

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
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Meeting Agenda  
November 18, 2019

2<sup>nd</sup> Tier Canvass for 11/5/19 City/School Election at 8:30 A.M. in the Boardroom

The Appanoose County Board of Supervisors will meet Monday November 18, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the November 4, 2019 meeting
4. Approve reports: 11/15 payroll
5. Approve bills
6. Accept Resignation Letters – Sheriff's Office
7. Approve Sheriff's Office hire
8. 11/5/19 City/School Post-Election Audit
9. Iconium Sewer
10. Set Public Hearing FY20 Budget Amendment
11. County Engineer Report
12. CDS Coordinator Report
13. Public Comments
14. Adjourn

Posted 11/13/19

November 4, 2019

Appanoose County Board of Supervisors met in regular session November 4, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Mark Waits, Chairman, Neal Smith and Linda Demry, Boardmembers. Absent: none.

Meeting started with the Pledge.

Smith motioned to approve the agenda. Seconded by Demry. All voted aye.

Demry motioned to approve the minutes from October 21, 2019 meeting. Seconded by Smith.

All voted aye.

Smith motioned to approve 11/1 payroll and Franklin Township financial report. Seconded by Demry. All voted aye.

Access Sys	Typing-Print.-Bind.Serv.	131.38
Iowegian	Official Pub.& Legal Not.	773.62
Alliant	Engineering Services	336.19
App Co Fair Assn	Contrib. & Purchase Serv	10000.00
App Co Pub Hlth	Engineering Services	450.00
Aramark	Engineering Services	164.25
Bailey Off	Off. Supplies & Forms	913.09
Banleaco	Off. Equip Repair & Maint	2052.90
D Barnthouse	Building Repair & Maintce	100.00
C-D	Engineering Services	160.88
Calhoun Burns	Engineering Services	4418.60
Cantera Aggregates	Engineering Services	12342.71
CDW Government	Medical & Health Services	726.42
Centerville Body Shop	Mileage & Transp. Expense	311.55
Cville Wtrwks	Engineering Services	454.55
Central IA Det	Juvenile Detention & Shel	6456.00
Chemsearch	Custodial Supplies	219.84
City Cville	Salary-Regular Employees	4071.69
Ted Clark Plumbing	Engineering Services	125.00
Douds Stone	Engineering Services	1456.07
Eastern IA Tire	Engineering Services	397.84
Election Source	Election Supplies	7562.51
Fareway	Food & Provisions	40.00
Farmers Mutual Tel	E911 Telephone Expense	625.50
Chancie Fitzwater	Rent Payments	435.00
Fogle TV	Engineering Services	145.36
Forbes Office Solutions	Off. Supplies & Forms	35.20
Forensic Assessments, LLC	Legal Serv. Dep-Subp-Tran	8770.39
Garman Farms	Engineering Services	22885.06
P Garrison	Twp Clk & Trustees	20.00
PJ Greufe	Health Insurance	1500.00
Hands Up Communications	Legal & Ct-Related Serv.	588.20
Hills San	Garbage Serv	84.00
Hy-Vee	Food Preparation Service	4577.00
Hy-Vee Pharm	Medical & Health Services	143.16
ICEA	Educational & Train.Serv.	1050.00
Impressive Designs	Off. Supplies & Forms	873.70
Interstate Batt	Engineering Services	543.80
Iowa HSEMB	Educational & Train.Serv.	125.00
IA Law Enforcement Academy	Educational & Train.Serv.	150.00
IA Narcotics Officers Assn	Dues & Memberships	25.00
IA ME	Legal Serv. Dep-Subp-Tran	1800.00
IA Trust & Savings	Off. Supplies & Forms	50.89

