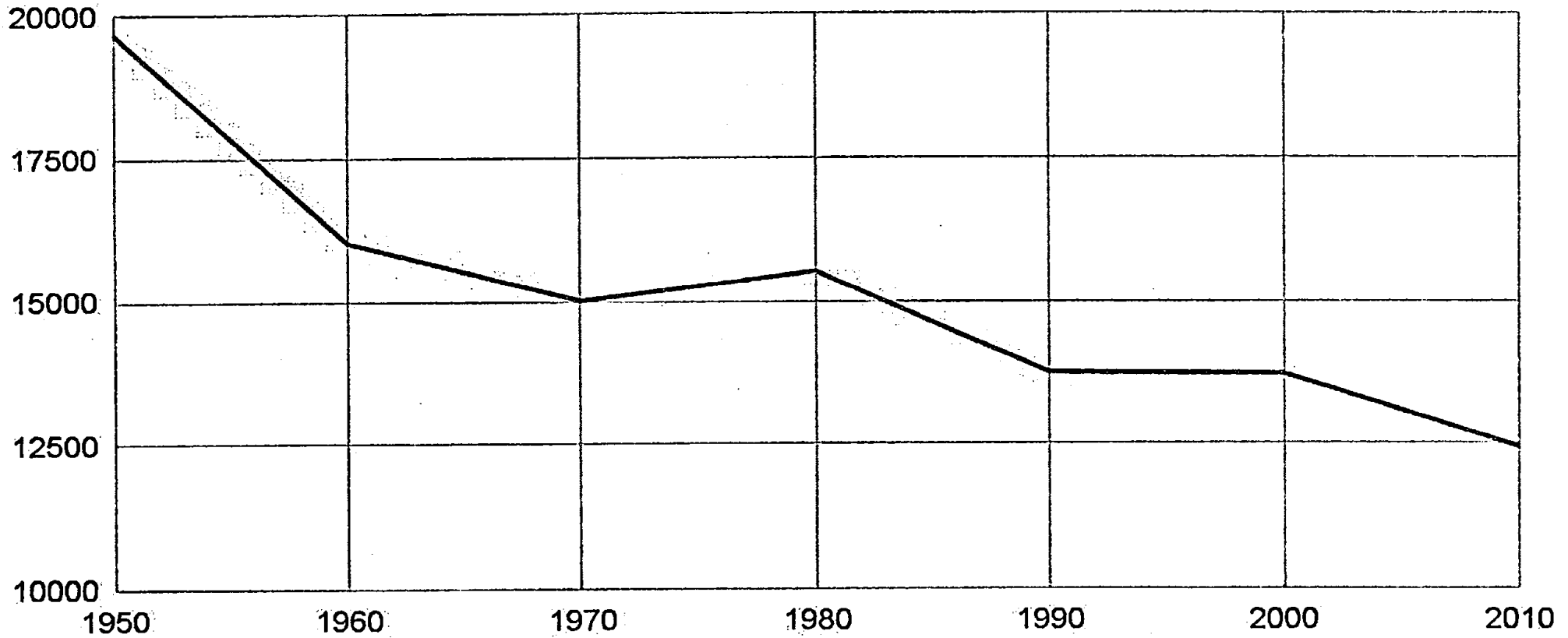
TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

# Housing Scarcity

Appanoose County 2023

# Appanoose County Population Over Time



Average Population Loss Per Year: 64 Houses needed each year to maintain Population: 28

## PACT Housing Trip to Newton

Newton Iowa experienced a similar history to Centerville - large plant closure (Maytag) threatened the viability of the community. Newton started an incentive program to pay \$10,000 to the builder for new homes valued over \$190,000. Why \$190,000? Because the property taxes from the house pay for the incentive in the first 5 years.

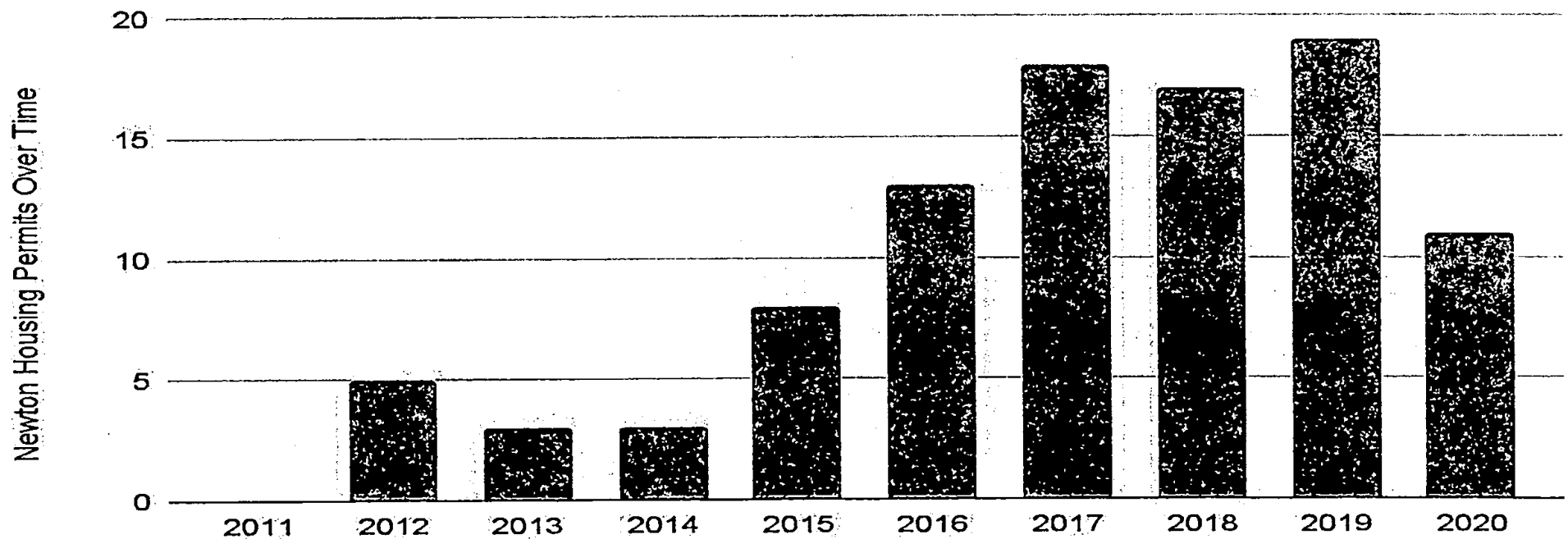
New homes built before 2014: 0

Homes built and sold since 2014: 102

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## Case Study: Newton, Iowa

### Newton Housing Permits Over Time - Housing Incentives Began July 2014





## Centerville's STAR and FISH Programs (in consideration)

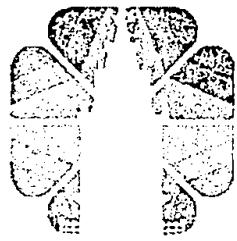
- 1) Stabilize - Rental inspection program
- 2) Teardown - Bonding for the capital to acquire, remediate, demolish, and sell 100 buildable lots
- 3) Rehabilitate - On case by case basis, use the city's power to take over tax certificates and find interested buyers who will rehab buildings.

### Fish: Financial Incentives to Stabilize Housing

1. Tiered payments based on taxable value increase in new construction - \$4,500 per \$100,000 in increased value.
-

## PACT's Challenge - 60 new homes this year

- 1) Challenge all Appanoose governments to incentivize new home construction at \$10,000 per unit (rental or homeownership).
  - 2) PACT will help market the home and line up buyers.
  - 3) If you can't swing that incentive, can you donate a buildable lot?
-



# THE CITY OF Bloomfield<sup>TM</sup>

I O W A

## Incentive Guidelines

1. Incentives are limited to available funds and applicants may not receive incentive payments if funds are no longer available.
2. Amounts are reserved on first-come-first-served bases. Incentive amounts are reserved for each project at the time an incentive application is approved and executed. Incentive amounts are returned to the general pool if the project is disqualified or not completed by the completion date, or completion date is not extended by the City Administrator.
3. The property must be within Bloomfield city limits.
4. The property must be new construction.
5. The incentive does not apply to additions, remodeling, or construction of accessory buildings/uses.
6. Only new single-family and two-family residential dwelling units with Certificates of Occupancy issued after January 1, 2019, are eligible for an incentive.
7. The home must be new construction and over 1,200 square feet of living space in size. Value of the home must be greater than \$150,000 (net of value).
8. The home must be completed within 12 months of incentive application approval.
9. Cash incentives will be to the owner of record for the parcel at the time the certificate of occupancy is issued.
10. All projects are expected to comply with federal, state, and local codes.
11. Homes must adhere to the currently adopted, Iowa state-wide residential energy code ([Summary](#)).
12. Four inspections must be made by the designated City inspector
  1. Plan review - must have blueprints
  2. Foundation Inspection - prior to when concrete is poured
  3. Framing
  4. Final - must have state electrical final inspections before the City final inspection
13. An award will not be granted if there are any outstanding charges or violations against the property.

