

OFFICE OF THE

*Appanoose County Auditor*

**KELLY HOWARD**

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Meeting Agenda  
September 4, 2018

The Appanoose County Board of Supervisors will meet Tuesday, September 4, 2018 at 9:00 A.M. in the Boardroom of the Courthouse. Items on the agenda include:

1. Pledge
2. Declaration of items to be added to the agenda
3. Approve minutes of the August 20, 2018 and August 21, 2018 meetings
4. Approve City of Centerville's funding request: Ambulance Service
5. Approve Quality Carpet Cleaning, Max Ervin: Quote for refinishing all floors
6. Approve Central Iowa juvenile Detention Center 28E Agreement d 8/24/18
7. FYI - Public Health office resignation: Jerilyn Lasley
8. FYI - Pinnacle MMP Update: DeerStand, LLC
9. County Engineer report
10. CDS Coordinator report
11. Approve reports (payroll, Independence, Pleasant, & Union Township financials)
12. Approve bills
13. Public Comments
14. Adjourn

Posted 8/29/18

August 20, 2018

Appanoose County Board of Supervisors met in regular session August 20, 2018 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Mark Waits, Chairman, Neal Smith and Linda Demry, Boardmembers. Absent: None.

Meeting started with the Pledge.

Smith motioned to approve the agenda. Seconded by Demry. All voted aye.

Demry motioned to approve the minutes of the August 6, 2018 meeting. Seconded by Smith. All voted aye.

Nichole Moore suggested the county's Comprehensive Plan from 2006 needs to be updated as there is a lot outdated. She would like to get going around the 1<sup>st</sup> of the year and should cost around \$50,000. Smith motioned to update the Appanoose County Comprehensive Plan. Seconded by Waits. All voted aye.

Smith motioned to open the Airport Zoning Ordinance public hearing. Seconded by Demry. All voted aye. The Auditor read Ordinance #47. Centerville City Administrator, Jason Frasier spoke of the importance of getting this passed. The FAA requires an ordinance and with it grants can be applied for. Demry motioned to close the public hearing. Seconded by Smith. All voted aye. Demry motioned to approve the 1<sup>st</sup> reading of Appanoose County Ordinance No. 47 (Airport Land Use and Height Overlay Zoning Ordinance). Seconded by Smith. All voted aye. Demry motioned to waive the 2<sup>nd</sup> and 3<sup>rd</sup> and final reading of Ordinance No. 47. Seconded by Smith. All voted aye.

Demry motioned to approve Resolution 2018-24. Seconded by Smith. All voted aye.

RESOLUTION NO. 2018-24

A RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES (EMS)

AN ESSENTIAL SERVICE IN Appanoose COUNTY, IOWA

WHEREAS, the Appanoose County Board of Supervisors has the authority under Iowa Code 331.301(1) to "...exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges, and property of the county or of its residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents"; and

WHEREAS, the Appanoose County Board of Supervisors recognizes the, "near crisis status" of the current Emergency Medical Services (EMS) System in Appanoose.

NOW, THEREFORE, BE IT RESOLVED by the Appanoose County Board of Supervisors, that:

Emergency Medical Services (EMS) is an essential service in Appanoose County, Iowa and the Appanoose County Board of Supervisors will exercise the necessary power and functions appropriate to preserve the health, safety and welfare of Appanoose County residents and provide for an effective and efficient Appanoose County Emergency Medical Services (EMS) System that allows for quality care for the persons living, working or traveling in Appanoose County.

ADOPTED AND APPROVED this 20<sup>th</sup> day of August, 2018.

/s/Mark Waits, Chairman Board of Supervisors

Attest: /s/Kelly Howard, County Auditor

Demry motioned to approve sending a letter of support for Greg Milani's nomination to 8A Judicial District Court. Seconded by Smith. All voted aye.

Demry motioned to approve the Howard E. Nyhart Service Agreement for GASB75 (insurance actuarial). Seconded by Smith. All voted aye.

Demry motioned to approve Resolution 2018-21. Seconded by Smith. All voted aye.

