

OFFICE OF THE
Appanoose County Auditor

KELLY HOWARD

COURTHOUSE
201 N. 12th St., Rm 11
CENTERVILLE, IOWA 52544

Phone (641) 856-6191
Fax (641) 856-8023
khoward@appanoosecountv.net

Meeting Agenda
June 20, 2022

The Appanoose County Board of Supervisors will meet Monday, June 20, 2022 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda/Approve Agenda
3. Approve minutes of the June 6, 14 & 17, 2022 meetings
4. Approve reports (6/10 payroll & May Prisoner Room & Board)
5. Approve bills
6. Mike Schill, Natel: Empower Rural Iowa Broadband project approval
7. Accept Jailer Resignation/Approve Jailer Hiring
8. Approve South Central Iowa Community Action Program rental space inquiry
9. Accept 6/7/2022 Primary Election Post-Election Audit Report
10. Approve Resolution #2022-15 Secondary Roads Quarterly Transfer (\$202,086.50)
11. Approve Ottumwa Glass Quote for Courthouse Doors (ARPA funds)
12. John Hansen: Appanoose County Law Center (project progress update, review and approve change orders, review and approve pay request, discussions, and any necessary action)
13. County Engineer Report
14. Public Comments
15. Adjourn

Posted 6/16/2022

June 6, 2022

Appanoose County Board of Supervisors met in regular session June 6, 2022 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill, Jeff Kulmatycki, Boardmembers. Absent: none.

The meeting started with the pledge.

Add William Lewis hiring and Larry's Silver Spur liquor licenses. McGill motioned to approve the amended agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the May 16, 2022 meeting. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve 5/27 payroll. Seconded by McGill. All voted aye.

McGill motioned to approve the bills. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the liquor licenses for Pale Moon, Bessie's Barn and Larry's Silver Spur. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the cigarette permits for BK's Boathouse, Brownie 3 B's, Elliott's General Store and Rathbun Marina. Seconded by McGill. All voted aye.

Kulmatycki motioned to approve the vacation reinstatement of Tim Swan upon rehire (10 Days). Seconded by McGill. All voted aye.

Kulmatycki motioned to approve the Courthouse Boiler quote from Winger for \$63,940. Seconded by McGill. All voted aye.

McGill motioned to remove Mike Bouma as Medical Examiner Investigator. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to accept the resignation of Ron Burger as Veteran Affairs Commissioner effective June 30, 2022. Seconded for McGill. All voted aye.

FYI- MMP DeerView, LLC (crop rotation).

McGill motioned to approve the FY23 Solutions Support and Service Agreements. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to void Auditor Warrant #41578 for \$1,500.00. Seconded by McGill. All voted aye.

Kulmatycki motioned to approve abatement on the interest only for parcels 43010300082000 \$1,315, 340011014930000 \$2567 and 380053008620000 \$1,724. Seconded by McGill. All voted aye.

McGill motioned to approve the FY23 Salary Certifications. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve Resolution #2022-13. Seconded by Kulmatycki. All voted aye.

APPROPRIATIONS RESOLUTION NO. 2022-13

Whereas, it is desired to make 100% appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2022 in accordance with Section 331.434, Subsection 6, Code of Iowa.

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa, as follows:
Section 1. The following amounts are hereby appropriated from the resources of the county to the department or office listed:

<u>Dept# & Name</u>	<u>\$ Amount</u>	<u>Dept# & Name</u>	<u>\$ Amount</u>
01-Brd of Supervisors	208,064	02-Auditor	382,704
03-Treasurer	465,170	04-County Attorney	282,460
05-Sheriff	2,715,206	07-Recorder	183,421

08-Assessor	341,874	20-Secondary Roads	4,718,529
21-Veterans Affairs	65,243	22-Conservation	305,571
23-Public Health	267,706	24-Weed Commissioner	3,250
25-Social Services	84,298	28-Medical Examiner	65,000
31-District Court	83,500	33-County Library	24,050
36-EMS Income Surtax	95,000	51-Courthouse	454,891
52-Data Processing	104,918	56-ADLM Empowerment	707,100
57-E911	342,900	58-Emergency Management	195,945
60-Mental Health	105,666	61-Juvenile Probation	40,000
99-Zoning	44,000	99-Non-departmental	6,013,481

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 2 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2022.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2022-2023 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriation, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers during the 2022-2023 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2023.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa on June 6, 2022, the vote thereon being as follows:

AYES: /s/ Linda Demry, Mark McGill, Jeff Kulmatycki

NAYS: none

/s/ Linda Demry, Chairman, Board of Supervisors

Attest: /s/ Kelly Howard, Appanoose County Auditor

Kulmatycki motioned to approve the hiring of William Lewis as fulltime jailer effective June 5, 2022 with a starting pay of \$17.50 an hour. Seconded by McGill. All voted aye.