**Submit completed Applications to Keelie Johnson at City Hall, 111 W Franklin St.**

**Applicant Initials \***

# Applicant Information

## Applicant Name \*

First Name

Last Name

## Applicant Address \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

## Applicant Phone Number \*

Area Code

Phone Number

## Applicant Email Address

example@example.com

## Contractor License Number

## Federal Tax ID Number

# Project Information

**Project Address \***

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

**Parcel ID \***

**Does the applicant own the property? \***

Yes

No

**Living space (sqft) \***

**Estimated cost (\$) \***

- Contractors or persons acting as their own contractor are eligible for the Housing Incentive so far as they meet the requirements set by state and local building codes.
- This program is valid for contractors or owners using contractors that are licensed and in good standing with the Iowa Division of Labor, bonded, and insured.
- Amounts are reserved on a first come - first served bases. Incentive amounts are reserved for each project at the time the incentive application is approved and executed. Incentive amounts are returned to the general pool if the project is disqualified or not completed by the completion date, or the completion date is not extended by the City Administrator.
- All projects are expected to comply with federal, state, and local codes.
- Payments of the building incentive are to be made within 30 days after the certificate of occupancy is issued.

**Applicant Signature**

---

# Approvals

## Community Development Director

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

First M. I. Last

## CDD Signature

\_\_\_\_\_

## Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Month Day Year

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## City Administrator

<input type="text"/>	<input type="text"/>	<input type="text"/>
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First M.I. Last

## CA Signature

\_\_\_\_\_

## Date

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Month Day Year

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## Mayor

<input type="text"/>	<input type="text"/>	<input type="text"/>
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First M.I. Last

## Mayor Signature

\_\_\_\_\_

## Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Month Day Year

**FY22/23 BUDGET AMENDMENT**  
**4/17/2023**

**Veteran Affairs – Fund 01**

\$100: Adding donation revenue and expense

**Public Health – Fund 01**

\$69,327: Adding CADE COVID Grant revenue and expense (IT upgrades)

\$8,000: Adding grant revenue and expense for freezer

**Administration – Fund 25**

\$4,060: Adding additional income surtax revenue and expense

**Secondary Roads – Fund 20**

\$600,000: Adding additional revenue and expense for BROS (SWAP) bridge construction

\$58,009: Add FEMA revenue

\$620,000: Adding expense from fund balance for bridge maintenance (\$50,000), rock (\$100,000), asphalt (\$300,000), parts (\$70,000), fuel (\$80,000) & tires (\$20,000)

**Total Revenue \$739,496**

01000-03000-8490-21-252	\$100
25000-01000-1340-36	\$4,060
01000-09000-8490-51	\$77,327
20000-07000-2301-20	\$58,009
20000-07000-2461-20	\$600,000

**Total Expense \$1,301,487**

01000-03210-324-21	\$100
25000-01200-352-36	\$4,060
01000-09100-260-51	\$77,327
20000-10200-620-20-320	\$600,000
20000-07100-449-20-602	\$50,000
20000-07110-423-20-609	\$100,000
20000-07110-423-20-611	\$300,000
20000-07210-423-20-621	\$70,000
20000-07210-423-20-627	\$30,000
20000-07210-423-20-628	\$50,000
20000-07210-423-20-651	\$20,000

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  
**APPANOOSE COUNTY**  
 Fiscal Year July 1, 2022 - June 30, 2023

The APPANOOSE COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

**Meeting Date/Time:** 4/17/2023 09:10 AM

**Contact:** Kelly Howard

**Phone:** (641) 856-6191

**Meeting Location:** Boardroom, Courthouse 201 N 12th St, Centerville, IA 52544

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,559,100	0	4,559,100
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	321,148	0	321,148
<b>Net Current Property Tax</b>	<b>4</b>	<b>4,237,952</b>	<b>0</b>	<b>4,237,952</b>
Delinquent Property Tax Revenue	5	0	0	0
Penalties, Interest & Costs on Taxes	6	12,000	0	12,000
Other County Taxes/TIF Tax Revenues	7	1,274,196	4,060	1,278,256
Intergovernmental	8	4,088,215	658,009	4,746,224
Licenses & Permits	9	4,150	0	4,150
Charges for Service	10	341,500	0	341,500
Use of Money & Property	11	30,015	0	30,015
Miscellaneous	12	54,421	77,427	131,848
<b>Subtotal Revenue</b>	<b>13</b>	<b>10,042,449</b>	<b>739,496</b>	<b>10,781,945</b>
Other Financing Sources:				
General Long-Term Debt Proceeds	14	102,530	0	102,530
Operating Transfers In	15	972,759	0	972,759
Proceeds of Fixed Asset Sales	16	0	0	0
<b>Total Revenues &amp; Other Sources</b>	<b>17</b>	<b>11,117,738</b>	<b>739,496</b>	<b>11,857,234</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety and Legal Services	18	3,717,958	4,060	3,722,018
Physical Health and Social Services	19	543,978	100	544,078
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	2,063,471	0	2,063,471
Roads & Transportation	22	4,318,529	620,000	4,938,529
Government Services to Residents	23	623,250	0	623,250
Administration	24	1,421,084	77,327	1,498,411
Nonprogram Current	25	0	0	0
Debt Service	26	650,530	0	650,530
Capital Projects	27	4,474,500	600,000	5,074,500
<b>Subtotal Expenditures</b>	<b>28</b>	<b>17,813,300</b>	<b>1,301,487</b>	<b>19,114,787</b>
Other Financing Uses:				
Operating Transfers Out	29	972,759	0	972,759
Refunded Debt/Payments to Escrow	30	0	0	0
<b>Total Expenditures &amp; Other Uses</b>	<b>31</b>	<b>18,786,059</b>	<b>1,301,487</b>	<b>20,087,546</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>32</b>	<b>-7,668,321</b>	<b>-561,991</b>	<b>-8,230,312</b>
Beginning Fund Balance - July 1, 2022	33	13,390,141	0	13,390,141
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	4,439,706	0	4,439,706
Fund Balance - Committed	37	-1,200	0	-1,200
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	1,283,314	-561,991	721,323
<b>Total Ending Fund Balance - June 30, 2023</b>	<b>40</b>	<b>5,721,820</b>	<b>-561,991</b>	<b>5,159,829</b>

**Explanation of Changes:** Adding \$100 VA donation revenue and expense; adding \$77,327 in Public Health grant revenue and expense; adding \$4,060 EMS Income Surtax revenue and expense; Adding \$600,000 Secondary Roads BROS Swap funding revenue and expense along with \$58,009 in FEMA revenue and using \$620,000 in fund balance expense for additional bridge maintenance, rock, asphalt, parts, fuel and tires



RESOLUTION NO 2023- 25

APPROPRIATIONS AMENDMENT

WHEREAS, Resolution No 2022-13 dated June 6, 2022 set appropriations by department for Fiscal Year 2023, and

WHEREAS, the FY23 Budget was amended on October 17, 2022 with the following appropriations by department:

<u>Dept# &amp; Name</u>	<u>Amount</u>	<u>Dept# &amp; Name</u>	<u>Amount</u>
22-Conservation	\$113,500	51-Courthouse	\$200,000
57-E911	\$750,000	99-Nondept	\$1,215,431

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Appanoose County, Iowa to amend department appropriations by the following amounts:

<u>Dept# &amp; Name</u>	<u>Amount</u>	<u>Dept# &amp; Name</u>	<u>Amount</u>
20-Secondary Roads	\$1,220,000	21-Veteran Affairs	\$100
36-Ambulance	\$4,060	51-Courthouse	\$77,327

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa on April 17, 2023, the vote thereon being as follows:

AYES:

NAYS:

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
Chairperson, Board of Supervisors

Attest:

\_\_\_\_\_  
Kelly Howard, Appanoose County Auditor

**Resolution 2023- 216**  
**Resolution Regarding the Confidentiality of**  
**Appanoose County Disaster Recovery Plan/Continuity of Operations Plan**

WHEREAS, The Appanoose County Board of Supervisors, recognizes the threat that major emergencies and disaster events pose to people and property within our community;

WHEREAS, The Appanoose County Board of Supervisors has determined the adoption of a Disaster Recovery/Continuity of Operations Plan is necessary. The plan provides general guidelines and principles for managing and coordinating the overall planning, response, recovery and mitigation activities before, during and after major emergencies and disaster events that affect Appanoose County;

WHEREAS, Code of Iowa, Chapter 22, subsection 7, paragraph 50 identifies confidential public records as: Information and records concerning physical infrastructure, cyber security, critical infrastructure, security procedures, or emergency preparedness developed, maintained, or held by a government body for the protection of life or property, if disclosure could reasonably be expected to jeopardize such life or property.