Resolution 2018-21

Resolution Regarding the Confidentiality of Public Records

Related to the Election Infrastructure of Appanoose County

WHEREAS, on 6 January 2017, the United States Department of Homeland Security (DHS) designated election infrastructure as a subsector of the existing Government Facilities critical infrastructure sector; and

WHEREAS, the designation by DHS makes it easier for the federal government to have full and frank discussions with key stakeholders regarding sensitive vulnerability information; and

WHEREAS, under Iowa law, sensitive vulnerability information is subject to examination by the public unless it is classified as a confidential public record per Code of Iowa, Chapter 22, subsection 7; and

WHEREAS, Code of Iowa, Chapter 22, subsection 7, paragraph 50 identifies confidential public records as: Information concerning security procedures or emergency preparedness information developed and maintained by a government body for the protection of governmental employees, visitors to the government body, or property under the jurisdiction of the government body, if disclosure could reasonably be expected to jeopardize such employees, visitors, persons or property.

- a. Such information includes but is not limited to information directly related to vulnerability assessments; information contained in records relating to security measures such as security and response plans, security codes and combinations, passwords, restricted area passes, keys, and security or response procedures; emergency response protocols; and information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures of a government body to attack.
- b. This subsection shall only apply to information held by a government body that has adopted a rule or policy identifying the specific records or class of records to which this subsection applies and which is contained in such a record; and

WHEREAS, Iowa Administrative Rule 721-22.50(52) requires each county to maintain a written security policy which shall include detailed plans to protect election equipment and data from unauthorized access as well as describe methods to be used to preserve the integrity of the election and document the election process.

WHEREAS, the nature of the information contained in the required written security policy qualifies it as a confidential record as identified by Iowa Code 22.7(50) as outlined above.

WHEREAS, threats to election infrastructure through breaches of cybersecurity may be initiated by any number of sources including, but not limited to hackers, disgruntled current or former employees, criminal enterprises, terrorists, and foreign governments; and

WHEREAS, the threat of a cyber-attack against election infrastructure cannot be eliminated, but actions can be taken to reduce the likelihood of successful attacks, to mitigate the harmful consequences of an attack, and to improve the County's ability to improve election infrastructure protection and restoration from future attacks, and thus enhance the resiliency of election infrastructure; and

WHEREAS, measures to prevent an attack or mitigate its consequences come with costs which must be balanced against the likelihood of the threat and the significance of the potential harm; and

WHEREAS, the Appanoose County Auditor and Commissioner of Elections shall have a duty to determine which, if any, members of the public and/or government officials have a need to know the results, findings, and recommendations of any firm or agency performing audits of election infrastructure, which include but are not limited to security procedures, emergency preparedness, vulnerability to threats from all extraordinary events (natural or man-made), and cyber-attacks designed to cause disruptions in elections, voting, or the reporting of election results, or to voter registration records; and

WHEREAS, the sharing of the results, findings, of future audits with members of the public not approved by the Appanoose County Auditor and Commission of Elections jeopardizes the County's election infrastructure and likely increases the taxpayer costs required to protect election infrastructure; and WHEREAS, the Appanoose County Board of Supervisors and the Appanoose County Auditor and Commission of Elections advocates 100% transparency in local government, has concluded that releasing public records related to the vulnerabilities of election infrastructure would be irresponsible and detrimental to the public/taxpayers/voters, and may allow bad actors to affect the integrity of the elections administered in the County; and

WHEREAS, the Appanoose County Auditor and Commissioner of Elections had complied with the Code of Iowa and administrative rules promulgated by the Iowa Secretary of State, as well as, guidelines from EAC (United States Election Assistance Commission) concerning election infrastructure; and

NOW, THEREFORE, BE IT RESOLVED, that the Appanoose County Board of Supervisors, a government body defined in Code of Iowa Chapter 22, section 1, paragraph 1, hereby designates as a matter of public policy that any public records related to Appanoose County's Voting System Security policy and the protection, security measures, response plans, emergency preparedness, security codes/combinations/passwords, restricted physical area passes, keys, audio/video systems, emergency response protocols, vulnerabilities, and any information contained in records that if disclosed would significantly increase the vulnerability of the election infrastructure shall remain confidential public records unless such public records are approved for examination or release by the Appanoose County Auditor and Commission of Elections or his/her designee; and

FURTHER, BE IT RESOLVED, that this resolution is effective upon the date of approval by the Appanoose County Board of Supervisors.

ADOPTED AND PASSED by the Board of Supervisors of the County of Appanoose this 20<sup>th</sup> day of August, 2018

/s/ Mark Waits, Appanoose County Board of Supervisors Chairperson

ATTEST:/s/Kelly Howard, Appanoose County Auditor

Demry motioned to approve the updated Appanoose County Voting System Security Policy. Seconded by Smith. All voted aye.