John Hansen provided an updated on the new law center. Working on getting the jail dried out, walls are going up and on schedule for completion. Kulmatycki motioned to approve Change Order 1-3 for \$72,121.35 (previously approved for \$77,321.20). Seconded by McGill. All voted aye. Kulmatycki motioned to approve the 6/1/2022 pay claim for \$770,922.30. Seconded by McGill. All voted aye.

McGill motioned to open the public hearing for Tax Sale #2011-10695. Seconded by Kulmatycki. All voted aye. An opening bid of \$500 was received by Brad Brauman. Additional costs are recording and publication \$32.97 and \$632 current year taxes due today. No other bids were received. McGill motioned to close the public hearing at 9:21 A.M. Seconded by Kulmatycki. All voted aye. McGill motioned to accept the high bid of \$500 from Brad Brauman for Tax Sale #2011-10695. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the hiring of Lincoln Ballanger as Laborer effective May 31, 2022 with a starting pay of \$22.99 an hour and a position change for William Howington to Sign Specialist effective May 23, 2033 with a starting pay of \$23.41 an hour. Seconded by McGill. All voted aye.

Kulmatycki motioned to approve Resolution # 2033-14. Seconded by McGill. All voted aye.

RESOLUTION 2022-14 BRIDGE EMBARGO

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the County Engineer has completed (or has caused to be completed) the Structure Inventory and Appraisal of certain county bridges, in accordance with the National Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors that in addition to any previously established restrictions established by this Board, that vehicle and load limits be established, that signs be erected advising of the permissible maximum weights thereof on the bridges listed, that a violation of the ordinance is punishable by fine as set forth in Iowa Code section 321.471(2)(b), and that said limitations remain in place until the County Engineer certifies (or has caused to be certified) that said limitations have been resolved, as follows:

FHWA	Bridge ID	Location T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
065790	060377	70-16-03	28	40	40	N BRANCH SOAP CREEK
065990	063155	70-16-31	25	40	40	SOAP CREEK
066170	083682	70-18-36	23	29	29	BUCK BRANCH
362130	093040	70-19-30	28	40	40	STREAM
063430	760300	67-16-03	6			STREAM
063440	760406	67-16-04	15	25	24	INDIAN CREEK
063500	760973	67-16-09	20			LONG BRANCH
063650	762120	67-16-21	28	40	40	STREAM
063791	771954	67-17-19	26	40	40	STREAM
063841	781670	67-18-16	15	20	20	STREAM
063900	782392	67-18-23	20	34	34	STREAM
063910	790590	67-19-05	26	40	40	STREAM
063920	790610	67-19-06	16	25	24	STREAM
064041	792097	67-19-20	6			UNNAMED STREAM
064060	860105	68-16-01	28	40	40	FOX CREEK
064260	863458	68-16-34	7			INDIAN CREEK
064370	871104	68-17-04	25	40	40	STREAM
064390	871392	68-17-13	27	40	40	STREAM
064450	872699	68-17-26	26	40	40	CHARITON RIVER
064560	880337	68-18-03	20	32	35	STREAM
064570	880706	68-18-07	25	40	40	COOPER CREEK
064580	880901	68-18-09	28	40	40	COOPER CREEK
064691	882560	68-18-25	19	28	39	STREAM

064800	891007	68-19-10	18	27	32	COOPER CREEK
064880	892253	68-19-22	13	21	23	STREAM
064911	892909	68-19-29	22	29	29	STREAM
064930	892750	68-19-27	25	40	40	KIRKENDALL CREEK
064965	893006	68-19-30	28	40	40	UNNAMED STREAM
064971	893107	68-19-31	25	40	40	SMALL STREAM
065000	961067	69-16-10	20			STREAM
065070	962305	69-16-23	10	15	15	STREAM
065110	963403	69-16-34	26	38	40	STREAM
065125	963508	69-16-35	23	27	37	UNNAMED STREAM
065151	970664	69-17-06	30			STREAM
065281	972662	69-17-26	13	23	23	STREAM
065450	981405	69-18-05	25	40	39	WALNUT CREEK
065500	982014	69-18-14	22	35	35	SMALL STREAM
065731	992502	69-19-25	6			WALNUT CREEK
065760	993206	69-19-32	10			WALNUT CREEK
065770	993274	69-19-32	28	40	40	WALNUT CREEK