ISACA	Educational & Train.Serv.	100.00
Knox Co Stone	Engineering Services	10457.52
Lockridge	Equip. Parts & Supplies	109.89
Mail Serv	Vehicle Renewal Notices	390.79
Mainstay Sys	Off. Equip Repair & Maint	2798.00
T McClurg	Educational & Train.Serv.	219.75
M McCoy	Educational & Train.Serv.	6.57
Mercy Med Ctr	Engineering Services	110.00
MHC Kenworth	Engineering Services	1237.38
Midwest Wheel	Engineering Services	250.45
M&M Sales	Off. Supplies & Forms	52.30
NAPA	Engineering Services	770.37
Natel	Telephone & Telegr.Serv.	277.49
Office Ctr	Off. Supplies & Forms	58.24
PATC	Off. Supplies & Forms	220.00
Petty C-Sheriff	Postage & Mailing	18.64
D Powell	Twp Clk & Trustees	20.00
Praetorian Digital	Educational & Train.Serv.	1120.00
Pro-Tech Co.	Off. Supplies & Forms	14.31
Quill	Off. Supplies & Forms	168.02
RACOM	Radio and related equipme	269.15
Rainbo Oil	Engineering Services	1620.80
RRWA	Engineering Services	25.75
River Hills	Medical & Health Services	1274.00
J Robinson	Twp Clk & Trustees	20.00
T Robinson	Twp Clk & Trustees	20.00
N Shilling	Educational & Train.Serv.	9.65
Snap-On Tools	Engineering Services	73.70
Solutions	Computer Services	1543.90
So Central Behavioral Hlth	Disb between MHDS Reg & c	157294.25
NAMI	Land	500.00
R Tisue	Educational & Train.Serv.	80.74
Top Gun Tools	Engineering Services	81.06
US Bank	Engineering Supplies	4814.82
US Cellular	Off. Supplies & Forms	893.39
Walmart	Engineering Services	374.43
Wapello Co Aud	Legal & Ct-Related Serv.	385.36
White Posts	E911 Addressing(signs)	590.00
Windstream	Off. Supplies & Forms	260.70
5th Dist Co Off	Educational & Train.Serv.	125.00
8-A Bar Assn	Educational & Train.Serv.	50.00
Grand Total		286798.77

Demry motioned to approve bills. Seconded by Smith. All voted aye.

There was discussion about wired versus wireless fire systems and doing the installation in stages due to the total cost. Demry motioned to table approving the Courthouse Fire System until a partial installation bid is received. Seconded by Smith. All voted aye. Waits stated he would contact Baker to quote a wired system.

There was discussion about Solutions involvement with IT services. Demry motioned to approve drafting a letter to Solutions stating department heads have the authority to allow Solutions to work on their equipment/software but are to notify the county IT department when they do. Seconded by Smith. All voted aye.

There was discussion on ICIT. Jason Murphy stated the cost would be lodging and meals for 2-4 days. Demry motioned to request ICIT do a system analysis on the courthouse network. Seconded by Smith. All voted aye.

Smith motion to approve Resolution 2019-19. Seconded by Demry. Smith & Demry voted aye. Waits voted nay.

RESOLUTION NO. 2019-19

A RESOLUTION OF SUPPORT FOR A FEDERAL LEGAL HOLIDAY FOR NATIVE AMERICAN INDIANS  
WHEREAS, the Appanoose County Board of Supervisors recognizes special memorials, historic events, historical figures and national activities that are consequential to the development of the United State of America, and

WHEREAS, Native Americans have contributed to historic and cultural events and have contributed to the history and formation of the United States of America, and

WHEREAS, the Appanoose County Board of Supervisors supports and promotes the recommendation to the United States of America to designate one day each year as a legal holiday for the Native American Indians.

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors:

SECTION ONE: The Appanoose County Board of Supervisors hereby expresses its sincere support for the endeavor of Mr. Merle Whiteside to present a petition to the United States government enacting a legal holiday for the Native American Indians.

SECTION TWO: This Resolution shall become effective immediately upon its adoption and approval.