Waits motioned to hire Jon Foster as Part-time GIS/IT Support Specialist with a pay of \$38 per hour, working no more than 16 hours a week effective August 14<sup>th</sup>, 2018. Seconded by Smith. All voted aye.

Haden, updated the board on the secondary road projects. The Brinegar Bridge should be open next week. The Smith Walker Bridge is currently getting the deck tore off. Haden expects it to be done in 2 months. Appanoose County crews are backfilling the 330<sup>th</sup> bridge. It should be open next week. The next bridge will be on 250<sup>th</sup> near Larry Drake.

CDS Coordinator, Stephanie Koch, stated she will be going to ISAC Wednesday thru Friday this week. The next governing board meeting will be August 30, 2018 at 9:30 A.M. in the Boardroom of the Appanoose County Courthouse. October will be a busy time with several meetings and conferences, she will keep her voicemail updated.

Smith motioned to approve payroll, prisoner room and board transfer, Caldwell, Sharon and Vermillion Township financials. Seconded by Demry. All voted aye.

Iowegian	Off. Supplies & Forms	442.92
ADLM EM	Contrib. & Purchase Serv	12000.00
Agriland FS	Engineering Services	25341.38
Alliant	Engineering Services	4283.60

Amer Home Fdg	Juvenile Detention & Shel	1679.40
App Co Insurance	Employee G.Ins-Co.Contrib	845.50
App Co ISU Ext	Community Support Program	937.71
Sec Rds	Postage & Mailing	136.29
Serv Agency	Salary-Regular Employees	3475.81
App Comm Care	Homemaker-Home Health Aid	5013.35
Aramark	Engineering Services	470.27
Bailey Off	Off. Supplies & Forms	5.90
Baker's	Park Maint. & Supplies	61.85
Mike Baldwin	Engineering Services	300.00
Banleaco	Office Equip. & Furniture	194.40
M Barth	Mileage & Transp. Expense	112.05
Bratz Oil	Engineering Services	1184.65
Brooks, Helen	Election Official Comp	88.10
Burgin, Elizabeth	Educational & Train.Serv.	109.50
Rick Burkland	Engineering Services	250.00
C-D	Custodial Supplies	154.84
Calhoun Burns	Engineering Services	5504.18
CANTERA AGGREGATES LLC	Engineering Services	13464.31
CarQuest	Park Maint. & Supplies	32.88
Cville Iron	Engineering Services	685.01
Cville Wtrwks	Rent & Utility Payments	223.94
C'ville Produce & Feed	Park Maint. & Supplies	55.00
Central IA Det	Juvenile Detention & Shel	368.00
Chariton Valley Elec	Engineering Services	321.85
Chariton Valley Pl	Dues & Memberships	3500.00
City of Plano	Maintenance Contract	279.51
City of Unionville	Maintenance Contract	240.49
Clark's Auto Rpr	Engineering Services	18.00
L Coltrain	Election Official Comp	114.30
Construction & Aggregate Prod	Engineering Services	911.36
Cross Dillon	Engineering Services	2500.00
Dorman, Jon	Twp Clk & Trustees	20.00
Randy Eddy	Twp Clk & Trustees	20.00
Ronald Eddy	Twp Clk & Trustees	20.00
Election Source	Election Supplies	334.74
Emergency Services Marketing	E911 Other Capital Expens	224.00
Finish Line	Fuels	973.93
First Bkcd	Fuels	42.57
Fogle TV	Park Maint. & Supplies	431.94
C Foster	Twp Clk & Trustees	20.00
Foundation 2	Juvenile Detention & Shel	1446.15
GARMAN FARMS	Engineering Services	13812.07
Hartland Bobcat Services	Park Maint. & Supplies	1750.00
Hills San	Engineering Services	231.00
Housby Mack	Engineering Services	203.01
Kelly Howard	Mileage & Transp. Expense	85.50
John Huebner	Twp Clk & Trustees	20.00
Hy-Vee	Food Preparation Service	2191.00
IA Freedom of Information	Off. Supplies & Forms	20.00
Ideal Ready Mix	Engineering Services	10710.25
Interstate Batt	Engineering Services	347.85
Brenda Kamish	Election Official Comp	85.40
Kimball	Engineering Services	97.62
Knox Co Stone	Engineering Services	5658.64
L&W Quarries	Engineering Services	1509.86
R Lamb	Medical & Health Services	250.98

