

OFFICE OF THE
Appanoose County Auditor
KELLY HOWARD
COURTHOUSE
201 N. 12th St., Rm 11
CENTERVILLE, IOWA 52544

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Fax (641) 856-8023
khoward@appanoosecounty.net

Meeting Agenda
May 17, 2021

The Appanoose County Board of Supervisors will meet Monday, May 17, 2021 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the May 3 & 10, 2021 meetings
4. Approve reports (5/14 payroll & April Prisoner Room & Board)
5. Approve bills
6. Approve Liquor License: DNC Parks & Resorts at Honey Creek
7. Approve Cigarette Permits: BK's Boathouse
8. Phillip Brown: U.S. Army Corps of Engineers Memorandum of Understanding
9. John Hansen
 - a. Project progress update
 - b. Discuss ground breaking ceremony
 - c. Discuss/Approve any change orders
 - d. Discuss the metal building and possible rental of a temp job office
 - e. Review/Approve the May pay application
 - f. General discussions and any necessary action
10. Accept/Approve Public Health Nurse Resignation/Hiring
11. Approve signature for Coronavirus State & Local Fiscal Recovery Funds SLT-1695
12. Approve Cybersecurity and Infrastructure Security Agency (CISA) Acceptance Letter
13. Approve Resolution #2021-20: Naming Depositories
14. FYI-MMP Update DeerView #65788
15. Conservation Director Report
16. County Engineer Report
 - a. Approve Resolution #2021-21: Annual Update of the Bridge Embargo listing for Appanoose County Secondary Roads
 - b. Approve Resolution 2021-22: Update to the Appanoose County Entrance and Driveway Policy
17. CDC Coordinator Report
18. Public Comments
19. Adjourn

May 3, 2021

Appanoose County Board of Supervisors met in regular session May 3, 2021 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill and Jeff Kulmatycki, Boardmembers. Absent: none.

Meeting started with the Pledge.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve the minutes from the April 19, 2021 meeting. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve 4/30 payroll & VA Quarterly Report. Seconded by McGill. All voted aye.

McGill motioned to approve the bills. Seconded by Kulmatycki. All voted aye.

Alliant	Engineering Services	841.08
American Legion Post 214	Community Support Program	5734.00
App Co Auditor	Tort Liability Ins.	3000.00
App Co Sheriff	Sheriffs Transportation	80.96
Aramark	Engineering Services	188.56
Bailey Off	Contract Services	849.10
Baker's	Engineering Services	83.25
Banleaco	Off. Supplies & Forms	306.25
D Barnthouse	Building Repair & Maintce	150.00
BKE LLC	Engineering Services	1776.18
Bratz Oil	Mileage & Transp. Expense	112.11
Brown's Shoe	Engineering Services	250.00
C-D Supply	Custodial Supplies	228.64
Calhoun Burns	Engineering Services	5922.35
Cantera Aggregates	Engineering Services	16163.83
Card Services	Engineering Services	199.96
Casey's Business MC	Transportation	29.98
Cville Fire Rescue	Transportation	251.70
Cville Wtrwks	Engineering Services	390.00
City Cville	Salary-Regular Employees	4681.44
Country Inn	Educational & Train.Serv.	655.20
L Demry	Mileage & Transp. Expense	40.50
Diamond Mowers	Engineering Services	276.26
Eastern IA Tire	Engineering Services	542.88
Farmers Mutual Tel	E911 Telephone Expense	538.50
Fogle TV	Engineering Services	110.07
Galls	Uniforms	149.95
D Gee	Contract Services	576.97
Hills San	Engineering Services	231.00
J Hinojosa	Building Repair & Maintce	765.00
Kelly Howard	Educational & Train.Serv.	36.45
IA Dept of Transp	Engineering Supplies	439.00
IA State Fire Marshal	Building Perm. Improvemnt	2429.00
Independent Salt	Engineering Services	937.80
Interstate Batt	Law Enf. Equip & Weapons	383.45
ICAA	Educational & Train.Serv.	140.00
ICRA	Dues & Memberships	200.00
IA Law Enforcement Academy	Educational & Train.Serv.	150.00
IA Media Network	Contract Services	75.00
John Jones Auto	Mileage & Transp. Expense	200.00
Kimball	Engineering Services	202.47

Lange FH	Funeral Services	900.00
Lockridge	Equip. Parts & Supplies	89.94
Mail Serv	Vehicle Renewal Notices	446.41
T McGrann	Engineering Services	249.95
Mercy Med Ctr	Engineering Services	66.00
Natel	Telephone & Telegr.Serv.	1038.09
Naval Surface Warfare	Law Enf. Equip & Weapons	600.00
Oden Enterprises	Bridge & Culvert Maint.	38688.00
Owens-King	Off. Supplies & Forms	459.45
Owl Pharm	Prescriptions & Medicine	82.73
Petty C-Sheriff	Fuels	49.47
Quick Shop	Transportation	130.00
Quill	Off. Supplies & Forms	314.47
Rainbo Oil	Engineering Services	884.62
RRWA	Engineering Services	25.75
Renovation Specialists	Building Perm. Improvemnt	4932.20
S&P Global Ratings	Building Perm. Improvemnt	16750.00
Seneca Tank	Engineering Services	52.72
Solutions	Off. Equip Repair & Maint	245.00
So IA Surgical Assoc	Primary Treatment	216.57
Ulrich Ford	Engineering Services	166.77
US Bank	Equip. Parts & Supplies	183.14
US Cellular	Off. Supplies & Forms	845.86
USPS	Postage & Mailing	547.00
VERIZON	Off. Supplies & Forms	180.03
Wellmark	Health Insurance	740.00
C Willey	Educational & Train.Serv.	170.01
J Willier	Legal & Ct-Related Serv.	318.00
Windstream	E911 Telephone Expense	445.84
Ziegler	Engineering Services	6036.84
5th Dist Aud Assn	Educational & Train.Serv.	15.00
Grand Total		126188.75