- a. Such information includes but is not limited to information directly related to vulnerability assessments; information contained in records relating to security measures such as security and response plans, security codes and combinations, passwords, restricted area passes, keys, and security or response procedures; emergency response protocols; and information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures to attack.
- b. This subsection shall only apply to information held by a government body that has adopted a rule or policy identifying the specific records or class of records to which this subsection applies and which is contained in such a record; and

WHEREAS, the Appanoose County Board of Supervisors advocates 100% transparency in local government, has concluded that releasing public records related to the vulnerabilities of disaster recovery efforts would be irresponsible and detrimental to the public/taxpayers and may allow bad actors to affect the integrity of the continuity of operations plan administered by the County; and

NOW, THEREFORE, BE IT RESOLVED, that the Appanoose County Board of Supervisors, a government body defined in Code of Iowa Chapter 22, section 1, paragraph 1, hereby designates as a matter of public policy that any public records related to Appanoose County's Disaster Recovery/Continuity of Operations Plan and the protection, security measures, response plans, emergency preparedness, security codes/combinations/passwords, restricted

physical area passes, keys, audio/video systems, emergency response protocols, vulnerabilities, and any information contained in records that if disclosed would significantly increase the vulnerability of continuity of operations shall remain confidential public records unless such public records are approved for examination or released by the Appanoose Board of Supervisors; and

FURTHER, BE IT RESOLVED, that this resolution is effective upon the date of approval by the Appanoose County Board of Supervisors.

ADOPTED AND PASSED by the Board of Supervisors of the County of Appanoose this 17<sup>th</sup> day of April, 2023

---

Linda Demry – Chairperson Board of Supervisors

Attest:

---

Kelly Howard - County Auditor

**ORDINANCE NUMBER ZOMA 0714-01**

*Prepared & Certified by Beth Burgin, Appanoose County Zoning Administrator  
Return to Appanoose County Zoning, 201 N. 12<sup>th</sup> St., Centerville, IA 52544*

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP, WHICH IS CONSIDERED PART OF THE APPANOOSE COUNTY, IOWA RATHBUN RESERVOIR ZONING DISTRICT ORDINANCE, ORDINANCE #31, ADOPTED APRIL 6, 1970, BOOK 39 MISCELLANEOUS, PAGE 545 will be heard 4/17/23 9:15 A.M. in the Board of Supervisors Office of the Appanoose County Courthouse, 201 N 12<sup>th</sup>, Centerville IA. The Amendment will read as follows:

SECTION 1. RESCISSION. This Ordinance rescinds the current zoning designation, “**Agricultural**” on the **Timber & Tines** property legally described as:

**LOT 1, 2, 3, 4, and 5 RATHBUN JUNCTION SUBDIVISION, SUB TO EOR**  
on the Official Zoning Map as was adopted on April 6, 1970.

SECTION 2. ADOPTION. This Ordinance adopts in lieu thereof a new zoning designation, “**Residential**” for the properties legally described above, on the Official Zoning Map.

SECTION 3. INTEGRATION WITH CODE. Each section, provision or part of this Ordinance which is followed by a section number shall be inserted in the Appanoose County Zoning Ordinance (Ordinance 31), adopted on April 6, 1970 as indicated by said section number and hereafter shall be cited by reference to said section number.

SECTION 4. REPEALER. All ordinances and resolutions, parts thereof or amendments thereto, in conflict with this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY OF REPEALER. All ordinances and resolutions, parts thereof or amendments thereto, not directly affected by this Ordinance shall remain in full force and effect.

SECTION 6. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such section, provision, or part shall be severable from the rest of the Ordinance, and such adjudication shall not affect the validity of the ordinance as a whole, or any section, provision, or part not adjudged invalid or unconstitutional.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its final passage and publication as provided by law.

PUBLIC HEARING AND FIRST PASSAGE (READING) on \_\_\_\_\_, 2023.

SECOND PASSAGE (READING) on \_\_\_\_\_, 2023.

THIRD AND FINAL PASSAGE (READING) AND ADOPTION on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Board of Supervisors Chair

\_\_\_\_\_  
County Auditor

**ORDINANCE NUMBER ZOMA 0714-02**

*Prepared & Certified by Beth Burgin, Appanoose County Zoning Administrator  
Return to Appanoose County Zoning, 201 N. 12<sup>th</sup> St., Centerville, IA 52544*

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP, WHICH IS CONSIDERED PART OF THE APPANOOSE COUNTY, IOWA RATHBUN RESERVOIR ZONING DISTRICT ORDINANCE, ORDINANCE #31, ADOPTED APRIL 6, 1970, BOOK 39 MISCELLANEOUS, PAGE 545 will be heard 4/17/23 9:20 A.M. in the Board of Supervisors Office of the Appanoose County Courthouse, 201 N 12<sup>th</sup>, Centerville IA. The Amendment will read as follows:

SECTION 1. RESCISSION. This Ordinance rescinds the current zoning designation, “**Agricultural**” on the **Eddie Gingerich** property legally described as:

**PT NE NW LYING S & E OF RR EXC 8A S OF HY ALONG N SIDE NE NW**  
on the Official Zoning Map as was adopted on April 6, 1970.

SECTION 2. ADOPTION. This Ordinance adopts in lieu thereof a new zoning designation, “**Commercial**” for the properties legally described above, on the Official Zoning Map.

SECTION 3. INTEGRATION WITH CODE. Each section, provision or part of this Ordinance which is followed by a section number shall be inserted in the Appanoose County Zoning Ordinance (Ordinance 31), adopted on April 6, 1970 as indicated by said section number and hereafter shall be cited by reference to said section number.

SECTION 4. REPEALER. All ordinances and resolutions, parts thereof or amendments thereto, in conflict with this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY OF REPEALER. All ordinances and resolutions, parts thereof or amendments thereto, not directly affected by this Ordinance shall remain in full force and effect.

SECTION 6. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such section, provision, or part shall be severable from the rest of the Ordinance, and such adjudication shall not affect the validity of the ordinance as a whole, or any section, provision, or part not adjudged invalid or unconstitutional.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its final passage and publication as provided by law.

PUBLIC HEARING AND FIRST PASSAGE (READING) on \_\_\_\_\_, 2023.

SECOND PASSAGE (READING) on \_\_\_\_\_, 2023.

THIRD AND FINAL PASSAGE (READING) AND ADOPTION on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Board of Supervisors Chair

\_\_\_\_\_  
County Auditor

**Notice of Destruction of Noxious Weeds**

To All Property Owners in Appanoose County, IA

You are hereby notified that in accordance with the provisions of Chapter 317 of the Code of Iowa, Chapter 58 of the Iowa Department of Agriculture and Land Stewardship Administrative Code, and amendments thereto; the Board of Supervisors and the appointed Weed Commissioner of Appanoose County, Iowa declare that owners or persons in control of real estate within said county shall eradicate all Class A noxious weeds and control all Class B noxious weeds

The following recommended dates are guidelines only. All Class A noxious weeds to be eradicated and all Class B noxious weeds to be controlled from Chapter 58 of the Iowa Department of Agriculture and Land Stewardship Administrative Code, 21-58.4(317) are listed below. Measures of control shall take place at such time, in each year, and in such a manner as shall prevent such weeds from blooming or coming to maturity throughout the growing season. Weather conditions may cause weeds to mature several weeks ahead of normal and consequently require control measures prior the listed dates. Any landowner with property under CPR contract with the USDA is encouraged to consult with their local office and must abide by contract requirements.

