

# Appanoose County Secondary Roads Employment Application

The position I am applying for is:\_

Last Name	First Name		Middle Name
Address	City	State	Zip
Telephone	Cell Phone		
Email Address	Driver's License Class (m		ver's License Number opy at time of application

## Please be sure to answer all items completely and accurately.

/hat date would you be available for work? ave you ever been employed with Appanoose County befor		
ave you ever been employed with Appanoose County befor		
		No
yes, in what capacity?	From	То
eason for leaving?		
/ould you be willing to work overtime if required? 🔲 Yes	No	
/ould you be willing to relocate if required? 🔲 Yes 🔲	No	
/ould you be willing to travel if required? 🔲 Yes 🔲 No	)	
o you have any relatives, including in-laws, currently employ	yed by Appanoos	e County? 🔲 Yes 🔲 No
yes, state the name, relationship and department in which	they are employe	ed
re you legally eligible to be employed in the U.S.? 🔲 Yes	No No	
re you 18 years old or older? 🔲 Yes 🔲 No		
ave you ever been convicted of a crime (other than a minor	traffic violation)	Yes No
so, please indicate the nature of the offense, date, state an	d disposition	
conviction record is not an automatic bar to employment and the nature, recency and disposition of the of	ffense will be considered only a	as it relates to thejob for which you are applying.

Such a record will not necessarily disqualify an applicant. The circumstances of the conviction will be considered in relation to the nature and duties of the position.

#### **Employment Experience**

List previous employment covering *at least* 3 positions and the past 5 years. Start with your present or last job. Add another sheet if necessary.

Employer	Dates Employed	Work duties performed:
Address	From/To	
Telephone number		
	Hourly	
Job title	Rate/Salary Starting/Final	
Supervisor		
May we contact the employer listed above?	Yes No	f no, why?

Employer	Dates Employed	Work duties performed:
Address	From/To	
Telephone number		
	Hourly	
Job title	Rate/Salary Starting/Final	
Supervisor		
May we contact the employer listed above?	Yes 🔲 No 🛛	If no, why?

Employer	Dates Employed	Work duties performed:
Address	From/To	
Telephone number		
	Hourly	
Job title	Rate/Salary Starting/Final	
Supervisor		
May we contact the employer listed above?	Yes No	If no, why?

List construction equipment previously operated if applicable to the position. (Include type, tasks performed and

years of experience - include additional sheet, if necessary.)

Dump Truck	Straight Truck
Semi Truck	Skid Loader
Excavator	Maintainer
Welding	Loader

### Education

	High School	Undergrad College/University	Graduate/Professional
School Name and Location			
Diploma/Degree			
Course of Study			

Describe any skills, specialized training, apprenticeship, certifications, licensures, and applicable extra-curricular activities.

List equipment and computer software you can operate if applicable to the position. (Include type, tasks performed and years of experience.)

#### References

NAME	ASSOCIATION	CONTACT INFORMATION

#### **Veteran's Preference**

Chapter 35C, <b>Code of Iowa</b> , provides certain rights, including preference in hiring if equally qualified to other applicants, to certain veterans of United States Military Service. Qualification for these rights is defined in this statute.
Are you a Veteran of United States Military Services? 🔲 Yes 🔲 No
Branch of Service and Dates of Active Duty
Are you a member of the Reserves or National Guard? 🔲 Yes 🔲 No
Any person who may wish to claim Veterans Preference must submit a copy of a certified form DD214 by the deadline set for the receipt of applications for the position for which the person is applying.

#### **Applicant's Statement**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for the period of hire. If I wish to apply for a different job at a later time, I understand I will need to fill out a different application at that time.

I hereby acknowledge that any employment relationships with Appanoose County is of an at-will nature, which means that the employee may resign at any time and that Appanoose County may discharge at any time with or without cause. I understand that neither this document nor any offer of employment from Appanoose County constitutes an employment contract unless a specific document to that effect is executed by Appanoose County and be in writing.

I hereby acknowledge that as a condition of employment I may be required to submit to, and successfully pass, a criminal background check, credit history check, post-offer pre-employment physical and drug screen.

In the event of employment, I understand that false or misleading information given in my application or interview(s) shall be considered sufficient cause for dismissal. I further understand that an incomplete application or an absence of my signature on this application is just cause for rejection of this application. I agree to employment entrance exams, if necessary, at Appanoose County cost. I understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

Appanoose County provides equal employment opportunities to all applicants for employment and to all employees and does not discriminate on the basis of age, race, creed, color, sex (including pregnancy), sexual orientation, gender identity, national origin, religion, disability, genetic information or any other legally protected status or characteristic.

Please be advised that because Appanoose County is a public entity, it is subject to the requirements of Chapter 22, **Code of Iowa**, regarding the examination of public records, and this application may be subject to examination under this statue.

Individuals in need of special accommodations are asked to notify our office in advance.