Heidi Kuhl and Chip Schultz from Northland Securities presented the contract to lock in the interest rate. There will be a special board meeting on May 10th at 8 A.M. to sign the financing documents. Kulmatycki motioned to approve Resolution #2021-17. Seconded by McGill. Roll call vote: Demry aye, McGill aye, Kulmatycki aye. Resolution #2021-17 passed.

RESOLUTION NO 2021-17 RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$7,500,000 GENERAL OBLIGATION LOCAL OPTION SALES AND SERVICES TAX BONDS, SERIES 2021A
 WHEREAS, Appanoose County, sometimes hereinafter referred to as the County, is a political subdivision duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and
 WHEREAS, it is deemed necessary that the County should borrow the amount of \$7,500,000 as authorized by Section 423B.9(4), Code of Iowa as amended; and
 WHEREAS, a proposal has been received from Northland Securities, Inc. of Minneapolis, Minnesota; and
 WHEREAS, it is the intention of this Board of Supervisors to accept said proposal dated May 3, 2021.
 NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, STATE OF IOWA:

Section 1. That this Board of Supervisors does hereby accept the attached proposal of Northland Securities, Inc. of Minneapolis, Minnesota, and takes additional action to permit the financing.
 Section 2. The Chairperson and County Auditor are authorized and directed to proceed on behalf of the County to enter into such proposal, to negotiate the final terms of the Bond Sale on a basis favorable to

the County and acceptable to the Purchaser, and to proceed to meet the conditions of this accepted proposal.

PASSED AND APPROVED this 3rd day of May, 2021

/s/Linda Demry, Chairperson, Board of Supervisors

ATTEST:/s/Kelly Howard, County Auditor

Two bids were received to replace the carpet in the Public Health Building (J&L Flooring and Factory Direct). Public Health's budget will cover the costs. Kulmatycki motioned to approve the low bid of \$16,977.05 from J&L Flooring. Seconded by McGill. All voted aye.

Kulmatycki motioned to approve the FY22 Carosh Contract. Seconded by McGill. All voted aye.

McGill motioned to approve the cigarette permits for Brownies 3-B and Elliott's General Store. Seconded by Kulmatycki. All voted aye.

Ordinance Number ZOMA 0615-056 was read. McGill motioned to approve the second reading of Ordinance Number ZOMA 0615-056. Seconded by Kulmatycki. All voted aye. McGill motioned to waive the third and final ready of Ordinance Number ZOMA 0615-056. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the awarding of IDOT Contract No. 04-C-004-112 for project no. BROS-SWAP-C004(112)-FE-04 to Iowa Bridge & Culvert, L.C. for \$333,064.85. Seconded by McGill. All voted aye.

McGill motioned to approve the final plan for letting on FM-C004(114)-55-04 for seal coats on portion of farm-to-market highways J5T, J3T, and T14. Seconded by Kulmatycki. All voted aye.

Kulmatycki motioned to approve the final plan letting on FM-C004(115)-55-04 for shoudering on various farm-to-market highway routes. Seconded by McGill. All voted aye.

McGill motioned to approve the position change of Timothy Wagner to Motor Grader Operator effective May 3, 2021 at a rate of \$23.27 per hours. Seconded by Kulmatycki. All voted aye.

County Engineer, Brad Skinner, discussed the Memorandum of Understanding between the county and the U.S. Army Corps of Engineers. Phillip Brown from the Corps will be at the next meeting to discuss the memorandum. The county's responsibilities are for traffic marking and traffic signage on the Rathbun Dam Road.

Skinner provided an update. The FM rock haul started this morning and will last approximately a month. FY21 bridge projects are complete. They will now start working on projects added to FY21 and FY22 projects. They are still waiting on steel. He traveled to Kansas City and selected five railcars for county projects (using the second vendor). A new driveway policy will be presented to the board for approval.

Public Comments: Centerville City Administrator, Jason Fraser, stated Treasury will issue their guidance on May 7th for the American Rescue Plan funds.

McGill motioned to adjourn. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:55 A.M.

Appanoose County Board of Supervisors

Attest:

Kelly Howard, Appanoose County Auditor

May 10, 2021

Appanoose County Board of Supervisors met in special session May 10, 2021 at 8:00 A.M. in the Boardroom of the Courthouse. Present: Linda Demry, Chairperson, Mark McGill and Jeff Kulmatycki, Boardmembers. Absent: none.

McGill motioned to approve the agenda. Seconded by Kulmatycki. All voted aye.

McGill motioned to approve Resolution #2021-18. Seconded by Kulmatycki. All voted aye.