OTHER STRUCTURES

FHWA	Bridge ID	Location T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
NA	073012	70-17-30	6			RAILROAD

LIMITED TO ONE LANE

FHWA	Bridge ID	Location T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
065931	062704	70-16-27				SOAP CREEK
065961	072591	70-17-25				SMALL STREAM
066271	093030	71-19-30				STREAM
603550	761305	67-16-13	21	31	31	SMALL STREAM
063710	770229	70-17-02				PACKARD CREEK
363640	892565	68-19-25				STREAM
064961	893005	68-19-30				STREAM
065140	970535	69-17-05				STREAM
065291	972641	69-17-26				STREAM
065661	991305	69-19-13				WALNUT CREEK

CLOSED TO TRAFFIC

FHWA	Bridge ID	Location T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
064611	882004	68-18-20	0			SHOAL CREEK
064810	891054	68-19-10	0			COAL CREEK
603380	992758	69-19-27	0			WOLF BRANCH CREEK

Passed and Approved this 6th day of June, 2022

Chairman, Board of Supervisors Linda Demy

ATTEST: County Auditor Kelly Howard

County Engineer, Brad Skinner, provided an update to the board. The Boyer Ridge Road Bridge is back open. They rented a crane in order to do the project and would like to purchase the machine. The rent cost (\$6,000) will be used towards the purchase cost of \$20,000. Their current crane will then be sold. McGill motioned to approve the crane purchase. Seconded by Kulmatycki. All voted aye.

Public Comments: Tammy Wheeler from Farmer's Mutual Communications stated they continue to purchase supplies for their fiber project and are still on target for a July/August start date. The Engineer for the project would like to meet with the board.

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet the call of the Auditor at 9:30 A.M.

Appanoose County Board of Supervisors

Attest:

Kelly Howard, Appanoose County Auditor

June 14, 2022

Appanoose County Board of Supervisors met to canvass the results of the 2022 Primary Election June 7, 2022 at 8:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, and Mark McGill, Boardmember. Absent: Jeff Kulmatycki.

The following candidates were nominated: County Board of Supervisors, Jeff Kulmatycki (Republican); County Treasurer, Jennifer Salstrand (Republican); County Recorder, Maegan Messamaker (Republican); County Attorney, Susan C. Cole (Republican).

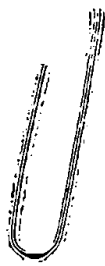
The following is a list of offices for which no nomination was made by a party: Democrat, County Board of Supervisor, County Treasurer, County Recorder, and County Attorney.

The Board adjourned to meet at the call of the Auditor at 8:40 A.M.

Appanoose County Board of Supervisors

Attest:

Kelly Howard, Appanoose County Auditor



DISTRICT COURT OF APPANOOSE COUNTY

REPORT OF FEES COLLECTED

PRISONER ROOM AND BOARD

To the Board of Supervisors of Appanoose County:

I, Jeannie Houser, Clerk/Clerk's Designee of the District Court of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by the Clerk of Court for the month of May, 2022, and The same has been paid to the County as per receipt attached.

COUNTY SHARE OF PRISONER ROOM & BOARD

1000-1000-4440-05-302	Total Prisoner Room & Board Reimbursement	
	100% General Basic	\$ <u>314.37</u>
29000-01000-4440-05-301	60% Transfer to Sheriff	\$ <u>188⁰²</u>

Transfer authorized by Appanoose County Board of Supervisors this _____ day of _____, 20____.

Signed: _____
Chairperson



Office of
APPANOOSE COUNTY SHERIFF



Gary D. Anderson, Sheriff
1125 West Van Buren St.
P.O. Box 474
Centerville, Iowa 52544
Phone: 641-437-7100 Fax: 641-437-7107

June 16, 2022

To: Kelly Howard
Appanoose County Auditor

From: Gary D. Anderson, Sheriff

Re: SWAN, Timothy Paul

As per discussed at the Appanoose County Board of Supervisors meeting on June 6, 2022, Timothy Swan has been moved from a part time Jailer to fulltime effective June 12, 2022.

