

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

COURTHOUSE  
201 N. 12th St., Rm 11  
CENTERVILLE, IOWA 52544

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Meeting Agenda  
July 15, 2019

The Appanoose County Board of Supervisors will meet Monday July 15, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the June 28<sup>th</sup>, July 1<sup>st</sup>, & 10<sup>th</sup>, 2019 meetings
4. Approve reports: 7/12 payroll, Auditor, Recorder & Sheriff Quarterly Reports, Treasurer's Semi-Annual Report
5. Approve bills
6. Approve Silent Auction Items & Set Auction Date
7. Approve County Handbook & Addendum (5/2019 version)
8. County Engineer report
9. CDS Coordinator
10. Public Comments
11. Adjourn

Posted 7/10/19

June 28, 2019

Appanoose County Board of Supervisors met in special session June 28, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Mark Waits, Chairman, Neal Smith (via telephone) and Linda Demry, Boardmembers. Absent: None.

Demry motioned to approve the agenda. Seconded by Smith. All voted aye.

Robert Johnson from Dorsey & Whitney spoke about TIF (Tax Increment Financing).

Waits motioned to adjourn. Seconded by Demry. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:32 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor

July 1, 2019

Appanoose County Board of Supervisors met in regular session July 1, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Mark Waits, Chairman, Neal Smith and Linda Demry, Boardmembers. Absent: None.

Meeting started with the Pledge.

Demry motioned to approve the agenda with the addition of Lefty's, Dirty & Mo liquor license. Seconded by Smith. All voted aye.

Demry motioned to approve the minutes from June 17, 2019 meeting with a correction to the Appropriations Resolution Number to 2019-13 from 2019-11. Seconded by Smith. All voted aye.

Smith motioned to approve 6/28 payroll. Seconded by Demry. All voted aye.

Access Sys	Typing-Print.-Bind.Serv.	131.38
Alliant	Engineering Services	676.39
Aramark	Engineering Services	165.18
Bar Diamond Farms	Engineering Services	1624.73
Michael Bouma	Mileage & Transp. Expense	556.21
Cantera Aggregates	Engineering Services	14184.45
Casey's Business MC	Transportation	40.93
Shawn Cassady	Twp Clk & Trustees	20.00
CDW Government	Off. Supplies & Forms	289.39
Cville Wtrwks	Water & Sewer	227.71
Central IA Det	Juvenile Detention & Shel	2400.00
Centurylink	E911 Telephone Expense	247.16
Channing Bete Co	Contrib. & Purchase Serv	80.66
City Cville	Salary-Regular Employees	5758.54
City of Moulton	Care of Soldiers Graves	316.00
Ted Clark Plumbing	Jail Equip. & Furniture	115.00
Coddington	Engineering Services	167.00
Construction & Aggregate Prod	Engineering Services	1010.02
CyberSharks.net	Postage & Mailing	680.00
Davis Co Sheriff	Legal Serv. Dep-Subp-Tran	31.50
Deano's Body Shop	Vehicle Repair & Maintce	1133.10
L Demry	Mileage & Transp. Expense	45.90
Des Moines Register	Off. Supplies & Forms	2705.60
First Bkcd	Educational & Train.Serv.	210.56
Fogle TV	Engineering Services	727.07
Garman Farms	Engineering Services	15015.70
PJ Greufe	Health Insurance	1500.00
Kelly Howard	Mileage & Transp. Expense	27.90
Hy-Vee	Food Preparation Service	1863.00
Hy-Vee Pharm	Medical & Health Services	17.67
IACP	Dues & Memberships	275.00
Impressive Designs	Off. Supplies & Forms	14.75
IMWCA	Workmens' Comp. Ins.	73416.00
Independent Salt	Engineering Services	5174.41
IA Sec State	Voter Registration Serv.	1709.88
ISAC	Educational & Train.Serv.	620.00
John Kennelly	Twp Clk & Trustees	20.00
Knox Co Stone	Engineering Services	10376.88
Chad Koestner	Rent Payments	500.00
Mahaska Co Sheriff	Legal Serv. Dep-Subp-Tran	62.82
Mail Serv	Vehicle Renewal Notices	415.25
McKesson Med	Medical Supplies	321.06
Mercy Med Ctr	Engineering Services	31.00