Lange FH	Funeral Services	900.00
Kris Laurson	Educational & Train.Serv.	53.92
Lee Co Hlth	Community Support Program	744.29
LexisNexis	Dues & Memberships	100.00
Lockridge	Engineering Services	562.08
The Machinery Barn	Park Maint. & Supplies	3703.25
Mainstay Sys	Jail Equip. & Furniture	617.00
Marshall Co Sheriff	Food Preparation Service	2170.00
Metal Culverts	Bridge & Culvert Maint.	2097.00
Monroe Co Ag Ext	Community Support Program	1404.76
Monroe Pub Hlth	Community Support Program	5653.81
Moravia Union	Typing-Print.-Bind.Serv.	491.41
Muscatine Sheriff	Food Preparation Service	840.00
Natel	Telephone & Telegr.Serv.	444.51
O'Reilly	Engineering Services	187.53
Office Ctr	Off. Supplies & Forms	158.80
Orchard Pl	Community Support Program	1148.30
Orschelns	Park Maint. & Supplies	19.99
Ottumwa Printing	Typing-Print.-Bind.Serv.	732.37
Petty C-Sheriff	Educational & Train.Serv.	93.00
J Phillips	Twp Clk & Trustees	20.00
Polk Co Sheriff	Legal Serv. Dep-Subp-Tran	115.00
Prof Computer	Off. Equip Repair & Maint	3212.50
RACOM	Radio and related equipme	78.00
Radar Rd Tec	Motor Vehicle	1825.00
RASWC	Park Maint. & Supplies	48.00
RRWA	Water & Sewer	22.75
River Hills	Medical & Health Services	350.00
RLR	G.O. Bonds Principal	40.55
RodentPro.com	Park Maint. & Supplies	184.00
SCICAP	Community Support Program	17817.35
R Sebolt	Twp Clk & Trustees	20.00
Seneca	Engineering Services	352.73
Seymour Tire	Engineering Services	33.50
Smith Fertilizer	Park Maint. & Supplies	93.98
Snap-On-Tools	Engineering Services	157.20
R Tissue	Mileage & Transp. Expense	10.53
US Bank	Educational & Train.Serv.	514.87
US Cellular	Telephone & Telegr.Serv.	353.74
Walker Welding	Bridge & Culvert Maint.	5500.00
Joe Walker	Twp Clk & Trustees	20.00
Walmart	Off. Supplies & Forms	457.34
Watson & Ryan	Legal & Ct-Related Serv.	1526.50
Wayne Co Sheriff	Food Preparation Service	9525.00
WCT Sales	Engineering Services	49.50
J Willier	Legal & Ct-Related Serv.	990.00
Windstream	Telephone & Telegr.Serv.	1905.80
Ziegler	Engineering Services	504.42
4imprint	Contrib. & Purchase Serv	1017.25
Grand Total		194680.39

Demry motioned to approve bills. Seconded by Smith. All voted aye.

Public comments: Richard Keilig asked about jail housing numbers and costs. Nick Schuler from Tradewind Energy spoke about a windfarm project in Appanoose, Davis, and Schuyler Counties. Rusty Kirkland asked if the county, city, and Midwest Transport has gotten together, questioned Frasier's

numbers, and the 2 miles radius zoning. Bruce Buttel asked to see real numbers not just what is spent out of county & projected numbers.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 10:12 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor

August 21, 2018

Appanoose County Board of Supervisors met in special session August 21, 2018 at 9:00 A.M. in the Boardroom of the Courthouse. Present: Mark Waits, Chairman, Neal Smith and Linda Demry, Boardmembers. Absent: None.

Demry motioned to approve the agenda. Seconded by Smith. All voted aye.

County Attorney, Susan Scieszinski stated letters were sent to Mark Hoffman, Amber Hoffman, and the Conservation Foundation via certified mail but there has been no response. Waits motioned to direct the County Attorney's office to proceed with all possible legal action. Seconded by Demry. All voted aye.

Demry motioned to adjourn. Seconded by Smith. All voted aye.

The Board adjourned to meet at the call of the Auditor at 9:07 A.M.

Appanoose County Board of Supervisors

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Attest:

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Kelly Howard, Appanoose County Auditor





## CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

[www.centerville-ia.org](http://www.centerville-ia.org)

Phone: (641) 437-4339 Fax: (641) 437-1498

August 27, 2018

Appanoose County Board of Supervisors  
201 N. 12<sup>th</sup>  
Centerville, IA 52544

### **RE: Request for Funding for Establishment of Countywide Ambulance Service**

The City of Centerville kindly requests \$50,000 in financial assistance to support the public purpose of the establishment of a countywide ambulance service. This money will be used specifically for the purchase of the necessary equipment needed for establishing a service.