Priority Weed Species as specified by IDALS Admin. Code 58 (2018)

**Class A Noxious Weeds for eradication include:** May 15, 2023 –Palmer Amaranth

**Class B Noxious Weeds for control include:**

**Group 1:** May 15, 2023 – Musk Thistle and Leafy Spurge

**Group 2:** June 15, 2023 – Canada Thistle, Common Teasel, and Multiflora Rose

**Group 3:** June 30, 2023—Field Bindweed, Bull Thistle, and Plumeless Thistle

Other Noxious Weed Species listed in Chapter 317.1(A) to be controlled are:

Quack Grass, Perennial Sow Thistle, Horse Nettle, Perennial Peppergrass, Russian Knapweed, Buckthorn, Butterprint, Cocklebur, Wild Mustard, Wild Carrot, Buckhorn Plantain, Sheep Sorrel, Sour Dock, Smooth dock, Poison Hemlock, Wild Sunflower, Puncture Vine, Shattercane

In case of landowners and tenants failing to comply with an order to destroy weeds made pursuant to Chapter 317, Chapter 58 of the Iowa Department of Agriculture Administrative Code, and amendments thereto, the Weed Commissioner or Deputies assigned by the Weed Commissioner may enter private lands five days after serving a destruction notice in order to conduct control on any weed infestation. The cost of this destruction, the cost of serving notice, and other related costs will be billed. If the bill is not paid, the cost of said destruction will be assessed to the tax roles of the weed violator. Also, the weed commissioner may pose a fine for each day of non-compliance up to ten days at the rate of ten dollars per day.

**BY ORDER OF THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY**

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Linda Demry, Chairman

*Dianna Daly-Husted*  
\_\_\_\_\_  
Dianna Daly-Husted, Weed Commissioner

Attest:

\_\_\_\_\_  
Kelly, Howard County Auditor



Prepared by: Kelly Howard, 201 N 12<sup>th</sup> St, Centerville, IA 52544  
 Return to Kelly Howard, 201 N 12<sup>th</sup> St, Centerville, IA 52544  
 Taxes to: Bradyn Montgomery, 31331 Hwy T-20, Cincinnati, IA 52549

**QUIT CLAIM DEED**

KNOW ALL MEN BY THESE PRESENTS: That Appanoose County, Iowa, acting by the Appanoose County Board of Supervisors which has authorized by resolution, Linda Demry, Chairman of the Appanoose County Board of Supervisors, to sign this Quit Claim Deed on behalf of the Appanoose County Board of Supervisors, in consideration of the sum of One Dollar (\$1.00) in hand paid do hereby quit claim unto Bradyn Montgomery, 31331 Hwy T-20, Cincinnati, Iowa all our right, title, estate, claim and demand in the following described real estate situated in Appanoose County, Iowa to-wit:

Tax Sale #2003-7227: East ½ Lot 4, Block 19 in J.S. Elgin's Second Addition to City of Mystic, Appanoose County, Iowa. Parcel #390061005040000

\_\_\_\_\_  
 Chairperson, Appanoose County Board  
 Of Supervisors, Centerville, IA

Attest:  
 \_\_\_\_\_ Kelly Howard, County Auditor

STATE OF IOWA  
 COUNTY OF APPANOOSE

On this the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2023 before me, the undersigned, a notary public in and for Appanoose County in the State of Iowa, personally appeared Linda Demry and Kelly Howard, to me personally known, and who, by me duly sworn, did say that they are the Chairperson of the County Board of Supervisors and County Auditor, respectively, of the County of Appanoose County, Iowa; that the seal affixed to the foregoing instrument was signed and sealed on behalf of the county, by the authority of its Board of Supervisors, as contained in the resolution passed by the Board of Supervisors on the 17<sup>th</sup> day of April, 2023 and Linda Demry and Kelly Howard acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the county, by it voluntarily executed.

\_\_\_\_\_  
 Notary Public in and for Appanoose County  
 In the State of Iowa



Prepared by: Kelly Howard, 201 N 12<sup>th</sup> St, Centerville, IA 52544  
 Return to Kelly Howard, 201 N 12<sup>th</sup> St, Centerville, IA 52544  
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Tax Sale #2004-7772: Lot 20, Block 1 in J.S. Elgin's Second Addition to City of Mystic, Appanoose County, Iowa. Parcel #390061005110000

\_\_\_\_\_  
 Chairperson, Appanoose County Board  
 Of Supervisors, Centerville, IA

Attest:

\_\_\_\_\_ Kelly Howard, County Auditor

STATE OF IOWA  
 COUNTY OF APPANOOSE

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 Notary Public in and for Appanoose County  
 In the State of Iowa



Prepared by: Kelly Howard, 201 N 12<sup>th</sup> St, Centerville, IA 52544  
Return to Kelly Howard, 201 N 12<sup>th</sup> St, Centerville, IA 52544  
Taxes to: Bradyn Montgomery, 31331 Hwy T-20, Cincinnati, IA 52549

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Tax Sale #2003-7228: Lot 17, Block 1 in J.S. Elgin's Second Addition to City of Mystic, Appanoose County, Iowa. Parcel #390061005100000

\_\_\_\_\_  
Chairperson, Appanoose County Board  
Of Supervisors, Centerville, IA

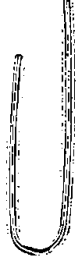
Attest:

\_\_\_\_\_ Kelly Howard, County Auditor

STATE OF IOWA  
COUNTY OF APPANOOSE

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Tax Sale #2003-7226: East ½ Lot 3, Block 19 in J.S. Elgin's Second Addition to City of Mystic, Appanoose County, Iowa. Parcel #390061005030000

\_\_\_\_\_  
 Chairperson, Appanoose County Board  
 Of Supervisors, Centerville, IA

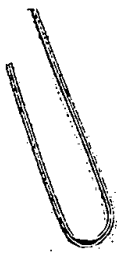
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Tax Sale #2003-7225: Auditors Resurvey Main Street Lot 2, Block 3, Except the East 15 inches and except the South 1 foot to City of Mystic, Appanoose County, Iowa. Parcel #390061001160000

\_\_\_\_\_  
 Chairperson, Appanoose County Board  
 Of Supervisors, Centerville, IA

Attest:

\_\_\_\_\_ Kelly Howard, County Auditor

STATE OF IOWA  
 COUNTY OF APPANOOSE

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Tax Sale #2002-6787: Auditors Resurvey Main Street Lot 3, Block 3, except the South 1 foot to City of Mystic, Appanoose County, Iowa. Parcel #390061001150000

\_\_\_\_\_  
Chairperson, Appanoose County Board  
Of Supervisors, Centerville, IA

Attest:

\_\_\_\_\_ Kelly Howard, County Auditor

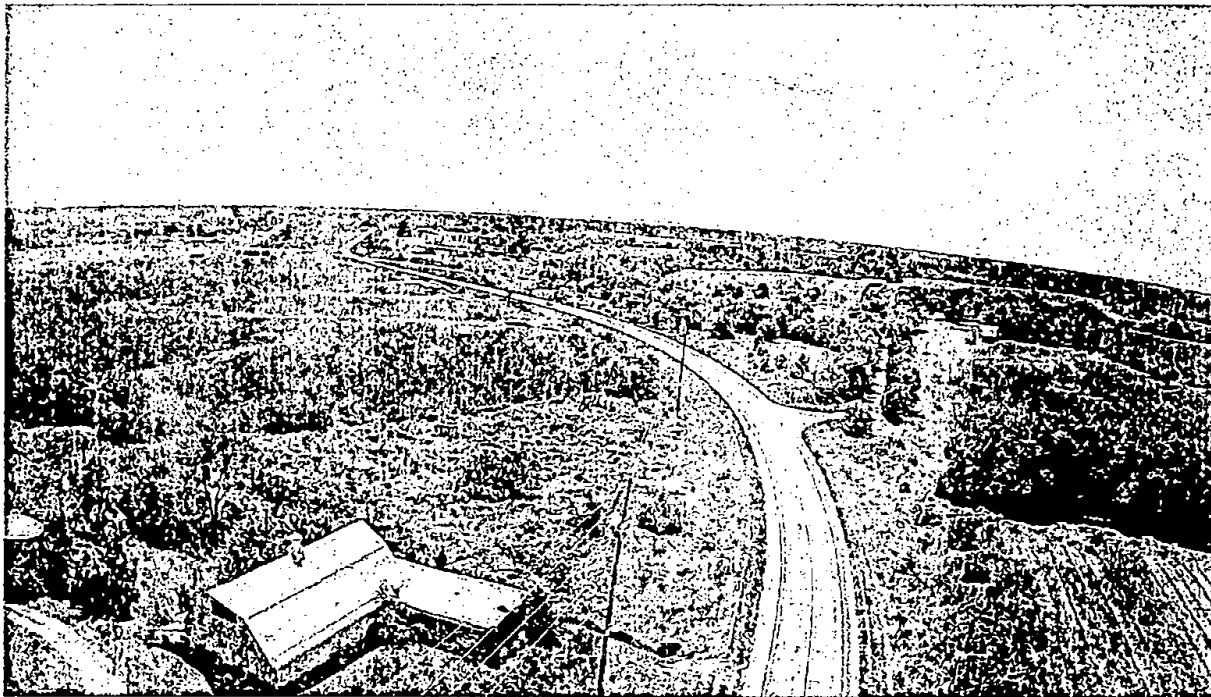
STATE OF IOWA

COUNTY OF APPANOOSE

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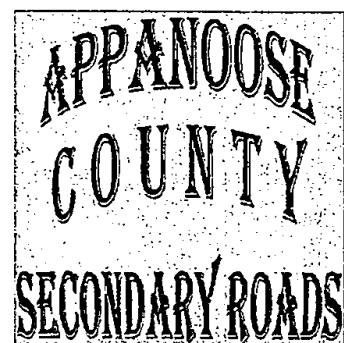
\_\_\_\_\_  
Notary Public in and for Appanoose County  
In the State of Iowa

# Integrated Roadside Vegetation Management Plan



**Appanoose County**

Version Date: March, 23<sup>rd</sup>, 2023



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# 1. Preface

## Update/Version

Version Date: March 23, 2023

Adopted XXX of 20XX by Appanoose County Board of Supervisors

## Contributors to the Plan

Plan developed by:

- ▶ Brad Skinner- County Engineer
- ▶ Kenzie Milani- Assistant to Engineer
- ▶ Roger Dyke- Roads Superintendent

With Support from:

- ▶ Nate Shilling- Assistant to Engineer
- ▶ Hannah Wiltamuth- Co-Director/Naturalist
- ▶ Austin Hoffman- Co-Director/Technician



## 2. Executive Program Elements

### Plan Objectives

The purpose of the Appanoose County Integrated Roadside Vegetation Management (IRVM) Plan is to provide a long-term strategy for managing vegetation in the county owned rights-of-way. Road corridors that exist in the county are designed to transport people and goods safely and efficiently from one location to another. The primary purpose of roadside vegetation along these corridors is to hold soil in place without creating hazards. This plan will work to promote safer conditions for vehicles, control erosion, brush control, limit sedimentation, animal welfare and develop natural areas for roadside beautification through cost effective techniques.

### Goals

Appanoose County's vegetation management goals must meet certain safety and functional requirements before aesthetic, recreational, or economic considerations can be addressed.

- ▶ Implement a long term, integrated management program that promotes desirable and self-sustaining plant communities within the Appanoose County Secondary Roads Department
  - Create a full-time position for a Roadside Manager
- ▶ Maintain safe, functional and environmentally improved corridors of travel throughout the county using native plants and proper management techniques
  - Control brush within County right-of-way
  - Reduce the presence of noxious weeds on County property and encourage cooperative efforts with adjoining owners of private property
  - Erosion and sediment control
  - Encourage animals to keep a safe separation from vehicular traffic
- ▶ Acquire equipment such as a hydroseeder, mulch tucker and cultipacker, seed drill, and UTV to spray effective chemicals as a control method of undesirable plants

### Program History

Appanoose County Secondary Roads has been clearing brush in right-of-way for many years as well as spraying for noxious weeds but cannot make progress without additional assistance in funding and labor. With road side projects, the County has been lacking in reestablishing erosion resistant plants. There has not previously been an established IRVM plan, so establishing this plan will improve the function and safety of the travel corridors.

## IRVM Decision Making Process

IRVM is proposed to be under the management of the County Engineer with input from the Appanoose County Weed commissioner. The Roadside Manager reports to the County Engineer but communicates with the Roads Superintendent for current county activities. The full-time Roadside Manager determines the day-to-day operations, sets priorities, carries out the business management duties, and performs work as needed. A budget and plan for the following year will be prepared by the Roadside Manager and approved by the Engineer. This will allow the Roadside Manager to coordinate with the County Roads Superintendent regarding construction projects while continuing to improve all roadsides around the county.

## Program Type

Appanoose County's IRVM program is housed and administered in the Secondary Roads Department. Funding will be initially sourced from Secondary Roads with the assistance of grants through Iowa Living Roadway Trust fund.

## Area Map

Please refer to Exhibit 1 in the Appendix.

DRAFT

## 3. Jurisdictional Recognition and Approval

### Management

The County Engineer has direct supervision of the Roadside Manager, and consults with them regarding large scale projects, gives frequent updates of ongoing IRVM maintenance and annual operations and reviews IRVM funding and budgetary needs on an annual basis. The Manager meets with the Roads Superintendent to discuss ongoing maintenance, the location of all projects completed by County personnel, and coordinates additional Secondary Roads employees when needed in larger scale tree and brush removal projects.

### Board of Supervisors

The Board of Supervisors aids in hearing public input in IRVM operations. Supervisors also review and approve budget for IRVM operations (within the Secondary Roads budget) on an annual basis.

### Iowa Code and Administrative Rules – State Laws and Regulations

Iowa Law Section 314.22 Integrated Roadside Vegetation Management

Iowa Law Section 314.17 Mowing on Secondary Roads

Iowa Law Section 317.11 Weeds on Roads

Iowa Law Section 318.3 Obstructions in the ROW

### Local Laws and Regulations

Local laws, regulations, and policies pertaining to IRVM in Appanoose County reflect that of the Iowa Code; as well as any other State and Federal regulations that are specific to the management activities that occur within the jurisdiction of the Roadside Department.

### Permitting

Permits are filed in the County Engineer's Office. Permits are filled out by the applicant, then submitted to the County Engineer for approval. Permits relevant to the IRVM program include:

- ▶ No Spray Management Agreement
- ▶ No Mowing Agreement
- ▶ Entrance Permit
- ▶ Work in Right of Way Permit