ADOPTED AND APPROVED this 4th day of November 2019.

/s/:Mark Waits, Chairman Board of Supervisors

Attest: /s/: Kelly Howard, County Auditor

FYI- MMP update: Parks Finishing C2, LLC

Demry motioned to approve the 2019 Homestead, Family Farm & Disabled Veterans Tax Credit Applications. Seconded by Smith. All voted aye.

Stephanie Koch, CDS Coordinator, provided an update to the board. The Governing Board will meet 11/7 at noon in Ottumwa. She continues to provide C3 training to Centerville Schools and Tenco. The Regional Children's Stakeholders met on 10/24. They are looking for Advisory board members. Anyone interested should contact the Region Office. CIT training went well.

Smith motioned to approve DOT Contract with Fahrner Asphalt Sealers, LLC (#04-C004-107). Seconded by Demry. All voted aye.

Smith motioned to open the public hearing on the Road Reclassification on 140<sup>th</sup> Ave from Level B to Level C at 9:21 A.M. Seconded by Demry. All voted aye. All landowners signed the petition. Karl Fenton subsequently opposes the change in classification as he plans to build in five years. Demry motioned to close the public hearing at 9:30 A.M. Seconded by Smith. All voted aye. Smith motioned to table Resolution 2019-16 until the engineer checks with the other landowners. Seconded by Demry. All voted aye.

Demry motioned to open the public hearing on the Road Reclassification on 420<sup>th</sup> St from Level B to Level A at 9:31 A.M. Seconded by Smith. All voted aye. Smith motioned to close the public hearing at 9:32 A.M. Seconded by Demry. All voted aye. Demry motioned to approve Resolution 2019-17. Seconded by Smith. All voted aye.

Appanoose County Resolution No. 2019-17

RESOLUTION FOR INCREASED LEVEL OF MAINTENANCE TO AREA SERVICE ROAD

WHEREAS, Appanoose County desires to classify certain roads on the area service system in the County to provide for an increased level of maintenance; and

WHEREAS, Appanoose County, after consultation with the County Engineer, has the authority to reclassify certain roads within the County as Area Service "A" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the Appanoose County Board of Supervisors, after consulting with the Appanoose County Engineer, desire to designate various roads in Appanoose County from Area Service "B" roads to Area

Service "A" roads to provide for an increased level of maintenance in order to efficiently serve the public transportation needs, and

WHEREAS, Appanoose County has received a petition, attached to this resolution, to upgrade the portion of 420<sup>th</sup> Street described as:

Beginning at the SE Corner of the SW Quarter of the SW Quarter of the SE Quarter of Section 8, T70N, R18W, thence East 115 feet, and

WHEREAS, said petitioner has agreed to pay for improvements to achieve Area Service "A" standards for the purpose of access to a new single family residence, and.

WHEREAS, pursuant to Notice of Public Hearing duly published according to the Iowa Code, a Public Hearing was held on the 4<sup>th</sup> day of November 2019 at 9:25 a.m. in the Board of Supervisors room at the Appanoose County Courthouse, Centerville Iowa, to hear support and/or objections from the public on roads so designated.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY that this County does hereby establish the afore described road as an Area Service "A" road, with increased access and an increased level of maintenance.

Resolution adopted this 4th day of November 2019.

Appanoose County Board of Supervisors

/s/: Mark Waits, Board of Supervisors Chairperson

ATTEST:/s/ Kelly Howard, Appanoose County Auditor

Smith motioned open the public hearing on the Road Reclassification on 550<sup>th</sup> St from Level A to Level C at 9:33 A.M. Seconded by Demry. All voted aye. All landowners had signed the petition except Sutter. His paperwork was returned as undeliverable. Darrell Limkeman, the farm manager for Sutter, was present to oppose the reclassification. Smith motioned to close the public hearing at 9:49 A.M. Seconded by Demry. All voted aye. Demry motioned to table Resolution 2019-18 until Limkeman could speak with Sutter. Seconded by Smith. All voted aye.