Based on preliminary research, the Centerville City Administrator projects the start-up of this Ambulance service to cost \$500,000- \$600,000. To cover the immediate funding need, the City of Centerville took an interfund advance for \$500,000 to be repaid over the course of five years.

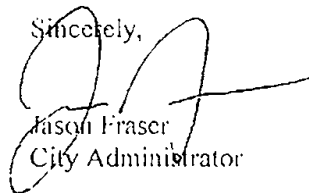
The \$50,000 being requested reflects 50% of one year of the capital expenditures that the City is making. While it is projected that the Ambulance service will become cost neutral in the future that point is not projected to happen until FY21. The City will likely request a similar amount of financial support in FY20.

At the August 20, 2018 City Council meeting, the City Council approved the purchase of two ambulances totaling \$393,890. This reflects both a financial and philosophical commitment by the City to proceed with a countywide ambulance service. Additionally, City personnel and local medical professionals have completed the core training requirements and are working on establishing administrative/medical protocols to receive certification as an advanced life support service (ALS). The service anticipates certification in October with hiring beginning in early November for a projected service start of February 2019.

As with any public agency, the finances of the Centerville Fire Rescue will receive a yearly audit as part of the City's annual audit to ensure that they funds are being utilized properly and for a public purpose.

The City of Centerville appreciates your consideration of this request and looks forward to a continued partnership in solving the issues that confront the citizens of Centerville and Appanoose County.

Sincerely,



Jason Fraser  
City Administrator

QUALITY CARPET CLEANING

MAX ERVIN

641-455-4350

527 NORTH PARK  
CENTERVILLE, IOWA

52544

APPANOOSE COUNTY COURT HOUSE  
CENTERVILLE, IOWA, 52544

PRICE FOR REFINISHING ALL  
FLOORS

\$1800.00

THIS WOULD BE DONE ON A  
SUNDAY TO BE READY FOR MONDAY  
TRAFFIC.

ANY QUESTIONS CALL.

## CENTRAL IOWA JUVENILE DETENTION CENTER

2317 Rick Collins Way, Eldora, IA 50627

*28E Agreement- 08-24-18*

### ARTICLE I - NAME

The official name of this corporation shall be: Central Iowa Juvenile Detention Center (CIJDC)

### ARTICLE II - PURPOSE

1. To form a 28E Corporation to provide Juvenile Justice and Social Services.

### ARTICLE III - LEGAL STATUS

1. CIJDC is a 28E Corporation and shall be a public body and a separate legal entity exercising public and essential governmental functions. CIJDC shall be governed by a commission as specified in Article VIII.

### ARTICLE IV - COMMENCEMENT OF OPERATIONS

1. The operations of this Corporation shall commence upon filing of these Articles with the Iowa Secretary of State and recording with each of the Member County's Recorder

2. The effective date of the Corporation will be August 1, 1993.

### ARTICLE V - DURATION

1. The duration and existence of this Corporation shall be perpetual unless dissolved.

### ARTICLE VI - POWERS AND DUTIES

1. The Commission shall have the following powers:

- a. To adopt and have a common seal and to alter the same at pleasure.
- b. To sue and be sued.
- c. To acquire, hold and use and dispose of the reserves derived from the operations of its facilities and other moneys of the Corporation.
- d. To acquire, hold, use and dispose of other personal property for the purposes of the Corporation.
- e. To acquire by purchase, gift, lease or otherwise, real property and easements therein, if any, and to hold and use the same, and to dispose of property so acquired no longer necessary for the purposes of this Corporation.
- f. To accept gifts or grants of real or personal property, money, material, labor or supplies for the purposes of the Corporation, and to make and perform such agreements and contracts as may be necessary or convenient in connection with the procuring, acceptance or disposition of such gifts or grants.
- g. To make and enforce by-laws or rules and regulations for the management and operation of its business and affairs and for the use, maintenance and operation of its facilities and any other of its properties, and to annul the same.
- h. To do and perform any acts and things authorized by Iowa Code Chapter 28E, as amended and by this Agreement, under, through or by means of its agents and employees, or by contracts with any person.

