

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544

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Meeting Agenda  
September 16, 2019

The Appanoose County Board of Supervisors will meet Monday September 16, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the September 3<sup>rd</sup> & 9<sup>th</sup>, 2019 meetings
4. Approve reports: 9/6 payroll and Independence & Vermillion Township Financial Reports
5. Approve bills
6. Dewey McConville: NAMI
7. Jason Fraser: FY20 Chariton Valley Regional Housing Trust Fund funding
8. Approve Gradient9 Solutions County Website proposal
9. Approve Resolution #2019-15: 1<sup>st</sup> Quarter Secondary Roads Interfund Operating Transfer
10. Approve Homestead Tax Credit Applications
11. County Engineer report
12. CDS Coordinator
13. Public Comments
14. 10:00 A.M. Tracie Stevens: US Census
15. Adjourn

Posted 9/11/19

September 3, 2019

Appanoose County Board of Supervisors met in regular session September 3, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Mark Waits, Chairman, Neal Smith and Linda Demry, Boardmembers. Absent: none.

Meeting started with the Pledge.

Smith motioned to approve the agenda. Seconded by Demry. All voted aye.

Demry motioned to approve the minutes from August 19, 2019 meeting. Seconded by Smith. All voted aye.

Smith motioned to approve 8/23 payroll, July 19 Prisoner Room & Board Transfer, Bellair, & Pleasant Township Financial Reports. Seconded by Demry. All voted aye.

Access Sys	Typing-Print.-Bind.Serv.	131.38
ACCOUNT SERVICES	Off. Supplies & Forms	458.06
Alliant	Engineering Services	2083.75
Amer Home Fdg	Juvenile Detention & Shel	1632.75
Sec Rds	E911 Sign Expense (Labor)	120.00
App Co Tourism	Contrib. & Purchase Serv	62799.29
Aramark	Engineering Services	82.59
Bailey Off	Off. Supplies & Forms	10.87
Baker's	Engineering Services	61.49
Banleaco	Off. Equip Repair & Maint	237.81
Batteries Plus Bulbs	Building Repair & Maintce	49.90
Blackwell Court Reporting	Legal Serv. Dep-Subp-Tran	35.00
Michael Bouma	Mileage & Transp. Expense	266.07
C-D	Custodial Supplies	151.38
Calhoun Burns	Engineering Services	2788.26
Casey's Business MC	Transportation	33.41
CAUDILL PORTABLE WELDING	Engineering Services	225.48
CDW Government	Off. Supplies & Forms	158.79
Cville Iron	Motor Vehicle	2047.50
Cville Wtrwks	Engineering Services	521.80
Central IA Det	Juvenile Detention & Shel	4092.00
Centurylink	E911 Telephone Expense	254.81
City Cville	Salary-Regular Employees	6110.76
City of Cincinnati	Rent & Utility Payments	46.15
City of Moulton	Rent & Utility Payments	176.73
Bruce Clark	Twp Clk & Trustees	20.00
Cosby's	Off. Supplies & Forms	64.98
Sheryl Currier	Legal Serv. Dep-Subp-Tran	59.50
CyberSharks.net	Dues & Memberships	180.00
Davis Co Sheriff	Medical & Health Services	10409.28
S Dittmer	Legal Serv. Dep-Subp-Tran	166.50
EASTERN IOWA TIRE	Engineering Services	398.84
D Ferguson	Rent Payments	350.00
First Bkcd	Educational & Train.Serv.	692.71
Fogle TV	Engineering Services	639.86
Garman Farms	Engineering Services	18471.11
Housby Mack	Engineering Services	160.17
Kelly Howard	Educational & Train.Serv.	20.00
Bobby Hubbard	Rent Payments	500.00
Hy-Vee	Food Preparation Service	1796.00
Hy-Vee Pharm	Medical & Health Services	12.99
ICIT	Educational & Train.Serv.	50.00
ISSDA	Educational & Train.Serv.	125.00

