

May 17, 2021

Appanoose County Board of Supervisors met in regular session May 17, 2021 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill and Jeff Kulmatycki, Boardmembers. Absent: none.

Meeting started with the Pledge.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the May 3 & 10, 2021 meetings. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve 5/14 payroll & April Prisoner Room & Board. Seconded by Kulmatycki. All voted aye.

McGill questioned the engineer about service performed at Clark's. Skinner stated he would check and get back to them. Kulmatycki motioned to approve the bills. Seconded by McGill. All voted aye.

ADLM EH	Water & Sewer	656.00
Agriland FS	Engineering Services	23094.16
Albia Newspapers	Typing-Print.-Bind.Serv.	788.84
Albia PreK & Daycare	Community Support Program	2274.00
Alliant	Engineering Services	2895.38
App Co ISU Ext	Community Support Program	384.32
Serv Agency	Salary-Regular Employees	9428.11
App Co Shooting Club	Educational & Train.Serv.	400.00
App Co Treas	Off. Supplies & Forms	298.90
App Comm Care	Homemaker-Home Health Aid	4685.52
Aramark	Engineering Services	188.56
Bailey Off	Off. Supplies & Forms	320.07
Baker's	Park Maint. & Supplies	41.45
Banleaco	Off. Equip Repair & Maint	244.12
Bar Diamond Farms	Engineering Services	846.63
Bill & Ray's Auto	Engineering Services	198.70
Bratz Oil	Mileage & Transp. Expense	1121.56
C-D Supply	Off. Supplies & Forms	364.99
Cantera Aggregates	Engineering Services	17018.85
Card Services	Park Maint. & Supplies	102.93
CarQuest	Engineering Services	437.48
Cville Iron	Park Maint. & Supplies	19.86
Cville Wtrwks	Water & Sewer	57.30
C'velle Produce & Feed	Engineering Services	188.56
Central IA Det	Juvenile Detention & Shel	540.00
Chariton Valley Elec	Engineering Services	335.25
City Cville	Salary-Regular Employees	5940.85
City of Plano	Maintenance Contract	188.36
City of Unionville	Maintenance Contract	162.07
Clark's Auto Rpr	Engineering Services	84.49
CocoBeen Reptiles & Feeders	Park Maint. & Supplies	107.50
Country Inn	Educational & Train.Serv.	655.20
Davis Co Sch	Community Support Program	800.00
Davis Co Daycare	Community Support Program	1833.72
Davis Co ISU Ext	Community Support Program	2008.23
Davis Co Sheriff	Medical & Health Services	10262.83
Eastern IA Tire	Engineering Services	28.07
Equipment Blades, Inc.	Engineering Services	1443.72
Finish Line	Fuels	510.68
Fogle TV	Park Maint. & Supplies	214.11
Galls	Uniforms	252.30
Government Forms & Supplies	Off. Supplies & Forms	600.32
Hawkeye Truck Equip	Construction & Maint.	46913.14
Hills San	Engineering Services	495.00
Holiday Inn	Educational & Train.Serv.	364.00
Hy-Vee	Food Preparation Service	3703.00
IA Dept of Transp	Engineering Supplies	158.58
Iowa AEYC	Community Support Program	1189.48
IA Law Enforcement Academy	Educational & Train.Serv.	625.00
IA Sec State	Voter Registration.Serv.	99.01
IA ME	Medical & Health Services	2027.00
J&K Rentals	Rent Payments	400.00
John Deere	Engineering Services	885.65
Kids World	Community Support Program	1109.50
Kimball	Engineering Services	298.15
K Laurson	Official Pub.& Legal Not.	15.00
Lee Co Hlth	Community Support Program	570.35
LexisNexis	Dues & Memberships	100.00