RESOLUTION #2021-18

RESOLUTION APPOINTING UMB BANK, N.A. OF WEST DES MOINES, IOWA, TO SERVE AS PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND BOND REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

WHEREAS, \$7,500,000 General Obligation Local Option Sales and Services Tax Bonds, Series 2021A, dated May 25, 2021, have been sold and action should now be taken to provide for the maintenance of records, registration of certificates and payment of principal and interest in connection with the issuance of the Bonds; and

WHEREAS, this Board has deemed that the services offered by UMB Bank, N.A. of West Des Moines, Iowa are necessary for compliance with rules, regulations, and requirements, governing the registration, transfer and payment of registered bonds; and

WHEREAS, a Paying Agent, Bond Registrar and Transfer Agent Agreement (hereafter "Agreement") has been prepared to be entered into between the County and UMB Bank, N.A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, STATE OF IOWA:

1. That UMB Bank, N.A. of West Des Moines, Iowa is hereby appointed to serve as Paying Agent, Bond Registrar and Transfer Agent in connection with the issuance of \$7,500,000 General Obligation Local Option Sales and Services Tax Bonds, Series 2021A, dated May 25, 2021.
2. That the Agreement with UMB Bank, N.A. of West Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

PASSES AND APPROVED this 10th day of May, 2021.

/s/Linda Demry, Chairperson

ATTEST:/s/Kelly Howard, County Auditor

Kulmatycki motioned to approve Resolution #2021-19. Seconded by McGill. All voted aye.

RESOLUTION #2021-19 RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$7,500,000 GENERAL OBLIGATION LOCAL OPTION SALES AND SERVICES TAX BONDS, SERIES 2021A, AND LEVYING A TAX TO PAY SAID BONDS; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE (A complete copy of Resolution #2021-19 can be found in the Auditor's Office and online at <https://appanoose.iowa.gov>)

McGill motioned to approve the Dissemination Agent Agreement. Seconded by Kulmatycki. All voted aye.

The Board adjourned to meet at the call of the Auditor at 8:06 A.M.

Appanoose County Board of Supervisors

Attest:

Kelly Howard, Appanoose County Auditor

DISTRICT COURT OF APPANOOSE COUNTY

REPORT OF FEES COLLECTED

PRISONER ROOM AND BOARD

To the Board of Supervisors of Appanoose County:

I, Jeanne Houser, Clerk/Clerk's Designee of the District Court of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by the Clerk of Court for the month of April, 20 21, and The same has been paid to the County as per receipt attached.

COUNTY SHARE OF PRISONER ROOM & BOARD

1000-1000-4440-05-302	Total Prisoner Room & Board Reimbursement
	100% General Basic \$ <u>1959.61</u>

29000-01000-4440-05-301	60% Transfer to Sheriff \$ <u>1175.80</u>
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Transfer authorized by Appanoose County Board of Supervisors this _____ day of

_____, 20 _____. Signed: _____
Chairperson

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

DNC Parks & Resorts at Honey Creek, Inc.

*** (required) Name of Business (D/B/A)**

Honey Creek Resort State Park

Indicate how the business will be operated

Privately Held Corporation

*** (required) Federal Employer ID #**

81-219478

*** (required) Business Number of Secretary of State**

520257

License or Permit Type

License or Permit Type	Length of License Requested
------------------------	-----------------------------

Class E Liquor License 12 Month

Tentative Effective Date	Tentative Expiration Date
---------------------------------	----------------------------------

2021-06-01 2022-05-31

Privileges / Sub-Permits Information

Privileges

Sunday Sales

Sub-Permits

Class B Wine Permit

Tentative Expiration Date

May 31, 2022

Premises Information

Address of Premises:

Address or location

12633 Resort Drive Gift Shop, Moravia, Iowa

Search by a location name or address to
automatically populate the address fields below
(optional)

*** (required) Premises Street**

12633 Resort Drive Gift Shop

Premises Suite/Apt Number

*** (required) Premises City**

Moravia

Premises State

Iowa

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA BKs Boathouse Inc

Physical Location Address 16999 Hwy J18 city Moravia ZIP 52571

Mailing Address 17587 Lakeshore Dr City Moravia State IA ZIP 52571

Business Phone Number 575-708-0176

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP BKs Boathouse Inc

Mailing Address 17587 Lakeshore Dr City Moravia State IA ZIP 52571

Phone Number 575-708-0176 Fax Number _____ Email bk@bkshoatouse.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store

Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other NA

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Bryan Kinser Name (please print) _____

Signature BK Signature _____

Date 5-3-21 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$500
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE U.S. ARMY CORPS OF ENGINEERS, KANSAS CITY DISTRICT
AND
APPANOOSE COUNTY, IOWA
FOR
RATHBUN DAM ROAD MAINTENANCE
MOU Number RDR00001

This is a memorandum of understanding (MOU) between the U.S. Army Corps of Engineers, Kansas City District (“NWK”) and Appanoose County, Iowa (“the County”). When referred to collectively, NWK and the County are referred to as the “Parties.”