## Obstructions, Nuisance, and Enforcement

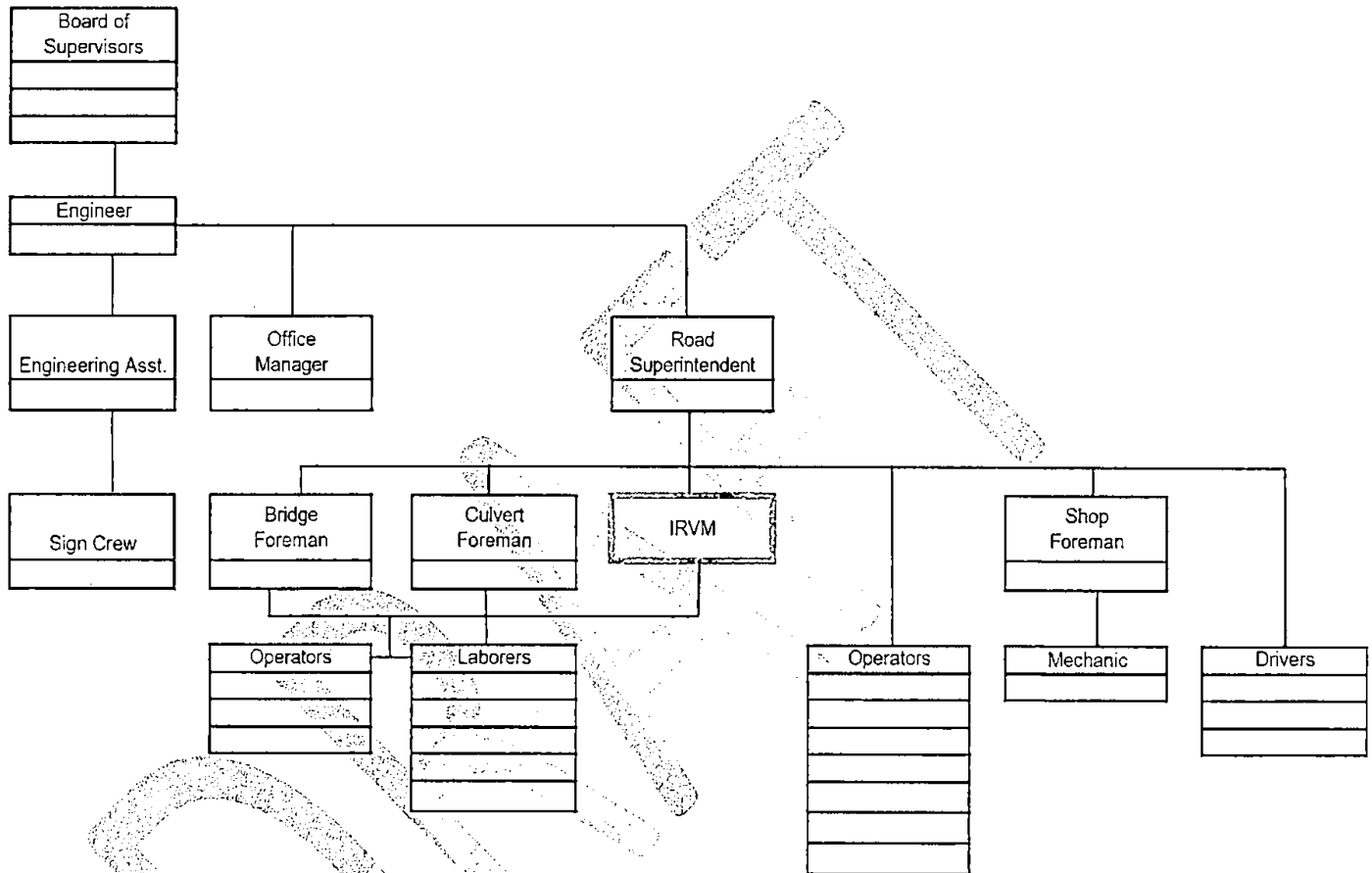
The Program will work to eliminate physical or visual obstructions that create unsafe roadways from brush, nuisance vegetation, unauthorized signs and unauthorized use of rights-of-way. Regular viewing of roads and ROW's by Roads Superintendent, Engineer and maintenance staff, plus reports from public, help identify work needs. While focus is on improving and preserving established roadsides through communication and cooperative efforts with property owners, law enforcement may be called upon to assist with areas that involve non-cooperative parties

DRAFT

# 4. Program Organizational Structure

## Staff Organization Chart

► Appanoose County Secondary Roads Organization Chart



## Staffing Needs

Appanoose County's IRVM plan requires workers to be available for seeding, spraying, erosion control, mowing and brush cutting. Staff will be utilized when schedules are free from typical road maintenance activities. Currently, two of secondary roads maintenance employees are certified pesticide applicators, with the intent to certify more employees.

## Succession Plan

First step would be to hire or identify from current personnel, a full time Roadside Manager. An annual review of the plan progression should be scheduled between the Board of Supervisors, County Engineer, and/or management staff responsible for the program, Roads Superintendent and the Roadside Manager. The objectives and goals should be evaluated with growth in the program to mesh with the efforts of Conservation and Secondary Roads Departments.

It is anticipated that the objectives can be reached or at least established as achievable goals without substantially increasing local expenditures. A comprehensive review of the program should be performed within four years of the adoption of this plan.

DRAFT

## 5. Public Involvement

### Education and Outreach

As part of Appanoose County's IRVM Plan, the staff will continue to develop public awareness of the benefits of proper roadside management. The Roadside Manager will provide educational presentations to public and private groups upon request. Staff vehicles are also stocked with IRVM handouts for disbursement in the field.

### Communication Mechanisms

- ▶ Board of Supervisors Annual Report and reviews
- ▶ Facebook
- ▶ County Website
- ▶ Personal contacts when a significant project is to be undertaken
- ▶ School and community service group presentations

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## 6 Inventory and Analysis

### Natural Resources

- ▶ Tools
  - Digital Camera – Year to year visual record keeping
  - Paper spray records are filed indicating roads treated each day as well as weather conditions, chemicals used and the rate of application
  - To the extent practical, digital record keeping will utilize GPS data and GIS technology to track IRVM progress
  - CAD map of living ditching map/grading project list to develop seeding projects
- ▶ Vegetation
  - Numerous hazard trees, brush encroachment, and drainage issues have been surveyed utilizing the ICEA Service Bureau work orders system. This work order map will allow tracking of vegetation issues and will be a continuous practice.
- ▶ Watersheds
  - Soap Creek and Chariton River are the two primary watersheds in Appanoose County, with Rathbun Lake located on the Chariton River.
- ▶ Field Tile in Roadsides
  - Field tile outlets in ROW's will be documented as an opportunity to establish more water needy vegetations variety.
- ▶ Soils
  - Soils vary from rich topsoil to hard pack clays within Appanoose County. Proper choices of grasses and ground cover based upon soils will be critical.
- ▶ Erosion Issues
  - SUDAS standards and details, along with the Iowa DOT criteria will be utilized to encourage new or replacement vegetation.
- ▶ Wildlife
  - While wildlife is considered desirable, efforts will be to encourage their presence at a safe distance off of the roadside.
- ▶ Special Road Designations
  - The Scenic Bypass and Mormon Trail are present in Appanoose County. IRVM will work with Appanoose County Secondary Roads to sign the features for historic preservation.



# Equipment

Appanoose County has a variety of equipment available for performing yearly operations. Currently there is no equipment designated specifically to the IRVM program. All brush cutting, seeding and spray equipment have been purchased by the Secondary Roads Department with the intent to apply for Living Roadway Trust Funds grant money to help expand the fleet.

As other equipment is identified that can assist in our abilities to successfully and economically carry out the IRVM plan, they will be considered for additions to our fleet. While most current equipment is stored inside during the off season, in the future it will be advantageous to build a structure to store equipment and materials in order to extend the life of equipment and store larger amounts of live seed and materials.

Conversations with Appanoose County Conservation staff have taken place in early 2023 leading to a cooperative atmosphere and intent to share equipment and expertise in the initial stages of the IRVM Plan implementation.

- Brush Removal Equipment
  - Stihl Chainsaws
  - 2008 Chipper
  - 2015 Brush head attachment for excavator
  - 2022 Brush head attachment for excavator
  - 2014 John Deere boom mower with a forestry head
  - (2) Caterpillar skid loaders with attachments
- Spraying Equipment
  - Truck sprayer
  - Yamaha Mule with attached sprayer (shared with Sheriff Department)
  - Backpack sprayers
- Mowing Equipment
  - (3) John Deere and Schulte batwing mowers
  - (2) Diamond and Tiger mowers
  - Ferri Flail Mower
- Seeding Equipment
  - 1995 Ford water truck
  - Broadcast seeder
  - 1977 International tractor with tiller
  - Land Pride straw crimper

# 7 Program Operations

## Annual Operations

This is a probable schedule of activities for a typical year.

- ▶ January to March
  - Tree and brush removal, budgetary meetings, equipment maintenance, inventory, order seed, order herbicides, write LRTF grants, compile maps, assist with road snow and ice removal, attend training and educational seminars
- ▶ April to October
  - Maintenance and construction area seeding operations, tree and brush removal, brush and noxious weed applications
  - Roadside mowing
  - Address weed complaints and spray for noxious weeds and woody encroachment with input from Weed Commissioner
  - Seasonal seeding of disturbed ROW's
  - Finalize fall/dormant season seeding plans
  - Obtain cover crop seed
- ▶ November to December
  - Tree and brush removal, equipment maintenance, dormant seeding, other duties as assigned

## Work Area Types

The majority of Appanoose County is rural with three typical types of adjacent land that will require different management practices in the ROW. Below are the three adjacent types

- ▶ Residential
  - The land is privately owned and is typically made up of a cool-season grass lawn. We will coordinate with land owners as needed.
- ▶ Farmland
  - This land is privately owned and is typically row cropped or pasture land. We will coordinate with the land owner before any management on adjacent ROW.
- ▶ Public Land
  - This land is owned by the Department of Natural Resources or United States Army Corp of Engineers. We will coordinate with the proper representative before any management on adjacent ROW.