MMIT	Off. Supplies & Forms	77.88
Natel	Telephone & Telegr.Serv.	893.60
Office Ctr	Off. Supplies & Forms	46.00
C Parrish	Twp Clk & Trustees	20.00
Petty C-Sheriff	Postage & Mailing	107.95
Quick Shop	Transportation	475.00
Quill	Off. Supplies & Forms	339.08
RACOM	Off. Supplies & Forms	464.25
YMCA	Contrib. & Purchase Serv	7000.00
RRWA	Engineering Services	25.75
Schneider Corp	Appraisal & Consultant Se	4250.00
SE IA Assessors	Educational & Train.Serv.	300.00
DARRICK SMITH	Engineering Services	250.00
Soap Creek Watershed	Flood & Erosion	5186.00
Solutions	Computer & Microfilm Supp	33440.00
D Sturms	Mileage & Transp. Expense	257.20
Tiki	Law Enf. Equip & Weapons	76.28
R Tissue	Medical Supplies	12.00
US Bank	Educational & Train.Serv.	417.19
US Cellular	Off. Supplies & Forms	591.00
USPS	Postage & Mailing	275.00
J White	Twp Clk & Trustees	20.00
J Willier	Legal & Ct-Related Serv.	2085.00
Windstream	E911 Telephone Expense	436.84
10-15	Contrib. & Purchase Serv	2500.00
Grand Total		204451.82

Demry motioned to approve bills. Seconded by Smith. All voted aye.

Demry motioned to approve the liquor licenses for Backpocket Brewing, Albia Brewing Company (pending dram), Honey Creek Resort, K.C's Landing, and Lefty's, Dirty & Mo (pending dram). Seconded by Smith. All voted aye.

Jason Murphy, GIS Administrator stated the City of Centerville already got the GIS information they needed and requested the board grant authorization to prepare an agreement which would prevent future timing issues. Waits requested Murphy draft an agreement for the board to approve.

Demry motioned to approve giving Appanoose County Coalition of the Arts \$10,000 for the Save the Square Project and if there is no award given the funds will be returned to the county. Seconded by Smith. Demry & Smith voted aye. Waits voted nay.

Smith motioned to reappoint Arthur Kirchoff to a 5 year term on the Conservation Board. Seconded by Demry. All voted aye.

Smith motioned to approve the 5/2019 update and addendum to the County Handbook. Seconded by Demry. Smith and Demry voted aye. Waits voted nay.

Demry motioned to close the Courthouse to the public July 24<sup>th</sup>, but personnel that do not volunteer to work RAGBRAI must report to work. Seconded by Smith. All voted aye. Restrooms will be open to the public.

County Engineer Brad Skinner, updated the board on Secondary Roads projects. There were some downed trees and branches but no structural damage. They've opened the box culvert at the yard and found the blockage. It will get replaced when the new tanks are also replaced this year. The slide on 614<sup>th</sup> Street has been repaired. Most of the mowing in the NW section has been completed.

Stephanie Koch, CDS Coordinator, informed the board the office will be closed Thursday and Friday this week. Starting July 9<sup>th</sup>, every Tuesday afternoon she will be at the jail for the jail aversion

program. They are looking to get Stakeholders established in all counties for children. A plan is due to the state by April.

Public comments: Steve from Backpack Brewing asked if the liquor license was approved. Dianna Daly-Husted reported to the board they are currently planning for RAGBRAI. The board should also consider passing an ordinance with regards to tanning beds as the state will no longer be inspecting them. She also spoke about grant funding for well plugging, shocking and assessments. Testing is free of charge. Jason Murphy recommended the board look into passing an ordinance on building codes.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:33 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor

July 10, 2019

Appanoose County Board of Supervisors met in special session July 10, 2019 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Neal Smith and Linda Demry. Absent: Mark Waits.