1. **BACKGROUND:** NWK and the County have had an informal relationship for years, mutually supporting each other in the maintenance of Rathbun Dam Road. This MOU formalizes this relationship in order to ensure that this effective and mutually beneficial relationship continues.
2. **AUTHORITIES:**
 - a. NWK
 - i. DoDI 4000.19, December 16, 2020, subject: Support Agreements
 - b. The County
 - i. 2021 Code of Iowa, Chapter 28E
3. **PURPOSE:** To outline the agreements, understandings, and responsibilities associated with the maintenance of Rathbun Dam Road.
4. **DEFINITIONS:**
 - a. Rathbun Dam Road means the traveled surface of Rathbun Dam / Route J5T, from the intersection with J29 across the Rathbun Dam embankment to the North line of Section 30-T70N-R17W.
5. **UNDERSTANDINGS OF THE PARTIES:**
 - a. NWK

- i. NWK shall maintain the traveled surface of Rathbun Dam Road. In addition, NWK shall maintain shoulders and be responsible for all other maintenance within the Rathbun Dam Road right-of-way, including drainage, culverts, brush control, etc., as well as signing relating to Rathbun Dam.
 - ii. The decision to close and physically barricade Rathbun Dam Road due to road conditions, weather conditions, flooding threat, or other similar emergency, shall be the sole responsibility of NWK.
- b. The County
 - i. The County shall be responsible for traffic marking and traffic signage on Rathbun Dam Road in accordance with the Manual on Uniform Traffic Control Devices.
 - ii. The County may remove snow and/or ice from Rathbun Dam Road in the process of their regular snow removal operations, and subject to the County's current Snow and/or Ice Clearance Policy.
6. PERSONNEL: Each Party is responsible for all costs of its personnel, including pay and benefits, support, and travel. Each Party is responsible for supervision and management of its personnel.
7. COST OF PERFORMANCE. The cost for performing the duties outlined above shall be borne by the agency performing the service, or as stated.
8. INDEPENDENCE OF PARTIES. It is understood that the revenues for road improvements by the County are derived from past and future Property Tax receipts, Farm-to-Market Fund Allocations, and Road Use Taxes from the State of Iowa. The budget for the operation of Rathbun Dam is derived from the U.S. Army Corps of Engineers and other agencies of the United States Government. The Parties' revenues are understood to be independent of each other and no part of this agreement shall be construed as making such revenues available for use by the other party.
9. DAMAGES. Each agency shall be solely liable for any damages that may be awarded that result from the services performed by that agency as outlined in this agreement.
10. GENERAL PROVISIONS:

a. **POINTS OF CONTACT (POCs).** The following POCs will be used by the Parties to communicate matters concerning this MOU. Each Party may change its POC upon reasonable notice to the other Party.

i. For NWK ---

1. Operations Projects Manager, Rathbun Project Office, (816) 389-3108, Rathbun@usace.army.mil

ii. For the County ---

Appanoose County Engineer, 1200 Hwy 2 West, Centerville, IA 52544; 641-856-6193, 641-895-8855; countyengineer@appanoosecounty.net

Appanoose County Maintenance Foreman, 1200 Hwy 2 West, Centerville, IA 52544; 641-856-6193, 641-895-8854; rraskie@appanoosecounty.net

b. **CORRESPONDENCE.** All correspondence to be sent and notices to be given pursuant to this MOU will be addressed, if to NWK, to---

i. Rathbun Project Office
CENWK-OFR-A
20112 Highway J5T
Centerville, IA 52554
Rathbun@usace.army.mil

And if to the County, to---

ii. Appanoose County Engineer
1200 Hwy 2 West
Centerville, IA 52544
countyengineer@appanoosecounty.net

c. **FUNDS AND MANPOWER.** This MOU neither documents nor provides for the exchange of funds or manpower between the Parties, nor does it make any commitment of funds or resources. No provision in this MOU will be interpreted to require obligation or payment of funds.

d. **MODIFICATION OF MOU.** This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives. This

MOU will be reviewed no less often than at the mid-point of its term and around the anniversary of its effective date in its entirety.

- c. **DISPUTES.** Any disputes relating to this MOU will, subject to any applicable law, Executive order, or DoD issuances, be resolved by consultation between the Parties.
- f. **TERMINATION OF UNDERSTANDING.** Either party may unilaterally terminate the MOU by providing at least 30 days written notice to the other Party. The MOU may be terminated at any time upon the mutual consent of the Parties.
- g. **ENTIRE UNDERSTANDING.** It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding the MOU's subject matter, thereby superseding all prior understandings of the Parties with respect to such subject matter.
- h. **EFFECTIVE DATE.** This MOU takes effect beginning on the day after the last Party signs.
- i. **EXPIRATION DATE.** This MOU expires on April 20, 2031.
- j. **NO THIRD PARTY BENEFICIARIES.** Nothing in this MOU, express or implied, is intended to give to, or will be construed to confer upon, any person not a party any remedy or claim under or by reason of this MOU and this MOU will be for the sole and exclusive benefit of the Parties.

APPROVED:

FOR NWK---

FOR The County---

Phillip Brown, Operations Projects Manager

Linda Demry Chair,
Appanoose County Board of Supervisors

(Date)

(Date)

Mid-Point Review Due Date: _____

Mid-Point Review completed by: _____

Signature and Name of Reviewer

Rhonda Tisue
2697 595th Ave., Moravia IA 52571

March 31, 2021

Kristopher Laurson
Appanoose County Public Health
Administrator
209 East Jackson St.
Centerville IA 52544

Dear Kris,

Please accept this letter as formal notification of my intent to retire. My last day of work will be June 30, 2021.

I am excited about my impending retirement but wanted to take this opportunity to thank you for all of the opportunities that I have experienced working for Appanoose County Public Health. I have genuinely enjoyed serving this community and will miss you all so much when my retirement day comes. This is truly the best team that I have ever been a part of and I am so proud of the work we have done here.