## Vegetation Types for Specific Users

Our main concern is to control erosion as soon as possible after disturbing the soil. A seed mix that establishes a thick root system to help reduce erosion will be used. Selection of vegetation will be based upon plant performance, cost, availability, and distinct benefits of each type of plant.

## Special Projects

The Roadside Manager will work with the special projects of Appanoose County Conservation, IDNR, NRCS, USACE, and established wildlife associations whenever possible.

## Training

All persons spraying under the direction of the Roadside Manager will carry an up-to-date Iowa Pesticide Applicator Category 1 and 6 certification. Annual continued education for the license will be coordinated with Iowa State Extension and Iowa Department of Agriculture and Land Stewardship. Additional education is available with conferences and supplier meetings.

All staff is trained on county approved equipment safety standards.

## Safety

Working safely in the road right-of-way is the main goal in Appanoose County. All staff working within the right-of-way shall have training on every piece of equipment prior to use. Employees will be supplied with high visibility safety apparel that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication or equivalent. The personal protection equipment includes but not limited to boots, chaps, safety glasses/goggles, gloves, and hearing protection. When needed, traffic control can be provided through the Secondary Roads Department.

# 8

# Methods

Appanoose County Secondary Roads Department utilizes the IRVM Technical Manual in much of its practices.

## Vegetation Establishment

- ▶ Site Preparation - Equipment is used to level the soil surface by breaking up dirt clods and removing debris. If seeding steep slopes, seedbed can be left rougher to reduce soil erosion when hydroseeding.
- ▶ Seed Mixes and Rates - Seed mixtures and rates are selected based on season and at the rate suggested by University of Northern Iowa's IRVM program.
- ▶ Seeding Techniques – Appanoose County determines on a site-by-site basis what type of seeding method to use based on the IRVM Technical Manual suggestion.
- ▶ Erosion and Sediment Control – Multiple erosion control devices and practices are utilized and in combinations. The most common, but not all-inclusive list include: Permanent Native Seeding, Cover Crop Seeding, hydro mulch, straw mulch, straw wattles, rock check dams, channel slope protection with revetment, silt fence, etc.
- ▶ Vegetation Maintenance- Maintenance includes: mowing, planting of temporary cover crops, and selective spot spraying
- ▶ Planting Evaluation and Documentation- Records of seeding dates, locations, planting conditions, mixtures and seeding rates will be kept on paper copies. These documents are to be reviewed when considering future seeding projects.
- ▶ Mowing- Establishment mowing will keep the tall weeds from overtaking the native plantings. A mowing height of 8 inches is desirable, but not less than 4 inches.
- ▶ Chemical Control for Noxious Weeds- Spraying from UTV mounted and hand sprayer applications to be used to prevent the most detrimental noxious weed growth.
- ▶ Tree and Brush Control- Trees and brush that affect the County roadway or ditch or are a safety concern, will be sprayed a year prior to removal. Any trees and brush that are not sprayed before removal will be sprayed with a Tordon equivalent. If soil is disturbed during the removal process, a seeding plan will be implemented.

## Ongoing Maintenance

Appanoose County will maintain paper records of all seeding applications, spray logs and brush removal projects. Every project will be monitored to ensure native seedings are established without noxious weeds or brush regrowth. Seed mixes and rates will be adjusted based upon prior seeding projects.

## Urban vs Rural Implications

Most of Appanoose County is a rural setting for roadside management. Tree and brush removal will be treated in the same manner in both rural and urban locations. In areas near residences, precautions will be used to prevent additional lawn disturbances and a lawn seeding mix will be used to restore any damaged soil.

The majority of the population in Appanoose County is agriculture based with a focus on their personal and farm needs. The initial plan will focus on serving their daily needs for safe ROW's. Controlling vegetation to improve farm operations will be a major component in the program. The areas near Rathbun Lake and Lake Sundown are subject to major traffic fluctuations and types of citizens who visit and reside in Appanoose County. Some adjustments of plan parameters will be necessary in these areas to accommodate additional traffic types including towed boats, campers, trailers, etc., temporary residents visiting from outside the County, as well as impacts from the increasing volume of traffic.

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## 9 Material Procurement

### Sourcing

For small projects Appanoose County will purchase Cover Crop and Cool Season grasses from local vendors throughout the County, and with larger quantities we will take quotes on items. Native Seeds will be purchased from approved vendors. When available, seeds will be requested from the Tallgrass Prairie Center.

Herbicides, fertilizer, mulch, erosion control products and other materials that are needed to complete jobs will be purchased locally if possible. However, the quality and desired variety of products takes priority over local sourcing.

### Material Handling and Storage

The viability of native seed decreases substantially when exposed to high temperature and high humidity. Native seeds will be purchased on an as needed basis until a storage room with a controlled environment is built.

The storage of other materials such as erosion control products, mulch and herbicide will be stored in Appanoose County Secondary Roads facilities. In winter months, herbicides are brought into heated buildings.

A storage facility for proper seed storage and herbicide storage will be essential to the program in the near future. The seed storage room will be humidity and temperature controlled to ensure the longevity of the seed. The herbicide storage room will be vented and have direct exterior access. It is anticipated to be done with funding from a grant through the Iowa Living Roadway Trust Fund.

## 10 Budget

### Funding

Initial funding will be through Appanoose County Secondary Roads Department budget. Line items anticipated to be accrued for IRVM plan related functions included primarily Road Clearing (07140) and Equipment Operations (07210). While these items are included in the Secondary Roads budget at this time, the roadside impact is currently in excess of \$250,000. It is the County Board of Supervisors intent to more efficiently use these funds to meet the objectives of the IRVM plan by focused, organized application of the Plan.

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## 11 Program Evaluation

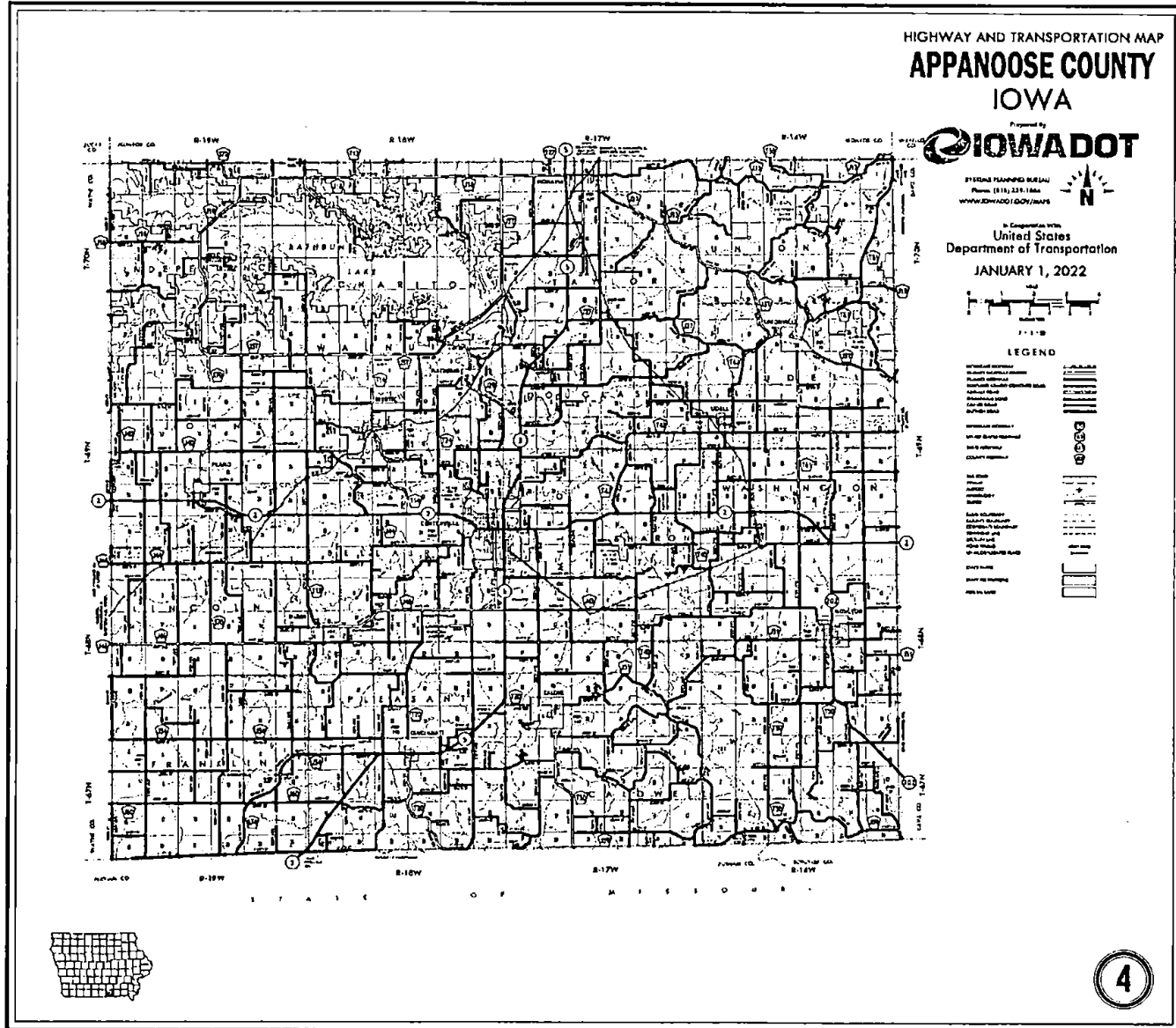
Previously in Appanoose County, the efforts have been to cut brush where needed. Recently, the Secondary Roads Department began scheduling brush removal in advance of bridge replacement and paving projects to provide a finished corridor when the project is completed, and minimize disruption of seasonal wildlife. Seasonal mowing has been scheduled only for visibility concerns. Going forward, the IRVM efforts will be judged not only on the previous focus, but also including the following