Demry motioned to approve the agenda. Seconded by Smith. All voted aye.

Demry motioned to approve the liquor license for the Pale Moon. Seconded by Smith. All voted aye.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:00 A.M.

Appanoose County Board of Supervisors

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Attest:

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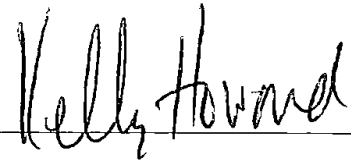
Kelly Howard, Appanoose County Auditor

STATE OF IOWA, APPANOOSE COUNTY  
TO THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY, IOWA

I, Kelly Howard, Auditor of the above-named County and State do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ended June 30, 2019, and the same has been paid to the proper authorities as per duplicate voucher as attached:

Plat Books	\$170.50
Copy Work	\$1.75
Misc.	<u>\$0.00</u>
Total	<u><u>\$172.25</u></u>

RESPECTFULLY SUBMITTED,



County Auditor

7/03/19 8:24:32

Miscellaneous Receipt  
Appanoose County Treasurer

07/03/2019

Receipt# 18299

Received from Customer R 200 Appanoose County Auditor

<u>Payment Method</u>	<u>Amount</u>	<u>Check#</u>	<u>Paid by</u>
2 Check	172.25	2698	Appanoose County Auditor

#	Fund	Function	Rev	Dept	Prj	Sub	Post	Earned	Amount	
1	01000	3	09000	5500	02		1	07/01/2019	172.25	
				Photocopy/FAX Fees						
				K172.25 - Copies - SB						
Total Amount									172.25	



# County Recorder's Report of Fees Collected

(See Chapter 842, Code)

STATE OF IOWA,

APPANOOSE }  
County, } ss.

TO THE BOARD OF SUPERVISORS OF APPANOOSE COUNTY:

I, Teddy Walker, Recorder of the

above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ending, June 30, 2019, and the same

has been paid to the County Treasurer, as per duplicate voucher No. 18111, 18112, 18206 hereto attached: 18207, 18287, 18289

For Recording Deeds	2210	00
For Real Estate Mortgages	6715	00
For Releases and Assignments	675	00
For Hunting and Fishing Licenses Writing Fees	54	00
For Furnishing Certified Copies of Records - Xerox Copies	814	40
Motor Boat Registration Writing Fees	870	00
Miscellaneous	3370	00
Snowmobile & ATV Writing Fees	60	00
R. E. Transfer Tax - 17.25%	2780	14
Vital Records -	1296	00
County Conservation - 50% Boat Titles	200	00
Total	19044	54

All of which is respectfully submitted.

Teddy Walker  
County Recorder.

Subscribed and sworn to before me by Teddy Walker

County Recorder, this 5 day of July, 2019.

Kelly Howard  
Auditor APPANOOSE County.



# APPANOOSE COUNTY SHERIFF

## Treasurer Report

04/01/2019 thru 06/28/2019

<b>JUN</b>	Beginning Running Balance	21,442.69
	Credits (Deposits)	51,193.31
	Debits (Payments)	(30,733.89)
	Ending Running Balance	<u>\$47,916.11</u>

**Receipt Details - Collected during date range**

CL-CINCINNATI	300.00
CL-MORAVIA	1,200.00
CL-MOULTON	600.00
CL-MYSTIC	300.00
CL-NUMA	300.00
COPIES_CV	52.00
DL-COUNTY	12.00
DL-DOT	33.00
EXECUTION	150.00
INMATEBOND	600.00
INTEREST	3.06
JAIL PHONES	728.14
JAIL REIMBURSE	1,750.00
MAIL	40.22
MILEAGE	2,314.40
MISC	4,622.76
POSTING NOTICES	90.00
PROCESS NOTICE	1,030.00
PUBLICATION	243.81
SALE	375.00
SERVICE FEES	5,655.84
SEX OFFEND REG	155.00
SHERIFF'S DEED	250.00
TRUST FUND	28,213.08
WP-ACQUIRE	125.00
WP-COUNTY	1,640.00
WP-DPS	410.00