Please let me know what I can do to help you with the transition of my work to my replacement. I plan to work right up until my retirement date and will be happy to help make it a smooth transition for everyone.

I have been in contact via email with Kelly Howard about my wish to remain on the county health insurance plan as outlined in the Employee Handbook as well as my IPERS status in reference to my upcoming retirement. Any assistance that you can offer to make this part of my retirement a smooth transition would be greatly appreciated.

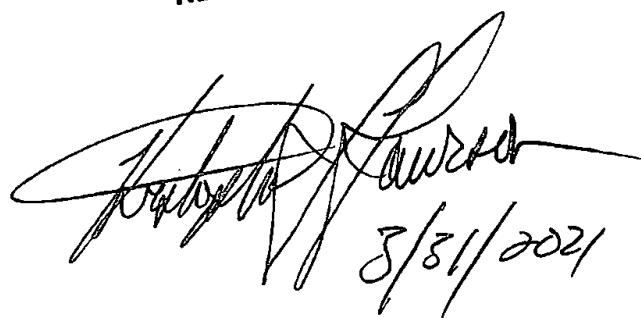
Again, I have truly enjoyed my time with Appanoose County Public Health (in spite of the pandemic) and will miss you all so much. You have been amazing to work for and you and Jerilyn will always be like family to me.

Sincerely,



Rhonda Tisue

RECEIVED MAR 31 2021



3/31/2021



APPANOOSE COUNTY PUBLIC HEALTH NURSING SERVICE
PROVIDING HEALTH SERVICE TO APPANOOSE COUNTY SINCE 1960

209 East Jackson
Centerville, IA 52544

Phone: 641.437.4332
Fax: 641.856.5575

May 1st, 2021

To whom it may concern

Rebecca Pfannebecker, RN will be our new full time RN for Appanoose County Public Health starting June 1st, 2021 with an hourly pay rate of \$26.81 per hour at 35 hours per week. Rebecca will be replacing our retiring nurse Rhonda Tisue.

Kristopher L. Laurson
Administrator

[Home \(/cares/s/\)](#)[Account \(/cares/s/account/Account/00Bt000000165QAEAY\)](#)[Contacts \(/cares/s/contact/Contact/00Bt000000165Q8EAI\)](#)[More](#)

**Coronavirus
State & Local
Fiscal Recovery
Funds
SLT-1695**

**Status
Pending
Signature**

Submission Date

User Instructions	Coronavirus State & Local Fiscal Recovery Funds (SLFRF)	Manual Acceptance Opt
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Recipient Information

Recipient Name

Appanoose County

**First Name of Authorized Representative for the
Government Entity**

Linda

Recipient's Taxpayer ID Number (9 Digits)

426004351

**Last Name of Authorized Representative for the
Government Entity**

Demry

Recipient's DUNS Number (9 Digits)

118048597

**Title of Authorized Representative for the
Government Entity**

Chairperson

Street Address

201 N 12th St #11

Authorized Representative Phone

641-856-5512

City

Centerville

Authorized Representative Email

ldemry@appanoosecounty.net

State/Territory

Iowa

Contact Person First Name

Kelly

Postal Code +4 (xxxx-xxxx)

52544

Contact Person Last Name

Howar

Entity Name

Appanoose County

Contact Person Title

County Auditor

Contact Person Phone

641-856-6191

Contact Person Email

khoward@appanoosecounty.net

Recipient Type

Type of recipient (choose one):

Local Government

Financial Institution Information

Routing Transit Number (ACH)

Confirm Routing Transit Number (ACH)

Routing Transit Number (Wire) (Optional)

Confirm Routing Transit Number (Wire)

Recipient's Account Number

Confirm Recipient's Account Number

Financial Institution Name

Financial Institution Address

Financial Institution Telephone Number

[Return to Draft](#)

CYBER HYGIENE

Authorization to Conduct Continuous Scans of Public-Facing Networks and Systems

The Cybersecurity and Infrastructure Security Agency (CISA) of the Department of Homeland Security (DHS), under authority of Title XXII of the Homeland Security Act (6 U.S.C. § 651 et seq., esp. 6 U.S.C. § 659) would like to gain authorization from Appanoose County (AppCo) to conduct continuous network and vulnerability scanning of AppCo's publicly accessible networks and systems.

The goals of these activities are to:

1. Catalog your organization's publicly accessible networks and systems, including services running and version/patch levels
2. Identify vulnerabilities on your organization's publicly accessible networks and systems
3. Identify potential configuration issues with your organization's public facing networks and systems
4. Maintain tactical awareness of the operational risks and cyber health of individual entities
5. Inform the government's common operational view of cyberspace
6. Integrate relevant information, analysis, and vulnerability assessments, in order to identify priorities for protective and support measures regarding potential or actual threats
7. Provide "early warning" of specific, actionable vulnerabilities to your organization

CISA activities will originate from IP addresses or other identifiers that will be made known to your organization.

Scanning will be openly attributable to the authorized scanning source, and should be detected by your organization's network monitoring solutions. Data will be sent to your organization's networks and systems corresponding to the public facing IP addresses, domain names, or other identifiers provided by your organization for scanning. The process has been designed to be as unobtrusive as possible: scheduling, intensity and frequency have been carefully planned to minimize the possibility of service disruption.