- ▶ Soil stabilization
- ▶ Brush control
- ▶ Healthy variety of grass and wildflower species
- ▶ Roadside wildlife control
- ▶ Reductions in roadside expenses (long term)
- ▶ Community acceptance and support

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Exhibit 1.



**APPANOOSE COUNTY  
ORDINANCE NO. 55**

**AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND  
RECONSTRUCTION OF ROADWAYS AND BRIDGES ON THE APPANOOSE  
COUNTY SECONDARY ROAD SYSTEM.**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS APPANOOSE COUNTY:**

**SECTION 1 -- PURPOSE**

The purpose of this ordinance is to establish Appanoose County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

**SECTION 2 -- LEVEL OF SERVICE**

The level of service shall be based on traffic counts, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

**SECTION 3 -- DESIGN CRITERIA**

In implementation, this policy shall set the minimum design standards that Appanoose County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional judgment, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented and the County Engineer and/or the County Board of Supervisors must justify the adopted standard as unreasonable and/or impossible to implement in the specific application.

## **PAVED ROADS**

### A) New Pavement

- 1) New pavement shall be constructed with a minimum 22' wide pavement surface and granular shoulders.
- 2) Paved shoulders and/or edge line rumble stripes shall be constructed if crash data warrants based on accepted HSIP and TSIP cost/benefit analysis.
- 3) Rumble strips shall be installed on all approach stop situations.
- 4) Pavement type shall be determined by a calculation of 50-year life cycle cost including construction, maintenance and replacement of pavement features, assuming current clear zone and shoulder width requirements.

### B) Reconstruction of Pavement

- 1) Paved roads shall be reconstructed with a 22' wide pavement top or to the previous pavement width, whichever is greater, with granular shoulders.
- 2) Rumble strips shall be installed on all approach stop situations.
- 3) Pavement type shall be determined by cost and consideration of efficiency in pavement maintenance activities with adjacent pavements. Costs are defined as calculation of 50-year life cycle cost including construction, maintenance and replacement of pavement features, assuming current clear zone and shoulder width requirements.

## **UNPAVED ROADS**

### A) Aggregate Roads

- 1) New construction of an aggregate surfaced road with projected ADT greater than or equal to 50 VPD shall have a total maximum 28-foot finished top, including shoulders. (Two 11-foot lanes, two 3-foot shoulders.)
- 2) New construction of an aggregate surfaced road with projected ADT less than 50 VPD is recommended at the standard shown in A-1, but may be constructed at a finished top width of not less than twenty feet at the discretion of the County Engineer.
- 3) Reconstruction of an aggregate surfaced road shall be to the width prior to reconstruction, not to exceed 28 feet in width.

### B) Class B & C Roads

- 1) Class B and C roads will be built to the minimums as outlined by Iowa Code.

## **BRIDGES & DRAINAGE STRUCTURES**

### A) Paved Routes

- 1) Bridges on paved routes shall be built with a minimum width of 30'. Wider structures will be installed when there are issues relating to oversized vehicles, pedestrian facilities, bicycle usage or other issues

where the additional width is felt to be warranted.

- 2) Culverts under paved roads shall be concrete.
- 3) Pipe culverts larger than 54" in diameter may be substituted with reinforced concrete box culverts.
- 4) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of structure choice.
- 5) Water and livestock or other animal crossings will use separate structures whenever possible.

**B) Unpaved Routes**

- 1) Bridges will normally be a minimum of
  - a. 24' on an aggregate surfaced local roads. Dead end roads (< 20 AADT and Level B) may be narrower at the discretion of the County Engineer and the Board of Supervisors.
  - b. 24' width on Farm-to-Market designated routes having ADT of less than 100 VPD,
  - c. 30' width on Farm-to-Market designated or paved routes having ADT greater than or equal to 100 VPD.
- 2) Culverts may be metal or concrete. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
- 3) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
- 4) Water and livestock or other animal crossings will use separate structures whenever possible.

**C) Class B & C Roads**

Class B and C roads will be built to the minimums as outlined by Iowa Code.

**D) Entrance Bridges**

Any and all bridges/drainage structures that are fully or partially in the road right-of-way that serve as entrances to private property from the public roadway shall be considered the jurisdiction and responsibility of the County. Replacement of any such structure with a drainage culvert will cause such structure to become subject to the Appanoose County Entrance Policy. If a structure does not sit fully or partially in the road right-of-way it will be considered a private structure and not under the jurisdiction of the county.

**SECTION 4 -- REPEALER**

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 5 -- SEVERABILITY CLAUSE**

If any section, provision, or part of this ordinance shall be adjudged invalid or

unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 6 -- WHEN EFFECTIVE**

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Appanoose County Board of Supervisors

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Kelly Howard  
Appanoose County Auditor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

**QUIT CLAIM DEED  
Recorder's Cover Sheet**

**Preparer Information:** Alan M. Wilson, 107 W. Jackson Street, PO Box 469, Corydon, IA 50060, Phone: 6418722343

**Taxpayer Information:** City of Centerville, Iowa, 312 E Maple St, Centerville, IA 52544

**Return Document To:** City of Centerville, Iowa, 312 E Maple St, Centerville, IA 52544

**Grantors:** Appanoose County, Iowa

**Grantees:** City of Centerville, Iowa

**Legal Description:** See Page 2

**Document or instrument number of previously recorded documents:**



## QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, Appanoose County, Iowa, a corporation organized and existing under the laws of Iowa, does hereby Quit Claim to City of Centerville, Iowa, a corporation organized and existing under the laws of Iowa, all its right, title, interest, estate, claim and demand in the following described real estate in Appanoose County, Iowa:

THE EAST ONE-HALF OF LOT 12 AND WEST HALF OF LOT 13 IN  
THATCHER'S ADDITION TO THE CITY OF CENTERVILLE, APPANOOSE  
COUNTY, IOWA

AND

LOT 6 IN T.M. FEE'S FIRST ADDITION TO THE TOWN OF CENTERVILLE,  
APPANOOSE COUNTY, IOWA,

AND

THE WEST 50 FEET OF LOT 10 IN THATCHER'S ADDITION TO THE CITY  
OF CENTERVILLE, APPANOOSE COUNTY, IOWA

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

**This deed is exempt according to Iowa Code 428A.2(19).**

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: \_\_\_\_\_.

Appanoose County, Iowa, a Iowa corporation

By \_\_\_\_\_  
Linda Demry, Chairperson

STATE OF IOWA, COUNTY OF APPANOOSE

This record was acknowledged before me on \_\_\_\_\_,  
by Linda Demry, as Chairperson, of Appanoose County, Iowa a corporation.

\_\_\_\_\_  
Signature of Notary Public