- i. To enter into any and all contracts, execute any and all instruments, and do and perform all acts or things necessary or desirable for the purpose of the Corporation or to carry out any powers expressly given by this Agreement.
- j. To make or cause to be made studies and surveys necessary or useful and convenient to carrying out the functions of the Corporation.
- k. To contract with and compensate consultants for professional services including but not limited to architects, engineers, planners, lawyers, accountants, and others found necessary or useful and convenient to the stated purpose of the Corporation.
- l. To provide for a system of budgeting, accounting, auditing and reporting of all Corporation funds and transactions, for a depository, and for bonding of employees.
- m. To consult with representative of Federal, State, and local agencies, departments and their officers and employees and to contract with such agencies and departments.
- n. To provide in the preceding authorizing such obligations for remedies upon default in the payment of principal and interest on such obligations including but not limited to, the appointment of a trustee to represent the holders of such obligations in default and the appointment of a receiver of the Corporation's property, such trustee and such receiver to have the powers and duties provided for in the proceeding authorizing such obligations.
- o. To hire employees, set their compensation, benefits, personnel rules and regulations, and terminate their employment.
- p. To borrow money and accept grants, contributions or loans from, and to enter into contracts, leases, or other transactions.

**2. Duties of the Commission**

- a. To approve policy, staff and to serve member governments and agencies to fulfill the purposes as outlined in Article I. The Corporation may contract with any public or private entity.
- b. The Commission shall adopt and revise Bylaws as necessary for the proper operation of the Center. Such Bylaws shall become effective when adopted by the Commission.

**ARTICLE VII – FINANCING**

- 1. The Corporation shall operate on a fiscal year basis, July 1 through June 30.
- 2. Prior to the end of each Fiscal Year the Commission shall review a proposed budget for the next fiscal year, prepared by the C.I.J.D.C. Executive Director.
- 3. The budget shall project anticipated revenues and expenditures.
- 4. The Commission shall adopt the budget for the next fiscal year no later than June 25<sup>th</sup>
- 5. All expenditures provided for herein shall be subject to the provisions of Chapter 24 of the current Code of Iowa and the Chair or a Vice-Chair of the Commission is hereby declared to be the certifying official.
- 6. Per Diem Detention Rates shall be established and adjusted by the Commission.

**ARTICLE VIII - MEMBERSHIP**

**1. Members & Date Joined:** Boone, Calhoun, Hardin, Hamilton, Story, Webster 09-03-93 Marshall 02-04-94 Winnebago 07-07-95 Greene 06-11-99 Tama 01-07-00 Poweshiek 02-02-01 Jasper & Hancock 12-14-01 Humboldt 01-11-02 Kossuth 12-12-02 Iowa 11-07-03 Buena Vista & Palo Alto 12-01-08 Floyd 08-27-09 Wright 10-08-09 Franklin 06-11-10 Mahaska 09-10-10 Appanoose 05-13-11 Benton 06-21-13 Emmet 02-15-14 Lucas 01-24-17 Crawford 02-07-17 Worth 03-06-17 Dubuque 04-24-17 Buchanan 06-22-18

**2. Method of Joining-** Any county may join this Corporation by proceeding in the following manner.

- a. The Board of Supervisors of the applicant county shall pass a resolution requesting membership in CIJDC.
- b. Acceptance of the applicant county shall be by majority a vote of the CIJDC Commission.
- c. The applicant county may be assessed an initial fee, determined by the CIJDC Commission.
- d. The Board of Supervisors of the joining county shall appoint a Delegate and Alternate

**3. Duration of Membership-** A member county remains a member until such time as:

- a. The Corporation is dissolved or the Member County terminates membership

4. Membership Termination- Members may withdraw from this Corporation in the following manner:

- a. The Member County Board of Supervisors, shall adopt a Resolution requesting to withdraw their membership from the 28E and shall forward a copy to CIJDC.
- b. The Commission will approve the Resolution during their next meeting.
- c. Any member that terminates membership shall forfeit all financial interest in CIJDC.

ARTICLE IX – APPOINTMENTS TO THE COMMISSION

1. Each county shall appoint a County Supervisor as: Commission Member and Alternate at the annual meeting

ARTICLE X – OFFICERS, MEETINGS, EMPLOYEES AND VOTING

1. Executive Officers. The Executive Officers will consist of:

Ex-Officio- former Chair of the Commission; Chair; 1<sup>st</sup> Vice-Chair; 2<sup>nd</sup> Vice-Chair

The Commission shall elect from its membership a Chair, a 1<sup>st</sup> Vice-Chair, and 2<sup>nd</sup> Vice-Chair. They shall serve for a term of one year through January, or until their successors are elected, or they no longer represent their county in the same manner. In this event the remaining members shall elect a replacement. The Ex-Officio Member has voting rights on the Executive Committee only if another member is absent.