Activities under this authorization will be limited to scanning; no attempts to connect to your organization's internal network, penetrate your organization's systems, or monitor your organization's network traffic will be made under this authorization.



If a third-party, such as a cloud service provider, operates or maintains your networks or systems to be scanned pursuant to this authorization, your organization will ensure compliance with any notification or authorization requirement that such third party may impose on external vulnerability scanning services. If your organization is informed that any such third party prohibits external vulnerability scans, you will promptly notify the CISA point of contact listed below.

In a separate appendix to this authorization please provide the following information: the point of contact for activities performed under this authorization; an email address for the delivery of reports; identification information for your organization's networks and systems to be scanned pursuant to this authorization; and any other relevant information. Your organization may provide updates to this information from time to time, in writing, using an updated appendix or other method. Your organization must promptly update CISA of changes to the identifying information used to scan your networks and systems pursuant to this authorization.

CISA acknowledges that this authorization may be withdrawn at any time for any reason.

The CISA Point of Contact for this activity can be reached at vulnerability_info@cisa.dhs.gov. All notifications, updates, or other communications regarding this authorization and any related activity should be sent to this CISA Point of Contact.

By signing below, you agree to the following:

- You have authority to authorize scanning of the networks and systems submitted pursuant to this authorization;
- You authorize CISA to conduct the scanning activities described above;
- You agree to promptly update CISA of changes to the information used to identify the networks and systems to be scanned pursuant to this authorization;
- You agree to comply with any notification or authorization requirement that any third-party that operates or maintains your networks or systems may impose on external vulnerability scanning services, notifying CISA if external scanning is later prohibited;
- You accept that, while CISA teams will use their best efforts to conduct scans in a way that minimizes risk to your organization's systems and networks, the scanning activities described above create some risk of degradation in performance to your organization's systems and networks;
- You acknowledge that CISA provides no warranties of any kind relating to any aspect of the assistance provided under this authorization; and
- You are authorized to make the above certifications on your organization's behalf.



Signature: Linda Demny

Name: Linda Demny **Date:** 05/17/2021

Title: Chairperson, Appanoose County Board of Supervisors

Email: ldemny@appanoosecounty.net **Phone:** 641-856-5512

Entity: Appanoose County

City: Centerville **County:** Appanoose **State:** Iowa

Country: United States of America



NAMING DEPOSITORIES RESOLUTION: 2021-20

BE IT RESOLVED, that the Board of Supervisors in Appanoose County, Iowa approves the following list of financial institutions to be depositories of the County funds in conformance with all applicable provisions of Iowa Code Chapter 12c. The County Officials listed below are hereby authorized to deposit the County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Depository Name	Location	Maximum under prior Resolution	Maximum under this Resolution
Sheriff: Iowa Trust	Centerville, IA	200,000	200,000
Treasurer: Iowa Trust	Centerville, IA	9,000,000	10,000,000
Treasurer: IPAIT	Des Moines, IA	7,000,000	11,000,000
Treasurer: US Bank	Centerville, IA	0	0
Recorder: US Bank	Centerville, IA	0	0
Recorder: Iowa Trust	Centerville, IA	75,000	75,000
Auditor: US Bank	Centerville, IA	0	0
Auditor: Iowa Trust	Centerville, IA	300,000	300,000
Auditor: US Bank (Cemetery)	Centerville, IA	8,000	8,000
Auditor: Peoples State	Albia, IA	75,000	75,000

CERTIFICATION: I hereby certify that the foregoing is a true and correct copy of a resolution of the Appanoose County Board of Supervisors, adopted at a meeting of said public body, duly called and held on the 17th day of May, 2021, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Approved this 17th day of May, 2021.

Linda Demry, Chairman of Board of Supervisors

Mark McGill, Member of Board of Supervisors

Jeff Kulmatycki, Member of Board of Supervisors

ATTEST: _____

Kelly Howard, Appanoose County Auditor



2021 MMP Short Form for Annual Update

Facility

DeerView # 65788
2727 730th Ave.
Blakesburg, IA 52536

Date Due:
06/01/2021

Date Received:
04/20/2021

Date Approved:
05/05/2021

Owner

DeerView, LLC

Contact

Brian Ritland- Pinnacle Group

Prior to making changes in manure management practices, update the on-site copy to show actual changes.
Please select changes below and include all changes in your current, on-site MMP.

I have made no changes to my MMP
 I have added acres
 Change Crop Rotation or Optimum Yields
 Changed Application Method
 Used manure analysis
 I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
 I have made other changes to my MMP Describe :

I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
 In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

County Notifications

The following counties have been notified:

Appanoose

Monroe

Wapello

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Wean to Finish	4800	1920.00	\$288.00
Total	4800	1920.00	\$288.00

I, Brian Ritland, attest that the information indicated above is accurate and complete.