Brad Skinner, County Engineer, presented a repair estimate from Ziegler to rebuild M-11. He currently has budgeted to purchase a new maintainer but would like to rebuild 2 of the older machines for the same cost. Demry motioned to approve the rebuild on M-11. Seconded by Smith. All voted aye.

Skinner provided an update on Secondary Roads. Skinner and Miskimins have come to a verbal agreement on fixing the ROW and he has issued a permit. They had their winter preparedness meeting and only found minor issues. The yard project was delayed due to the snow last week. The pipe should be installed today.

Public comments: Murphy spoke about the fire alarm system. He recommended also contacting Winger.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 11:02 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor

18 October, 2019

To: Mitch Cairns – Jail Administrator  
Gary Anderson - Sheriff

From: Doyle Clark

Subject: Resignation

Due to moving back to Arizona, My last day will be the 15th day of November.

I am sorry for the inconvenience this will cause you. Thank you for the opportunity to work with you all.



Doyle Clark

November 1, 2019

Due to new employment, my last day will attentively be on the 15<sup>th</sup> day of November, 2019. I want to thank you for all the opportunities and all the fun times.

I am sorry for inconvenience this may cause you.

A handwritten signature in black ink, appearing to read 'Colton M. Mihalovich', written in a cursive style.

Colton M. Mihalovich





**Office of  
APPANOOSE COUNTY SHERIFF**



**Gary D. Anderson, Sheriff  
1125 West Van Buren St.  
P.O. Box 474  
Centerville, Iowa 52544  
Phone: 641-437-7100 Fax: 641-437-7107**

November 13, 2019

Appanoose County Board of Supervisors  
Appanoose County Courthouse  
Centerville, Iowa 52544

Dear Appanoose County Board of Supervisors,

I would request that the appointment of Rachel Lawrence effective December 1, 2019 be approved for the position of Deputy Sheriff.

Mrs. Lawrence has completed and passed the civil service testing and was certified by the Appanoose County Civil Service Commission.

Mrs. Lawrence has completed and passed the pre-employment screening and testing as required by the board.

Mrs. Lawrence has nine years' experience as Missouri State Trooper and several family ties to the Appanoose County area.

Mrs. Lawrence's salary information has been provided to the Auditor.

As a courtesy, I would ask for your approval of this appointment.

Sincerely,

Gary D. Anderson  
Sheriff



Office of  
**APPANOOSE COUNTY SHERIFF**



**Gary D. Anderson, Sheriff**  
**1125 West Van Buren St.**  
**P.O. Box 474**  
**Centerville, Iowa 52544**  
**Phone: 641-437-7100 Fax: 641-437-7107**

November 13, 2019

Kelly Howard  
Appanoose County Auditor  
Appanoose County Courthouse  
Centerville, IA 52544

Re: Rachel Lawrence

Dear Kelly;

I have appointed Rachel Lawrence as a Deputy Sheriff. With the Board of Supervisor's approval, Lawrence's appointment will be effective December 1, 2019 and she will begin her employment at that time.

Lawrence's base salary will be 65% (\$50,660.60) of the Sheriff's salary. Lawrence's salary may be increased at the end of her probationary period and will continue to be increased until she reaches top Deputy Sheriff Pay. I will continue to provide you correspondence as to the dates of the salary increases.

If you have any questions please feel free to give me call or email.