2. Meetings- The Commission shall meet not less than quarterly and at such times as the Chair or Vice-Chair shall call a meeting of the Commission.

3. Personnel- The Commission may employ staff, pay independent contractors and pay consultants.

4. Voting- Each member of the Commission shall be entitled one vote, to be cast by the Delegate or Alternate.

5. Quorum- A simple majority of present members shall constitute quorum and be sufficient to pass motions.

ARTICLE XI – BYLAWS

1. The Commission shall adopt bylaws for the operation of the Corporation.
2. Bylaws may be repealed, changed, or modified by a majority vote of the Commission.

ARTICLE XII – DISSOLUTION

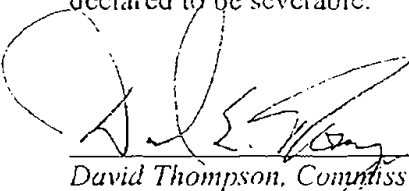
1. This 28E Agreement created may be dissolved by a majority vote of the Member Counties. Upon such dissolution all assets shall be liquidated and the net proceeds and all debt shall be distributed to the member counties of this Corporation according to the Member Equity Formula. The Member Equity Formula is derived by most current data in equal parts of the following 5 factors: Factors #1-#4 Last 4 Fiscal Years of Bed Days at CIJDC, Factor #5 County Population from most recent Census.

ARTICLE XIII – AMENDMENTS

1. The terms of this 28E Agreement may be modified by a majority vote of the Commission.
2. Commission Members must receive a copy of proposed changes at least twenty (20) days prior to the date that action is to be taken.

ARTICLE XIV – SEVERABILITY

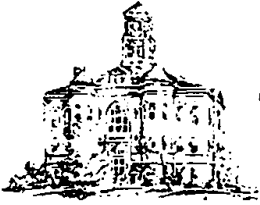
1. If any provisions of this 28E Agreement, or the application thereof to any person or circumstance, are held to be invalid, such invalidity shall not affect other provisions or applications or these Articles, which can be given effect with the invalid provisions or applications and to this end the provisions of these Articles are declared to be severable.

  
\_\_\_\_\_  
David Thompson, Commission Chair

8/24/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tony Reed, Executive Director

08-24-18  
\_\_\_\_\_  
Date



## APPANOOSE COUNTY PUBLIC HEALTH NURSING SERVICE

PROVIDING HEALTH SERVICE TO APPANOOSE COUNTY SINCE 1960

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209 East Jackson  
Centerville, IA 52544

Phone: 641.437.4332  
Fax: 641.856.5575

August 29, 2018

To whom it may concern

Jerilyn Lasley resigned her full-time position effective 9/7/18 but will continue to work part-time starting 9/10/18 at her regular ray of pay. This will enable us to help guide our new hire during the learning period.

Kristopher L. Laurson  
Administrator



# MMP Short Form for Annual Updates

Iowa law requires confinement feeding operations to submit updated manure management plans (MMPs) and fees on an annual basis. The update, which must be submitted on this form, may be submitted any time in the 45 days prior to the due date. If the update is not submitted to the appropriate DNR field office by the due date, a Notice of Violation will be issued. If a complete update, including fees, is not submitted by the end of the month in which it is due, the matter will be referred to our legal services section for enforcement action, including a \$3,000 penalty. The postmark is considered the submittal date for mailed updates.

### Instructions:

1. Fill in the facility information including name, ID number, location, and owner/contact information. Check the box(es) below that apply to your operation. Sign and date the form.
2. Make copies of this form for yourself, the appropriate county or counties, and the DNR field office.
3. Submit a copy of this form and the changes to the plan to the appropriate county or counties.
4. Submit a copy of this form [signed and dated by the facility owner and by the county representative(s)] to the appropriate DNR field office. You do not need to submit the changes to the DNR field office. Submit only this form.
5. Attach a copy of the compliance fee form (542-8064) along with a check made out to the DNR.

Facility Name: DeerStand Facility ID #: 66407

Facility Address: 735<sup>th</sup> place Blakesburg IA 52536  
(Address) (City) (State) (Zip)

Location: NW 1/4 of the SE 1/4 of Sec 36 T 71 R 16 Urbana Monroe  
(1/4) (1/4) (Section) (Tier & Range) (Township Name) (County)

Owner's Name: DeerStand, LLC Phone Number: 641-224-4425

Mailing Address: P.O. Box 11123 Burke VA 22009  
(Address) (City) (State) (Zip)

Contact Name: Brian Ritland Phone Number: 641-648-7300  
(if different than owner)

Mailing Address: 620 Country Club Rd Iowa Falls IA 50126  
(Address) (City) (State) (Zip)

Changes indicated below must be included in your current, on-site copy of the MMP (kept within 30 miles of the site). Prior to making changes in manure management practices, the on-site copy must be updated to show the proposed changes.