Comments

BRIDGE EMBARGO
RESOLUTION 21- 2i

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the County Engineer has completed (or has caused to be completed) the Structure Inventory operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors that in addition to any previously established restrictions established by this Board, that vehicle and load limits be established, that signs be erected advising of the permissible maximum weights thereof on the bridges listed, that a violation of the ordinance is punishable by fine as set forth in Iowa Code section 321.471(2)(b), and that said limitations remain in place until the County Engineer certifies (or has caused to be certified) that said limitations have been resolved, as follows:

FHWA	Bridge ID	Location					
			T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
065790	060377	70-16-03	28	40	40	40	N BRANCH SOAP CREEK
065990	063155	70-16-31	25	40	40	40	SOAP CREEK
362130	093040	70-19-30	28	40	40	40	STREAM
063430	760300	67-16-03	6				STREAM
063440	760406	67-16-04	15	25	24	24	INDIAN CREEK
063500	760973	67-16-09	20				LONG BRANCH
063530	761167	67-16-11	6				STREAM
063550	761365	67-16-13	21	31	40	40	STREAM
063650	762120	67-16-21	28	40	40	40	STREAM
063791	771954	67-17-19	26	40	40	40	STREAM
063841	781670	67-18-16	15	20	20	20	STREAM
063900	782392	67-18-23	20	34	34	34	STREAM
063910	790590	67-19-05	26	40	40	40	STREAM
063920	790610	67-19-06	23	38	39	39	STREAM
064041	792097	67-19-20	10	15	15	15	UNNAMED STREAM
064060	860105	68-16-01	28	40	40	40	FOX CREEK
064260	863458	68-16-34	7				INDIAN CREEK

064370	871104	68-17-04	25	40	40	STREAM
064390	871392	68-17-13	27	40	40	STREAM
064450	872699	68-17-26	26	40	40	CHARITON RIVER
064560	880337	68-18-03	20	32	35	STREAM
064570	880706	68-18-07	25	40	40	COOPER CREEK
064580	880901	68-18-09	28	40	40	COOPER CREEK
064691	882560	68-18-25	19	28	39	STREAM
064780	890804	68-19-08	3			COOPER CREEK
064800	891007	68-19-10	18	27	32	COOPER CREEK
064880	892253	68-19-22	13	21	23	STREAM
064911	892909	68-19-29	22	29	29	STREAM
064930	892750	68-19-27	25	40	40	KIRKENDALL CREEK
064965	893006	68-19-30	28	40	40	UNNAMED STREAM
064971	893107	68-19-31	25	40	40	SMALL STREAM
065000	961067	69-16-10	20			STREAM
065070	962305	69-16-23	10	15	15	STREAM
065110	963403	69-16-34	26	38	40	STREAM
065125	963508	69-16-35	23	27	37	UNNAMED STREAM
065151	970664	69-17-06	30			STREAM
065281	972662	69-17-26	13	23	23	STREAM
065450	981405	69-18-05	25	40	39	WALNUT CREEK
065500	982014	69-18-14	22	35	35	SMALL STREAM
065731	992502	69-19-25	10	15	15	WALNUT CREEK
065760	993206	69-19-32	10			WALNUT CREEK
065770	993274	69-19-32	28	40	40	WALNUT CREEK

STRUCTURES UNDER 20 FT

FHWA <20	Bridge ID	Location T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
			10	15	15	RAILROAD
	073012	70-17-30				

LIMITED TO ONE LANE

FHWA	Bridge ID	Location T-R-Sec	Type 4	Type 3S3	Type 3-3	Features Crossed
065931	062704	70-16-27				SOAP CREEK
065961	072591	70-17-25				SMALL STREAM
066170	083682	70-18-36				BUCK BRANCH
066271	093030	70-19-30				SMALL
063710	770229	70-17-02				PACKARD CREEK
363640	892565	68-19-25				STREAM
064961	893005	68-19-30				STREAM
065140	970535	69-17-05				STREAM
065661	991305	69-19-13				WALNUT CREEK

CLOSED TO TRAFFIC

FHWA	Bridge ID	Location	Type 4	Type 3S3	Type 3-3	Features Crossed
064415	872270	68-17-22	0			STREAM
064611	882004	68-18-20	0			SHOAL CREEK
064810	891054	68-19-10	0			COAL CREEK
065650	991202	69-19-12	0			WOLF BRANCH CREEK
065290	972641	69-17-26	0			STREAM
603380	992758	69-19-27	0			WALNUT CREEK

Passed and Approved this _____ day of _____ 20____

Chairman Board of Supervisors _____

ATTEST : County Auditor _____

APPANOOSE COUNTY ENTRANCE AND DRIVEWAY POLICY

Revised: 03/09/2021

Be it resolved by the Board of Supervisors of Appanoose County that, effective this _____ day of _____, 2021, the following policy shall apply to all entrances and driveways serving as access to a secondary road under the jurisdiction of Appanoose County. This resolution supersedes any previous resolution on the same subject.

PURPOSE:

This policy is to establish Appanoose county's regulations for access to a secondary road under the jurisdiction of Appanoose County. The policy establishes requirements for the location and establishment of driveways, field entrances, and subdivision streets requested by property owners. It is designed to assure that adequate standards are maintained to allow safe access for persons entering upon secondary roads and providing safe highway use for the traveling public.

APPLICATION TO COUNTY ENGINEER:

Section 319.14 of the Code of Iowa requires that all persons shall not excavate, fill, or make a physical change within the right-of-way of a public road or highway without obtaining a permit from the highway authority having jurisdiction of the public road or highway.

All landowners, or their agents, tenants, or designees, who desire a new entrance, additional entrances, or to modify existing entrances, are required to obtain a permit for installation from the County Engineer prior to installation. Permits are available at no cost to the applicant.