**Receipts Posted by Date Paid: 51,193.31**

Receipts with Date Paid Before Minimum Date, deposited this Date Range: 0.00

Advance Fees Deposited this Date Range: 0.00

(This should equal credits for the date range) Deposited Total: 51,193.31

**Payout Information:**

**Monthly Starting Balance: 21,442.69**

**Receipts deposited this date range: 51,193.31**

Total to Account For: 72,635.80

**Disbursements Made This Date Range:**

**Funds to be paid to County Treasurer: Should Match Checkbook**

CL-CINCINNATI	300.00
CL-MORAVIA	1,200.00
CL-MOULTON	600.00
CL-MYSTIC	300.00
CL-NUMA	300.00
COPIES_CV	52.00
DL-COUNTY	12.00
EXECUTION	150.00
INTEREST	4.95
JAIL PHONES	728.14
JAIL REIMBURSE	1,750.00
MAIL	40.22
MILEAGE	2,314.40
MISC	4,622.76
POSTING NOTICES	90.00
PROCESS NOTICE	1,030.00
SALE	375.00
SERVICE FEES	5,655.84
SEX OFFEND REG	155.00
SHERIFF'S DEED	250.00
WP-ACQUIRE	125.00
WP-COUNTY	1,640.00

**Total fees Due to County Treasurer: 21,695.31**

**Other Funds in Checkbook:**

REFUND	0.00
TRUST FUND	26,115.80
WP-DPS	105.00

**Total Other Funds in Checkbook: 26,220.80**

**Zero Balance Check**

**0.00**

I, the Sheriff of APPANOOSE COUNTY SHERIFF do hereby certify that the report given above is a correct report of payments collected by me as said Sheriff during the month ending 6/28/2019

*Shirley D. Anderson, Sheriff*

Prepared by:

Certification Date 6/30/2019

Janet Davis, Treasurer-Appanoose County Treasurer, Centerville, IA  
 For the period from January - June, Inclusive  
 Statement of Account By Fund