Lockridge	Park Maint. & Supplies	399.53
Marion Co Pub Hlth	Community Support Program	632.76
Mercy Med Ctr	Engineering Services	66.00
Metal Culverts	Bridge & Culvert Maint.	9186.00
Midwest Card & ID Solutions	Construction & Maint.	1750.00
Midwest Wheel	Engineering Services	205.00
MMIT	Off. Equip Repair & Maint	174.48
Monroe Pub Hlth	Community Support Program	6570.07
Municipal Housing Agency	Rent Payments	234.00
Sinclair NAPA	Engineering Services	345.96
Natel	Off. Supplies & Forms	237.88
NEWMAN SIGNS INC	Engineering Services	1741.12
O'Reilly	Engineering Services	868.57
Oden Enterprises	Bridge & Culvert Maint.	94902.40
Brent Oden	Rent Payments	360.00
Official Pest Control	Off. Equip Repair & Maint	60.00
Orchard Pl	Community Support Program	12322.17
Ottumwa Courier	Legal & Ct-Related Serv.	438.00
Ottumwa Printing	Off. Supplies & Forms	623.00
Owens-King	Off. Supplies & Forms	405.18
Pomp's Tire Service	Engineering Services	3107.84
Prof Computer	Off. Equip Repair & Maint	19.95
Prof Rescue	Construction & Maint.	4000.00
Quill	Off. Supplies & Forms	89.97
RASWC	Engineering Services	48.30
RRWA	Water & Sewer	58.40
River Hills	Medical & Health Services	618.00
SCICAP	Community Support Program	30053.12
Simmons Bldg Materials	Engineering Services	100.80
Sinclair Tractor	Park Maint. & Supplies	1993.73
B Skinner	Educational & Train.Serv.	9.17
Solutions	Off. Supplies & Forms	190.00
So IA Heat, Cool, & Plumb	Building Perm. Improvemnt	4450.50
Stivers Ford Lincoln	Motor Vehicle	68712.00
D Sturms	Mileage & Transp. Expense	263.50
Ulrich Ford	Engineering Services	209.70
UMB Bank, N.A.	G.O. Bonds Principal	92637.50
UnityPoint	Engineering Services	42.00
US Bank	Engineering Services	1665.96
US Cellular	Telephone & Telegr.Serv.	620.23
Watson & Ryan	Legal & Ct-Related Serv.	1812.50
Wayne Co Sheriff	Food Preparation Service	11160.00
Wex Bank	Mileage & Transp. Expense	194.36
C Willey	Educational & Train.Serv.	124.86
J Willier	Legal & Ct-Related Serv.	495.00
Windstream	Off. Supplies & Forms	1744.78
Ziegler	Engineering Services	1921.81
911 Custom, LLC	Uniforms	4078.00
Grand Total		512920.95

McGill motioned to approve the liquor license for DNC Parks & Resorts at Honey Creek.

Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the cigarette permit for BK's Boathouse LLC. Seconded by McGill. All voted aye.

Phil Brown, Operations Manager of Rathbun Lake was present to discuss the Memorandum of Understanding between the County and the Corps. Kulmatycki motioned to approve the Memorandum of Understanding. Seconded by McGill. All voted aye.

Mike Adkins, Midwest Construction Consultants provided an update on the law center project. The water main project is 50% complete. It should come in under budget due to no traffic control and road cuts. The excavator should break ground the second week of June. The metal building will not be constructed in time, so a metal box could be rented. Kulmatycki motioned to approve renting a job trailer. Seconded by McGill. All voted aye. Kulmatycki motioned to approve the May pay application. Seconded by McGill. All voted aye.

McGill motioned to accept the resignation letter from Public Health Nurse, Rhonda Tisue effective June 30, 2021. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the hiring of Rebecca Pfannebecker as Public Health Nurse starting June 1, 2021 with an hourly rate of \$26.81 per hour, working 35 hours a week. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve Linda Demry signing for the Coronavirus State and Local Fiscal Recovery Funds. Seconded by Kulmatycki. All voted aye.

FYI-the auditor has signed the Cybersecurity and Infrastructure Security Agency (CISA) Acceptance Letter. CISA will perform checks on our databases as a requirement to Administrative Rules.

Kulmatycki motioned to approve Resolution # 2021-20. Seconded by McGill. All voted aye.

## NAMING DEPOSITORY RESOLUTION: 2021-20

BE IT RESOLVED, that the Board of Supervisors in Appanoose County, Iowa approves the following list of financial institutions to be depositories of the County funds in conformance with all applicable provisions of Iowa Code Chapter 12c. The County Officials listed below are hereby authorized to deposit the County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Depository Name	Location	Maximum under prior Resolution	Maximum under this Resolution
Sheriff: Iowa Trust	Centerville, IA	200,000	200,000
Treasurer: Iowa Trust	Centerville, IA	9,000,000	10,000,000
Treasurer: IPAIT	Des Moines, IA	7,000,000	11,000,000
Treasurer: US Bank	Centerville, IA	0	0
Recorder: US Bank	Centerville, IA	0	0
Recorder: Iowa Trust	Centerville, IA	75,000	75,000
Auditor: US Bank	Centerville, IA	0	0
Auditor: Iowa Trust	Centerville, IA	300,000	300,000
Auditor: US Bank (Cemetery)	Centerville, IA	8,000	8,000
Auditor: Peoples State	Albia, IA	75,000	75,000

CERTIFICATION: I hereby certify that the foregoing is a true and correct copy of a resolution of the Appanoose County Board of Supervisors, adopted at a meeting of said public body, duly called and held on the 17<sup>th</sup> day of May, 2021, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Approved this 17<sup>th</sup> day of May, 2021.