Permit applications shall identify the road and locations where the work is proposed. The County Engineer will review the proposed location and applications to determine if it will comply with the location and construction requirements set forth by this policy. If the site satisfies all criteria, the County Engineer shall issue a permit and establish the culvert diameter and length. If the proposed location fails to meet all of the requirements, the Engineer may reject the applications, explaining the reasons for such action and advising what changes would be necessary to obtain approval.

RESPONSIBILITY OF WORK AND COSTS:

The property owner or tenant is responsible for the construction of all new entrances or modifications to existing entrances. This includes all materials and labor involved in the installation. All construction work shall conform to the requirements set by this policy. The property owner may purchase a corrugated metal pipe from Appanoose County if available for cost and have it delivered to the work site for no additional cost.

FINAL APPROVAL OF ENTRANCE:

After completion of a new entrance or modification of an existing entrance, the applicant shall notify the County Engineer, who shall inspect the entrance for conformance to this policy. The entrance will either be accepted or rejected. If the work is rejected, the applicant will be notified of the deficient work. All corrections must be completed before the entrance is put into use.

NONCONFORMING ENTRANCES:

Any nonconforming entrance built after the effective date (June 16, 2008) of the original Entrance and Driveway Policy Resolution, or this revised version of the resolution, may be removed by Appanoose County and the cost billed to the owner or party responsible for installing the entrance.

FUTURE MAINTENANCE:

Entrance culverts previously approved by the County Engineer (metal or concrete) will be maintained by the Appanoose County Road Department. The County will replace removed fill from pipe maintenance operations. Entrance surfacing (Asphalt, Concrete, or Aggregate) placement will be the responsibility of the property owner including replacement or repair of surfacing damaged when Secondary Road Department repairs or replaces the culvert. The County will not replace plastic culverts damaged by fire or otherwise melted. Plastic pipes are susceptible to damage from construction, maintenance, or fire and will not be maintained or replaced by the County.

ROADWAY CONSTRUCTION:

Any entrances removed for road construction will be replaced by the county at no cost to the owner. Existing entrance surfacing removed for construction will also be replaced by the county at no expense to the owner. At the request of the owner and with proper location approval, the County may construct additional entrances at the time of roadway construction with the owner responsible only for the cost of the culvert pipe.

LOCATION REQUIREMENTS:

All driveways, field or business entrances, and subdivision street intersections must meet minimum sight and stopping distance requirements:

1. 400' on gravel roads measured from the centerline of the entrance in each direction,
2. Spacing on pavements measured from the centerline of the entrance in each direction per Chapter 51 of current Statewide Urban Design and Specifications Design Manual (SUDAS).

The County reserves the right to make exceptions in extraordinary circumstances to the sight distance requirements at the discretion of the County Engineer where the exercise of sound and reasonable engineering judgment indicates that public safety will not be compromised.

Entrances will not be allowed within 100 feet from the end of a bridge and/or any guardrail installation

Entrances on a paved road will not be allowed within 250 feet from any intersecting road. Spacing and locations per SUDAS.

Entrances on a gravel road will not be allowed within 100 feet from any intersecting road.

CULVERT PIPE REQUIREMENTS:

If the location is approved, the County Engineer will determine if a culvert pipe is required, the size of the opening required, and the length of culvert pipe required. The required diameter and length for each culvert shall be based on the drainage area, entrance top width, entrance use, ditch depth, Annual Average Daily Traffic (AADT) and type of road surface being entered.

All Culvert pipes shall be approved by the County Engineer. Used culverts showing rust or having holes will not be approved. New pipe culvert pipe shall meet IDOT standards for entrance pipe and shall be a minimum of 15" diameter. The following new pipe materials are approved:

1. Corrugated metal pipe – 15" to 48" diameter (16 gauge), greater than 48" diameter (12 gauge)
2. Tied reinforced concrete pipe (2000D Class or better – no rejects)
3. PVC Pipe (Double-walled required) (Note: County will neither replace nor be responsible for damage to PVC pipe.)

CONSTRUCTION REQUIREMENTS:

1. Entrance Installation shall be according to IDOT & SUDAS specifications.
2. Permittee shall provide a certificate of insurance for the work being done, (naming the County as an additional insured on the Permittee's policy), to the County Engineer before the permit can be processed.
3. Minimum top width for a driveway or field entrance shall be 20 feet.
4. Sideslopes for entrances on rock roads shall be 3:1 minimum or a 6:1 minimum if no culvert is required, and sideslopes for entrances on paved roads shall be 8:1 minimum or as shown in SUDAS Chapter 51.
5. Entrances shall slope away from the road shoulder and shall be shaped to prevent water from the property draining onto the roadway.
6. Entrance shall be compacted by tamping or rolling.
7. No filling will be permitted in the right-of-way other than what is necessary to construct the proposed entrance.
8. No excavations will be made within the limits of the traveled portion of the roadway.

9. The construction, future repair, or maintenance of entrances shall be carried on in such a way as to not interfere with or interrupt traffic on the County road.
10. Private property may not be used to as to encumber the County right-of-way, or interfere with safety, comfort, and the use of County roadway users.
11. The permittee shall leave the road and the County right-of-way in as good condition as it was prior to construction.
12. Re-seeding of disturbed areas shall be with a seed mix approved by the IRVM Director or the County Engineer.

Passed and adopted this _____ day of _____, _____.

Board of Supervisors, Chairperson

Board of Supervisors, Member

Board of Supervisors, Member

Attest:

County Auditor