Fund	Balance January	Revenues	Total to be Accounted for	Disbursements	Fund Balance June	Auditor's Warrants Outstanding
01 General Basic	2,739,575.38	1,516,882.98	4,256,458.36	1,615,378.90	2,641,079.46	46,014.68
02 General Supplemental	2,140,673.44	584,078.51	2,724,751.95	615,886.04	2,108,865.91	16,774.73
03 Rural Services Basic	615,140.68	522,646.57	1,137,787.25	607,318.97	530,468.28	15,808.02
05 Secondary Road	3,066,317.51	1,888,169.14	4,954,486.65	1,788,612.00	3,168,874.65	37,327.05
07 Flood & Erosion Control	23,339.15	.00	23,339.15	.00	23,339.15	.00
20 Township Control	2,808.69	106,035.40	108,844.09	104,909.63	3,934.46	.00
21 Corporation Control	20,185.26	1,278,594.94	1,298,780.20	1,241,703.18	57,077.02	.00
22 School Control	67,486.68	3,104,425.34	3,171,912.02	3,046,714.13	125,197.89	.00
23 Area School Control	3,963.85	179,668.70	183,632.55	176,430.74	7,201.81	.00
26 County Assistance	.00	.00	.00	.00	.00	.00
27 Reap	54,971.48	583.69	55,555.17	35,000.00	20,555.17	.00
29 Co. Ag. Extension	1,239.54	56,180.92	57,420.46	55,168.54	2,251.92	.00
30 Co. Cons. Land Acquisition Tru	.00	.00	.00	.00	.00	.00
31 Co. Assessor	124,877.44	135,852.78	260,730.22	134,002.49	126,727.73	1,877.37
32 Motor Vehicle Trust	311,862.63	1,780,186.18	2,092,048.81	1,813,375.81	278,673.00	.00
33 Use Tax Trust	.00	.00	.00	.00	.00	.00
34 City/County Special Assess.	190.99	11,866.55	12,057.54	8,791.79	3,265.75	.00
35 Tax Redemption Trust	7,183.80	172,171.22	179,355.02	144,583.49	34,771.53	.00
39 Records Management	15,977.49	1,293.96	17,271.45	.00	17,271.45	700.00
40 Emergency Medical Services	.00	77,818.00	77,818.00	70,863.00	6,955.00	6,955.00
41 Economic Development	203,928.21	200,591.08	404,519.29	52,029.72	352,489.57	.00
42 Hh-Dd Services Fund	439,667.88	233,112.68	672,780.56	317,256.03	355,524.53	1,146.90
43 EB11 Surcharge Fund	428,784.14	96,232.32	525,016.46	114,716.36	410,300.10	3,662.50
44 Debt Service -Non Voucher	.00	.00	.00	.00	.00	.00
45 County Sheriff Forfeiture Fund	1,669.98	18.04	1,688.02	.00	1,688.02	.00
46 ADLM Empowerment Fund	122,374.70	241,465.99	363,840.69	245,498.44	118,342.25	2,581.42
47 Bangs	11.74	539.00	550.74	529.41	21.33	.00
48 Bankruptcy Acct	.00	.00	.00	.00	.00	.00
53 Credit Card Fees	.00	.00	.00	.00	.00	.00
54 Drivers License Trust	.00	37,793.00	37,793.00	37,793.00	.00	.00
55 Appanoose County Sewer Project	.00	.00	.00	.00	.00	.00
57 Prisoner Room & Board	78,041.83	2,921.50	80,963.33	.00	80,963.33	.00
58 Monies & Credits-Credit Unions	212.40	.00	212.40	.00	212.40	.00
59 E Commerce	226.00	1,123.00	1,349.00	1,135.00	214.00	.00
60 E Commerce from State	.00	.00	.00	.00	.00	.00
61 ADLM Agency Fund	.35	.00	.35	.00	.35	.00
62 Emergency Management Services	174,415.91	89,321.78	263,737.69	64,718.75	199,018.94	938.37
63 Haz-Mat	131,183.05	81.60	131,264.65	2,253.47	129,011.18	.00
65 Economic Development	.00	.00	.00	.00	.00	.00
67 Future Tax Payments	7,780.00	9,988.40	17,768.40	.00	17,768.40	.00
68 Building Assets	47,018.79	.00	47,018.79	2,000.00	45,018.79	.00
69 Sundown Lake RIZ	299.83	121,562.68	121,862.51	121,152.56	709.95	.00
70 Conservation Reserve Fund-CRP	26,402.96	283.85	26,686.81	.00	26,686.81	.00
	10,857,811.78	12,451,489.80	23,309,301.58	12,417,821.45	10,891,480.13	133,786.04

Centerville, IA 52544  
6/30/2019 Balance on Hand \$10,891,480.13

I, Janet Davis, Treasurer of Appanoose County Treasurer,  
do hereby certify that the report given is a correct summary of the  
business transacted by me as said during the period therein specified.

  
Appanoose County Treasurer

Silent Auction items to be sold 8/5/19 during the Board of Supervisor's meeting 9 A.M.- Noon:

2003 Buick Century

Konica Minolta Copier

2- 6 drawer filing cabinets

Wooden bookshelves

4-Tables

Desk

Printers

Fax machine

Multiuse printer, copier, fax machine

Computer monitors, desktops, keyboards, speakers & mice

Laptop bags

Telephones

Televisions 2- 25" 1-13" TV/VCR combo

Wooden 3 shelf stand

Large Whiteboard

Calculator

2- Chairs

Plastic shelving unit

Floor tile

Law library books

Miscellaneous office supplies