- I have made no changes to my MMP.
- I have made the following changes to my MMP:
- I have added acres.
  - I have changed my crop rotation or optimum yields
  - My type of feeding system has changed.
  - I used a different method of application.
  - I am using a manure analysis for determining application rates when applying manure
  - I am electing to be a small animal feeding operation (SAFO)
    - The manure has been removed/applied effective \_\_\_\_\_ (date)
    - The animal unit capacity of my facility has changed to \_\_\_\_\_ (AUCs)
    - Compliance Fee Form (542-8064) to be submitted with original election (no check required)
- The animal unit capacity of my facility has changed. (Contact your local DNR field office.)
- I have made (other) changes to my MMP. Describe: \_\_\_\_\_

Signature of Facility Owner: [Signature] Date: 8/23/18

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County: Appanoose Signature: [Signature] Date: 8/27/18

County: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be approved, the update must be submitted on this form, at least one of the boxes above must be checked, the form must be signed and dated by the county representative(s) and the facility owner, and the correct fees must be paid.

Appanoose COUNTY, Independence TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**

Fiscal Year July 1, 2017 thru June 30, 2018

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

1	SUMMARY	TOWNSHIP FUNDS					TOTAL
		City of Mystic Moravia	City of Seymour	Mystic Moravia Cemetery	Seymour Cemetery		
2	BEGINNING FUND BALANCE JULY 1, <u>2017</u>						13,387.82
3	add (+) TOTAL REVENUE	6,068.11	69.59	4,494.92	34.41		10,667.03
4	less (-) TOTAL DISBURSEMENTS	5,400.62	75.55	3,850.00			9,993.66
5	equals (=) ENDING FUND BALANCE JUNE 30, <u>2018</u>						14,061.19
6	PUBLIC DEBT BALANCES AT YEAR END						
7	RESERVE FUND BALANCES AT YEAR END						

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Lorena A. Gain  
Township Clerk

August 23, 2018  
Date

Keith Fain  
Charles Moore  
Arthur R Lemley  
Township Trustees



Appanose COUNTY, Pleasant TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**

Fiscal Year July 1, 2017 thru June 30, 2018

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

1	SUMMARY	TOWNSHIP FUNDS					TOTAL
		01 Cemetery	07 Fire	09 Spec Conc			
2	BEGINNING FUND BALANCE JULY 1, <u>2017</u>	13,130.29	0	1724.20			14,854.49
3	add (+) TOTAL REVENUE	6008.25	5874.11	0			11,882.36
4	less (-) TOTAL DISBURSEMENTS	3630.00	5874.11	0			9,504.11
5	equals (=) ENDING FUND BALANCE JUNE 30 <u>2018</u>	15,508.54	0	1724.20			17,232.75
6	PUBLIC DEBT BALANCES AT YEAR END	0	0	0			
7	RESERVE FUND BALANCES AT YEAR END	0	0	0			

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Jean Mckelvey  
Township Clerk  
8-16-18  
Date

Gary Switzer  
Wayne A. Wright  
Arlet Mckelvey  
Township Trustees

Appanoose COUNTY, Union TOWNSHIP

**SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS**

Fiscal Year July 1, 2017 thru June 30, 2018

2018 AUG 27

Code of Iowa 359.23 Receipts and Expenditures Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

1	SUMMARY	TOWNSHIP FUNDS						TOTAL
2	BEGINNING FUND BALANCE JULY 1, <u>2017</u>	10,642.46						
	add (+)							
3	TOTAL REVENUE	5838.55						
	less (-)							
4	TOTAL DISBURSEMENTS	4570.84						
	equals (=)							
5	ENDING FUND BALANCE JUNE 30, <u>2018</u>	11,910.17						
6	PUBLIC DEBT BALANCES AT YEAR END							
7	RESERVE FUND BALANCES AT YEAR END							

**CERTIFICATION**

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Phil Harrington  
Township Clerk

Aug 24<sup>th</sup>, 2018  
Date

Ronald R. Boyer  
Beo I. Ward  
Matthew Koster

Township Trustees