Sincerely,

Gary D. Anderson  
Sheriff

# Post-Election Audit Report / Auditor Certification

City/School Election 11/5/2019

\_\_\_\_\_  
Name / Date of Election

Appanoose

\_\_\_\_\_  
County Name

Plano (Johns/Independence)

\_\_\_\_\_  
Precinct Name

Mayor City of Plano 11/8/2019

\_\_\_\_\_  
Office Audited / Date of Audit

## 1. Audit Board Member Oath

*I, [state your name], do solemnly swear or affirm that I will impartially, and to the best of my knowledge and ability, perform the duties of audit board member of this election, and will studiously endeavor to prevent fraud, deceit, and abuse in the conduct of the audit.*

Audit board member signature

Maude Condit

Audit board member signature

Patricia S. Simmons

Audit board member signature

Jewell Collins

Audit board member signature

Audit board member signature

## 2. Certification of Ballot Seals

The seal/seals on ballot container was/were intact with no evidence of tampering.

Auditor/designee signature

Maude Condit

Kelli Houns

Audit board member signature

Patricia S. Simmons

Audit board member signature

Jewell Collins

Audit board member signature

Audit board member signature

Audit board member signature

**3. Certification # Ballots Delivered to Audit Board**

# Ballots: election night tabulator report: 15

# Ballots: counted/delivered to audit board: 15

Auditor/designee signature Velly Howard

**Absentee & Special Voters Precinct only**

# Ballots: audit day tabulator report: \_\_\_\_\_

# Ballots: counted/delivered to audit board: \_\_\_\_\_

Auditor/designee signature \_\_\_\_\_

Audit board member signature \_\_\_\_\_

Audit board member signature \_\_\_\_\_

Audit board member signature \_\_\_\_\_

Audit board member signature \_\_\_\_\_

Audit board member signature \_\_\_\_\_

**4. Election Night Count of Votes (from Tally Book)**

# Votes 14 Candidate Richard Gorden

# Votes \_\_\_\_\_ Candidate \_\_\_\_\_

# Votes \_\_\_\_\_ Candidate \_\_\_\_\_

# Votes \_\_\_\_\_ Candidate \_\_\_\_\_

# Write-Ins \_\_\_\_\_

# Undervotes 1

# Overvotes \_\_\_\_\_

# Total votes 15

**5. Audit Board Count of Votes**

# Votes 14 Candidate Richard Gorden \_\_\_\_\_  
# Votes \_\_\_\_\_ Candidate \_\_\_\_\_  
# Votes \_\_\_\_\_ Candidate \_\_\_\_\_  
# Votes \_\_\_\_\_ Candidate \_\_\_\_\_  
# Write-Ins \_\_\_\_\_  
# Undervotes 1  
# Overvotes \_\_\_\_\_  
# Total votes 15

**6. County Auditor Certification of Ballots Counted/Returned**

# Ballots counted/returned from audit board: 15  
Auditor/designee signature Kelly Howard

**7. Audit Board Certification**

We performed a post-election audit of all ballots cast in the above precinct and election and hereby certify the results to the county auditor. We further certify that we have resealed the audited ballots, pursuant to Iowa law, and have transferred custody back to the county auditor.

Audit board member signature Mande Anttila  
Audit board member signature Patricia J. Thompson  
Audit board member signature Jewell Chrs  
Audit board member signature \_\_\_\_\_  
Audit board member signature \_\_\_\_\_

# County Auditor Election Certification

As County Auditor, I hereby certify I have performed the following duties regarding the preparation for and conduct of the above election:

10/17/2019  
Date

11/1/2019  
Date

10/16/19  
Date

- 1) I performed and/or supervised the testing of the voting equipment, as required under Iowa Code Section 52.35
- 2) I conducted and/or supervised the training course for all election personnel, as required under Section 49.124
- 3) I published or caused to be published the required notices as required under Section 49.53
- 4) Each polling place in the County met accessibility standards, as required under Section 49.21
- 5) I complied with administrative rules adopted by the Secretary of State under Chapter 52, including having a written voting security plan
- 6) I have notified the Secretary of State of each suspected incidence of election misconduct that I have referred to other agencies or law enforcement for investigation.

County name

Appanoose

Name / date of election

City / School 11/5/19

Certification date:

11/8/19

County Auditor signature

Kelly Howard