IPAC	Educational & Train.Serv.	25.00
ISAA	Educational & Train.Serv.	650.00
D Kauzlarich	Twp Clk & Trustees	20.00
Kimball	Engineering Services	181.76
Knox Co Stone	Engineering Services	8618.00
D Laurson	Twp Clk & Trustees	20.00
Mail Serv	Postage & Mailing	4788.71
Mainstay Sys	Off. Supplies & Forms	262.00
Metal Culverts	Bridge & Culvert Maint.	6041.10
M&M Sales	Off. Supplies & Forms	44.92
Mobley, Joan	Twp Clk & Trustees	20.00
T Mobley	Twp Clk & Trustees	20.00
Monroe Sheriff	Food Preparation Service	350.00
Moravia Union	Typing-Print.-Bind.Serv.	118.74
Morris Concrete	Bridge & Culvert Maint.	3875.00
B Morris	Twp Clk & Trustees	20.00
Natel	Telephone & Telegr.Serv.	975.88
Office Ctr	Off. Supplies & Forms	29.21
Orschelns	Engineering Services	5.49
Petty C-Sheriff	Postage & Mailing	10.20
Quill	Off. Supplies & Forms	167.71
Radar Rd Tec	Law Enf. Equip & Weapons	385.00
RRWA	Engineering Services	25.75
River Hills	Medical & Health Services	315.00
RK Auto	Mileage & Transp. Expense	212.90
RLR	Contrib. & Purchase Serv	53681.34
Auditor of State	Acct.-Audit.-Cler.Serv.	43403.94
Scott Co Sheriff	Legal Serv. Dep-Subp-Tran	105.96
SecureTech Systems, Inc.	Building Repair & Maintce	135.00
Seymour Tire	Engineering Services	292.00
B Skinner	Educational & Train.Serv.	225.91
Gary Smothers	Twp Clk & Trustees	20.00
Snap-On Tools	Engineering Services	373.76
So IA Heating & Cooling	Off. Equip Repair & Maint	160.00
R Tissue	Educational & Train.Serv.	38.08
US Bank	Engineering Supplies	1165.71
US Cellular	Off. Supplies & Forms	685.88
M Waits	Educational & Train.Serv.	278.18
Walker Welding	Vehicle Repair & Maintce	695.06
Teddy Walker	Educational & Train.Serv.	127.10
Walmart	Engineering Supplies	50.83
Wayne Co Hospital	Medical & Health Services	816.34
Wayne Co Sheriff	Legal Serv. Dep-Subp-Tran	45.44
Windstream	E911 Telephone Expense	67.81
W A Wright	Twp Clk & Trustees	20.00
Grand Total		248263.68

Demry motioned to approve bills. Seconded by Smith. All voted aye.

Demry motioned to approve the EMS Income Surtax public measure language as written and set the election date as 11/5/19. Seconded by Smith. All voted aye.

Demry motioned to approve the Memorandum of Understanding with MercyOne Centerville. Seconded by Smith. All voted aye.

Waits stated Baker Group will be coming next week to walk through the Courthouse and feels we should get another quote to compare to Superior Cable's. Smith motioned to table discussing the Superior Cable quote on upgrading the fire system in the Courthouse. Seconded by Demry. All voted aye.

FYI- MMP Update: DeerStand #66407

CDS Coordinator was not present.

Kris Laurson, Public Health Administrator, spoke about the Healthiest State Walk on 10/2. It will begin at the First United Methodist Church off the square at noon and last 30 minutes. He also mentioned his article in the newspaper regarding vaping.

Proposed Ordinance 49 was read.

Demry motioned to open the Public Hearing for Appanoose County Ordinance No 49: Tanning Facilities at 9:15 A.M. Seconded by Smith. All voted aye. This ordinance was recommended by the Public Health Board. The state will no longer be inspecting due to loss in funding. Smith motioned to close the public hearing at 9:16 A.M. Seconded by Demry. All voted aye. Smith motioned to approve the first reading of Ordinance 49 and waive the second and third readings. Seconded by Demry. All voted aye.

Demry motioned to approve Resolution #2019-14: Revised Secondary Roads Construction Program, FY2020-2024. Seconded by Smith. All voted aye.

Smith motioned to approve Iowa DOT Agreement for County Bridge Federal-Aid SWAP Funding, Agreement No. 5-19-HBP-SWAP-001. Seconded by Demry. All voted aye.

Demry motioned to approve proceeding through the application process for an upgrade of a portion of a Level B Road to a Level A (420<sup>th</sup> St) for Shawn Blanchard. Seconded by Smith. All voted aye.

Public comments: Bruce Buttel stated the trails at the Reservoir need attention. Waits stated the Lower Reservoir is maintained by County Conservation while the Upper Reservoir is the city and they have an agreement with the Foundation. City Administrator, Jason Fraser, stated Mark Hoffman is responsible to mow the Upper Reservoir. He is the one that should be contacted.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:31 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor

September 9, 2019

Appanoose County Board of Supervisors met in special session September 9, 2019 at 9:30 A.M. in the Boardroom of the Courthouse. Present: Mark Waits (via phone), Neal Smith and Linda Demry. Absent: none.

Demry motioned to approve the agenda. Seconded by Waits. All voted aye.