If you have, any questions feel free to give me a call.

Sincerely;

Gary D. Anderson, Sheriff

June 12, 2022

Sheriff Gary Anderson,

Please consider this my two weeks notice. My last scheduled shift will be June 25th, 2022 1400-2200 hrs.

Thank you,

A handwritten signature in black ink that reads "Kristin Wood". The signature is written in a cursive, flowing style.

Kristin Wood

Received
6/12/2022
AGA

**South Central Iowa
Community Action Program, Inc.**

Serving Clarke, Decatur,
Lucas, Monroe, and
Wayne Counties, Iowa

1711 Osceola Ave. Suite 212
P O Box 715
Chariton, Iowa 50049
Telephone: (641) 774-8133
FAX: (641) 774-8139
Brenda Fry, Executive Director

"SCICAP"
"A Community Action Agency"
Equal Opportunity Employer

June 14, 2022

To Whom it May Concern:

South Central Iowa Community Action Program (SCICAP) provides a variety of programs to assist families with different needs. We work with families to help them overcome everyday problems with food, housing, money management, education, and employment, so that they may achieve self-sufficiency. One such program is the NEST program. NEST's mission and belief is that every child, beginning at birth, will be healthy and successfully reach their full potential. NEST believes that prenatal care and early childhood education are the most important factors in ensuring healthy children and families.

Appanoose County NEST was previously under the umbrella of the Monroe County Extension office. Beginning in July 2022, SCICAP will house NEST for Appanoose County and hold the contracts with the three grantors/contractors to operate NEST. We have reached out to the Appanoose County Public Health office and spoken with Kris Laurson about renting a space from Public Health. The current Appanoose County NEST Coordinator, Nancy Kincaid, has toured the space that we are interested in and spoken more at length with Kris about the process. I have also had communication with Kris, and it is my understanding that we (SCICAP) should propose a price for rental fees and utilities, and that the Board of Supervisors will review the proposal.

SCICAP would like to propose ^{350?} \$200/month for rent of the office space and use of the meeting/conference room at the Appanoose County Public Health office. Utilities would be an additional amount, but we are unsure what the utilities would cost in the space. The Appanoose County NEST Coordinator is a part-time employee, working approximately 20 hours/weekly.

I have attached a copy of SCICAP's Insurance Policy for your review as well.

Please advise at your convenience, if this proposal is acceptable, and what the timeline may be to move forth.

Thank you for your time and consideration.



Erin L. Hall, Program Manager/Supervisor
SCICAP-Parents as Teachers and NEST
221 S. Clinton St.
Albia, Iowa 52531
Cell: 515-971-6465
ebrooks@scicap.org

Post-Election Audit Report / Auditor Certification

June 7, 2022 Primary Election

Name / Date of Election

Appanoose County

County Name

Pleasant/Franklin

Precinct Name

U.S. Senate //

Office Audited / Date of Audit

1. Audit Board Member Oath

I, [state your name], do solemnly swear or affirm that I will impartially, and to the best of my knowledge and ability, perform the duties of audit board member of this election, and will studiously endeavor to prevent fraud, deceit, and abuse in the conduct of the audit.

Audit board member signature Patricia A. Morrow

Audit board member signature Larry Bradley

Audit board member signature Megan Blum

Audit board member signature _____

Audit board member signature _____

2. Certification of Ballot Seals

The seal/seals on ballot container was/were intact with no evidence of tampering.

Auditor/designee signature Patricia Morrow

Audit board member signature Larry Bradley

Audit board member signature Megan Blum

Audit board member signature _____

Audit board member signature _____

Audit board member signature _____

3. Certification # Ballots Delivered to Audit Board

Ballots: election night tabulator report: 53

Ballots: counted/delivered to audit board: 53

Auditor/designee signature Kelly Howard

Absentee & Special Voters Precinct only

Ballots: audit day tabulator report: _____

Ballots: counted/delivered to audit board: _____

Auditor/designee signature _____

Audit board member signature _____

Audit board member signature _____

Audit board member signature _____

Audit board member signature _____

Audit board member signature _____

4. Election Night Count of Votes – U.S. Senate Republican (from Tally Book)

Votes 34 Candidate Chuck Grassley

Votes 6 Candidate Jim Carlin

Write-Ins Ø

Undervotes Ø

Overvotes Ø

Total votes 40

5. **Audit Board Count of Votes – U.S. Senate Republican**

# Votes	<u>34</u>	Candidate	<u>Chuck Grassley</u>
# Votes	<u>6</u>	Candidate	<u>Jim Carlin</u>
# Write-Ins	<u>0</u>		
# Undervotes	<u>0</u>		
# Overvotes	<u>0</u>		
# Total votes	<u>40</u>		

