

OFFICE HOURS  
MONDAY-FRIDAY  
8 AM - 4 PM

**APPLICATION FOR ZONING CERTIFICATE**

APPANOOSE COUNTY ZONING DEPT  
201 N. 12TH ST.  
CENTERVILLE, IOWA 52544

TEL: 641-437-4529  
FAX: 641-856-3062  
bburgin@appanoosecounty.net

**APPLICANT INFORMATION:**  
(PLEASE PRINT OR TYPE)

NAME OF PROPERTY OWNER \_\_\_\_\_ HOME PHONE # \_\_\_\_\_ WORK PHONE # \_\_\_\_\_  
OWNER ADDRESS \_\_\_\_\_  
NAME & ADDRESS OF BUILDER \_\_\_\_\_ HOME PHONE # \_\_\_\_\_ WORK PHONE # \_\_\_\_\_

**PROPERTY / SITE LOCATION INFORMATION:**

**E911 LOCATION ADDRESS OF PROPERTY:** \_\_\_\_\_  
PARCEL/LOT# \_\_\_\_\_ BLOCK # \_\_\_\_\_ ACRES/AREA: \_\_\_\_\_  
LEGAL DESCRIPTION: SECTION: \_\_\_\_\_ TWP: \_\_\_\_\_ RANGE: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_  
LEGAL DESCRIPTION OF PROPERTY (Attach Legal Description) \_\_\_\_\_  
CURRENT USE OF EXISTING STRUCTURE(S): \_\_\_\_\_  
PROPOSED CHANGE IN USE OF EXISTING STRUCTURE(S): \_\_\_\_\_

**PROPOSED PROJECT INFORMATION**

TYPE OF STRUCTURE(S) / USE OF STRUCTURE(S): \_\_\_\_\_  
DIMENSIONS OF PROPOSED STRUCTURE(S): \_\_\_\_\_  
FOUNDATION TYPE: \_\_\_\_\_ PERMANENT \_\_\_\_\_ PIERS \_\_\_\_\_  
\_\_\_\_\_ FT. FRONT YARD DEPTH \_\_\_\_\_ FT. REAR YARD DEPTH  
\_\_\_\_\_ FT. SIDE YARD WIDTH \_\_\_\_\_ FT. SIDE YARD WIDTH  
NEW  ALTERATION  ADDITION  REPAIR   
IMPROVEMENT VALUE \_\_\_\_\_  
NUMBER OF ROOMS \_\_\_\_\_ NUMBER OF FAMILIES \_\_\_\_\_

**REQUIRED ATTACHMENTS & DOCUMENTS:**

APPLICATION FEE: \$ \_\_\_\_\_ (See attached sheet for current zoning fees.)  
1 COPY SEPTIC PERMIT # \_\_\_\_\_ (ADLM, Hwy 5, Moravia IA 52571 – Bill Milani – 641.724.3511).  
1 COPY PLOT PLAN (per attachment)

I certify that the above information is true and correct to the best of my knowledge and that all work will be completed in accordance with the Appanoose County, Iowa Code. I hereby consent to allow a site inspection of the location specified above to verify land and compliance with the regulations of the Appanoose County Zoning Ordinance.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_ OWNER/BUILDER/AGENT  
(Relationship to landowner – CIRCLE ONE)

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

ZONING DISTRICT: C A R I  
APPLICATION FEE RCVD: \$ \_\_\_\_\_ CK#: \_\_\_\_\_ CASH  
APPLICATION APPROVED: YES: PERMIT#: \_\_\_\_\_ NO: \_\_\_\_\_  
AUTHORIZATION OF ZONING ADMINISTRATOR \_\_\_\_\_ DATE \_\_\_\_\_

**ARTICLE XII. ZONING CERTIFICATE**

- A. It shall be unlawful to do any excavating, erecting, constructing, reconstructing, enlarging, altering or moving of any building or structure in Districts A as stated in Article XI Section 2-A-2, R, C, and I until a zoning certificate shall have been issued by the Zoning Administrator. It shall also be unlawful to change the use or occupancy of any building, structure, or land from one classification to another or to change a non-conforming use without the issuance of a zoning certificate.
  
- B. Written applications with estimated value of building or buildings on approved forms shall be filed with the Zoning Administrator and shall be accompanied by plans in duplicate, drawn to scale, showing the actual shape and dimensions of the lot to be built upon or to be changed in its use in whole or in part, the exact location, size and height of any building or structure to be erected or altered, the existing and intended use of each building or structure or part thereof, the number of families or housekeeping units the building is designed to accommodate, and when no buildings are involved, the location of the present use and proposed use to be made of the lot, and such other information with regard to the lot and neighboring lots as may be necessary to determine and provide for the enforcement of this Ordinance. One (1) copy of such plans shall be returned to the owner when such plans shall have been approved by the Zoning Administrator together with such Zoning Certificate as may be granted. All dimensions shown on these plans relating to the location and size of the lot to be built upon shall be based on actual survey. The lot and the location of the building thereon shall be staked out on the ground before construction is started.
  
- C. There shall be a fee for zoning certificates to be established as follows:

<b>Value of Construction</b>	<b>Fee</b>
\$1.00 to and including \$10,000.00	\$100.00 minimum
For each additional \$1,000.00 Valuation or fraction thereof	\$0.50 per \$1,000.00
  
- D. Zoning Certificates issued in accordance with the provisions of this section shall be null and void at the end of six (6) months from the date of issue if the construction, alteration, or change of use has not commenced during the six (6) month period. Proposed construction or alteration must be completed within eighteen (18) months.