/s/Linda Demry, Chairman of Board of Supervisors

/s/Mark McGill, Member of Board of Supervisors

/s/Jeff Kulmatycki, Member of Board of Supervisors

ATTEST: /s/Kelly Howard, Appanoose County Auditor

FYI-DeerView #65788 submitted a MMP update (change in crop rotation and added acres).

Conservation Director, Joe Burg, provided an update to the board. They received two grants.

One for a new exhibit in the nature center and another for habitat at the Fenton Wildlife Area. They will be taking applications for a new full-time technician. 75 acres were burnt and food plots have been planted. They continue to work on equipment maintenance and have several field trips scheduled keeping the naturalist busy.

Kulmatycki motioned to approve Resolution # 2021-21. Seconded by McGill. All voted aye.

## RESOLUTION 2021-21 BRIDGE EMBARGO

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the County Engineer has completed (or has caused to be completed) the Structure Inventory and Appraisal of certain county bridges, in accordance with the National Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors that in addition to any previously established restrictions established by this Board, that vehicle and load limits be established, that signs be erected advising of the permissible maximum weights thereof on the bridges listed, that a violation of the ordinance is punishable by fine as set forth in Iowa Code section 321.471(2)(b), and that said limitations remain in place until the County Engineer certifies (or has caused to be certified) that said limitations have been resolved, as follows:

FHWA Bridge ID Location

T-R-Sec Type 4 Type 3S3 Type 3-3 Features Crossed

065790 060377	70-16-03	28	40	40	N BRANCH SOAP CREEK
065990 063155	70-16-31	25	40	40	SOAP CREEK
362130 093040	70-19-30	28	40	40	STREAM
063430 760300	67-16-03	6			STREAM
063440 760406	67-16-04	15	25	24	INDIAN CREEK
063500 760973	67-16-09	20			LONG BRANCH
063530 761167	67-16-11	6			STREAM
063550 761365	67-16-13	21	31	40	STREAM
063650 762120	67-16-21	28	40	40	STREAM
063791 771954	67-17-19	26	40	40	STREAM
063841 781670	67-18-16	15	20	20	STREAM
063900 782392	67-18-23	20	34	34	STREAM
063910 790590	67-19-05	26	40	40	STREAM
063920 790610	67-19-06	23	38	39	STREAM

064041 792097	67-19-20	10	15	15	UNNAMED STREAM
064060 860105	68-16-01	28	40	40	FOX CREEK
064260 863458	68-16-34	7			INDIAN CREEK
064370 871104	68-17-04	25	40	40	STREAM
064390 871392	68-17-13	27	40	40	STREAM
064450 872699	68-17-26	26	40	40	CHARITON RIVER
064560 880337	68-18-03	20	32	35	STREAM
064570 880706	68-18-07	25	40	40	COOPER CREEK
064580 880901	68-18-09	28	40	40	COOPER CREEK
064691 882560	68-18-25	19	28	39	STREAM
064780 890804	68-19-08	3			COOPER CREEK
064800 891007	68-19-10	18	27	32	COOPER CREEK
064880 892253	68-19-22	13	21	23	STREAM
064911 892909	68-19-29	22	29	29	STREAM
064930 892750	68-19-27	25	40	40	KIRKENDALL CREEK
064965 893006	68-19-30	28	40	40	UNNAMED STREAM
064971 893107	68-19-31	25	40	40	SMALL STREAM
065000 961067	69-16-10	20			STREAM
065070 962305	69-16-23	10	15	15	STREAM
065110 963403	69-16-34	26	38	40	STREAM
065125 963508	69-16-35	23	27	37	UNNAMED STREAM
065151 970664	69-17-06	30			STREAM
065281 972662	69-17-26	13	23	23	STREAM
065450 981405	69-18-05	25	40	39	WALNUT CREEK
065500 982014	69-18-14	22	35	35	SMALL STREAM
065731 992502	69-19-25	10	15	15	WALNUT CREEK
065760 993206	69-19-32	10			WALNUT CREEK
065770 993274	69-19-32	28	40	40	WALNUT CREEK

## STRUCTURES UNDER 20 FT

FHWA Bridge ID	Location
T-R-Sec Type 4 <20	Type 3S3 70-17-30
073012	10 15 15 RAILROAD