6. **Election Night Count of Votes – U.S. Senate Democratic (from Tally Book)**

# Votes	<u>5</u>	Candidate	<u>Michael Franken</u>
# Votes	<u>7</u>	Candidate	<u>Abby Finkenauer</u>
# Votes	<u>1</u>	Candidate	<u>Glenn Hurst</u>
# Write-Ins	<u>Ø</u>		
# Undervotes	<u>Ø</u>		
# Overvotes	<u>Ø</u>		
# Total votes	<u>13</u>		

7. Audit Board Count of Votes – U.S. Senate Democratic

# Votes	<u>5</u>	Candidate	<u>Michael Franken</u>
# Votes	<u>7</u>	Candidate	<u>Abby Finkenauer</u>
# Votes	<u>1</u>	Candidate	<u>Glenn Hurst</u>
# Write-Ins	<u>0</u>		
# Undervotes	<u>0</u>		
# Overvotes	<u>0</u>		
# Total votes	<u>13</u>		

8. County Auditor Certification of Ballots Counted/Returned

Ballots counted/returned from audit board: 53

Auditor/designee signature Kelly Howard

9. Audit Board Certification

We performed a post-election audit of all ballots cast in the above precinct and election and hereby certify the results to the county auditor. We further certify that we have resealed the audited ballots, pursuant to Iowa law, and have transferred custody back to the county auditor.

Audit board member signature Patricia Morrow

Audit board member signature Larry Bradley

Audit board member signature Megan Blaylock

Audit board member signature _____

Audit board member signature _____

2022 County Auditor Election Certification

As County Auditor, I hereby certify I have performed the following duties regarding the preparation for and conduct of the above election:

5/25/2022

Date

6/4/2022

Date

5/18/2022

Date

3/28/2022

Date

- 1) I performed and/or supervised the testing of the voting equipment, as required under Iowa Code Section 52.35
- 2) I conducted and/or supervised the training course for all election personnel, as required under Section 49.124
- 3) I published or caused to be published the required notices as required under Section 49.53
- 4) Polling places were inspected and met accessibility standards, as required under section 49.21
- 5) I complied with administrative rules adopted by the Secretary of State under Chapter 52, including having a written voting security plan
- 6) I have notified the Secretary of State of each suspected incidence of election misconduct that I have referred to other agencies or law enforcement for investigation
- 7) I have immediately informed the Secretary of State's Office when I had a belief that a cybersecurity incident or data breach had occurred OR I hereby certify that I have no reason to believe that a cybersecurity incident or data breach has occurred in my county

County name:

Appanoose

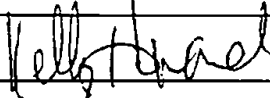
Name / date of election:

June 7, 2022 Primary Election

Certification date:

6/10/2022

County Auditor signature:



RESOLUTION FOR INTERFUND OPERATING TRANSFER _____

Whereas, it is desired to transfer monies from the Rural Services Fund to the Secondary Road Fund, and

Whereas, said operating transfer is in accordance with section 331.432, Code of Iowa,

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa as follows:

Section 1. The sum of \$ 202,086.50 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, effective 06-20-2022.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa, on 06-20-2022 the vote being as follows:

Ayes: _____

Nayes: _____

Attest:

County Auditor



641-682-0550

212 Gateway Drive, Ottumwa IA 52501

COMMERCIAL - RESIDENTIAL - AUTOMOTIVE

6/8/2022

Attention Kelly Howard / Appanoose County Auditor's office

Replace doors at Court house

We propose to demo and dispose of existing entries

North door to be 42" door with sidelight, rim panic with electric strike. Access control by others

Framing to be clear anodized with low-e IG glass temp where needed

HD overhead closer

West door same as above less electric strike, we are proposing an auto operator on this entry.

South door to be 36" with 2 sidelights, rim panic, framing to be clear anodized with low-e glass temp as needed

East door same as South

Base bid for project is \$24950.00

Auto operator \$2850.00

City no sales tax

Grand total \$27,800.00

Thank you

Jason McClellan

Ottumwa Glass Co.