Grant Darrah from Gradient9 Studios presented on his company and a possible county website.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:58 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor

Appanoose COUNTY, Independence TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**  
Fiscal Year July 1, 2018 thru June 30, 2019

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

1	SUMMARY	TOWNSHIP FUNDS					TOTAL
		City of Map-Moer	City of Seymour	Seymour Cemetery	Map-Moer Cemetery	other	
2	BEGINNING FUND BALANCE JULY 1, <u>2018</u> add (+)						14,061.19
3	TOTAL REVENUE less (-)	10,032.08	81.26	40.49	4999.36		15,153.19
4	TOTAL DISBURSEMENTS equals (=)	10,032.08	82.59		4533.40	10.00	14,658.07
5	ENDING FUND BALANCE JUNE 30, <u>2019</u>						14,556.31
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END						

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Lorena Linn, Clerk  
Township Clerk  
Sept 3 2019  
Date

Charles Moore  
Arthur R Lemley  
Keith Linn  
Township Trustees

# Appanoose COUNTY, Independence

## TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENT

Fiscal Year July 1, 2018 thru June 30, 2019

Aug.  
Sept.  
Oct.  
Nov.  
Dec.  
Jan.  
Feb.  
March  
April  
May  
June

1 STATEMENT OF RECEIPTS		TOWNSHIP FUNDS						TOTAL
		Mys-Mon Fire	Seymour Fire	Mys-Mon Cemetery	Seymour Cemetery	other		
3	+ Cash on hand							
4	+ Checking							14061.19
5	+ Savings							
6	+ Other							
7	= Total							
8	DATE	RECEIPTS DURING FISCAL YEAR						
9	9/14/18	Appanoose County Treasurer	1861.76	37.31	927.83	18.58		2845.48
#	10-15-18	Appanoose County Treasurer	3256.02	14.99	1622.69	7.49		4901.19
#	11-15-18	Appanoose County Treasurer	546.39	1.85	272.28	.92		821.44
#	12-14-18	Appanoose County Treasurer	312.89	1.47	155.93	.73		471.02
#	1-15-19	Appanoose County Treasurer	4337 =		31.57			94.94
#	2-15-19	Appanoose County Treasurer	41.52		20.69			62.21
#	3-15-19	Appanoose County Treasurer	313.68		156.35			470.03
#	4-15-19	Appanoose County Treasurer	2578.36	23.83	1284.67	11.86		3898.72
#	5-15-19	Appanoose County Treasurer	614.62		306.28			920.90
#	6-14-19	Appanoose County Treasurer	295.46	1.76	147.28	.88		445.38
#	7-15-19	Appanoose County Treasurer	148.01	.05	73.79	.03		221.88
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#	TOTAL REVENUE FROM THIS PAGE		10032.08	81.26	4999.36	40.49		15153.19
#	TOTAL REVENUE FROM ATTACHED PAGES							
#	TOTAL REVENUE FOR YEAR							
#	TOTAL TO BE ACCOUNTED FOR							
#	(Beginning Balance + Total Revenue)							29214.38





Appanoose COUNTY, Vermillion TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**

Fiscal Year July 1, 2018 thru June 30, 2019

FILED

2018 SEP 11 PM 2:01

**Code of Iowa 359.23 Receipts and Expenditures - Annual Statement** Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY	TOWNSHIP FUNDS						TOTAL
	<i>Fire</i>	<i>Cemetery</i>	<i>Misc.</i>				
1							
2 BEGINNING FUND BALANCE JULY 1, <u>2018</u>							23,789.32
3 add (+) TOTAL REVENUE	21,857.62	3213.41					25,071.03
4 less (-) TOTAL DISBURSEMENTS	21,857.62	4,190. <sup>00</sup>	140.94				26,188.56
5 equals (=) ENDING FUND BALANCE JUNE 30, <u>2019</u>							22,671.79
6 PUBLIC DEBT BALANCES AT YEAR END							
7 RESERVE FUND BALANCES AT YEAR END							

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Jay B. Phillips  
Township Clerk