## LIMITED TO ONE LANE

FHWA Bridge ID	Location
T-R-Sec Type 4 065931	Type 3S3 70-16-27
062704	SOAP CREEK
065961 072591	70-17-25
066170 083682	SMALL STREAM
066271 093030	70-18-36
063710 770229	BUCK BRANCH
363640 892565	70-19-30
064961 893005	PACKARD CREEK
065140 970535	68-19-25
065661 991305	STREAM
	68-19-30
	68-19-30
	69-17-05
	69-19-13
	WALNUT CREEK

## CLOSED TO TRAFFIC

FHWA Bridge ID	Location
T-R-Sec Type 4 064415	Type 3S3 68-17-22
872270	0 STREAM
064611 882004	68-18-20 0
064810 891054	SHOAL CREEK
065650 991202	68-19-10 0
065290 972641	COAL CREEK
603380 992758	69-19-12 0
	WOLF BRANCH CREEK
	69-17-26 0 STREAM
	69-19-27 0 WALNUT CREEK

Passed and Approved this 17<sup>th</sup> day of May, 2021

/s/: Linda Demry, Chairman Board of Supervisors

ATTEST : /s/ Kelly Howard, County Auditor

Kulmatycki motioned to approve Resolution #2021-22. Seconded by McGill. All voted aye.

## RESOLUTION # 2021-22 APPANOOSE COUNTY ENTRANCE AND DRIVEWAY POLICY

Revised: 03/09/2021

Be it resolved by the Board of Supervisors of Appanoose County that, effective this 17<sup>th</sup> day of May, 2021, the following policy shall apply to all entrances and driveways serving as access to a secondary road under the jurisdiction of Appanoose County. This resolution supersedes any previous resolution on the same subject.

**PURPOSE:**

This policy is to establish Appanoose county's regulations for access to a secondary road under the jurisdiction of Appanoose County. The policy establishes requirements for the location and establishment of driveways, field entrances, and subdivision streets requested by property owners. It is designed to assure that adequate standards are maintained to allow safe access for persons entering upon secondary roads and providing safe highway use for the traveling public.

**APPLICATION TO COUNTY ENGINEER:**

Section 319.14 of the Code of Iowa requires that all persons shall not excavate, fill, or make a physical change within the right-of-way of a public road or highway without obtaining a permit from the highway authority having jurisdiction of the public road or highway.

All landowners, or their agents, tenants, or designees, who desire a new entrance, additional entrances, or to modify existing entrances, are required to obtain a permit for installation from the County Engineer prior to installation. Permits are available at no cost to the applicant.

Permit applications shall identify the road and locations where the work is proposed. The County Engineer will review the proposed location and applications to determine if it will comply with the location and construction requirements set forth by this policy. If the site satisfies all criteria, the County Engineer shall issue a permit and establish the culvert diameter and length. If the proposed location fails to meet all of the requirements, the Engineer may reject the applications, explaining the reasons for such action and advising what changes would be necessary to obtain approval.

**RESPONSIBILITY OF WORK AND COSTS:**

The property owner or tenant is responsible for the construction of all new entrances or modifications to existing entrances. This includes all materials and labor involved in the installation. All construction work shall conform to the requirements set by this policy. The property owner may purchase a corrugated metal pipe from Appanoose County if available for cost and have it delivered to the work site for no additional cost.

**FINAL APPROVAL OF ENTRANCE:**

After completion of a new entrance or modification of an existing entrance, the applicant shall notify the County Engineer, who shall inspect the entrance for conformance to this policy. The entrance will either be accepted or rejected. If the work is rejected, the applicant will be notified of the deficient work. All corrections must be completed before the entrance is put into use.

**NONCONFORMING ENTRANCES:**

Any nonconforming entrance built after the effective date (June 16, 2008) of the original Entrance and Driveway Policy Resolution, or this revised version of the resolution, may be removed by Appanoose County and the cost billed to the owner or party responsible for installing the entrance.

**FUTURE MAINTENANCE:**

Entrance culverts previously approved by the County Engineer (metal or concrete) will be maintained by the Appanoose County Road Department. The County will replace removed fill from pipe maintenance operations. Entrance surfacing (Asphalt, Concrete, or Aggregate) placement will be the responsibility of the property owner including replacement or repair of surfacing damaged when Secondary Road Department repairs or replaces the culvert. The County will not replace plastic culverts damaged by fire or otherwise melted. Plastic pipes are susceptible to damage from construction, maintenance, or fire and will not be maintained or replaced by the County.

**ROADWAY CONSTRUCTION:**

Any entrances removed for road construction will be replaced by the county at no cost to the owner. Existing entrance surfacing removed for construction will also be replaced by the county at no expense to the owner. At the request of the owner and with proper location approval, the County may construct additional entrances at the time of roadway construction with the owner responsible only for the cost of the culvert pipe.

**LOCATION REQUIREMENTS:**

All driveways, field or business entrances, and subdivision street intersections must meet minimum sight and stopping distance requirements:

1. 400' on gravel roads measured from the centerline of the entrance in each direction,
2. Spacing on pavements measured from the centerline of the entrance in each direction per Chapter 5I of current Statewide Urban Design and Specifications Design Manual (SUDAS).

The County reserves the right to make exceptions in extraordinary circumstances to the sight distance requirements at the discretion of the County Engineer where the exercise of sound and reasonable engineering judgment indicates that public safety will not be compromised.

Entrances will not be allowed within 100 feet from the end of a bridge and/or any guardrail installation

Entrances on a paved road will not be allowed within 250 feet from any intersecting road. Spacing and locations per SUDAS.

Entrances on a gravel road will not be allowed within 100 feet from any intersecting road.

**CULVERT PIPE REQUIREMENTS:**

If the location is approved, the County Engineer will determine if a culvert pipe is required, the size of the opening required, and the length of culvert pipe required. The required diameter and length for each culvert shall be based on the drainage area, entrance top width, entrance use, ditch depth, Annual Average Daily Traffic (AADT) and type of road surface being entered.

All Culvert pipes shall be approved by the County Engineer. Used culverts showing rust or having holes will not be approved. New pipe culvert pipe shall meet IDOT standards for entrance pipe and shall be a minimum of 15" diameter. The following new pipe materials are approved:

1. Corrugated metal pipe – 15" to 48" diameter (16 gauge), greater than 48" diameter (12 gauge)
2. Tied reinforced concrete pipe (2000D Class or better – no rejects)
3. PVC Pipe (Double-walled required) (Note: County will neither replace nor be responsible for damage to PVC pipe.)

**CONSTRUCTION REQUIREMENTS:**

1. Entrance Installation shall be according to IDOT & SUDAS specifications.
2. Permittee shall provide a certificate of insurance for the work being done, (naming the County as an additional insured on the Permittee's policy), to the County Engineer before the permit can be processed.
3. Minimum top width for a driveway or field entrance shall be 20 feet.
4. Sideslopes for entrances on rock roads shall be 3:1 minimum or a 6:1 minimum if no culvert is required, and sideslopes for entrances on paved roads shall be 8:1 minimum or as shown in SUDAS Chapter 5I.
5. Entrances shall slope away from the road shoulder and shall be shaped to prevent water from the property draining onto the roadway.
6. Entrance shall be compacted by tamping or rolling.
7. No filling will be permitted in the right-of-way other than what is necessary to construct the proposed entrance.
8. No excavations will be made within the limits of the traveled portion of the roadway.
9. The construction, future repair, or maintenance of entrances shall be carried on in such a way as to not interfere with or interrupt traffic on the County road.
10. Private property may not be used to as to encumber the County right-of-way, or interfere with safety, comfort, and the use of County roadway users.
11. The permittee shall leave the road and the County right-of-way in as good condition as it was prior to construction.
12. Re-seeding of disturbed areas shall be with a seed mix approved by the IRVM Director or the County Engineer.

Passed and adopted this 17<sup>th</sup> day of May, 2021.

/s/ Linda Demry Board of Supervisors, Chairperson

/s/ Mark McGill, Board of Supervisors, Member

/s/ Jeff Kulmatycki, Board of Supervisors, Member

Attest: /s/Kelly Howard, County Auditor

County Engineer, Brad Skinner, provided an update. Half of the rock haul contract is complete. They are paused today due to the rain and soft roads. They've advertised for a Laborer and received around 20 applications. The new dump truck is ready for pickup. An updated equipment list with hours was provided. He will be meeting with the DOT regarding the industrial road lighting. Contractors will be in the county doing 25-30 miles of pavement markings.

CDC Coordination, Stephanie Koch, provided an update. The next Governing Board meeting is the 19<sup>th</sup> at 1:30 in Ottumwa (also via Zoom). Adult and Child Advisory will meet June 3<sup>rd</sup> at 1 & 2 in Ottumwa. She will be attending a housing training later in the month. She continues to help with MCO's.

Public Comments: none.

Kulmatycki motioned to adjourn. Seconded by McGill. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:59 A.M.

Appanoose County Board of Supervisors



Marissa  
BB

Attest:

Kelly Howard  
Kelly Howard, Appanoose County Auditor