September 11, 2019  
Date

[Signatures]  
Township Trustees

Appanoose COUNTY, Vermillion

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2018 thru June 30, 2019

1	STATEMENT OF RECEIPTS		TOWNSHIP FUNDS					TOTAL
			<i>Misc</i>	<i>Cemetery</i>				
2								
3	BEGINNING FUND BALANCE 07/01/ <u>2018</u>	+ Cash on hand						
4		+ Checking						
5		+ Savings						23,789.32
6		+ Other						
7		= Total						
8	DATE	RECEIPTS DURING FISCAL YEAR						
9	7-13-2018	Appanoose Co. Treasurer	222.47					
10	9-14-2018	Appanoose Co. Treasurer	2,751.21	383.20				
11	10-15-2018	Appanoose Co. Treasurer	5,706.22	794.69				
12	11-15-2018	Appanoose Co. Treasurer	1,946.77	271.18				
13	12-14-2018	Appanoose Co. Treasurer	1,009.08	140.55				
14	1-15-2019	Appanoose Co. Treasurer	176.80	24.60				
15	2-15-2019	Appanoose Co. Treasurer	110.66	15.42				
16	3-04-2019	Richard P. Pm Pzuley		200.00				
17	3-15-2019	Appanoose Co. Treasurer	1,307.88	182.17				
18	4-15-2019	Appanoose Co. Treasurer	6,017.93	838.33				
19	5-15-2019	Appanoose Co. Treasurer	2,085.74	290.48				
20	6-15-2019	Appanoose Co. Treasurer	522.86	72.79				
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37	TOTAL REVENUE FROM THIS PAGE		21,857.62	3213.41				25,071.03
38	TOTAL REVENUE FROM ATTACHED PAGES		0	0				0
39	TOTAL REVENUE FOR YEAR		21,857.62	3213.41				25,071.03
40	TOTAL TO BE ACCOUNTED FOR (Beginning Balance + Total Revenue)							48,860.35

Appanoose COUNTY, Vermillion

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2018 thru June 30, 2019

1	STATEMENT OF DISBURSEMENTS (continued) 1 of ___		TOWNSHIP FUNDS					TOTAL
			Hire	Cemetery	Misc.			
2	DATE	DISBURSEMENTS DURING FISCAL YEAR						
3								
4	<del>7-1-2018</del>	<del>Sonja D. Hinners</del>		430.00				
5	<del>7-18-2018</del>	<del>Sonja D. Hinners</del>		<del>365.00</del>				
6	<del>7-31-2018</del>	<del>Sonja D. Hinners</del>		<del>400.00</del>				
7								
8	7-9-2018	Sonja D. Hinners		365.00				
9	8-11-2018	Sonja D. Hinners		400.00				
10	9-1-2018	Sonja D. Hinners		365.00				
11	9-17-2018	Sonja D. Hinners		400.00				
12	10-4-2018	Sonja D. Hinners		365.00				
13	10-17-2018	Sonja D. Hinners		400.00				
14	12-17-2018	City of Centerville	11,635.75					
15	2-26-2019	Lucilles			140.94			
16	4-29-2019	Sonja D. Hinners		365.00				
17	5-18-2019	Sonja D. Hinners		400.00				
18	5-24-2019	Sonja D. Hinners		365.00				
19	6-10-2019	Sonja P. Hinners		400.00				
20	6-24-2019	City of Centerville	10,221.87					
21	6-25-2019	Sonja D. Hinners		365.00				
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40	TOTAL THIS PAGE		21,857.62	4,190. <sup>00</sup>	140.94		26,188.56	

26,188.56

Appanoose COUNTY, Vermillion

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, 2018 thru June 30, 2019

1	STATEMENT OF DISBURSEMENTS	TOWNSHIP FUNDS					TOTAL
		<i>Fire</i>	<i>Cemetery</i>	<i>Misc.</i>			
2	DATE	DISBURSEMENTS DURING FISCAL YEAR					
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32	TOTAL DISBURSEMENTS FROM THIS PAGE	0	0	0			
33	TOTAL DISBURSEMENTS FROM ATTACHED PAGES	21,857.62	3,825.00	140.94			
34	TOTAL DISBURSEMENTS FOR YEAR	21,857.62	3,825.00	140.94			26,188.56
35	ENDING FUND BALANCE 06/30/ <u>2019</u>	+ Cash on hand					
36		+ Checking					
37		+ Savings					
38		+ Other					
39		= Total					22,671.79
40	TOTAL TO BE ACCOUNTED FOR						
	Total Disbursements+Ending Balance (must=Page R1 line 40)						48,860.35

**RESOLUTION #2019-15 FOR INTERFUND OPERATING TRANSFER**

Whereas, it is desired to transfer monies from the Rural Services Fund to the Secondary Road Fund, and

Whereas, said operating transfer is in accordance with section 331.432, Code of Iowa,

Now, therefore, be it resolved by the Board of Supervisors of Appanoose County, Iowa as follows:

Section 1. The sum of \$ 161,071.50 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, effective 09-16-2019.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing resolution was adopted by the Board of Supervisors of Appanoose County, Iowa, on 09-16-2019 the vote being as follows:

Ayes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Nays: \_\_\_\_\_

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Attest:

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County Auditor